

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, MARCH 20, 2017**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, March 20, 2017, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

Also, present: Bretag, Etherton, Fagel, Finan, Geallis, Geddeis, Gravel, Petrarca, Raflores, Riggle, Swanson, Tarver, Williamson

**Approval of Agenda for this Meeting**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

**Glenbrook Stories**

Ms. Geddeis introduced students from the Glenbrook variety shows. Glenbrook North senior Sarah Chang made her debut performance in “Legacy” reciting original poetry and Glenbrook South senior Antonio Duca, a veteran performer, graced the “Synchronicity” stage in a singing number. Ms. Geddeis shared video footage of both performances.

Board members and Dr. Riggle commented on the performances, how proud they are of the students, and thanked them for their efforts.

**Recognition of Community Visitors**

None.

**Board and Superintendent Reports**

Dr. Riggle stated that Friday starts Spring Break. He noted that we have not taken an inclement weather day so we will have a day off on Monday, April 3. He explained the reasoning emergency days are scheduled.

The principals shared their insights on Connection days.

In response to a board member’s question, the administration shared their feelings about seniors not attending Connection days.

**Motion to Approve Consent Agenda Items**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the following items on the consent agenda:

1. Appointments
  - a) Certified - none
  - b) Support Staff

Name	Building	Position	Calendar	FTE	Start Date	Schedule	Salary	Hourly Wage
Murdy, Brian	GBS	Plant Operator	260	1.0	04.03.17	PO/Step 33	\$86,250	\$41.47

2. Resignations/Terminations
  - a) Certified

Name	Position	Effective	School
Corey Duzan	CTE; Applied Tech	06.08.17	GBS
Daniel Ermel	Music; Choir	06.08.17	GBS
Elana Horowitz	Mathematics	06.08.17	GBN

- b) Support Staff - none
3. FOIA
4. Vendor Bills

Description	Amount	Attached register dated
Vendor Checks Nos. 90961 through 91195	\$1,132,275.18	March 7, 2017

5. Payroll

The issuance of checks and electronic wire transfers for net payroll earnings, payroll taxes, pension contributions, insurance and other payroll liabilities.

February Totals:  
 Check Register: \$ 120,759.34  
 Direct Deposit Register ACH: \$4,105,990.89  
 Wire Transfer (EFT) Register: \$2,087,677.96

6. Imprest

<b>Description</b>	<b>Amount</b>	<b>Represented by checks Numbers</b>
Reimbursement of the Imprest Fund for the month of February	\$212,503.56	30463 - 30785

7. Minutes

- February 27, 2017 Regular Board Meeting
- February 27, 2017 Closed Board Meeting
- March 1, 2017 Technology Committee Meeting
- March 16, 2017 Finance Committee Meeting

8. Gifts

<b>From</b>	<b>Amount</b>	<b>School</b>	<b>Department</b>	<b>Account</b>
AT&T Corporate Giving Program	\$50.00	GBS	Special Events - Teacher Appreciation	830940

9. Award of Summer 2017 Life Safety and District-Funded Construction Bids

10. School Operating Budgets for FY2018

11. Approval of Capital Outlay and Small Building Projects

12. Award of Summer 2017 School-Funded Construction Bids

13. Authorization for Release of Purchase Orders

14. IHSA

15. GBS Business Professionals of America National Leadership Conference

16. Non-tenured Certified Staff Members to be Rehired or Honorable Dismissed

17. GBE faculty contracts/salary structure for spring 2017

18. Appointment of Assistant Township School Treasurer

19. Resignation Agreement and General Release

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

**Discussion/Action: Students Fees for the 2017-2018 School Year**

The administration reviewed options to reduce the projected \$60,000 deficit for credit card charges incurred by the district for the use of credit cards by parents and students. The unanimous recommendation agreed upon at the Finance Committee meeting is that the district move from a charge of \$2.65 per transaction to a graduated credit card transaction fee of \$2.65 per \$100 transaction.

A board member stated it is important to realize that there are still no-fee options and that this transaction fee is needed so that the district does not have to incur the credit card fee. The fee structure will be communicated to the school community.

The administration answered clarifying questions regarding:

- When entering an online transaction, when and how the fee is communicated
- How the additional checks and cash will affect processing

The administration is requesting action on all recommended fees.

**Action Regarding Fees for the 2017-2018 School Year**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the fees for the 2017-2018 School Year.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

**Discussion/Action: Project Lead the Way/STEM Update**

The school administrative teams provided an update on Project Lead the Way and the STEM initiative including:

- Student survey comments
- Enrollment
  - Exceeded expectation
  - Updated & relevant courses
  - Common trends
- Retention
- End of Course Assessment Scores
  - D225 IED students score 3-4x higher than national average in advanced category
  - Excellent performance across categories
  - Trends show improvement

- In response to board members' questions, the administration:
- Explained the type of student who normally enrolls in PLTW course
  - Reviewed the multi-year design of the programs
  - Discussed pros and cons of students not continuing with the program and reasons why
  - Noted they are creating a database to track students through the process in order to obtain more detailed information
  - Stated the courses are a full year long
  - Explained that students are enrolled in different math courses, not attached to PLTW, but they are applying what they have learned in math, science and physics

A board member stated it is important to review the program and provide an update to the Board every two or three years. The district spent a lot of money converting classrooms so if enrollment drops it is a concern and should be reviewed. Important to provide information on:

- Why students are not continuing with the program
- Enrollment numbers
- Where do students go from this program

### **Discussion/Action: Learning Spaces Update**

The administration provided information on the next steps in studying learning spaces as well as an update on the district level work that continues on curriculum, instruction, and student wellness initiatives that began last year.

The administration stated that we need to look at furniture differently; as a learning space. In the past furniture has been operational, but should be looked at as an instructional tool. The administration wants to spend time on a study of how the physical space can affect learning. Teachers will need professional development.

The administration is:

1. Creating a Research Cohort Team
  - Teachers need professional development
  - Gradually rolling this into the environment
2. Reviewing Areas of Focus
  - Understanding (research)
  - Observing
  - Synthesizing (discover and create principles)
  - Realizing (circulate ideas)
  - Prototype (Simulations)
  - Measuring (test)
3. Studying the Learner
  - Learner Knowledge (student owned, engagement, mindsets)
  - Learner Development (wellness, social emotional, movement)
  - Learner Skills (collaboration, communication, creativity, critical thinking)
4. Measuring for Success
  - Perceived Effect of Classroom

- Collaborative Learning
- Communication and Participation

The administration wants to spend time on a study and how the physical space can affect learning. Teachers will be in professional development.

In response to board members' questions, the administration:

- Stated the next steps will be methodical
- Explained the concept of the cohort
- Is currently looking at financial constraints and the furniture budget will be proposed with the technology budget
- Noted that we are currently working with the vendor, Steelcase, because they are doing a lot of work with university research teams
- Stated that learning spaces are being studied by many high schools; we are taking a slightly different path based on the educational outcome we want for our students
- Noted that both teachers and students will be involved in the process
- Reviewed the rationale for the proposed process

**Discussion/Action: Approval of Audit Firm**

The administration asked to extend our current contract with Miller, Cooper & Co. for one more year because it was the intention of the township school districts to partner in a joint RFP. However, due to existing contracts maintained by several elementary districts, it was recommended to delay the RFP process. The agreement placed forward is simply an extension of our existing agreement.

The administration noted that we are pleased with the services of Miller, Cooper & Co. and have no issues or concerns. In general, all of the other districts in Northfield Township who utilize their services have offered the same opinion.

The administration noted this item would go on consent at the next meeting.

**Discussion/Action: Establishing the Date for the Organization of the Board of Education Meeting**

The administration stated that Board Policy #2010 requires the Board to establish a meeting date for reorganizing. The administration is recommending that Board reorganization take place on Monday, April 24, 2017, at the regular board meeting.

**Discussion/Action: Insurance Process Update**

The administration provided a brief overview of current and future efforts to market all aspects of our health insurance plans to multiple providers. The administration placed the efforts into context with our participation in the health portion of SSCRMP.

The administration stated that cost containment would be discussed further in closed session.

Dr. Riggle thanked our Board for being very conscientious regarding health insurance. He credited Ms. Rafloros and Dr. Gravel who have worked diligently to move things forward. He noted that benefits have moved from the business department to the human resources department with a lot of teamwork with Dr. Gravel, Ms. Rafloros and Mr. Swanson.

Mr. Shein left at approximately 8:40 p.m.

### **Miscellaneous Topics**

Dr. Riggle mentioned that we have a Board meeting scheduled for April 10, which is the first evening of Passover. He stated that the meeting could be changed if this would be problematic.

It was decided that the April 10 Board meeting would be canceled and rescheduled for Wed. April 12 at 7:00 p.m.

### **Review and Summary of Board Meeting**

Upcoming Board Meetings at 7:00 p.m.:

April 10, 2017 - Canceled  
April 12 2017 – Special Meeting (Wed.)  
April 24, 2017

### **Motion to Move into Closed Session**

Motion by Mr. Doughty, seconded by Mrs. Hanley to move into closed session at approximately 8:53 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; student disciplinary cases. (Section 2(c) (1), (2) and (9) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Taub

nay: none

**Motion carried 6-0.**

The Board returned to open session at 10:18 p.m.

### **Adjournment**

Motion by Mr. Doughty, seconded by Mr. Taub to adjourn the meeting at approximately 10:18 p.m.

8  
3/20/17

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 6-0.

\* Boron, Doughty, Hanley, Kim, Martin, Taub

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION