

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, NOVEMBER 14, 2016**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, November 14, 2016, at approximately 7:04 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Kim, Martin, Shein

Absent: Taub

Also present: Bretag, Etherton, Fagel, Finan, Geallis, Geddeis, Gravel, Muir, Ptak, Riggle, Swanson, Tarver, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein

nay: none

Motion carried 6-0.

**GLENBROOK STORIES**

Ms. Geddeis introduced Odysseas Lazarou a Glenbrook South student who began school in August; only his second day in the United States.

Odysseas shared his perspective on the Glenbrooks and how it differed from his experience in Greece. He stated that he hopes that the students at GBS appreciate the many opportunities they have at the Glenbrooks. Odysseas stated he plans on staying in the United States after graduation and attending college here, possibly studying writing.

Board members:

- Stated they are happy that the Glenbrooks were so welcoming to him
- Are proud to hear that the teachers are so helpful
- Thanked him for sharing his story

Dr. Riggle thanked him for giving us a different perspective and wished him the very best.

**RECOGNITION OF COMMUNITY VISITORS**

**David Hochberg, Northbrook**

- Thanked the Board and the principals for the steps they are taking to help with the drug and alcohol situation at the schools and hopes the deterrents being put in place will be helpful
- Shared conversations he has had with another superintendent and police enforcement and questions the decision to not use drug sniffing dogs in the schools

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle stated that canned food drives have kicked off at both schools and Wednesday he will be reffing the GBN vs GBS Faculty basketball game, if anyone wants to join him to watch your favorite faculty members duke it out. He noted that GBS has once again put together the radio program of It’s a Wonderful Life and he was cast in the role of Mr. Potter.

Dr. Finan thanked the Max Schewitz Foundation for the EKG Screenings of both Glenbrook North and South students – over 2000 students were tested. He also congratulated the GBN Girls’ Swim team for their placement in sectionals.

Ms. Fagel noted that the Max Schewitz Foundation waived fees for our free and reduced lunch families and a student was found to have an undiagnosed heart issue, which shows the importance of the testing. Ms. Fagel also congratulated the GBS’ swimmers.

**MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the following items on the consent agenda with the exception of item 6.8.

Dr. Riggle asked that consent agenda item 6.8 Special Leaves be pulled from consent and discussed in closed session.

In response to board members’ questions Dr. Riggle:

- Stated that the Lacrosse Trip will be reviewed to verify the cost, but explained what will happen if students cannot meet their fundraising goal and explained the plan
- Reviewed past discussion regarding the Board’s ability to cancel their approval of trips based on travel advisories
- Stated that protocols will need to be established for travels to foreign lands and the administration will continue to work with our providers
- Stated that the district’s liability is covered
- Stated that the administration will research the possibility of texting students trip information before leaving for a trip, he believes it should be easy to accomplish

1. Appointments
  - a) Certified

Name	Position	Building	FTE	Salary	Start Date

Ms. Georgia Biscotakis	Spanish Teacher	GBS	.2	MA, Step 11	November 28, 2016
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b) Support Staff

Name	Building	Position	Calendar	FTE	Start Date	Schedule	Salary	Hourly Wage
Skalany, Michal	GBS	Custodian	Part-Time	As Needed	10.24.16	CU-E/Step 0	Paid Hourly	\$17.71
Wallace, Olivia	GBN	Dapartment Assistant Math	203	.8	10.24.16	ID-2/Step 2	\$31,985	\$19.70
Williamson, Jonathan	GBS	Custodian	Part-Time	As Needed	10.24.16	CU-E/Step 0	Paid Hourly	\$17.71

2. Resignations/Terminations

- a) Certified - none
- b) Support Staff - none

3. FOIA - none

4. Vendor Bills

Description	Amount	Attached register dated
Vendor Checks Nos. 74533 through 74796	\$1,307,716.51	November 8, 2016

5. Payroll

The issuance of checks and electronic wire transfers for net payroll earnings, payroll taxes, pension contributions, insurance and other payroll liabilities.

October Totals:

Check Register: \$ 134,756.20

Direct Deposit Register ACH: \$4,042,270.92

Wire Transfer (EFT) Register: \$2,286,656.36

6. Imprest

Description	Amount	Represented by checks Numbers
Reimbursement of the Revolving Fund for Employees for the month of October	\$32,546.13	23982-24015 24041-24071 24081-24118 24147-24179 24216-24227
Reimbursement of the Revolving Fund for Vendors for the month of October	\$155,681.20	24016-24040 24072-24080 24119-24146

		24180-24215 24228-24234
Checks issued in September voided in October		None
Check issued in previous months, voided in October:		None

7. Minutes
  - October 24, 2016 Regular Board Meeting
  - November 3, 2016 Finance Committee
8. Special Leave Request – pulled from consent and discussed in closed session
9. Certified FTE Adjustments for the 2016-17 School Year
10. Gifts

Gift From	Amount of Item	School	Department	Account
Mr. Eric Chern Northbrook, IL	\$1000.00	GBN	Career & Life Skills	820371

11. GBS Varsity Girls Lacrosse Trip to San Diego, CA
12. Summer Study Abroad Program in Seville, Spain

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: ESTIMATED TAX LEVY FOR 2016**

Dr. Gravel reviewed the 2016 Tax Levy and noted that the tax levy was reviewed and discussed by the Finance Committee.

Dr. Gravel:

- Reviewed the process, timeline and next steps

Dr. Gravel stated the following factors are part of the 2016 levy:

- EAV from tax year 2015
- CPI from December 2015
- Estimated new property growth between tax years 2015-2016

Dr. Gravel reviewed what was requested in past years and what was actually approved.

In response to a board members' questions Dr. Gravel explained:

- The importance of capturing new growth and what happens if you do not capture new growth
- Why our lawyers do not recommend changing the wording on the Resolution

Dr. Riggle stated that we do need a formal vote for the Board to approve the Estimated Tax Levy for 2016.

### **APPROVE ESTIMATED TAX LEVY FOR 2016**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the estimated tax levy for 2016 as presented.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein

nay: none

Motion carried 6-0.

### **DISCUSSION/ACTION: ENROLLMENT FORECAST UPDATE**

Dr. Ptak explained that every year the District updates its enrollment projects based on the October 1<sup>st</sup> fall housing numbers. The district uses two methodologies, the District 225 Cohort Survival Method calculations as well as an updated ten year forecast from Dr. Jerome McKibben. She reviewed key findings of both methodologies. Dr. Ptak stated that there is no requested action for this item.

In response to a board member's question Dr. Ptak stated that we do ask private schools for their numbers, but the actual numbers are not part of the calculation.

A board member stated that these enrollment numbers reinforce the Board's decision to not change boundaries and the whole enrollment review process worked out very well.

### **DISCUSSION/ACTION: TEXT-A-TIP SERVICE AGREEMENT**

Dr. Riggle stated that Text-A-Tip is a service that utilizes texting technology to connect users anonymously with certified mental health professionals. The service came to the attention of our building administrators through their work with the Glenview/Northbrook Coalition on Youth.

Dr. Riggle noted that this anonymous texting service results in timely responses from the clinicians who follow established protocols that guide their actions based on the messages they receive. Therefore, they are prepared to channel safety and unlawful behavior concerns to school officials and appropriate police entities.

Dr. Riggle stated that Andy Duran, the Executive Director of LEAD will join us for a short presentation on December 12 and will address any questions.

Dr. Riggle stated that the proposal would make this service available to all students in grades 6 thru 12 in Glenview and Northbrook regardless of whether they attend public, private or parochial schools. The non-public student cost would be covered within the fees to be covered by the villages.

The administration reviewed the service agreement and the annual contract fee for a one-year agreement.

Dr. Ptak explained the total cost to each participating entity is based on percentage of participants. D225's anticipated cost would be approximately \$13,520 for the first year.

Dr. Riggle said we are still finalizing the cost structure, but will have an update at the next board meeting.

Dr. Riggle stated that the data captured by this hotline can only be FOIA'd on a limited basis.

In response to a board member's question, Dr. Riggle stated that it is not necessary to enter into a prorated contract based on the fiscal year. He also stated that he would get additional information from the company on what confidential information they would need from us as discussed in the contract. Dr. Riggle stated that he will ask Mr. Duran what additional data he could provide from other schools that have piloted the program.

Dr. Riggle suggested that after Mr. Duran's presentation we can take action at the next board meeting. He reviewed the proposed timeline if the agreement is approved at the next meeting.

#### **DISCUSSION/ACTION: CURRICULUM AND INSTRUCTION (MEANINGFUL WORK – HOMEWORK)**

Dr. Williamson provided an update on the continuing work on the homework initiative. She introduced Cameron Muir, Eric Etherton and Ryan Bretag who have been working on the homework principles with her.

Dr. Williamson stated that teacher and student surveys were administered since our last meeting, but survey findings will not be ready to share until our next meeting in December. She reviewed the next steps in the process.

Dr. Williamson stated that we have heard loud and clear from our teachers that they needed more time to have departmental meetings and provide more thoughtful feedback. She stated that we want to work hand in hand with our teachers and continue to work within our trusting relationship.

Dr. Williamson stated that preliminary data shows that our teachers' and students' perspectives on homework are not far off. She stated that homework free zones is one principle that was hard to navigate – this topic will need further discussion.

In response to board members' questions the administration stated:

- The summary of the feedback will be incorporated in the principles; we will not be sharing raw data with the Board
- A lot of the teachers are supportive of conversations about homework, but many have concerns; we are working with them and need to move the entire group forward in a professionally respectful way
- The Board will not be asked to vote on the principles
- The groups have been given the opportunity to share their opinions anonymously

A Board member stated the importance of the goals and what the homework principles are trying to accomplish be communicated.

The administration reviewed the process and stated that as themes begin to emerge, it may be time consuming, but the process is important to get to meaningful information.

### **DISCUSSION/ACTION: DASHBOARD REPORTS**

Dr. Williamson stated that every year we bring pertinent data related to student achievement, student demographics, teaching staff demographics and financial information. In each area we incorporate ten years of data so that trends can be identified.

Dr. Williamson highlighted:

- New school report card format
- PARCC results are on the Illinois State Report card, but since they have been discontinued we will not be tracking going forward; our students' scores are no surprise because their apathy for PARCC showed in the results
- Both schools have highest composite ACT scores in the school history
- A small group of students do not perform as well, but we do try to address gaps
- Important to remember that one year does not make a trend

In response to board members' questions the administration:

- Stated that this will be the first year that we will have SAT data, but will not have any comparison data
- Explained possible reasons for the increase in students' GPAs
- Answered clarifying questions regarding AP exams
- Stated that the number of autistic students are reflective of the nationwide trend
- Explained the reasoning for changes in equipment expenditures
- Stated that the dues/fees and others includes private placement tuition
- Discussed the effect of low income students on the budget and how the economy affects the number of low income students
- Reviewed possible reasons that the number of male teachers is low, explained why we are tracking the number of male/female teachers and stated that we are always looking for the best teacher regardless of gender
- Answered clarifying questions on tenured teachers
- Discussed the mobility of our teachers

### **DISCUSSION/ACTION: BOARD POLICIES**

- 8310: ADMINISTERING MEDICATION TO STUDENTS
- 8335: SUICIDE AND DEPRESSION AWARENESS AND PREVENTION

Dr. Riggle stated that Policy and Procedures 8310 will allow school nurses and other properly trained staff members to administer opioid antagonist medication in emergency situations. The revision of this policy also properly addresses the administration of Epi-Pen medications.

The administration answered clarifying questions regarding the quick access to student data for an emergency situation.

Dr. Riggle explained that Policy 8335 is a required policy by Illinois State Code. Our schools have been in compliance with the law, but we are required to have a board approved policy.

In response to board members' questions, Dr. Riggle answered clarifying questions regarding the policy.

Dr. Riggle stated that, these policies with suggested amendments will be placed on the December 12 consent agenda.

#### **DISCUSSION/ACTION: NORTH AMERICAN CORPORATION 6(b) REQUEST**

Dr. Riggle stated that the Village of Glenview has been actively negotiating a 6(b) request submitted by North American Corporation. He explained North American is seeking a renewal of the 6(b) on the existing facility and a 6(b) for a new 100,000 square foot facility to be constructed in the near future.

Dr. Riggle explained that North American has agreed to hold the school districts harmless for any revenue loss to the governmental taxing bodies as the result of tax appeals for the duration of the 6(b).

Dr. Riggle stated that the Village is seeking the support of the local school boards as part of the 6B process, which will be acted on by the Glenview Village Board in early December.

Dr. Riggle explained the difference between this 6(b) and others that we have reviewed in the past and noted that each 6(b) is based on a case by case situation.

Dr. Riggle recommended that the Board support the Village of Glenview by issuing a letter of support and the Board agreed.

Dr. Riggle stated that he has spoken to our lawyers and they have told him that there is nothing more the district needs to do to make sure that we receive the money from the Village.

#### **MISCELLANEOUS TOPICS**

Dr. Finan provided an update on the hit and run at GBN. He discussed what they are doing to rectify the issue going forward.

Dr. Riggle stated that after speaking with Dean Bill Eike, the accident numbers are not that out of line. It is the downside of school parking, newer drivers without much experience. He stated that the administration is working on texting and other distractions that are occurring in



the parking lot and are also hoping the use of additional cameras will help. Dr. Riggle also stated that at the December 12 board meeting the administration will also be asking for additional para-pro staffing that should also help address this situation.

In response to a board members' questions Dr. Riggle discussed an Amtrak project that would allow additional runs in Glenview and asked the Board if they would like this to be an agenda topic. In response to the Board, Dr. Riggle stated he will talk to the Village to see if they could do a presentation at a Board meeting.

**REVIEW AND SUMMARY OF BOARD MEETING**

Mon., December 12, 2016                      7:00 p.m.                      Regular Board Mtg.  
(District Office Public Mtg. Rm. 100A)

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Doughty to move into closed session at approximately 10:01 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (Section 2(c) (1) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein

nay: none

Motion carried 6-0.

The Board returned to open session at 10:28 p.m.

**ACTION REGARDING CONSENT AGENDA ITEM 6.8 SPECIAL LEAVE REQUEST AS DISCUSSED IN CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Doughty to approve consent agenda item 6.8 special leave request.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein

nay: none

Motion carried 6-0.

**ADJOURNMENT**

10  
11/14/16

Motion by Mr. Boron, seconded by Mr. Doughty to adjourn the meeting at approximately 10:30 p.m.

Upon call for a vote on the motion, all present voted aye\*

Motion carried 6-0.

\* Boron, Doughty, Hanley, Kim, Martin, Shein

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION