

Section A - Incoming Freshmen

1. Parents will be initially notified by letter in March of the physical examination requirement and the exclusion policy.
2. Parents will be notified by certified letter of physical examination deficiencies and reminded of the exclusion policy.
3. The superintendent will be notified of students who have been excluded from school because of non-compliance with the physical examination requirement.
4. Incoming freshmen who move into the district after August 15th will be required to comply with the policy regarding transfer students.

Section B - Transfer Students

1. Parents will be given a copy of the physical examination requirement and the implementation policy established by the Board of Education.
2. Parents will be required to sign a release for student records to be sent by the previous school.
3. Parents will be notified by certified letter within 15 calendar days that records have not been received or are incomplete. Specific deficiencies will be noted and the exclusion date indicated. A copy of the letter will be forwarded to the superintendent.
4. The superintendent will be informed of students who have been excluded from school because of non-compliance with the physical examination requirements.

Section C - Current Students

1. Parents will be sent a certified letter in May to inform them of state mandates, current deficiencies, and the established exclusion date.

Section D - Notification

1. Upon initial enrollment or transfer of a student to the district, notification shall be provided to the student and the parents of the student.
2. The principals shall make available for interested families information concerning public health agencies and their services relative to meeting the requirements of this policy.

Adopted: 1979

Revised: January 14, 2002