

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, MAY 8, 2017**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, May 8, 2017, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Glowacki, Kim, Shein, Taub

Absent: Hanley

Also present: Eike, Fagel, Finan, Geallis, Geddeis, Gravel, Murphy (attorney – arrived at approximately 8:19 p.m.), Pearson, Petrarca (attorney – arrived at approximately 7:45 p.m.), Ptak, Riggle, Swanson, Williamson

**Approval of Agenda for this Meeting**

Motion by Mr. Doughty, seconded by Dr. Kim to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Kim, Shein, Taub

nay: none

Motion carried 6-0.

**Glenbrook Stories**

None.

**Recognition of Community Visitors**

Lori Shults  
2341 Peachtree Lane  
Northbrook, IL

Ms. Shults:

- Stated she was here on behalf of the calendar survey, traditional vs collegiate
- Complemented the district on the many great attributes, including academics, athletics, etc.,
- Noted that along with the high standards comes a high level of student stress and it starts in middle school
- Explained that children are worried about college in middle school

- Stated there is only a small window of time that families can have family time
- Asked that the calendar not be changed from traditional to collegiate
- Declared happy kids, happy family, happy home

### **Board and Superintendent Reports**

Dr. Riggle stated that a lot has happened in the district.

Ms. Fagel

- Stated that we lost Joanne Kennedy, an eleven-year employee of GBS, an IA in the library who was incredibly loved by students and staff
- Noted that on Friday morning GBS had a lockdown situation which was quickly resolved
- Explained the wonderful celebration at GBS, inspired by the project 'Inside Out' which celebrates diversity
- Congratulated GBS Athletic Director, Steve Rockrohr, who was named the 2016-2017 3A/4A Athletic Director of the Year

Dr. Finan

- Stated that he is very proud of the students and teachers of the GBN Math team who finished in the top ten in the state at the annual Illinois Council of Teachers for Mathematics State Math Contest

Dr. Riggle

- Stated Marilyn Bradley, retired GBN Assistant Athletic Director was inducted into the Hall of Fame
- Thanked everyone for attending the Foundation's Gala, the effort was appreciated, the Foundation raised \$25,000
- Credited GBS for hosting Fiddler on the Roof
- Noted that we are heading to prom weekend for all three schools; GBN, GBS & GBE
- Reminded board members that graduation is on June 4<sup>th</sup>

### **Motion to Approve Consent Agenda Items**

Motion by Mr. Doughty, seconded by Mr. Taub to approve the following items on the consent agenda with amended minutes

1. Appointments
  - a. Certified - none
  - b. Support Staff - none
2. Resignations/Terminations
  - a. Certified - none
  - b. Support Staff - none
3. FOIA - none
4. Vendor Bills

<b>Description</b>	<b>Amount</b>	<b>Attached register dated</b>
Vendor Checks Nos. 91,592 through 91,893	\$1,018,647.33	May 2, 2017

5. Payroll - none

6. Imprest

<b>Description</b>	<b>Amount</b>	<b>Represented by checks Numbers</b>
Reimbursement of the Imprest Fund for the month of April	\$158,498.16	31051-31216

7. Minutes

- April 24, 2017 Regular Board Meeting
- April 24, 2017 Closed Board Meeting

8. Workers Compensation Settlement

9. GBN Speech National Tournament

10. GBN FCCLA National Trip

11. Instructional Innovation and Technology Services Budgets for FY2018

12. Non-certified FTE Recommendation

13. Approval of Revisions to the 2017-2018 School Year Calendar

14. 2016-2017 Retiree Request for Non-certified Staff

15. Gifts

<b>Gift From</b>	<b>Amount or Item</b>	<b>School</b>	<b>Department</b>	<b>Account</b>
Anonymous	\$2,500.00	GBN	Model UN	820723
AT&T Corporate Giving Program	\$50.00	GBS	Special Events - Teacher Appreciation	830940
Bradley Tisdahl New York, NY	Photography Supplies	GBN	Fine Arts Dept.	N/A

16. Sabbatical

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Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Kim, Shein, Taub

nay: none

Motion carried 6-0.

**Discussion/Action: Award of Capital Outlay Bids**

Dr. Riggle stated the bidding processes for capital outlay purchases given preliminary approval by the Board were completed.

Dr. Ptak recommended action for the purchase of GBN portable bleachers and the GBS scoreboard.

In response to a board member's question, the administration stated that the new scoreboard would allow advertising.

**Motion to Approve Capital Outlay Bids**

Motion by Mr. Doughty, seconded by Mr. Boron to approve the award of capital outlay bids as outlined in agenda item #7.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Kim, Shein, Taub

nay: none

Motion carried 6-0.

**Discussion/Action: Award of Bid GBS Stadium Concession Stand/Bathroom Facility**

Dr. Riggle outlined previous information provided to the Board regarding the efforts of the GBS administration and Booster Club to fund the construction of a combination restroom/concession facility. He stated that the Village of Glenview approval process was successfully completed, specifications for the building and site utilities were placed out for bid, and bids from construction firms were received.

The administration:

- Outlined the results of the bid process
- Stated that overall, the bids came in higher than estimated
- Recommended the award of bid to RB construction
- Credited the GBS Booster Club raising approximately \$325,000 for the project
- Noted cost savings on the rental of portable restroom facilities

In response to board members' questions, the administration stated:

- They feel comfortable with the recommended 2% contingency number; this is the typical percentage for contingency and since we have already bid the general contractor, this seems reasonable
- The architectural fee of \$35,250 is a little less than the normal 7.5% fee
- Approximately \$4500 of the cost are permits from the MWRD (Metropolitan Water Reclamation District)

Dr. Riggle outlined possible funding sources:

- The building can make a contribution from their building fund
- Scoreboard advertising which earns approximately \$40,000 per year

Dr. Riggle noted that the scoreboard advertising money was originally for turf fields. He reviewed thoughts on the need and timeline of possible replacement of the turf fields. Dr. Riggle explained that if we opened up the mindset on the scoreboard money to including taking care of the outfields of the athletic fields, then it would include this project. He noted that the Board would have to front the money and then the schools would have to go out and get the advertising.

The Board discussed:

- Turf replacement timeline
- Pros and cons of using school budget vs using advertising money
- Concern of the overall price of the project
  - Very expensive for an unfinished space
  - Cost seems out of line
- Cost reflective of the market
- Naming right; noted that this had been discussed in the past, but reluctant and explained the reasoning
- Understanding that the concession part of the building represents approximately 35% of the facility space, but feels the \$4500 in MWRD fees are unreasonable
- The GBS booster club has done an incredible job in fund raising
- Community has shown their support of this project with the money they have collected
- This is a one-time expense

In response to board members' questions, the administration:

- Reviewed the reasoning for the district picking up all the fees instead of having the booster club pay them, but it can be discussed
- Agreed that there is the option of additional sponsorship (naming the building), we have never sold naming rights, but that doesn't mean we can't; explained the need to be cognizant of Village ordinances and stated that internal advertising can be pursued with Board discretion
- Explained that sponsorships are solicited by administration and approved by the Board
- Noted that the Glenbrook Foundation will not provide sponsorship in the future and explained the reasons
- Will work with GBS Booster Club on sponsorship and bring back a recommendation
- Discussed possible future use of the temporary concession trailer
- Explained that the building monies toward the project would need to be spread over 2 years

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- Explained that as with every building project, it would be important to suggest contingency monies, but if the project went over, it would be the Board's responsibility to cover those costs
- Will rework with discussed modifications and bring back to the Board on the 22<sup>nd</sup>
- Discussed scheduling a facility committee meeting to review
- Explained that Nicholas has also been very involved and will be overseeing project without a fee
- Stated that the decision to use a contractor was based on the size of the project

**Discussion/Action: Approval of 1-year Bookstore Contract Extension**

Dr. Ptak recommended a one-year contract extension be approved that will allow Beck's to continue as the vendor through June 2018. We have other out-sourced labor contracts and this will let us realign services.

In response to board members' questions, the administration:

- Stated they would like to look at staffing of the bookstore and Xerox
- Explained the contract timeline
- Noted that needed services will be reviewed in lieu of the change in the book sale process

**Motion to Approve 1-year Bookstore Contract Extension**

Motion by Mr. Doughty, seconded by Mr. Taub to approve the 1-year bookstore contract extension.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Kim, Shein, Taub

nay: none

Motion carried 6-0.

**Discussion/Action: Approval of Settlement Agreement and Mutual Release**

The administration is asking that the Board approve authorization for Mr. Shein, so he can sign on behalf of the Board when the final settlement agreement is received.

Dr. Riggle explained that the settlement agreement emanates from an incident that occurred in August 2007, in which a contractor was unable to remedy and complete the specified work they were contracted for during a major renovation effort at GBS. The District exercised their right to pull the performance bond, which was with Hartford Fire Insurance Group. The project was completed successfully under the oversight of Hartford and after completion, they sought to minimize their losses by introducing litigation against Henry Brothers and Arcon for their oversight of the work of Grace Electric during the project. There is no cost to the district.

Dr. Riggle noted that Mr. Boron and Mr. Doughty reviewed the agreement. They suggested a few minor changes that we have forwarded to our legal counsel.

**Motion to Approve Settlement Agreement and Mutual Release**

Motion by Mr. Doughty, seconded by Mr. Glowacki to authorize Mr. Shein to sign on behalf of the Board when the final settlement on agenda item #10 is agreed upon.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Kim, Shein, Taub

nay: none

Motion carried 6-0.

**Discussion/Action: Resolution Authorizing the Dissolution of Distinct Aquatics Account**

Dr. Gravel identified a change involving a separate bank account for Glenbrook Aquatics that he would like to dissolve and incorporate into existing district accounts. He outlined the existing condition and the rationale for the requested action.

In response to board members' questions, the administration:

- Stated all Glenbrook Aquatics are approved by the Board through imprest or vendor bills
- Explained the expense approval process
- Noted the District makes all the hiring decisions regarding the program and we have not raised fees in a very long time
- Stated that the change greatly reduces reconciliation efforts and is better for cash flow

The suggested Board change in the resolution name will be added and the item will be brought back on May 22 consent agenda.

**Discussion/Action: Resolution Authorizing Management of Workers' Compensation Claims**

Dr. Riggle stated that this is an initial look at a resolution that allows legal counsel in conjunction with the superintendent to sign workers' compensation claim settlements that are beneath the \$25,000 threshold. He noted that this is a first draft.

This item will be brought back on consent May 22.

**Discussion/Action: FY18 Special Education FTE Recommendation**

Ms. Pearson stated that the articulations for special education students have been properly completed. The administration is recommending an overall increase of 2.3 FTE for the 2017-2018 school year after reviewing the curricular offerings, class size distributions, social work and psychologist needs of the special education population with the building administrators. The primary reason for this increase is a significant increase in the total special education population at both high schools. Ms. Pearson noted approximately 11% of Glenbrook's enrollment are special education students.

Jack Murphy arrived at 8:19 p.m.

In response to board members' questions, the administration:

- Answered clarifying questions regarding total FTE numbers
- Stated that job description, services, redundancy in services will be reviewed during collective bargaining
- Explained FTE increases are currently a very conservative number
- Reviewed changes in Section 504 law
- Noted no special services are being recommended at this time, but numbers are increasing and being monitored
- Stated we are continually looking at professional development both internally and externally

This item will be placed on the May 22 consent agenda for approval.

### **Miscellaneous Topics**

In response to board members' questions, the administration:

- Stated possible Board retreat topics may include, training on Senate bill 100 and collective bargaining
- Explained the new online efforts and changes to the book sale
  - Discussed change with booster clubs and the effect on donations
  - Explained the review of logistics for pictures and Chromebook distribution
  - Will review the online signatures process with attorney

### **Summary**

- Agenda items 12 & 13 will come back on consent
- A Facility Committee Meeting will be scheduled Monday, May 15 at 7:30 a.m. to discuss the GBS Stadium Concession Stand
- Board members, Graduation is June 4<sup>th</sup>, please let Dr. Riggle know if you will be able to attend

### **Review and Summary of Board Meeting**

Upcoming Board Meetings:

Monday, May 22, 2017 – 7 p.m. Regular Board Meeting

### **Motion to Move into Closed Session**

Motion by Mr. Doughty, seconded by Mr. Boron to move into closed session at approximately 8:46 p.m.

- to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity;
- student disciplinary cases;
- and litigation, when an action against, affecting or on behalf of the particular public body



has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

- (Section 2(c) (1), (9), and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Kim, Shein, Taub

nay: none

Motion carried 6-0.

The Board returned to open session at 10:31 p.m.

**Motion to Reconsider Sanctions for Student 04-24-17-01**

Motion by Mr. Boron, seconded by Mr. Shein to reconsider sanctions for student 04-24-17-01 and modify as discussed in closed session.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Kim, Shein, Taub

nay: none

Motion carried 6-0.

**Motion to Reconsider Sanctions for Student 05-01-17-01**

Motion by Mr. Boron, seconded by Dr. Kim to reconsider sanctions for student 05-01-17-01 and modify as discussed in closed session.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Kim, Shein, Taub

nay: none

Motion carried 6-0.

**Motion to Approve Settlement Agreements**

Motion by Mr. Doughty, seconded by Boron to approve the settlement agreement for Randy McGraw as discussed in closed session.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Kim, Shein, Taub

nay: none

Motion carried 6-0.

**Motion to Approve Discipline of Non-certified Staff Member**

Motion by Mr. Doughty, seconded by Mr. Boron to authorize a no trespass letter to Mike Asquini as discussed in closed session.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Kim, Shein, Taub

nay: none

Motion carried 6-0.

**Adjournment**

Motion by Mr. Doughty, seconded by Mr. Boron to adjourn the meeting at approximately 10:33 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 6-0.

\* Boron, Doughty, Glowacki, Kim, Shein, Taub

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION