

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, JUNE 26, 2017**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, June 26, 2017, at approximately 7:01 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Hanley, Kim, Shein

Absent: Doughty, Glowacki, Taub

Also present: Fagel, Finan, Gravel, Raflares, Riggle, Tarver, Thorne, Williamson

Approval of Agenda for this Meeting

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Hanley, Kim, Shein

nay: none

Motion carried 4-0.

Glenbrook Stories

None.

Recognition of Community Visitors

None.

Board and Superintendent Reports

The administration stated that several members of the GBN debate team finished at the top of the national debate tournament (National Speech and Debate Association).

Ms. Fagel stated that summer school is up and running at GBS and the transition of Dr. Shellard with Mr. Koo is underway.

Dr. Riggle:

- Stated that the inside out project photos have been removed from GBS and acknowledged the work of the custodial crew
- Reported the new gym floor at GBS is on schedule

- Noted the concession stand project has been suffering because of the recent rains, but once the weather improves it will go up quickly
- Provided an update on some building renovations and possible projects that will need to take place next year

In response to a Board member’s question, the GBN spring tennis season will not be affected by needed renovations to the courts.

Motion to Approve Consent Agenda Items

Dr. Riggle noted that a certified resignation was added to consent agenda item 6.2a, (included below).

Motion by Mr. Boron, seconded by Dr. Kim to approve the following items on the consent agenda:

1. Appointments
 - a. Certified

Name	Position	School	Salary	Start Date
Andrea Ball-Ryan	Social Worker	GBS	MA, Step 9, 1.0 FTE	08.21.17
Ashema Powell	School Psychologist	GBA	MA, Step 7, 1.0 FTE	08.21.17
Joel Shafer	English Teacher	GBS	MA, Step 1, .6 FTE	08.21.17
Kia Sosa	Social Studies	GBS	Ba, Step 2, .7 FTE	08.21.17

- b. Support Staff - None

2. Resignations/Terminations
 - a. Certified

Name	Position	Effective	School
Kellye Guzik	World Language IS	06.30.17	GBN

- b. Support Staff - None

3. FOIA - None

4. Vendor Bills

Description	Amount	Attached register dated
Vendor Checks Nos. 92,521 through 92,673	\$1,432,358.28	June 20, 2017
Vendor Checks Nos. 92,200 through 92,520	\$806,896.43	June 6, 2017

5. Payroll - none

6. Imprest

Description	Amount	Represented by checks Numbers
Reimbursement of the Revolving Fund for Employees for the month of May	\$349,951.15	31217-31475

7. Minutes

- June 15, 2017 Special Board Meeting
- June 15, 2017 Special Closed Board Meeting

8. 2018-2019 School Year Calendar

9. GBS Model UN Trip to William and Mary Conference

10. Award of FY18 Technology Lease

11. Certified Staff FTE Adjustment

12. Gifts

Gift From	Amount or Item	School	Department	Account
Patricia Steinback Roscoe, IL	\$1,000.00	GBN	Kopielski Scholarship	820854
Wintrust Financial Corp. Rosemont, IL	\$3,000.00	GBN	Business Incubator Course	820371
JoAnn Seager Northbrook, IL	Photography Supplies	GBN	Fine Arts	N/A
Doris Bishaf Gurnee, IL	\$25.00	GBS	Musical	810770
John and Janet Adams, Mt Prospect IL	\$150.00	GBS	Jeff Aaron Memorial Scholarship Fund	830582
AT&T Corporate Giving Program	\$50.00	GBS	Special Events - Teacher Appreciation	830940

Gift From	Amount or Item	School	Department	Account
Indiana University East Asian Studies Center, School Resource Buying Grant	\$300.00	GBS	Social Studies Pacific Rim Class	ESSO4200
Beverly and David Sugar Northbrook, IL	\$1,000.00	GBN	Janna Sugar Memorial Scholarship	820850
Randall & Julianne Nukk	\$500.00	GBS	CTE - Business Incubator	830134

Upon calling of the roll:

aye: Boron, Hanley, Kim, Shein

nay: none

Motion carried 4-0.

Public Hearing: Amended Budget for FY2017

Dr. Riggle declared the hearing open for the amended budget for FY2017. He stated the budget was advertised for the past 30 days as required by law. Dr. Riggle invited community members to address the Board and asked for a second call for anybody to step forward.

Seeing no one, Dr. Riggle declared the public hearing closed.

Discussion/Action: Adoption of the Amended Budget for FY2017

There were no questions or comments regarding the amended budget because it was discussed at a previous meeting.

Motion to Adopt the Amended Budget for FY2017

Motion by Mr. Boron, seconded by Mrs. Hanley to adopt the amended budget for FY2017.

Upon calling of the roll:

aye: Boron, Hanley, Kim, Shein

nay: none

Motion carried 4-0.

Discussion/Action: Capital Asset Capitalization Threshold

Dr. Gravel provided background regarding the capitalization threshold and the purpose of categorizing items as capital assets. He explained the exceptions based upon state and federal thresholds that may differ. Dr. Gravel stated that large purchases would still be brought to the Board for approval.

- In response to board members' questions, Dr. Gravel:
- Stated there is no impact on the budget itself
 - Noted there will be more money budgeted in non-capitalized equipment and less in capital assets
 - Explained how the threshold change may affect leases
 - Reviewed accounting and depreciation practices

Motion to Approve the Capital Asset Capitalization Threshold

Motion by Mr. Boron, seconded by Dr. Kim to approve the capital asset capitalization threshold.

Upon calling of the roll:

aye: Boron, Hanley, Kim, Shein

nay: none

Motion carried 4-0.

Discussion/Action: Board Policy & Procedures
2060: Board Member Compensation: Expenses (Policy and Procedures)

Dr. Riggle:

- Stated that he worked with our attorneys to develop this policy
- Met with Board members to review the proposed policy
- Provided examples that caused this policy to become required under state law
- Referenced the expense reimbursement section of the procedures and noted that if a certain dollar amount is exceeded, the expenditure must be discussed and voted upon by roll call vote as part of the open session of the meeting
- Pointed out the changes to the procedures and gave some examples of the types of trips that may be taken that would be supported by the district and how this policy and procedures applies to the staff, as well

In response to Board members' questions, Dr. Riggle:

- Clarified that a roll call vote would be required
- Stated that the generic form that is being used by the staff will be reviewed in July to be sure it is keeping up with the changes

- Noted the superintendent will serve as agent of the Board and usually building-level administrators approve staff travel
- Reviewed the form and final changes provided this evening

7300: Graduation Requirements

Dr. Riggle reviewed the change in the policy. He highlighted the following changes:

- With the addition of Civics, this will increase the amount of social studies being taken at our schools
- Language was added in driver education for acceptance of a certificate of completion from a private driver education school
- Taking state college and career ready assessment (currently, this is the SAT) is required before the student can graduate from high school
- Noted: The score for the assessment mentioned in this policy will be referenced in the student records policy

8280: Student Records (Policy and Procedures)

Dr. Riggle referenced the changes to the policy. Specifically:

- The section on page 6, letter l, directory information, can be released to anybody
- Exchange of information between school districts: Biometric information shall not be transferred to another school district and shall be destroyed; he noted that we currently do not collect biometric information
- Note on transcripts (top of page 10 there is a reference to permanent records) - college entrance examination scores will not be placed on the transcript, but will be part of the permanent record

Motion to Approve Board Policy & Procedures 2060: Board Member Compensation: Expenses

Motion by Mr. Boron, seconded by Mrs. Hanley to approve board policy and procedure 2060: Board Member Compensation: Expenses.

Upon calling of the roll:

aye: Boron, Hanley, Kim, Shein

nay: none

Motion carried 4-0.

Motion to Approve Board Policy 7300: Graduation Requirements

Motion by Mr. Boron, seconded by Dr. Kim to approve board policy 7300: Graduation Requirements.

Upon calling of the roll:

aye: Boron, Hanley, Kim, Shein

nay: none

Motion carried 4-0.

Motion to Approve Board Policy and Procedures 8280: Student Records

Motion by Mr. Boron, seconded by Mrs. Hanley to approve board policy and procedures:
8280: Student Records.

Upon calling of the roll:

aye: Boron, Hanley, Kim, Shein

nay: none

Motion carried 4-0.

Discussion/Action: Resolution to Regulate Expense Reimbursements

Dr. Riggle provided a rationale for the \$5,000 suggested aggregate trip expenditure amount that cannot be exceeded by board members or district staff without a separate roll call vote in open session.

In response to Board members' questions, the administration:

- Provided examples of national trip costs which would be on the higher end, regional or local trips would be between \$500-\$1000
- Noted procedurally, the pre-approval of expenses is designed to insure we will not exceed the threshold
- Stated actual reimbursement or pre-payment is treated in the same fashion as the bills list
- Explained these are not reimbursed expenses, but expenses that should be known before somebody goes on a trip, so as not to exceed the threshold
- Suggested a maximum allowable payment and reimbursement

In light of this discussion, the administration will need to adjust the policy to match decided upon language.

Motion to Approve Amended Board Policy & Procedures 2060: Board Member Compensation: Expenses

Motion by Mr. Boron, seconded by Mrs. Hanley to approve amended board policy and procedure 2060: Board Member Compensation: Expenses.

Upon calling of the roll:

aye: Boron, Hanley, Kim, Shein

nay: none

Motion carried 4-0.

Motion to Approve Resolution to Regulate Expense Reimbursements

Motion by Mr. Boron, seconded by Mr. Shein to approve the resolution to regulate expense reimbursements maximum amount not to exceed \$5,000.

Upon calling of the roll:

aye: Boron, Hanley, Kim, Shein

nay: none

Motion carried 4-0.

Miscellaneous Topics

Dr. Riggle referenced the possible freezing of local property taxes. Projections were provided to the Board based on a two-year or a four-year property freeze. The potential loss of revenue for a two-year freeze could be over \$6M; if there is a four-year tax freeze the loss could be over \$20M. Dr. Riggle noted these are challenging figures that we may be facing.

Review and Summary of Board Meeting

Upcoming Board Meetings: Monday, July 24

A Finance Committee Meeting needs to be scheduled.

Motion to Move into Closed Session

Motion by Mr. Boron, seconded by Mrs. Hanley to move into closed session at approximately 8:13 p.m.

- to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity;
- collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;
- the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance;
- student disciplinary cases;
- the placement of individual students in special education programs and other matters relating to individual students;
- and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- (Section 2(c) (1), (2), (3), (9), (10) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Hanley, Kim, Shein

nay: none

Motion carried 4-0.

The Board returned to open session at 9:53 p.m.

Motion Regarding Special Education Settlement Agreement

Motion by Mr. Boron, seconded by Mrs. Hanley regarding student 06-26-17-01 to accept the settlement agreement and release as negotiated and provided by the administration.

Upon calling of the roll:

aye: Boron, Hanley, Kim, Shein

nay: none

Motion carried 4-0.

Adjournment

Motion by Mr. Boron, seconded by Mr. Shein to adjourn the meeting at approximately 9:53 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 4-0.

* Boron, Hanley, Kim, Shein

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION