

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, APRIL 24, 2017**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, April 24, 2017 at approximately 7:01 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Kim, Shein

Also present: Bretag, Fagel, Finan, Geallis, Geddeis, Gravel, Murphy (attorney) – arrived at approximately 7:52 p.m., Ralflores, Riggle, Swanson, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Doughty to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Shein

nay: none

Motion carried 5-0.

GLENBROOK STORIES

Ms. Geddeis shared a short video of GBN sophomore Jared Kuper, a GBN sophomore, who was diagnosed with diabetes at a very young age.

Jared shared his struggle with his disease and his quest to share his message about the foundation he started.

Mr. Doughty stated that he knows Jared and he is being too modest. Jared is involved in many sports and he is very active for diabetic patients at both at the local and national level. Mr. Doughty stated he is glad to hear Jared is getting such great support at GBN, congratulated him and wished him much success.

In response to a board member's question, Jared stated that his foundation collects money to help families who cannot afford the medical expenses associated with diabetes.

Mr. Shein shared a story he heard on the news and admires Jared and his family for making us all aware of the difficulties in getting the correct medication.

Jared shared his conversation with Senator Durbin about a law they are trying to pass regarding medical costs.

Dr. Riggle stated that Jared is very special. He applauded him for speaking openly, educating and inspiring others. He stated that it is so powerful when someone his age will step up and speak up on an important matter. Dr. Riggle noted that he wanted to recognize the role his parents played in helping shape his ideas and passion.

Mr. and Mrs. Kuper thanked Dr. Finan and Mr. Etherton for their support. They stated that Ms. Mathieson (Head nurse at GBN) is amazing and stated that this has been Jared's best school year since he has been diagnosed because of the wonderful staff of GBN.

RECOGNITION OF COMMUNITY VISITORS

None.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle stated that at tonight's meeting we will retire a Board and reorganize. He reminded board members that Saturday night is the foundation gala and the musical; he said it will be a great show.

APPROVAL OF CONSENT AGENDA ITEMS

Motion by Mr. Boron, seconded by Mr. Doughty to approve the following items on the consent agenda:

Dr. Riggle asked that they substitute the amended consent agenda item #11 and pull consent agenda item #15, which will be brought back at a different meeting.

1. Appointments
 - a. Certified - none
 - b. Support Staff - none

2. Resignations/Terminations
 - a. Certified

Name	Position	Effective	School
Jenna Weiner	Asst. Coach; Lacrosse	04.04.17	GBN

- b. Support Staff

Name	Position	Effective	School
Thur, Tyler	English IA	06.08.17	GBS
Wallace, Olivia	Math Dept. Asst.	06.08.17	GBN

3. FOIA - none

4. Vendor Bills

Description	Amount	Attached register dated
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Vendor Checks Nos. 91393 through 91591	\$594,116.54	April 18, 2017
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5. Payroll - none
6. Imprest - none
7. Minutes
 - April 12, 2017 Special Board Meeting
 - April 12, 2017 Special Closed Board Meeting
 - April 17, 2017 Technology Committee Meeting
 - April 18, 2017 Finance Committee Meeting
 - April 18, 2017 Closed Finance Committee Meeting

8. Gifts

Gift From	Amount or Item	School	Department	Account
Mary Duffy Columbus, OH	\$4,000.00	GBN	E.J. Duffy Memorial Scholarship	820355

9. Textbooks Changes
10. Release of Educational Support Personnel
11. Certified Staff Special Leaves Requests for the 2017-18 School Year
12. GBN Model UN Trip
13. 2016-2017 Retiree Requests for Certified Staff
14. 2016-2017 Retiree Requests for Non-certified Staff
15. Recommendation for Sabbatical – pulled (will be brought back at a different meeting)
16. GBS FCCLA Trip to Nationals - Nashville

ADJOURNMENT SINE DIE

Motion by Mr. Boron, seconded by Mr. Doughty to adjourn the meeting sine die.

Upon call for a vote on the motion, all present voted aye.*

Motion Carried 5-0.

* aye: Boron, Doughty, Hanley, Kim, Shein

ORGANIZATIONAL MEETING

MOTION TO ESTABLISH CHAIRMAN PRO TEM

Motion by Mr. Boron, seconded by Mrs. Hanley to appoint Superintendent Mike Riggle as Chairperson Pro Tem until the President of the Board is elected.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Shein

nay: none

Motion Carried 5-0.

MOTION TO ESTABLISH SECRETARY PRO TEM OF THE BOARD

Motion by Mr. Boron, seconded by Mr. Doughty to appoint Rosanne Williamson as Secretary Pro Tem of the Board.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Shein

nay: none

Motion Carried 5-0.

The chairperson pro tem called the meeting to order at approximately 7:19 p.m.

Upon calling of the roll, the following members answered present:
Boron, Doughty, Hanley, Kim, Shein

Also present: Bretag, Fagel, Finan, Geallis, Geddeis, Gravel, Murphy, Raflones, Riggle, Swanson, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mrs. Hanley, seconded by Mr. Boron to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Shein

nay: none

Motion Carried 5-0.

SEATING OF THE NEWLY ELECTED MEMBERS/OATH ADMINISTRATION

Dr. Riggle recognized re-elected members Mr. Doughty, Mrs. Hanley and Dr. Kim and the newly elected board member Mr. Glowacki.

Dr. Williamson administered the Oath of Office to Mr. Doughty, Mrs. Hanley, Dr. Kim and Mr. Glowacki.

NOMINATION AND ELECTION – PRESIDENT – BOARD OF EDUCATION

The chairperson declared that the nominations were open for the office of President of the Board of Education.

Motion by Mr. Boron to nominate Skip Shein for President of the Board of Education. The chairperson asked if there were any other nominations for the office of President.

Hearing none, the chairperson declared the nominations for the office of President closed. A unanimous vote for the nomination of Mr. Shein for President of the Board of Education was recorded.

Mr. Shein was declared president by a vote of 6-0.

President Skip Shein assumed the function of Board President for the remainder of the meeting.

NOMINATION AND ELECTION - VICE PRESIDENT – BOARD OF EDUCATION

The President declared that nominations were open for the office of Vice President of the Board of Education.

Motion by Mrs. Hanley to nominate Bruce Doughty for Vice President of the Board of Education. The President asked if there were any other nominations for the office of Vice President. Hearing none, the President declared the nominations for the office of Vice President closed. A unanimous vote for the nomination for Vice President of the Board of Education was recorded.

Motion carried 6-0.

NOMINATION AND ELECTION OR APPOINTMENT – SECRETARY – BOARD OF EDUCATION

The President asked if there were any nominations for Board Secretary. Dr. Rosanne Williamson was nominated as Board Secretary.

Motion by Mr. Boron to nominate Dr. Williamson Board of Education Secretary. The President asked if there were any other nominations for the office of Board Secretary. Hearing none, the President declared the nominations for the office of Board Secretary closed. A unanimous vote for the nomination of Dr. Williamson for Board of Education Secretary was recorded.

Motion carried 6-0.

RECOMMENDATION OF COMMUNITY VISITORS

None.

ESTABLISHMENT OF REGULAR BOARD MEETING DATES & TIMES

Mr. Shein reviewed the Board meeting calendar for 2017-2018. He stated that if board members realized that they couldn't attend a meeting to please let him know so that we can confirm a quorum.

In response to a board member's question it was confirmed that the days on the memo header were incorrect it should read 2017-2018.

Dr. Riggle provided a rationale for meeting dates.

Dr. Riggle answered clarifying questions regarding Board meeting dates.

MOTION TO ESTABLISH REGULAR BOARD MEETING DATES & TIMES

Motion by Mr. Doughty, seconded by Mr. Boron, to approve the Board meeting calendar presented.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Hanley, Kim, Shein

nay: none

Motion Carried 6-0.

COMMITTEE APPOINTMENTS AND MEMBER REPRESENTATIVES

The Board president asked members to consider what positions they would be interested in. Mrs. Hanley is moving to the Finance Committee, which opens a position on the Technology Committee.

In response to the Board's request, Dr. Riggle will provide a list of Committees and Representatives and board members can consider and let him know their decisions, there is no need to vote on this topic.

DISCUSSION/ACTION: INSTRUCTIONAL INNOVATION AND TECHNOLOGY SERVICES BUDGETS FOR FY2018

Dr. Gravel presented the proposed budgets for the Instructional Innovation and Technology Services Departments for the FY 2018. These budgets were discussed at great length at the Technology Committee meeting on April 18. Dr. Gravel stated that Mr. Bretag was also available to answer questions.

In response to board members' questions, the administration:

- Explained that the laptop carts in the Science Department were needed because there are currently programs that do not work on the Chromebooks
- Stated that overall the budget is on a downward trend, except for salaries because there are negotiated increases
- Expects cost saving changes to the budget in the future based on possible streamlining and cost savings - e.g.; leases, employee laptop refresh timetable
- Provided clarification on FTE allocation stating that the personnel count is the same, the assignments for staff are different
- Noted that we have bought the needed collaboration tools, but now we need to invest in professional development on the use of the tools in order to start using them well

Dr. Riggle noted that we are working on a furniture initiative, and this budget does include that expense without adding to the budget, through a lot of hard work and streamlining from our staff.

This item will be placed on the May 8 consent agenda.

DISCUSSION/ACTION: STRATEGIC PLANNING UPDATE STUDENT ASSESSMENT

The administration stated that as part of the student wellness initiative, feedback from both teachers and students indicated that how student grades are determined causes stress at the end of the quarter.

Dr. Williamson provided an update on a change to student assessment for the 2017-2018 and the reasoning for the change, the impact on curriculum and student wellness.

In response to board members' questions, the administration:

- Stated that there will always be final exam stress, but felt that work will be more staggered and workload will be spread more evenly throughout the semester
- Noted that this is the first step in additional discussions regarding grades, assessments, etc.
- Shared that there is a plan to communicate the change with parents and students
- Explained that the change will provide for more flexibility on when testing occurs and our policy allows some nice flexibility
- Confirmed that our grading system is equipped to manage the change, but does not allow a pilot
- Answered clarifying questions on how the change would affect AP courses and AP tests

The principals mentioned that this change was the next logical step in the process; they are excited about conversations being had at the schools regarding a growth mindset and this will help continue healthy conversation on the topic. They noted that student feedback is very positive and professional development for our departments has started this year and we will be ready for next year.

Dr. Riggle stated that this change has strong support from the GEA and has been positively reviewed by students in focus group settings.

Board members stated that this is a great step and a great move forward. A board member wanted to make sure that when professional development is taking place that emphasis on the importance of not having all the work/tests be stacked at the back end of the semester. A board member suggested a review of board policy on exams.

No action is requested.

DISCUSSION/ACTION: EMPLOYEE HEALTH BENEFITS BUDGET FOR FY2018

Dr. Riggle stated that the recommendation for the Employee Health Benefits Budget for FY2018 remained unchanged since our discussion on April 12. The Board seemed to reach consensus at that meeting. This budget number can be adjusted in the future, as more detailed information is known. It simply provides Dr. Gravel with an amount that he can use in building the tentative budget that the Board will review in July.

In response to a board member's question Dr. Riggle clarified

- This is approval just for the budget
- There is no contingency number included
- The budget is based on current contracted health benefits

MOTION TO APPROVE EMPLOYEE HEALTH BENEFITS BUDGET FOR FY2018

Motion by Mr. Doughty, seconded by Mrs. Hanley to approve employee health benefits budget for FY2018.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Hanley, Kim, Shein

nay: none

Motion Carried 6-0.

DISCUSSION/ACTION: NON-CERTIFIED FTE RECOMMENDATION

The administration reviewed the process and their recommendation for the non-certified staff FTE for the 2017-2018 school year. They noted that the staffing level is just slightly below the current level and noted that these numbers do not include special education FTE.

The recommendation will be placed on the May 8 consent agenda for approval.

DISCUSSION/ACTION: APPROVAL OF REVISIONS TO THE 2017-2018 SCHOOL YEAR CALENDAR

The administration reviewed the list of the late arrival days for the 2017-2018 school year. These days are used by the schools for professional development and the Human Resources Department uses them for conducting professional development and training for support staff.

In response to board members' questions, the administration explained why these dates are brought to the Board and stated that we will review our process to find out if there is a more efficient procedure in the future.

This item will go on the consent agenda for the May 8 Board meeting.

Mrs. Fagel left the meeting.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Shein, seconded by Mrs. Hanley to move into closed session at approximately 8:24 p.m. to consider:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity;
- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;
- Student disciplinary cases;
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- (Section 2(c) (1), (2)), (9), and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Hanley, Kim, Shein

nay: none

Motion carried 6-0.

The Board returned to open session at 10:14 p.m.

MOTION REGARDING STUDENT DISCIPLINE IN CLOSED SESSION

Motion by Mr. Doughty seconded by Mr. Boron regarding student 04-24-17-01, to adopt the recommendation of the MDRC for the reasons set forth in closed session.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Hanley, Kim, Shein

nay: none

Motion carried 6-0.

ADJOURNMENT

Motion by Mr. Doughty, seconded by Mrs. Hanley to adjourn the meeting at approximately 10:14 p.m.

Upon call for a vote on the motion, all present voted aye. *

Motion carried 6-0.

* Boron, Doughty, Glowacki, Hanley, Kim, Shein

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Mon., May 8, 2017	7:00 p.m.	Regular Board Mtg.
Mon., May 22, 2017	7:00 p.m.	Regular Board Mtg.