

**MINUTES OF SPECIAL MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, JUNE 13, 2016**

A special meeting of the Board of Education, School District No. 225 was held on Monday, June 13, 2016, at approximately 6:30 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Kim, Shein, Taub (arrived at 6:35 p.m.)

Absent: Martin

Also present: Barnes - consultant (arrived at approximately 8:30), Fagel, Finan, Frandson, Freund, Geallis, Geddeis, Gravel, Petrarca - attorney (arrived at approximately 8:15 p.m.), Ptak, Riggle, Swanson, Williamson.

The Board president acknowledged the tragedy in Orlando and the Board observed a moment of silence.

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Shein

nay: none

Motion carried 5-0.

Mr. Taub arrived at approximately 6:35 p.m.

**STUDENTS AND STAFF WHO EXCEL**

Ms. Geddeis introduced the following students of our IHSA All-State spring athletes:

**Glenbrook North:**

Track & Field

Hannah Wilson, 5th place - 100 meter, 6<sup>th</sup> place - 200 meter  
Michael Papper, 8th place - long jump, Constantine Beniarias,  
7th place - high jump

Tennis

Mark Wu, 3rd place singles

**Glenbrook South:**

Lacrosse

Sarah

McDonagh

Lindsey

Karsh

Soccer

Olivia

Peters

The students introduced themselves and their parents.

The coaches stated the students were a pleasure to coach and they are very proud of their accomplishments.

Dr. Riggle thanked the students for their hard work and the coaches for their dedication. He thanked the parents for their support and effort over the years.

**RECOGNITION OF COMMUNITY VISITORS**

None.

**DISCUSSION/ACTION: UPDATE OF FINANCING OPTIONS**

Dr. Riggle introduced Elizabeth Hennessy of William Blair.

Ms. Hennessy presented an update on financing options.

Ms. Hennessy provided the following information:

- Market Update on Municipal Bonds
- Existing/Outstanding Debt
  - Statutory Debt Limit
  - Summary of Outstanding Debt Service Tax Rate
  - Current Outstanding Debt by Type
- Option for Refunding Existing Debt
  - The District will be debt free by the end of 2027
  - Advantages of Current Refunding
- Option for Issuing New Money Limited Bonds

- Non-Referendum Limited Bonds
- Options for New Money Life Safety Limited Bonds
- Summary of Outstanding Debt Service Tax Rate
- Max proceeds over 10 years using \$1,000,000 from debt service fund

Dr. Riggle noted that the numbers are always changing, but this is our best estimate right now.

In response to board members' questions Ms. Hennessy and Dr. Gravel answered clarifying questions regarding:

- Debt (Build America Bonds)
- Negative arbitrage
- The reasoning for using \$1,000,000 from the debt service fund.
- How refinancing will affect our taxpayers.
- How interest rates are affected by elections.

Ms. Hennessy reviewed the proposed financing schedule and explained the reasoning for waiting until January for the remaining \$9.5M Life Safety Bonds.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle congratulated both principals for completing their first year and their administrative teams for a successful year. He thanked board members for attending the graduations.

**MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the following items on the consent agenda with the additional items for 7.1a and 7.1b listed below.

In response to a board member's question Dr. Williamson explained her decisions on recordings that should not be destroyed. A board member asked that in the future the reason for keeping the recording be added to the memo.

1. Appointments
  - a) Certified

Name	School	Position	FTE	Salary	Start Date
Heather Chambers	GBS	Social Studies Teacher	1.0	MA+45, Step 12	08.18.16
Jennifer Figiel	GBN	World Languages	.8	BA, Step 6, .8 FTE	08.18.16

Name	School	Position	FTE	Salary	Start Date
		Teacher			
Jordan Pasqualin	GBS	Science Teacher	1.0	MA+45, Step 9	08.18.16
Brianne Petrey	GBS	Special Education Teacher	1.0	MA, Step 1	08.18.16
Ryan Bretag	GBA	Director of Instructional Innovation and Technology	1.0	Administrative Contract	07.01.16
Jaqueline Blanchard	GBS	Assistant Dean	1.0	MA, Step 8	08.18.16

b) Support Staff

Name	Building	Position	Calendar	FTE	Start Date	Schedule	Salary	Hourly Wage
Cain, Andrea (Transfer)	GBS	IA Math	186.5	.67	08.18.16	ID-2/Step 5	\$27,532	\$19.68
Ruesch, Laura	GBN	Counselor Admin Asst.	239	.92	07.01.16	ID-2/Step 3	\$38,185	\$19.97
Stoller, Jill	GBN	College Resource Executive Asst.	209	.80	08.04.16	EX1-2/Step 4	\$35,073	\$20.98
Thomas, Medeline	GBS	IA Science TLC	186.5	.54	08.18.16	IA-2/Step 3	\$21,171	\$18.92

2. Resignations/Terminations

a) Certified

Name	Position	Effective	School
Meghan Bargar	Assistant Dean	06.10.16	GBS

b) Support Staff

Name	Position	Effective	School
Cummings, Robert	IA WL	06.10.16	GBN
Fastert, Matthew	IA PE	06.10.16	GBN
Jacob, Leslie	IA English	06.10.16	GBS
Molitor, Melissa	IA Swim Pool	06.10.16	GBN
Prizant, Andrea	IA SPED TR	06.10.16	GBS
Wicks, Kathy	Executive	06.30.16	GBN

	Assistant		
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3. FOIA - none
4. Vendor Bills
5. Payroll

the issuance of checks and electronic wire transfers for net payroll earnings, payroll taxes, pension contributions, insurance and other payroll liabilities.

May Totals:

Check Register: \$ 226,188.46

Direct Deposit Register ACH: \$3,919,367.05

Wire Transfer (EFT) Register: \$2,265,676.49

6. Imprest
7. Minutes
  - May 23, 2016 Regular Board Meeting
  - May 23, 2016 Regular Closed Board Meeting
  - June 7, 2016 Facility Committee Meeting
8. Purchase and Lease of Activity Buses
9. Award of Technology and Activity Bus Lease
10. Reallocation of 2016-2017 Non-certified Staffing
11. Approval of a Resolution Establishing the Prevailing Wage Rates for FY2017
12. Approval of Resolution Designating Interest Earnings
13. Semi-Annual Review of Closed Session Minutes
14. 2018-19 Retiree Request for Non-Certified Staff
15. 2016-17 Leave of Absence Request
16. Rehires: Certified
17. Gifts

Gift From	Amount of Item	School	Department	Account
David Proseri Northbrook, IL	\$500.00	GBN	ZAC Award	821337
Kiwanis Foundation Glenview & Northbrook, IL	\$1,000.00	GBN	Topaz Scholarship	820856

Diane Routman Northbrook, IL	Henry F Miller upright piano	GBN	Music Department	N/A
Patricia and Albert C. Buehler Jr. Kenilworth, IL	\$500.00	GBN	Music Department	820730

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Shein, Taub

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: AUTHORIZATION TO SUBMIT A LIFE SAFETY AMENDMENT TO THE ILLINOIS STATE BOARD OF EDUCATION**

Dr. Riggle shared two additional charts that include updated CPI, FY17 staffing with and without operating transfers for capital projects.

Dr. Riggle stated the administration, ARCON, Nicholas & Associates and the Plant Operators conducted an audit of all District 225 facilities for the purpose of developing a list of prioritized facility projects for the future. From this list, \$15 M of the highest priority projects were identified for use in the issuance of new life safety bonds. These projects were reviewed at the Facility Committee meeting.

Dr. Ptak provided background on the required Life Safety survey, the amendment and reviewed the recommendation.

In response to board members' questions the administration, and representatives from ARCON and Nicholas and Associates answered clarifying questions regarding:

- Roof replacement
- Carpet replacement (asbestos)
- Priority of projects
- Process if projects come in under budget
- Process of scheduling projects
- Nature of items on the list
- Items on the list marked as urgent must be completed

The administration stated these projects will be placed on the June 27 consent agenda for approval.

Mr. Shein stated that the big question for the Board is if they agree to issuing the bonds and not the specific

projects. The Facility Committee already reviewed the projects.

Dr. Riggle stated that the two main issues being address are:

- Capacity
- Bringing our buildings to code

Dr. Riggle explained that the district has made a good consistent effort at completing projects, but would prefer to be more proactive vs reactive.

### **DISCUSSION/ACTION: STRATEGIC PLANNING UPDATE**

Dr. Williamson provided an update on the strategic planning process for curriculum and instruction and student wellness.

Dr. Williamson reviewed what has been done:

- Surveyed students, staff, parents and community
- Data analysis/prioritization
- Parent/Community Focus Groups
- Additional Focus Group Feedback

Dr. Williamson explained meaningful student work which included:

- Identified practices, procedures, policies and structures that promote or hinder meaningful student work
- Homework Guidelines/Best Practices
- Potential Topics
  - Grade Reporting and Grade Weighting
  - Final Exams
  - School Calendar
  - Coordination of Major Assessments/Projects

Mr. Petrarca (attorney) arrived at approximately 8:15 p.m.

Dr. Williamson reviewed items regarding student wellness that identified practices, procedures, policies and structures that promote or hinder social/emotional wellness including:

- Life balance
- Emotional Wellbeing & Mental Health

Dr. Williamson reviewed the GBN and GBS school improvement plans for 2015-2016 and 2016-2017.

Dr. Williamson reviewed the next steps in the process.

In response to board members' questions Dr. Williamson:

- Explained that changes in grade reporting and grade weighting would hopefully be done before the next school year.
- Reviewed possible prioritization of projects.
- Explained mixed data on calendar changes
- Explained that critical thinking is part of the curriculum

**DISCUSSION/ACTION: PARTICIPATION NUMBERS FOR ATHLETICS AND ACTIVITIES**

Dr. Riggle stated that only part of the information was included in the packet, the additional document was provided this evening. He asked board member to review the new information and email him with any questions or concerns.

Dr. Riggle stated that the report allows us to look at areas of growth and decline as well as areas of concern emanating from the growth in student population at GBS. He noted that the buildings have not requested any additional staffing.

**DISCUSSION/ACTION: BOARD RETREAT FOLLOW-UP EMPLOYEE BENEFITS**

Dr. Riggle reviewed past discussion on the development of a vision for employee benefits.

Dr. Riggle stated that there are three important areas that deserve attention in order to thoroughly study employee benefits and formulate a shared vision for the district. These three areas are:

1. SSCRMP Business Practices
2. Cost Containment
3. Employee Benefits Collaborative

Dr. Riggle stated that the superintendents and business managers in participating districts will be reviewing current business practices under SSCRMP to see if there are adjustments that can potentially reduce benefit cost.

Dr. Riggle stated that cost containment will continue as outlined in the GEA contract and will continue to discuss ideas for potential benefit changes that can be implemented prior to the next plan year. He explained how items have



come to the committee in the past and plans to work with the union to be more proactive in bringing items forward.

Dr. Riggle stated that a collaboration group will be formed to conduct a thorough study and review of all aspects of our current employee benefits.

Dr. Riggle reviewed the next steps.

Dr. Riggle reviewed estimated costs as follows:

Broker Services - \$50,000

Legal Services - \$10,000

A board member thanked Dr. Riggle for his work and was pleased with the timelines.

Dr. Riggle stated that if the Board is amenable the administration will move forward with this process.

In response to a board member's question Dr. Riggle stated the plan is to report to the Board after the collaboration meetings. He explained the reasoning for not recommending a board member on the committee.

#### **Miscellaneous Topic**

In response to a board member's question Dr. Riggle stated that using dogs in schools to fight against drugs goes back 25 years. He noted that he has had experience with using dogs in the school and that it leads to a breach of trust for students with school personnel. It would change the atmosphere of the school.

A board member stated that the topic was discussed at a previous board meeting, but it was decided that at this time the risk exceeds the need.

Board members discussed their feelings on the subject. The Board agreed that they did not need the superintendent to do any additional work at this time.

#### **MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mrs. Hanley to move into closed session at approximately 8:49 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (Section 2(c) (1) of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Shein, Taub

nay: none

Motion carried 6-0.

Mr. Taub left at approximately 8:49 p.m.

The Board returned to open session at 11:14 p.m.

**ACTION TO APPROVE NON-CERTIFICATED NON-UNION SALARIES**

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the non-certificated non-union salaries as recommended by the superintendent.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Shein

nay: none

Motion carried 5-0.

**ACTION TO APPROVE ADMINISTRATIVE SALARIES**

Motion by Mr. Boron, seconded by Dr. Kim to approve administrative salaries for 2016-2017 as recommended by the superintendent.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Shein

nay: none

Motion carried 5-0.

**ADJOURNMENT**

Motion by Mr. Boron, seconded by Mr. Doughty to adjourn the meeting at approximately 11:14 p.m.

Upon call for a vote on the motion, all present voted aye. \*

Motion carried 5-0.

\* Boron, Doughty, Hanley, Kim, Shein

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Mon., June 27, 2016	7:00 p.m.	Regular Board Mtg. (District Office Public Mtg. Rm. 100A)
Mon., July 25, 2016	7:00 p.m.	Regular Board Mtg. (District Office Public Mtg. Rm. 100A)