

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, OCTOBER 28, 2013**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, October 28, 2013, at approximately 7:00 p.m. at Glenbrook South High School Student Center, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Martin, Shein, Taub and Wilkas

Absent:

Also present: Caliendo, Geallis, Geddeis, Krakauer, Pryma, Riggle, Robinson (Athletic Trainer), Siena, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Mr. Boron requested changing the order of the items #7 and #9 on the agenda.

Motion by Mr. Boron, seconded by Mrs. Wilkas to approve the agenda with the change of order of items #7 & #9 for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub and Wilkas

nay: none

Motion carried 7-0.

**STUDENTS AND STAFF WHO EXCEL**

Dr. Riggle stated that Ms. Geddeis was going to introduce her new assistant as well as our GBN golf winners.

Ms. Geddeis introduced her new assistant Ms. Melanie Krakauer to the board.

Ms. Geddeis recognized GBN golfers Brian Ohr and Nicky Hardy for their 1st and 3rd place finishes, respectively, in the 2013 IHSA state championship.

**RECOGNITION OF COMMUNITY VISITORS**

None.

**BOARD AND SUPERINTENDENT REPORTS**

None.

**MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Boron, seconded by Mr. Taub to approve the following items on the consent agenda

1. a. no certificated staff appointments as recommended by the assistant superintendent for human resources  
b. the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum

| <u>NAME</u>        | <u>POSITION</u>       | <u>EFFECTIVE</u> | <u>SCHOOL</u> |
|--------------------|-----------------------|------------------|---------------|
| Nabolotny,<br>Mike | Paraprofessional      | 10.23.13         | GBN           |
| O'Neil,<br>Calley  | Technology<br>Trainer | 11.04.13         | GBN           |

2. a. no certificated staff resignations/termination  
b. the resignation/termination of the following educational support staff contained in the memorandum dated October 28, 2013.

| <u>NAME</u>       | <u>POSITION</u> | <u>EFFECTIVE</u> | <u>SCHOOL</u> |
|-------------------|-----------------|------------------|---------------|
| Weiner,<br>Justin | SPED IA         | 03.14.14         | GBN           |

3. No FOIA requests
4. the issuance of Vendor Checks Nos. 60067 through 60300 in the amount of \$539,835.35 as listed on the attached checks register dated October 28, 2013.  
  
the issuance of Vendor Checks Nos. 59792 through 60066 in the amount of \$1,171,916.76 as listed on the attached checks register dated October 28, 2013.
5. the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and MED taxes and state taxes and payroll and payroll check numbers 70973 thru 71168,.

Total checks issued were \$157,782.05 of which \$152,490.71 are manual payroll checks and \$5,291.34 are vendor payroll checks. Federal, State, FICA/Medicare of \$1,059,973.38. TRS contributions of \$451,205.49, other deductions of \$402,877.93 and direct deposit of \$3,630,592.01. Gross payroll for the month of September was \$5,697,138.87. TRS employer contribution was \$445,111.65 and FICA/medicare was \$76,169.26.

6. the reimbursement of the Revolving Fund for Employees for the month of September in the amount of \$49,076.62 represented by checks No. 14591 through 14621, 14633 through 14660, 14703 through 14733, 14765 through 14789, and 14790 through 14815.  
the reimbursement of the Revolving Fund for Vendors for the month of September in the amount of \$147,188.16 represented by checks No. 14622 through 14632, 14661 through 14702, and 14734 through 14764. Checks issued in September voided in September: N/A. Check issued in previous months, voided in September: No. N/A.
7. the October 7, 2013 Regular Board Meeting Minutes  
the October 21, 2013 Special Open and Closed Session Minutes  
the October 23, 2013 Facility Committee Meeting Minutes
9. Academic Attainment as contained in consent agenda item # 6.8

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub and Wilkas

nay: none

Motion carried. 7-0.

**DISCUSSION/ACTION: BOARD POLICIES AND/OR PROCEDURES**

**5010 - SAFETY AND SECURITY (POLICY)**

**6075 - APPLICATION FOR APPROVAL OF COURSES FOR ADVANCEMENT ON THE TEACHER'S SALARY SCHEDULE (PROCEDURES)**

**8020 - STUDENT ATTENDANCE AREA (POLICY)**

**8600 - STUDENT ATHLETE CONCUSSIONS AND HEAD INJURIES (POLICY & PROCEDURES)**

Dr. Riggle thanked the board Policy Committee for their time including the two board members that sit on the committee, Mr. Doughty and Mr. Boron.

Board Policy 5010 - Safety and Security

Dr. Riggle stated that while reviewing the Illinois State Code for concussions, he ran across a statute known as Zach's Law that requires all school districts to have a policy directing employees to anchor all movable soccer goals as prescribed by the Illinois Department of Public Health. Since our board policies did not include this mandated policy, he elected to incorporate the required language into Board Policy #5010. The language used was borrowed from PRESS and meets the statutory requirement. Our schools are compliant with IDPH guidelines for anchoring moveable soccer goals.

A board member suggested some minor changes to the policy.

Dr. Riggle stated that the suggested changes would be made to the policy and the policy will be placed on consent for approval at the next board meeting.

6075 - Application for Approval of Courses for Advancement on the Teacher's Salary Schedule (Procedures)

Dr. Riggle stated that this policy is no longer needed. The guidelines for Advancement on the Teacher's Salary Schedule were incorporated in the GEA Agreement during recent negotiations.

A board member asked some clarifying questions.

Dr. Riggle clarified the language for the board member.

Dr. Riggle stated that this item will be placed on the consent agenda for the next board meeting.

8020 - Student Attendance Areas (Policy)

Dr. Riggle explained that the revisions to board policy 8020 have been discussed on two occasions at the Facilities Committee meeting and was revised by the Policy Committee.

Dr. Riggle stated that a copy of the annexation action that made the former Culligan property part of incorporated Glenview and a current map of district boundaries were included in the board packet. Dr. Riggle explained that although no one lives on the property yet, an apartment building has been approved for construction by the Village with a projected high school population of eight (8) students.

Dr. Riggle stated that before this annexation occurred, this area was designated by board policy as GBN. Without this change, students living in this area would now attend GBS.

Dr. Riggle stated that it is the administration's recommendation to approve this revision to keep the spirit of the current district boundaries intact and avoid adding to the population concerns at GBS.

A Board member asked if we are scheduled to discuss enrollment in upcoming months.

Dr. Riggle stated that on November 12th we are bringing the enrollment and capacity study to the board.

Dr. Riggle stated that the board suggested changes will be made and brought back to the board on the consent agenda at our next meeting.

8600 - Student Athlete Concussions and Head Injuries (Policy & Procedures)

Dr. Riggle stated that a State Code passed in 2011 requires all school districts adopt a policy that indicates the inherent risks of concussions and head injuries for students who elect to participate in interscholastic athletics.

Dr. Riggle stated that the district has been in compliance with the exception of adopting board policy and procedures.

Dr. Riggle stated that this policy was borrowed from PRESS and was reviewed and revised on two occasions by the athletic trainers, athletic directors and principals and was further reviewed and revised by the Policy Committee.

A Board member asked some clarifying questions regarding the law.

Dr. Riggle explained that the school nurses get involved regarding students' health and information gathered becomes part of a student's permanent record. Dr. Riggle stated that our nurses are Certified RNs and are specifically trained regarding concussions.

Dr. Riggle introduced Mr. Brian Robinson the GBS athletic trainer and asked that he give a short overview.

Mr. Robinson stated that 46 concussions have been reported since the beginning of school at GBS. He explained that not all of these concussions are from athletics, some occur outside of school activities.

Mr. Robinson explained the processes in place to handle concussions.

Mr. Robinson stated that the concussion number has been consistent over the years, but will probably increase because of awareness.

Board members asked about the academic support students with concussions receive.

Dr. Riggle explained that Dr. Williamson is working with the wellness committee and they are working on bringing something to the board. The committee is looking at what other districts are doing.

The board asked some additional questions regarding concussions and our processes and how we can make things better.

Mr. Robinson explained that there are tests that can be performed to diagnose a concussion. He noted that if there is any question they will always err on the side of caution.

Dr. Riggle thanked Mr. Robinson and those who worked on this policy for all of their work.

A board member suggested some working changes.

Dr. Riggle stated that we will bring the revised policy back on consent at the next board meeting.

**DISCUSSION/ACTION: RESOLUTION AUTHORIZING INTERVENTION IN  
PROPERTY TAX ASSESSMENT**

Dr. Riggle explained this resolution is renewed each year and retains the services of Joel DeTella of Sruga Hauser as legal counsel to represent the district in matters regarding tax appeals.

Dr. Riggle stated that the County Assessor has publically stated that he intends to increase the number of instances that settlement agreements are conducted to proactively resolve tax appeals involving larger entities.

Dr. Riggle explained that recently, Mr. DeTella was involved in such a settlement meeting representing District 225 and other taxing bodies with VonMaur in the Glen. His efforts kept the assessment at the same level, which will help retire the Glen TIF in a timely fashion. However, he was required to enter the settlement agreement the same day.

Dr. Riggle stated that going forward, negotiated settlements such as this one will be very difficult for the district to handle given the requirements of the Open Meetings Act unless Mr. DeTella is given authorization to sign on behalf of the district in such circumstances. Therefore, a change in the resolution has been introduced that authorizes Mr. DeTella to represent the district with the approval of either the Superintendent or the Assistant Superintendent of Business.

A board member asked if the board has the right to give the administration authority without the board meeting on each settlement.

Dr. Riggle explained that our attorneys drafted the resolution for that purpose.

A board member stated that he would only like to authorize approval without the board meeting on a settlement in a rush situation.

Mrs. Siena explained that the only reason that we are bringing this change forward is because the process with the assessor has changed.

Dr. Riggle and Mrs. Siena asked the board to approve this resolution this evening.

Motion by Mr. Boron, seconded by Mr. Doughty to approve the Resolution Authorizing Intervention in Property Tax Assessment Proceedings.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub and Wilkas

nay: none

Motion carried. 7-0.

**DISCUSSION/ACTION: INSURANCE BROKER RENEWAL**

Dr. Riggle stated that our current contract with CBC expires in December.

Dr. Riggle stated that tonight we should discuss our intent to enter into a new agreement with CBC or whether the board feels other options should be explored.

Dr. Riggle explained that Mrs. Siena has worked closely with CBC since 2003 and it is her recommendation that the agreement be continued.

Dr. Riggle stated that CBC has been attentive to the needs of the district and their work has been of good quality. During the past two years they have been responsive and flexible in meeting our requests and addressing our concerns.

Dr. Riggle stated that the recommendation is for a three-year agreement. Dr. Riggle stated that it is possible to move forward with a one-year agreement, but there may be a difference in price.

Dr. Riggle stated that he had no concerns with a three-year agreement. Dr. Riggle gave his opinion that given the volatile nature of the Affordable Care Act and its potential impact on employee benefits, it is more important that we identify the appropriate legal counsel to help us navigate the intricacies of the law in conjunction with our broker.

A board member asked when we would need to bid this contract.

Mrs. Siena stated that this is a purchased service that does not need to be bid. Mrs. Siena stated that it is late in the process to bid this service, but we can enter a one-year contract and bid next year.

Mrs. Siena provided memos to the board that showed our Health Insurance Timeline and the Cost Containment Committee Tentative Agreement.

Members of the board asked:

- Why we changed brokers in 2003?
- Can we terminate the contract at any time?
- Have we looked at other brokers?

The board discussed:

- how innovative the broker is.
- the possibility of bringing in a consultant to review our current process and see if there are any money savings strategies that can be used.
- the length of the contract.
- the effects of terminating the contract before the three-year timeline and questioned the 60 day clause.

Members of the board asked:



1. Should we renew the contract?
2. Should we hire a consultant?
3. If we hire a consultant, what is it we are looking for the consultant to accomplish?

The board discussed:

- Having a consultant review our current practice as doing their due diligence.
- If the SSCRMP group would be interested in getting a consultant.

Mrs. Siena explained that we changed brokers because of cost. Mrs. Siena stated that she had talked to SSCRMP and they are not interested in getting a consultant.

Dr. Riggle explained that the administration had a good idea of what the board is looking for and will begin to work on this. Dr. Riggle explained that this will take some time and the administration will most likely come back to the board with further questions.

The board asked the administration to come back with a proposal.

Motion by Mr. Boron, seconded by Mrs. Wilkas to approve the Insurance Broker Renewal.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub and Wilkas

nay: none

Motion carried. 7-0.

#### **MISCELLANEOUS TOPICS**

None.

#### **REVIEW AND SUMMARY OF BOARD MEETING**

None.

#### **ADJOURNMENT**

Motion by Mrs. Hanley, seconded by Mr. Martin to adjourn the meeting at approximately 9:05 p.m.

10  
10/28/13

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 7 -0.

\* Boron, Doughty, Hanley, Martin, Shein, Taub and Wilkas

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Upcoming meetings will be held at  
Glenbrook South High School  
Student Center  
4000 W. Lake Avenue  
Glenview, IL 60026

Tuesday, November 12, 2013      7:00 p.m. Regular Board Meeting