

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, DECEMBER 14, 2015**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, December 14, 2015, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Martin, Shein, Wilkas

Absent: Taub

Also present: Fagel, Finan, Geallis, Geddeis, Ptak, Riggle, Siena, Swanson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Doughty to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 6-0.

STUDENTS AND STAFF WHO EXCEL

Ms. Geddeis recognized a representative group of students from both GBN and GBS for the success of their respective annual canned food drives. She reviewed the fund-raising events at the schools. The students, families and communities of Glenview and Northbrook all supported this spirited gift-giving program that provides food for customers of the Northfield Food Pantry, The ARK, Onward House, and Vital Bridges.

The students introduced themselves and their role in the fund-raising event.

Dr. Riggle asked the students to introduce their parents and discuss their future plans. Dr. Riggle thanked Dr. Shellard for his efforts on this 24th student can drive. He thanked the

students for coming to the board meeting and for everything they do for the school every day. He stated that he is very proud of the compassion they show for the community.

RECOGNITION OF COMMUNITY VISITORS

None.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle noted that it is the week before winter break and a lot is happening. He stated that there is an art show at GBN with a concert following it. He made a special mention of something new at GBS; the Key Club random acts of kindness campaign, he sees good things coming from that.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Boron, seconded by Mrs. Wilkas to approve the following items on the consent agenda:

1. Appointments
 - a) Certified
 - b) Support Staff

Name	Building Position	Calendar FTE Start Date	Schedule Salary	Hourly Wage
Hendersen, Sade	GBS Dean's IA	186.5 Days .67 11.30.15	IA-2/Step 1 \$25,136	\$17.97
Oliphant, Amy	GBN P.E. - GA Head Dev. Coach	260 Days 1.0 11.18.15	X-1/Step 0 \$28,000	\$13.46
Ossey, Jim	GBO SPED 1:1 Aide	186.5 Days .67 FTE 12.7.15	IA-2/Step S \$37,2248	\$24.97
Rusin, Anna	GBS Plant Op Custodian	203 Days .78 12.7.15	CU-E/Step 1 \$29,305	\$18.04
Sasak, Zenon	GBS Plant Op Custodian	203 Days .78 12.07.15	CU-E/Step 1 \$29,305	\$18.04
Smith, Kristin	GBN Dean's Director of Security	203 Days .78 11.30.15	X-1/Step 11 \$37,985	\$23.39
Theodorakakis,	GBS	GBS	P-1/Step 0	\$14.79

Frank	Dean's Para	Dean's Para	\$20,691	
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2. Resignations/Terminations

a) Certified

Name	Position	Effective	School
Lisa Pavic	Asst. Coach, Cheerleading	12.14.15	South
Paul Burkhardt	Sponsor, Paradox	12.14.15	South
Paul Burkhardt	Sponsor, Shakespeare & Co	12.14.15	South

b) Support Staff

Name	Position	Effective	School
Marshall, Lynn	SPED 1:1 Aide	11.23.15	GBO
Oliveric, Elvis	SPED 1:1 Aide	12.18.15	GBO
Preuss, Kristin	SPED IA	12.11.15	GBN
Smith, Kristin	SPED 1:1 Aide	11.24.15	GBO
Strickland, John	Dean's IA	11.23.15	GBS

3. FOIA

4. Vendor Bills

Description	Amount	Attached register dated
Vendor Checks Nos. 70031 through 70194	\$933,119.73	November 17 ,2015
Vendor Checks Nos. 70195 through 70380	\$5,130,828.10	December 14 ,2015

5. Payroll

the issuance of checks and electronic wire transfers for net payroll earnings, payroll taxes, pension contributions, insurance and other payroll liabilities.

October Totals:

Check Register: \$ 192,739.38

Direct Deposit Register ACH: \$3,855,077.29

Wire Transfer (EFT) Register: \$2,033,635.59

6. Imprest

Description	Amount	Represented by checks Numbers
Reimbursement of the Revolving Fund for Employees for the month of November	\$25,553.64	21206 through 21239, 21290 through 21331, 21363 through 21384
Reimbursement of the Revolving Fund for Vendors for the month of November	\$466,507.18	21240 through 21270, 21271 through 21289, 21332 through 21362, 21385 through 21415, 21416.
Checks issued in November voided in November		N/A
Check issued in previous months, voided in November:		N/A

7. Minutes

- November 5, 2015 Finance Committee Meeting
- November 9, 2015 Regular Board Meeting
- November 12, 2015 Special Board Meeting
- November 12, 2015 Special Closed Board Meeting

8. Semi-Annual Review of Closed Session Minutes

9. GBS Varsity Softball Trip

10. GBS Poms National Competition

11. Model UN Trip to National High School Model UN Conference

12. Gifts

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 6-0.

PUBLIC HEARING: TAX LEVY TRUTH IN TAXATION HEARING

President Shein declared the public hearing open.

Mr. Shein stated that at this time if anyone from the public would like to discuss the tax levy this would be the time to speak.

Mr. Shein gave a second and third call for those interested in commenting on the proposed tax levy.

President Shein declared the public hearing closed.

DISCUSSION/ACTION: APPROVAL OF TAX LEVY

Mrs. Siena explained that there was no change from the initial levy request. She explained that she is asking the Board to approve two resolutions related to the levy.

Mrs. Siena stated that she would entertain any questions, and then will ask the Board for a vote.

In response to board members' questions, Mrs. Siena:

- Stated that there is no additional information on what the state might do in the future.
- Will incorporate the suggested word changes into the resolution.
- Explained changes to the tax levy from last year.
- Noted the structure of the levy is the same as last year.
- Stated the levy is directly tied to inflation.

MOTION TO APPROVE THE RESOLUTION PROVIDING FOR THE LEVY OF TAXES for 2015

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the resolution providing for the levy of taxes for 2015.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 6-0.

MOTION TO APPROVE THE RESOLUTION TO LEVY CERTAIN SPECIAL TAXES

Motion by Mr. Boron, seconded by Mrs. Wilkas to approve the resolution to levy certain special taxes.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 6-0.

MOTION TO APPROVE RESOLUTION TO INSTRUCT COUNTY CLERK HOW TO APPORTION 2015 TAX LEVY

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the resolution instructing the county clerk how to apportion the 2015 tax levy.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 6-0

DISCUSSION/ACTION: AWARD OF BID: STUDENT TRANSPORTATION

Dr. Ptak reviewed the bid process, the data analysis and the results. She explained the administration's recommendation to award First Student the bid for 2016-2019 and explained a clause in the bid.

In response to a board member's question Dr. Ptak explained the pros and cons of different bid processes and the District's options.

Dr. Riggle shared that our feeder districts' business managers will be meeting to identify student transportation issues they would like to solve and to create an RFP for future transportation bids. Dr. Riggle explained that one of the topics discussed was student start time. He explained some of the challenges that a later start time would cause and noted that one of the challenges would be financial.

In response to a board member's question Mrs. Siena stated that there is a contingency for additional buses at GBS.

MOTION TO APPROVE THE AWARD OF BID: STUDENT TRANSPORTATION

Motion by Mr. Boron, seconded by Mrs. Wilkas to approve the award of bid: student transportation.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 6-0

DISCUSSION/ACTION: AWARD OF FOOD SERVICE AGREEMENT

Dr. Ptak stated that Quest's 10 year contract is expiring at the end of the year. She stated that Quest has provided a high quality food services program with creative, fresh and healthy options. Participation is strong and our students have been very pleased with the overall, innovative offerings.

The administration is recommending that the district enter into a new five year contract with Quest with an option to renew for an additional five years.

Dr. Ptak answered clarifying questions from board members regarding:

- Different offerings at the two schools
- The use of the fund balance
- Low income students taking advantage of the free or reduced meals
- Possible food options in the future based on student requests

A board member thanked the administration for their work over the years on all the improvements in cafeteria services, including: healthier options, marketing, equipment, etc.

This item will be placed on the consent agenda for approval on January 11.

DISCUSSION/ACTION: DASHBOARD REPORT

Dr. Riggle stated that we have been doing the dashboard reports since about 2000. We did not include discipline statistics because the administration will need some additional time to put that data together.

Dr. Williamson reviewed some highlights from the data.

In response to board members' questions the administration clarified information.

Dr. Riggle stated that the dashboards do not answer all questions, but provides a starting point for discussions.

The administration will verify the number of certified tenured staff turnover.

Dr. Williamson stated that financial dashboards are also included.

In response to a board member's questions Mrs. Siena stated that revenue is the most alarming piece of information and the most positive is total compensation as compared to operating budgets. She attributed this positive data to the 2nd salary schedule.

The administration answered clarifying questions on the financial data.

Dr. Riggle stated that the administration will follow up on the questions that were not answered this evening.

DISCUSSION/ACTION: EDUCATIONAL TOURS

Dr. Riggle stated that recent events around the world have prompted concern within our school community regarding the safety of students and staff while on district-sponsored educational tours.

Dr. Riggle stated that some world language teachers are present at the meeting to participate in the conversation.

Dr. Riggle reviewed the policy. He noted parents have raised concerns regarding the trip to France over spring break. He explained that he only remembers one trip being canceled at GBS back in 2000 after 9/11. Dr. Riggle thanked Mr. Bertke who immediately reached out to parents after the incident in France.

Dr. Riggle made note of the State Department travel alert. He stated that there has been good communication between the school, parents, and teachers. He explained his concern as a parent. Dr. Riggle stated that our policy does not address canceling a trip once it has been approved. He stated that he feels that if the district does not feel it is safe to send our staff/students we should be able to cancel.

Dr. Riggle stated that he wanted the Board to know what the administration was thinking and wanted to discuss the topic with the Board. The administration believes the policy could be strengthened by adding language that allows the administration to cancel a trip if necessary.

In response to board member's questions the Board/administration discussed:

- Travel insurance is available, but it does not always cover 100% of the cost.
- Discussed having parents sign a travel insurance waiver instead of requiring the insurance.
- SSCRMP covers our staff, but not students.
- Mrs. Siena will attend a SSCRMP meeting and will ask if insurance can be purchased for our students.
- The administration is just beginning to explore the district's options.
- Reducing the district's liability.
- Communicating travel insurance to parents and students.
- Communicating the right of the district to cancel.
- Two types of coverage: health and cancelation insurance.
- Researching cancelation insurance for all district travel.
- Two parents backed out of the France trip initially and one came back (at no financial loss - within the cancelation deadline).
- How they are handling the France trip compared to how it would normally be handled.
- The "new norm." Travel alerts are the new reality there are risks no matter what. There will be a lot of grey areas.
- The administration will gather information and bring it forward.
- Dr. Finan stated that GBN will have more international trips in the future, but this has not been past practice.

Dr. Riggle stated following the SSCRMP meeting, the administration will bring information to the January 11th board meeting.

**DISCUSSION/ACTION: VILLAGE OF NORTHBROOK COOK COUNTY 6B
PROGRAM REUEST FOR 330 PFINGSTON ROAD**

The administration gave a short explanation of the 6B request and its impact. The administration recommends support of the request.

Mrs. Siena answered clarifying questions regarding the financial implications and explained the pros and cons of approving or rejecting the 6B request.

The approval process was discussed.

The Board agreed to a letter of support to the Village of Northbrook.

DISCUSSION/ACTION: RESOLUTION APPROVING AN APPLICATION TO THE ILLINOIS STATE BOARD OF EDUCATION FOR QUALIFIED SCHOOL CONSTRUCTION BONDS

Mrs. Siena explained that the Illinois State Board of Education took action to approve the process for school districts to seek funding for construction projects through the Qualified School Construction Bond Program (QSCB). Since the QSCB program is based primarily on need, it is not probable to expect that we will be selected for the program. However, it is always best to apply because there may not be that many districts applying on such short notice. At the same time, money that goes unspent for 18 months will revert back to the state and may be re-distributed. It is always better to be on the list regardless of the outcome. The bonds are structured to be interest-free, but will have some minimal cost due to federal sequestration. The Board needs to take action to adopt the resolution, which gives the administration the authority to formally apply to the QSCB program.

Mrs. Siena answered clarifying questions.

MOTION TO APPROVE RESOLUTION APPROVING AN APPLICATION TO THE ILLINOIS STATE BOARD OF EDUCATION FOR QUALIFIED SCHOOL CONSTRUCTION BONDS

Motion by Mr. Boron, seconded by Mrs. Wilkas to approve the resolution approving an application to the Illinois State Board of Education for Qualified School Construction Bonds.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 6-0

MISCELLANEOUS TOPICS

In response to a board member's questions:

- Dr. Riggle stated that we have a policy that states that we will not discriminate. The administration works with and helps navigate situations between families and the schools.
- Dr. Riggle stated that he would have to research our policies to see what our policies cover regarding prayer,

but the district does follow state law regarding the separation of church and state.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mrs. Hanley to move into closed session at approximately 9:15 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. (Section 2(c) (1) and (3) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Wilkas

Nay: none

Motion carried 6-0.

The Board returned to open session at 10:09 p.m.

ACTION REGARDING RESIGNATION AGREEMENT DISCUSSED IN CLOSED SESSION

Motion by Mr. Boron, seconded by Mrs. Hanley to take action on the resignation agreement and general release as modified in closed session regarding employee #12-14-15-01 and allow the administration to substitute the employee name if mandated by law.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 6-0.

12
12/14/15

ADJOURNMENT

Motion by Mr. Boron, seconded by Mr. Doughty to adjourn the meeting at approximately 10:11 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 6-0.

* Boron, Doughty, Hanley, Martin, Shein, Wilkas

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Mon., January 11, 2016 7:00 p.m. Regular Board Mtg. (District Office Public Mtg. Rm. 100A)