

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, SEPTEMBER 15, 2015**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, September 15, 2015, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Martin (arrived at 7:19pm), Shein, Taub, Wilkas

Also present: Fagel, Finan, Geallis, Geddeis, Gravel, Pearson, Riggle, Swanson, Tarver, Williamson

Arrived at approximately 7:29 p.m.: Shellard, Tarjan

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**STUDENTS AND STAFF WHO EXCEL**

Ms. Geddeis recognized GBN seniors Suyeon Hong and Emily Chen, and GBS senior Caroline Bodnya who were recently honored with the National Council of Teachers of English (NCTE) Achievement Awards in Writing. These students earned this recognition for outstanding writing by submitting polished and impromptu pieces this past spring. A panel of English teachers judged more than 1,600 student entries from across the country.

The students shared a short sample of their writing. The students introduced their parents and the GBS English teacher Ms. Meyer. Ms. Meyer congratulated the students and stated that it was a significant accomplishment and that we are very proud of them.

Board members thanked the students for their beautiful words, especially in this age of twitter, etc.

In response to Dr. Riggle's questions the students stated their plans for the future.

Dr. Riggle stated that it is not easy to be a good writer and that they have set the standards very high.

#### **RECOGNITION OF COMMUNITY VISITORS**

None.

#### **BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle passed out a press release regarding a grant that will provide a local community coalition funding to prevent youth substance use. Glenview Northbrook Coalition for Youth from Glenview and Northbrook was one of the grant recipients and will receive \$125,000. Dr. Riggle thanked Ms. Pearson for her hard work over the past couple of years in helping secure this grant.

Ms. Pearson reviewed the scope of work that she and her team had done and the groups that they have been in touch with. She reviewed what the grant will allow.

In response to a board member's question Ms. Pearson clarified what the grant funds will cover.

A board member stated that a film crew from Korea was filming a documentary on school spirit at the GBN football game this weekend and on Saturday he saw the GBS Interact Club in action. The students came together to help an 87-year-old widow of a World War II veteran with some much needed home improvements. The students helped refurbish this home with the help of donations.

A board member thanked GBN for hosting the BBQ.

Dr. Riggle reminded the Board that GBS' BBQ is scheduled for this upcoming weekend.

#### **MOTION TO APPROVE CONSENT AGENDA**

Mr. Martin arrived.

Dr. Riggle asked that consent agenda item 6.11 GBN Choir and Theatre Trip to Europe be pulled so that more work could be done.

Motion by Mr. Boron, seconded by Mr. Doughty to approve the following items on the consent agenda:

1. Appointments
  - a) Certified
  - b) Support Staff

<b>Name</b>	<b>Building Position</b>	<b>Calendar FTE Start Date</b>	<b>Schedule Salary</b>	<b>Hourly Wage</b>
Adam, Poull	GBS Custodian Plant Op	203 .78 FTE 08.24.15	CU-E/Step 1 \$29,305	\$18.04
Ahlgrim, Meg	GBS 1:1 Aide SPED	186.5 .29 FTE 08.20.15	IA=2/Step 3 \$11,329	\$18.69
Balabanos, Vickie	GBS Para Dean's	186.5 Days .22 FTE 08.20.15	Para/Step 1 \$6,896	\$14.79
Caporusso, Michelle	GBS 1:1 Aide Dean's	186.5 Days .20 FTE 08.20.15	IA-2/Step 3 \$7,843	\$18.69
Collins, Nicole	GBN 1:1 Aide SPED	186.5 Days .67 FTE 08.21.15	IA-2/Step 1 \$25,068	\$17.97
Davis, Erin	GBS IA English	186.5 Days .63 FTE 09.08.15	IA-2/Step 3 \$24,461	\$18.69
Drblik, Carolyn	GBS Cler. Asst. SPED	Part Time .36 FTE 08.31.15	ID-2/Step 13 \$14,332	\$19.16
Griffin, Anthony	GBS Para Dean's	186.5 Days .67 FTE 08.20.15	Para/Step 1 \$20,691	\$14.79
Henderson, Sade	GBS Para Dean's	186.5 .67 FTE 08.20.15	Para/Step 1 \$20,691	\$14.79
Kaminski, Natalie	GBS IA Math	186.5 Days .17 FTE 08.24.15	IA-2/Step 3 \$6472	\$18.69
Khachik, Shacky	GBN IA Math	203 Days .72 FTE 08.21.15	IA-2/Step 3 \$27,811	\$18.69
Knoepfel, Mark	GBS 1:1 Aide SPED	186.5 Days .27 FTE 08.20.15	IA-2/Step 3 \$10,457	\$18.69
Lutz, Mary Kay	GBN IA Nurse	193 Days .57 FTE 08.28.15	EX3/Step 21 \$33,395	\$28.31

Noll, Jacob	GBS IA Science	186.5 .67 FTE 08.24.15	IA-2/Step 3 \$26,003	\$18.69
Popovici, Marc	GBS IA English	186.5 .34 FTE 08.20.15	IA-2/Step 3 \$13,072	\$18.69
Seger, Jennifer	GBN IA English	186.5 .67 08.25.15	IA-2/Step 3 \$27,751	\$18.69
Theodorakakis, Frank	GBS Para Dean's	186.5 Days .36 FTE 08.20.15	Para/Step 1 \$11,035	\$14.79
Tomczak, Blake	GBN Job Coach SPED	186.5 Days .72 FTE 08.20.015	IA-2/Step 8 \$30,773	\$20.63
Vitale, Janet	GBS TLC/IA English	186.5 Days .65 FTE 08.28.15	IA-2/Step 3 \$25,442	\$18.69
Rusin, Anna	GBS Temp. Cust. Plant Op	On-call	CU-E/Step P	\$17.64
Timinkiene, Giedre	GBS Temp. Cust. Plant Op	On-call	CU-E/Step P	\$17.64
Timinskiene, Irmantas	GBS Temp. Cust. Plant Op	On-call	CU-E/Step P	\$17.64

2. Resignations/Terminations  
a) Certified

Name	Position	Effective	School
Robert Cummings	Coach, Girls Basketball	09.15.15	GBN
Mary Czaplewski	Sponsor, Color Guard	09.15.15	GBN
Michelle Knight	Coach, Softball	09.15.15	GBN
Michelle Knight	Coach, Girls Bowling	09.15.15	GBN
Andrea Prizant	Asst. Director, V-Show	09.15.15	GBN

b) Support Staff

Name	Position	Effective	School
Knight, Michelle	1:1 Aide	08.31.15	GBN

- 3. FOIA
- 4. Vendor Bills

Description	Amount	Attached register dated
Vendor Checks Nos. 68825 through 69113	\$3,478,797.00	August 25 and September 8, 2015

- 5. Payroll - none
- 6. Imprest

Description	Amount	Represented by checks Numbers
Reimbursement of the Revolving Fund for Employees for the month of August	\$31,596.75	20463 through 20480, 20491 through 20501, 20538 through 20562, 20579 through 20593
Reimbursement of the Revolving Fund for Vendors for the month of August	\$431,330.95	20481 through 20490, 20502 through 20513, 20514 through 20537, 20563 through 20577, 20578, 20594 through 20611
Checks issued in August voided in August		N/A
Check issued in previous months, voided in August:		N/A

- 7. Minutes
  - August 24, 2015 Regular Board Meeting
  - August 24, 2015 Regular Closed Board Meeting
- 8. GBE Faculty Contracts/Salary Structure
- 9. Differential/Discretionary Responsibilities
- 10. Academic Attainment
- 11. Annual Application for State Recognition

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**PUBLIC HEARING: BUDGET HEARING**

Dr. Riggle declared the public hearing on the budget for Fiscal year 2015 open at approximately 7:20 p.m. and asked if there was anyone from the public who wished to comment.

No members of the public commented on the budget.

Dr. Riggle declared the public hearing closed at approximately 7:22 p.m.

Dr. Riggle asked if the Board had anything to discuss on the budget and no board members commented on the budget.

**DISCUSSION/ACTION: DISTRICT 109 WITHDRAWAL FROM NSSED**

Dr. Riggle stated that last fall, the Board discussed the advertised intent of Highland Park District 112 to withdraw from NSSED. After reviewing the proposed billing structure changes from NSSED, District 112 made a conscious decision to delay their intent to withdraw. Soon thereafter, Deerfield District 109 submitted a similar withdraw request and have maintained their desire to withdrawal from the NSSED consortium effective July 1, 2016.

Dr. Riggle reviewed the withdrawal process and several items of information that he shared with Board members. He answered clarifying questions from Board members regarding the process and the vote.

In response to a board member's question, Ms. Pearson explained the rates NSSED charges regarding fees and services.

Board members discussed:

- Financial repercussions
- Effect on district 225
- Pros and cons of voting yes or no
- Concern for district 109's students
- District 109's savings and budget concerns
- Our Board's role in the decision making process
- If they would like to vote (yes/no) or decline the vote

- The consortium being a back-up plan for D109 that would not be there if all districts decided to leave.

**CONSENSUAL WITHDRAWAL OF DEERFIELD PUBLIC SCHOOL DISTRICT  
109 FROM NSSED**

The Board of Education approves the consensual withdrawal of Deerfield Public School District 109 from NSSED.

Upon calling of the roll:

aye: Doughty, Martin, Shein, Taub, Wilkas

nay: Boron, Hanley

Motion carried 5-2.

It was agreed that District 225 will support District 109's decision to leave the consortium.

**DISCUSSION/ACTION: WEBSITE HOSTING PROPOSAL**

Dr. Riggle stated that as part of our technology vision we would like to enter into a contract with American Eagle to allow the district to benefit from an outside web hosting service.

A Board member asked to be allowed to review the contract before it is signed.

In response to board member questions the administration:

- Answered questions regarding security
- Explained how the changes will only be seen from behind the scenes
- Discussed who puts items on the website
- Reviewed the reason for the vendor choice
- Stated that technology purchases do not need to go out to bid and explained why
- Gave the rationale for a three year contract
- Noted that the contract will establish a secondary data center for redundancy and disaster-recovery purposes

The item will be put on the consent agenda for the next Board meeting.

**DISCUSSION/ACTION: GUIDELINES FOR STUDENT TRIPS**

Dr. Riggle noted that he invited the assistant principals for student activities to join the conversation regarding student trips.

Dr. Riggle reviewed the criteria that building administration uses to determine what student trips will receive financial support from the building budget and how the amount is determined. He explained the different types of trips:

- Educational tours
- Student Trips
- Funding Student Trips

Dr. Riggle explained the administration's review of the process and stated that there are no suggested changes to policies and procedures, but there are suggested revisions to the Guidelines for Student Trips. He reviewed the proposed changes. He noted that no action is requested for this meeting.

In response to board members' questions the administration:

- Explained financing (subs, etc.)
- Reviewed the district's liability
- Stated the criteria used for trips
- Explained why trips have been turned down
- Stated that yearbook and newspaper trips are categorized as an educational conference
- Stated that GBN has an approximate contingency budget of \$40,000 for national travel

Board members discussed:

- Need for policy requirements for credit worthiness of the student travel providers - bonding needs to be added to the policy
- Teachers should have to disclose if the person running the trip has any affiliation with tour group.

In response to a board member's question Dr. Riggle stated that the administration will get the Board numbers on:

- What is spent annually on trips
- How many trips we are turning away
- Equity - budget allocation

Dr. Riggle explained that the trip on the consent agenda was pulled in order to give the administration time to see if they could do something regarding the cost of the trip.



The administration discussed the minor and major trips that the schools try to allow the students to experience throughout their 4 year high school career. The organizations are working through these same issues. They are looking for ways to allow those who cannot afford the trips to have the same access. The district does not pay for free and reduced students, but the organizations try to help those students.

#### **MISCELLANEOUS TOPICS**

None.

#### **REVIEW AND SUMMARY OF BOARD MEETING**

- Affirm District 109 to withdraw from NSSD
- Consensus to move ahead to outsource website hosting to American Eagle
- Reviewed the guidelines for student trips

#### **MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mrs. Hanley To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (Section 2(c) (1)) and (11) of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

Nay: none

Motion carried 7-0.

The Board returned to open session at 10:10 p.m.

#### **ADJOURNMENT**

Motion by Mr. Boron, seconded by Mr. Taub to adjourn the meeting at approximately 10:10 p.m.

10  
9/15/15

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 7-0.

\* Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Mon., Sept. 28, 2015 7:00 p.m. Regular Board Mtg.  
Dist. Off. Public Mtg. Rm. 100A