

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, MAY 9, 2016**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, May 9, 2016, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Kim, Martin (arrived at approximately 7:28 p.m.), Shein, Taub

Also present: Fagel, Finan, Frandson, Freund, Geallis, Geddeis, Gravel, Pearson, Ptak, Rafloros, Riggle, Siena, Swanson, Tarver, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Shein, Taub

nay: none

Motion carried 6-0.

**STUDENTS AND STAFF WHO EXCEL**

Ms. Geddeis stated that tonight four different GBS groups will be recognized.

The representative group of students, their sponsors and parents from each group were formally recognized for their accomplishments.

**Model UN: National Award of Distinction**

Ms. Geddeis stated that the cumulative efforts of the twenty members of GBS' Model UN earned the group an Award of Distinction at the National High School Model UN conference. This highest honor was only given to one other school in the division.

5/9/16

Ms. Geddeis noted that Mr. Jozwik (the teacher representative) is retiring this year.

Mr. Jozwik reviewed the students' accomplishments and acknowledged their hard work.

*Etruscan: National Scholastic Press Association (NSPA)  
Pacemaker*

Ms. Geddeis stated the 2014-15 volume of the Etruscan yearbook, "The Place to Be," was named a national Pacemaker award winner, the highest honor a high school publication can receive. It was also the only yearbook finalist from Illinois. Mrs. Field reviewed the students' accomplishments and noted how proud she is of the students.

*Illinois High School Art Exhibition, Third Place*

Ms. Geddeis introduced senior Jini John who was honored with a bronze medal award for her original painting at the Illinois High School Art Exhibition, a competitive showcase of the top work by high school artists. This is a first-time achievement for a GBS student and the first year GBS students were invited to participate.

*Midwest Media Educators Assoc. Festival: First Place  
Documentary*

Ms. Geddeis introduced seniors Cameron Beach and Dani Tuchman who received first place at the Midwest Media Educators Association Festival for their documentary "Custodians: The Crew Behind the Clean." The video - which was shown at a GBS faculty meetings - aims to bring attention to the important work done by GBS maintenance staff. In addition, Dani Tuchman was named runner up Illinois High School Journalist of the Year by the Journalism Education Association. Cameron Beach was named a top 20 high school innovator in Illinois by the University of Illinois and the Governor's Office and was recognized by The National Academy of Television Arts and Sciences.

The students' teacher, Ms. Banca discussed how proud she was of the students' work. The students presented the story in such a thoughtful way and really affected the school.

Ms. Fagel shared that the documentary was shared with the entire GBS staff. She stated that the students really left their mark with this remarkable video.

**RECOGNITION OF COMMUNITY VISITORS**

None.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle mentioned to the board that he shared a list of important events in their packet. He noted that GBE had their prom Saturday evening and wanted the Board to recognize Melissa DeFrenza-Israel and Frank Santa who do a wonderful job and the Glenbrook Foundation who make it possible. He stated that the GBS prom is this Friday and GBN's prom is a week later.

Dr. Riggle thanked Mrs. Siena and the business office staff for their hard work in retaining the district's AAA bond rating with Standards and Poor's.

Dr. Williamson noted that students will be taking the Illinois Science Assessment (ISA) starting this week.

Board members noted that the musical was outstanding.

Mr. Martin arrived at approximately 7:28 p.m.

**ADJOURNMENT SINE DIE**

Motion by Mr. Boron, seconded by Mr. Taub to adjourn the meeting sine die.

Upon call for a vote on the motion, all present voted aye.\*

Motion Carried 7-0.

\* aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

**ORGANIZATIONAL MEETING**

**MOTION TO ESTABLISH CHAIRMAN PRO TEM**

Motion by Mr. Shein, seconded by Mr. Boron to appoint Superintendent Mike Riggle as Chairperson Pro Tem until the President of the Board is elected.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion Carried 7-0.

**MOTION TO ESTABLISH SECRETARY PRO TEM OF THE BOARD**

Motion by Mr. Shein, seconded by Mr. Boron to appoint Rosanne Williamson as Secretary Pro Tem of the Board.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion Carried 7-0.

The chairperson pro tem called the meeting to order at approximately 7:30 p.m.

Upon calling of the roll, the following members answered present: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

Also present: Fagel, Finan, Frandson, Freund, Geallis, Geddeis, Gravel, Ptak, Raflones, Riggle, Siena, Swanson, Tarver, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion Carried 7-0.

**NOMINATION AND ELECTION - PRESIDENT - BOARD OF EDUCATION**

The chairperson declared that the nominations were open for the office of President of the Board of Education.

Motion by Mr. Boron to nominate Skip Shein for President of the Board of Education. The chairperson asked if there were any other nominations for the office of President.

Hearing none, the chairperson declared the nominations for the office of President closed. A unanimous vote for the nomination of Mr. Shein for President of the Board of Education was recorded.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Mr. Shein was declared president by a vote of 7-0.

President Skip Shein assumed the function of Board President for the remainder of the meeting.

**NOMINATION AND ELECTION - VICE PRESIDENT - BOARD OF EDUCATION**

The President declared that nominations were open for the office of Vice President of the Board of Education.

Motion by Mr. Doughty to nominate Mr. Boron for Vice President of the Board of Education. The President asked if there were any other nominations for the office of Vice President. Hearing none, the President declared the nominations for the office of Vice President closed. A unanimous vote for the nomination of Mr. Boron for Vice President of the Board of Education was recorded.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

**NOMINATION AND ELECTION OR APPOINTMENT - SECRETARY - BOARD OF EDUCATION**

The President asked if there were any nominations for Board Secretary. Dr. Rosanne Williamson was nominated as Board Secretary.

Motion by Mr. Boron to nominate Dr. Williamson Board of Education Secretary. The President asked if there were any other nominations for the office of Board Secretary. Hearing none, the President declared the nominations for the office of Board Secretary closed. A unanimous vote for the nomination of Dr. Williamson for Board of Education Secretary was recorded.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

**ESTABLISHMENT OF REGULAR BOARD MEETING DATES & TIMES**

Dr. Riggle reviewed the Board meeting calendar for 2016-2017. He provided a rationale for meeting dates.

Dr. Riggle answered clarifying questions regarding Board meeting dates.

**MOTION TO ESTABLISH REGULAR BOARD MEETING DATES & TIMES**

Motion by Mr. Boron, seconded by Mr. Taub, to approve the Board meeting calendar presented.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion Carried 7-0.

**COMMITTEE APPOINTMENTS AND MEMBER REPRESENTATIVES**

Board members decided not to change their current assignments.

**RECOGNITION OF COMMUNITY VISITORS FOR COMMENTS LIMITED TO TOPICS ON THIS AGENDA**

None.

**MOTION TO APPROVE CONSENT AGENDA**

Dr. Riggle asked to pull consent agenda item #17.8 Chromebook Recommendation for Class of 2020 for further discussion.

In response to a board member's question the administration stated the four new P.E. teachers at GBS are due to retirements.

Motion by Mr. Boron, seconded by Mr. Taub to approve the following items on the consent agenda with the exception of consent agenda item 17.8:

- 1.) a. the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Thea Minogue	PE Teacher	08.18.16	GBS	MA, Step 7
Victoria Keough	PE Teacher	08.18.16	GBS	BA, Step 1
Kelly Dorn	PE Teacher	08.18.16	GBS	MA +30, Step 11
Mark Maranto	Fine Arts Instructional Supervisor	08.04.16	GBS	MA+45, Step 19, 203 Days, +2%
Justin Zummo	CTE Teacher	08.18.16	GBS	MA, Step 5
Brittany Ethington	PE Teacher	08.18.16	GBS	BA, Step 2

- 1.) b. the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Miller, Tracy	Accountant/Treasurer	07.01.16	District
Zalatoris, Jenny	Payroll Specialist	07.01.16	District

- 2.) a. the resignations/termination of the following certificated staff:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Alyson VanderPlas	Special Education Teacher	06.10.16	GBS
Jeffrey Ware	World Language Teacher	06.10.16	<u>GBN</u>

b. the resignation/termination of the following educational support staff

**Personnel - Resignations/Terminations**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
O'Keefe, Emmett	1:1 Aide	04.29.16	GBN

3. FOIA - None.

4. Vendor Bills

<u>Description</u>	<u>Amount</u>	<u>Attached register dated</u>
Vendor Checks Nos. 72096 through 72336	\$758,914.86	May 3, 2016

5. Payroll - none

6. Imprest

<u>Description</u>	<u>Amount</u>	<u>Represented by checks Numbers</u>
Reimbursement of the Revolving Fund for Employees for the month of April	\$34,098.28	22366-22397 22408-22439 22470-22512 22522 22560
Reimbursement of the Revolving Fund for Vendors for the month of April	\$150,838.50	22398-22407 22440-22468 22469 22513-22521 22561-22574
Checks issued in May voided in April		N/A
Check issued in previous months, voided in April:		N/A

7. Minutes



- April 25, 2016 Special Board Meeting
  - April 25, 2016 Special Closed Board Meeting
  - April 25, 2016 Regular Board Meeting
  - April 25, 2016 Closed Board Meeting
8. Chromebook Recommendation for Class of 2020 - pulled for discussion
  9. Proposed FY2017 Technology Budget
  10. Addendum to Northfield Township Technology Consortium Agreement
  11. Revision Request for GBN Small Building Projects Summer 2016
  12. Approval of GBN Capital Outlay Request
  13. Approval of Capital Outlay Bids
  14. Approval of Small Building Project Bid
  15. Approval of Revisions to the 2016-2017 School Year Calendar
  16. GBS Speech Team Trip to National Competition
  17. GBN Speech National Tournament
  18. GBS FCCLA Trip to Nationals - San Diego

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

**Consent Agenda Item #17.8 Chromebook Recommendations**

Dr. Riggle shared a document that summarized Chromebook quotes. He stated that the unit cost was much lower than the estimates so he wanted to give the Board the opportunity to review the numbers before voting on the price.

Dr. Ptak reviewed the cost differential for each class year compared to the fees. She reviewed possible costing scenarios as well as the deductible costs.

The administration answered clarifying questions from the Board regarding proposals, costs and self-insurance numbers.

The Board discussed the pros/cons of changing the price.

**MOTION TO APPROVE CONSENT AGENDA ITEM #17.8 CHROMEBOOK RECOMMENDATIONS AS PRESENTED**

Motion by Mr. Taub, seconded by Mr. Doughty to approve consent agenda item 17.8 Chromebook Recommendation as presented.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: GESSA ORIENTATION MENTORSHIP PROPOSAL FOR 2016-17**

The administration stated that during the collective bargaining process, GESSA felt strongly that their employees would benefit significantly from a mentoring program similar to the one that exists for new teachers.

Mr. Swanson shared the proposed program and stated that the program is an outgrowth from the last GESSA negotiations.

Ms. Sly shared GESSA's reasoning for the program.

Mr. Gary Freund and Ms. Frandson reviewed the new proposed employee orientation and mentor program.

Dr. Riggle explained the reasoning for bringing the proposal to the Board.

Mr. Swanson explained the program will allow standards to be put in place for the mentors which is similar to that of the teacher mentor program.

The administration answered clarifying questions from the Board regarding the program's:

- Cost
- How we will know it works
- How it will be evaluated
- Yearly time commitment

- Membership - secretary and technology
- Budget

This item will be brought forward on consent at the next regular board meeting.

**DISCUSSION/ACTION: SPECIAL EDUCATION CERTIFIED STAFFING REQUEST FOR 2016-2017**

Dr. Riggle stated that the special education articulation has reached completion and based on enrollment levels and the documented special services that must be provided to next year's students Mrs. Pearson will review the certified staffing request.

Ms. Pearson detailed the rationale and breakdown for the .6 FTE increase request in special education staffing targeted specifically at Off Campus. The increase will provide specific services that will also address concerns for teacher preparations for the Off Campus teachers.

Ms. Pearson answered clarifying questions from Board members regarding the reasoning for the FTE request and calculations.

In response to a board member's question Ms. Pearson:

- Stated there have been years were the district has reduced SPED staffing.
- Shared statistics on SPED enrollment.
- Explained that junior high SPED trends are tracked, but FTE is based on actual enrollment.

In response to a board member's request the administration will provide the Board with a 10-year history/trending on SPED FTE.

**MOTION TO APPROVE THE SPECIAL EDUCATION CERTIFIED STAFFING REQUEST FOR 2016-2017**

Motion by Mr. Boron, seconded by Mrs. Hanley to approve special education staffing request for 2016-2017.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: FY2016 TECHNOLOGY BROADCASTING PURCHASE**

Dr. Gravel stated that the technology team and the broadcasting teachers discussed their needs, current challenges and newly available technology and identified a solution. By executing the recommended purchase, the schools will be upgraded at a potential savings of an estimated future budget reduction of \$283,850.

In response to a board members' questions Dr. Gravel:

- Explained the purchase in more detail
- Reviewed additional opportunities the purchase will afford our students and community
- Stated that the district uses Vimeo (a video-sharing website)

Dr. Riggle shared possible future concerns regarding the public access channel. He explained that the district's ability to stream on the internet may become more important. He noted the importance of the purchase is the educational benefit to the students.

This item will be brought forward on consent at the next regular board meeting. Dr. Gravel will provide the Board with a detailed list of items being purchased at that time.

**DISCUSSION/ACTION: FY2017 TECHNOLOGY WIRELESS NETWORK EQUIPMENT PURCHASE**

Dr. Gravel reviewed the recommendation and the background of the wireless network equipment purchase.

Dr. Gravel answered clarifying questions regarding the purchase, the leasing benefits and the improvements for the district.

This item will be brought forward on consent at the next regular board meeting.

**DISCUSSION/ACTION: FY 16/17 TECHNOLOGY COMPUTER REFRESH PURCHASE**

Dr. Riggle reviewed the proposals.

Dr. Gravel reviewed the recommendation.

Dr. Gravel answered clarifying questions from Board members regarding the purchase. He stated that teachers are still allowed to decide if they prefer a Mac or Window device.

In response to a board member's question Dr. Riggle explained that the district policy on the disposal of surplus equipment is currently under review. He explained the district's history on surplus equipment.

This item will be brought forward on consent at the next regular board meeting.

**DISCUSSION/ACTION: REVIEW OF DRAFT OF THE 2017-2018 SCHOOL YEAR CALENDAR**

Dr. Williamson presented the recommended school calendar for the 2017-2018 school year.

In response to a board member's question the administration explained the effects a change in the school day would have on the district, but noted additional information is being researched.

This item will be brought forward on consent at the next regular board meeting.

**DISCUSSION/ACTION: INSURANCE RATE APPROVAL FOR 2016/2017 PLAN YEAR**

Dr. Riggle stated that the insurance rate for the 2016-2017 plan year is an important part of the advertised plan changes that are presented to our employees prior to the enrollment process. It is also needed to develop a tentative budget for FY 2017. The administration is seeking approval of the basic contribution increase for each plan.

In response to a board member's questions the administration answered clarifying questions regarding:

- Estimated cost to employees per month/year
- When the broker should be able to provide estimated numbers
- Items that have been identified with the broker
  - Stop loss
  - Administration Fee

In response to board members' questions the administration stated:

- It's been approximately 3 years since the plan has been shopped.
- They will provide the Board with a list of the broker services.

A board member stated:

- We need to negotiate as a consortium because it gives us leverage

- He would like to see what we are paying the broker
- A 3-year contract with the broker is unnecessary and suggested a yearly contract
- The administration needs to work with other districts to explain the benefits of shopping the plan more often
- He believes we should stay in SSCRMP

The board president stated that claims are the biggest part of the insurance expense so broker fees will not make a significant change in the expense. He asked that the Board vote on the administration's recommendations.

A board member:

- Provided the Board with some information on insurance.
- Stated that he wants the broker to do a better job.
- Explained that Mike Nugent of SSCRMP is in charge of multiple consortiums and felt it would be beneficial for all of the consortiums to band together to get better pricing from the insurance companies.
- Asked to see claims data from BCBS every quarter
- Voiced his concern on being overcharged by BCBS

In response to a board member's questions the administration:

- Explained the reasoning as to why the administration needs rates agreed to now
- Clarified what steps they are taking with HUB

A board member reminded members that they cannot communicate via email with all Board members because it is against the Open Meetings Act.

**MOTION TO APPROVE THE INSURANCE RATE APPROVAL FOR 2016/2017  
PLAN YEAR**

Motion by Mr. Boron, seconded by Mr. Taub to approve the recommended insurance rate.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

Dr. Riggle stated that the final part of the process is to discuss the outcome of the Cost Containment Committee meeting.

Mrs. Siena reviewed the discussions with the committee and points of agreement/disagreement over proposed changes. She stated that the meetings were very positive.

Mrs. Siena answered clarifying questions from board members regarding cost containment.

Mr. Taub left the meeting at approximately 10:15 p.m.

Dr. Riggle stated that no action is needed this evening and suggested the Board discuss cost containment at Thursday's special board meeting.

#### **DISCUSSION/ACTION: MAY 12 BOARD RETREAT**

Dr. Riggle reviewed the possible draft agenda for the special board meeting on May 12.

Dr. Riggle asked the Board to reflect on what they would like the administration to focus on going forward in regards to employee benefits. He stated that this can be discussed at the Board retreat.

A board member suggested that Justin Petrarca bring suggestions for the Board on what items they should be considering.

Dr. Riggle stated that the retreat is for the Board. The administration is there for guidance, but it is important for the Board to discuss what they want.

In response to the Board's discussion, Dr. Riggle will work with Mr. Petrarca to have a more detailed agenda at the meeting.

A board member stated that he is concerned that the Board retreat will be concentrated on health insurance.

Dr. Riggle stated that the Board and the administration working together is an important part of the retreat.

#### **MISCELLANEOUS TOPICS**

None.

#### **REVIEW AND SUMMARY OF BOARD MEETING**

Thursday, May 12, 2016	6:00 p.m. Special Board Meeting
Monday, May 23, 2016	7:00 p.m. Regular Board Meeting

#### **MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mrs. Hanley to move into closed session at approximately 10:34 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; student disciplinary cases. (Section 2(c) (1), (2), (9) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein

Nay: none

Motion carried 6-0.

The Board returned to open session at 11:13 p.m.

**ADJOURNMENT**

Motion by Mr. Boron, seconded by Mrs. Hanley to adjourn the meeting at approximately 11:13 p.m.

Upon call for a vote on the motion, all present voted aye. \*

Motion carried 6-0.

\* Boron, Doughty, Hanley, Kim, Martin, Shein

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Thursday, May 12, 2016

6:00 p.m. Special Board Meeting



Monday, May 23, 2016

7:00 p.m. Regular Board Meeting