

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, MAY 23, 2016**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, May 23, 2016, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

Also present: Catalano, Fagel, Finan, Frandson, Geallis, Geddeis, Gravel, Ptak, Riggle, Siena, Swanson, Tarver, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Doughty to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

STUDENTS AND STAFF WHO EXCEL

Ms. Geddeis had the students introduce themselves and their parents for formal recognition.

International Career Development Conference (ICDC) Winners

Ms. Geddeis stated that eight DECA competitors were successful in securing international honors in their individual events at ICDC this April. In each event, students faced off against the top 200 competitors in their categories, totaling 18,000 finalists from 55 states and countries.

Michael Rast (teacher sponsor) thanked the Board and the administrators for their support.

1st place: Sports and Entertainment Marketing Team - Jake Feiger (Senior) and Ricky Kirkpatrick (Senior); 3rd place: Fashion Merchandising Promotion Plan - Ben Zhao (Junior),

Human Resources Management - Jason Spector (Senior); Top 10: Marketing Management - Charles Kang (Sophomore); Top 20: Buying and Merchandising Team - Dylan Rose (Junior) & Griffin Mattson (Junior), Professional Selling Event - Daniel Hu (Senior)

IHSA Group Interpretation - Third Place

Ms. Geddeis stated that thirteen members of the Group Interpretation team were effective in competing against 60 schools from across Illinois. The team earned a victory of third place in the IHSA state competition.

The cast includes: Rachael Cell, Emily Chang, Alex Hultman, Kelsey MacDonald, Lucas Prizant, AJ Seymour, Julia Shelley, Garrett Shuman, Travis Siegel, Katie Snyder, Ryan Tucker, Brooks Whitlock, and Kayla Fox, student director. Julie Ann Robinson is the director.

Dr. Riggle thanked the students, parents and sponsors for their hard work and noted how proud we are of their achievements.

RECOGNITION OF COMMUNITY VISITORS

None.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle stated that the GBS prom was followed by a successful Relay for Life and then the GBN prom. He mentioned the GBS awards ceremony is Thursday and GBN's is Friday. Finally, Friday is Off Campus graduation.

Dr. Riggle stated that Marilyn Yablong passed away. Marilyn began her career with the Glenbrooks at GBS and later migrated to GBN totaling more than 40 years as an English teacher. She continued as a substitute teacher at GBN long after her retirement. Dr. Riggle stated that Marilyn was a significant member of both the Glenbrook and Northbrook community.

MOTION TO APPROVE CONSENT AGENDA

Dr. Riggle stated that an additional appointment was added to consent agenda item 6.1b, Cindie Kozeluh, who will be his new assistant.

Dr. Riggle stated the other change is to consent agenda item 6.16 Non-certified Staff to be rehired. He noted that the original FTE was calculated incorrectly and the new document has the correct calculation.

Motion by Mr. Boron, seconded by Mr. Taub to approve the following items on the consent agenda with the substituted 6.1b and the revised 6.16.

a) Certified

Name	Position	Effective	School	Salary
Madeline Thomas	Science Teacher	08.18.16	GBS	BA Step 1 .25 FTE
Marie Baker	Family and Consumer Science Teacher	08.18.16	GBS	BA, Step 5

b) Support Staff

Name	Building Position	Calendar FTE Start Date	Schedule Salary	Hourly Wage
Cartagena, Hector	GBN Locker-Room Attendant	206 .79 08.03.16	LR-D \$34,394	\$20.87
Kozeluh, Cindie	ADM Exec. Assistant/Superintendent	260 1.0 07.01.16	X-3 \$76,860	\$36.95
Holmblad, Jon	GBS Evening Custodian	260 1.0 05.09.16	CU \$41,259	\$19.84
Roer, Colleen	GBN PT Clerical Assistant	203 .39 05.24.16	IDI-2 \$28,085	\$17.29
Timinskiene, Gierdre	GBS Evening Custodian	203 .78 05.09.16	CU-E \$29,305	\$18.04

2. Resignations/Terminations

- a) Certified - none
- b) Support Staff

Name	Position	Effective	School
Clack, Casey	IA	06.10.16	GBN
Hasnas, Kimberly	IA	05.13.16	GBO

3. FOIA

4. Vendor Bills

Description	Amount	Attached register dated
Vendor Checks Nos. 72337 through 72619	\$798,632.91	May 17, 2016

5. Payroll

the issuance of checks and electronic wire transfers for net payroll earnings, payroll taxes, pension contributions, insurance and other payroll liabilities.

April Totals:

Check Register: \$ 191,683.23

Direct Deposit Register ACH: \$3,915,750.88

Wire Transfer (EFT) Register: \$2,254,729.39

6. Imprest - none

7. Minutes

- May 9, 2016 Regular Board Meeting
- May 9, 2016 Regular Closed Board Meeting
- May 12, 2016 Special Board Meeting
- May 12, 2016 Special Closed Board Meeting

8. GESSA Orientation/Mentorship Proposal for 2016-17

9. FY 2016 Technology Broadcasting Purchase

10. FY 2017 Technology Wireless Network Equipment Purchase

11. FY 16/17 Technology Computer Refresh Purchase

12. 2017-2018 School Year Calendar

13. 2015-2016 School Year Closing Date

14. Appointment of Assistant Township School Treasurer

15. Non-tenured Certified Staff Members to be Rehired

16. Non-certified Staff to be Rehired

17. 2018-2019 Retiree Requests for Certified Staff

18. 2016-2017 Retiree Requests for Non-Certified Staff

19. GBN FCCLA National Trip

20. Gifts

Gift From	Amount of Item	School	Department	Account
Ms. Sarah Scholl	1999 Mazda Protégé Vin# JM1BJ2221XO183368	GBS	CTE/Autos	N/A
Mary Ha, DDS Northbrook	\$1000.00	GBN	Ha-Vickery Scholarship	820849
John Vickery, DDS Northbrook	\$1000.00	GBN	Ha-Vickery Scholarship	820849
Mr. & Mrs. David Sugar Northbrook	\$1000.00	GBN	Janna Sugar Memorial Scholarship	820850
Mr. Sukrit Ranjan Northbrook	\$2000.00	GBN	STEM Grant	820826
Mr. & Mrs. David Prosperi Northbrook	\$1000.00	GBN	Zac Resiliency Award	821337
Cindy Davis	\$200	GBE	Prom Donation	810380
Mike and Stephanie Riggle	\$100	GBE	Prom Donation	810380
The Glenbrook Foundation	\$1258.40	GBE	Prom Donation	810380
Crowne Plaza Northbrook – Room Stay	No cash value	GBE	Prom Donation	N/A

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

DISCUSSION/ACTION: AWARD OF FURNITURE BID

Dr. Ptak reviewed the summer construction projects that were approved by the Board at a previous board meeting. She stated that the budget for the summer construction projects contained an allotment of \$95,000 for the purchase of new furniture. Bids and quotes from furniture suppliers for the desired purchases were included in the packet. Dr. Ptak reviewed the recommendation and the bids.

In order for the furniture to be obtained prior to the start of school, the administration is asking for board approval at this meeting.

ACTION REGARDING AWARD OF FURNITURE BID

Motion by Mr. Boron, seconded by Mr. Doughty to award furniture bid as recommended.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

DISCUSSION/ACTION: PURCHASE AND LEASE OF ACTIVITY BUSES AND
DISCUSSION/ACTION: AWARD OF TECHNOLOGY AND ACTIVITY BUS
LEASE

Dr. Riggle stated we are asking the Board to execute a five-year, one-dollar buyout lease to cover the purchase of technology and the activity buses.

Dr. Ptak stated the District purchased 9 activity buses and the lease is about to expire. The buses have served the District well and we have realized significant savings by using them instead of contracting full size school buses.

Dr. Ptak reviewed the plan which should result in significant savings to the District while allowing for flexibility for further decision making five years from now.

In response to board members' questions the administration:

- Explained the past model and the reasoning for the model change
- Stated there are no safety concerns and explained the safety protocols.
- Answered clarifying questions regarding the lease and purchase price.
- Explained the advantages of packaging the paperwork.

The administration stated that the item can be placed on the consent agenda at the next scheduled board meeting.

In response to a board member's question the administration explained:

- The reason we are not taking action this evening is to allow for public comment before taking action when possible.
- The request is to approve the financing.

DISCUSSION/ACTION: REALLOCATION OF 2016-2017 NON-CERTIFIED STAFFING

Mr. Swanson explained that as a result of retirees and as a result of the reduction of computer labs at the schools and the transition of two computer lab managers, the buildings are seeking a reallocation of the associated FTE to address other existing needs.

Mr. Swanson stated that GBN is seeking to add a second assistant athletic trainer to provide greater coverage at scheduled athletic events which matches the current practice at GBS.

Mr. Swanson stated that GBS is seeking additional clerical staffing for the Special Education Department to accommodate the increase in staff that has accompanied a higher student enrollment and resulted in greater clerical work. This department faces increased levels of paperwork, records requests and scheduling that must be processed in a timely manner.

In response to board members questions the administration stated that:

- GBN staff has needed the assistant athletic trainer for a while, but has gone without, but the timing was right now.
- Explained the reasons the request is coming forward at this time.

A board member stated that he has always been very adamant that there should be a good rationale for hiring new people even if the FTE is available. The need and the FTE allotment should be independent of each other.

Dr. Riggle explained that the schools try to do with what we have, but this has been a need that we could no longer go without.

John Catalano, GBN Athletic Director, explained the timing of the request. He explained how GBN has been handling the shortage.

In response to board members' questions the administration:

- Explained the changes in the law regarding concussions and how it has affected the staff.
- Stated that they did not have the exact costs of the changes in use of the FTE, but there would be some savings because of the reduced need for outside contracted trainers.

5/23/16

Dr. Riggle stated that the administration will provide the Board the following information before a vote is taken at the next board meeting:

- What is the cost of the current 1.75 FTE?
- What is the cost of the new 1.31 FTE?
- What are the outsourced costs?

A board member stated that the administration is being conservative with their needs and trying to manage FTE. He noted that he is glad the district is not adding head count to cover this need.

This item can be placed on the consent agenda at the next scheduled board meeting.

MISCELLANEOUS TOPICS

Dr. Riggle requested the Board consider establishing a special meeting on Monday, June 13 for the purpose of conducting normal business.

The Board agreed to add a special meeting on Monday, June 13 at 6:30 p.m. On June 13 the decision will be made if the June 27th board meeting can be canceled.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Doughty to move into closed session at approximately 8:06 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and student disciplinary cases. (Section 2(c) (1) and (9) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

Mr. Martin left at approximately 10:00 p.m.

The Board returned to open session at 10:20 p.m.

ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Doughty to accept the recommendation of the administration regarding student 05-23-16-01.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Shein, Taub

nay: none

Motion carried 6-0.

ADJOURNMENT

Motion by Mr. Boron, seconded by Mr. Doughty to adjourn the meeting at approximately 10:20 p.m.

Upon call for a vote on the motion, all present voted aye. *

Motion carried 6-0.

* Boron, Doughty, Hanley, Kim, Shein, Taub

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Mon., June 13, 2016	6:30 p.m.	Special Board Mtg. (District Office Public Mtg. Rm. 100A)
Mon., June 27, 2016	7:00 p.m.	Regular Board Mtg. (District Office Public Mtg. Rm. 100A)