

**BOARD POLICY: SAFETY AND SECURITY**

**5010**

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Section A

It shall be the policy of the Board of Education of Glenbrook High School District #225 that every reasonable precaution be taken to ensure the safety of students, and employees of, and visitors to the school district. The Board of Education believes that safety education and accident prevention are important to everyone, not only as protective measures during school hours, but also to enhance risk awareness to minimize accidents at all times. The Board directs the superintendent or assistant superintendent for business affairs to develop and maintain a secure and safe program, complying with all state safety requirements for school buildings and grounds, including the Toxic Substances Disclosure to Employees Act, the Life/Safety requirements of *The School Code of Illinois*, and Illinois State Board of Education rules.

Section B

It shall be the responsibility of the superintendent to direct the formulation of a comprehensive safety program for the Glenbrook High School District #225 that will include:

- Establishment of safety committees in each school building
- Inservice safety training
- Development of accident-prevention procedures
- Accurate record keeping of all accidents
- Regular facility inspections
- Revision and updating of emergency procedures
- Development and updating of crisis plans
- Accurate record keeping of visitors entering the building during school hours as outlined in Board Policy and Procedures 5015.

Section C – Passive Video Surveillance Monitoring

The Board of Education authorizes the use of overt video surveillance cameras and monitors on district property to promote the health, safety, and welfare of all students, staff, and visitors; and to safeguard district facilities and equipment. Audio pick up will not be used, except where needed due to emergency security or safety circumstances, for two-way communication or as otherwise authorized by the superintendent. For purposes of this policy, “district property” is defined as school buildings, parking lots and grounds, and school-owned vehicles. Additional specific purposes include:

1. Taking proactive measures to enhance and sustain safety and security measures and to create a learning environment that is perceived to be safe by all students and staff.
2. Providing deterrent value to students or others who would be less likely to commit acts of violence or vandalism if they knew their actions could be observed at any hour of the day or night.
3. Establishing evidence and documentation of a crime or violation of a school rule.

**Section C – Passive Video Surveillance Monitoring (Continued)**

Video cameras may be used in locations as deemed appropriate by the superintendent. Video cameras will be used in areas of the schools where there is no reasonable expectation of privacy, which may include hallways, cafeterias, gymnasiums, parking lots, exits and entrances, and buses. Video cameras will not be used for general surveillance purposes in washrooms, gymnasium or swimming pool locker rooms, changing areas, or showers. Recorded data will be saved for a maximum of 30 days, subject to applicable maintenance and retention laws including, but not limited to, the Illinois Local Records Act, and further provisions as stated under Section C.6.

The district shall notify students, staff, and parents through the student/parent handbook and appropriate signage, or other means of notice determined appropriate by the superintendent, that video surveillance may occur on district property.

The content of video recordings may become a part of a student's educational record and may be produced as evidence in student administrative discipline conferences and hearings or other proceedings, subject to district policy and procedure concerning student records. Such video recordings may also be provided to law enforcement agencies, including without limitation in cases of potential criminal investigations or activities and emergencies. At that time, the district shall comply with all applicable state and federal laws related to student record maintenance and retention, as provided in the Family Educational Rights and Privacy Act and the Illinois School Student Records Act.

**Section D – Movable Soccer Goal Safety**

The superintendent or designee shall implement the Movable Soccer Goal Safety Act in accordance with the guidance published by the Illinois Department of Public Health. Implementation of the Act shall be directed toward improving the safety of movable soccer goals by requiring that they be properly anchored.

1. Building principals or their designee are to identify any movable soccer goals on school grounds and comply with the Movable Soccer Goal Safety Act (430 ILCS 145/ added by PA 97-234).
2. Building principals or their designee are to implement the Movable Soccer Goal Safety Act by requiring that movable soccer goals be properly anchored.

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