

**Glenbrook District 225**  
**Facility Committee Minutes – September 24, 2013**

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Members Present: B. Boron, J. Finan, G. Freund, P. Pryma, K. Ptak, M. Riggle, S. Shein, B. Wegley, C. Wilkas

Also Present: Craig Schilling, Steve Caliendo, Karen Geddeis,

The meeting was called to order at 7:30 a.m.

**1. Enrollment/Capacity Study**

A 5-year enrollment study was briefly reviewed which showed GBN enrollment relatively stable and GBS enrollment significantly growing (over 20%). These numbers will be updated once the October 1<sup>st</sup> fall housing reports are available and will be shared at the October facility meeting.

Craig Schilling reviewed a building capacity study for GBN and GBS. The capacity study looks at all rooms in a building, the use of each room and the number of students, on average, occupying each room. Building capacity is calculated two ways (1). based on current staffing formulas and (2). based on maximum staffing levels allowed under the GEA contract. Under the current staffing formulas, GBN is estimated to have a building capacity level around 2,400-2,500 and GBS around 3,100 – 3,200.

Dr. Riggle informed the committee that the data will be updated and shared at the November 12, 2013 board meeting and asked the committee if the methodology made sense or if any revisions should be made. The committee agreed with the methodology.

Dr. Riggle discussed doing a residency audit which has been conducted in the past.

Dr. Schilling brought up the philosophical piece of a capacity study which questions how large one school should be when compared to the other.

Skip Shein asked about a timeline for decision making. The consensus was to look at enrollment three years at a time.

The information will be updated and shared at an October facility meeting and the November 12, 2013 board meeting.

**2. Board Policy 8020: Student Attendance Areas**

A change to board policy 8020: Student Attendance Areas is being introduced for consideration since the Village of Glenview annexed the old Culligan properties. This area is north of Willow Road and prior to this action students in this area would be assigned to GBN. As a result of the annexation, the students would be assigned to GBS. Currently there are not students residing in that area, however future development will bring an apartment complex that will bring new students to D225. It is recommended that this change to board policy occur prior to any further developments.

This will be brought to the October 28, 2013 board meeting. The committee concurred with the recommended language change.

### **3. Summer 2014 Projects**

Recommended summer 2014 projects were discussed.

GBS Enrollment Driven Projects – based on the increased projected enrollment at GBS, several computer labs need to be split into two classrooms. This ties in directly with our one-to-one Chromebook initiative. In addition, GBS consistently turns away 300+ students per year for parking spots. This will increase as enrollment increases. When the detention basin for the turf field was constructed, enough detention was added to increase parking by 90 spots. This project is being recommended for summer 2014.

B. Boron questioned the high cost per parking spot and the potential payback. There was discussion as to whether only adding 90 spots would address the parking shortage.

Alternative solutions were discussed and will be researched by administration and brought to the October facility meeting.

GBS Small Building projects – Gary Freund discussed his recommended summer 2014 building project as it relates to the Project Lead the Way initiative. GBN does not have any projects this summer due to their contribution to the turf field project.

3801 W. Lake Ave Building Renovations – As previously discussed, the majority of tenants will vacate the district office building by September 30, 2014. At this time, renovation work to build a board room, and create space for the technology department is recommended. K. Ptak reviewed the drawings.

Meeting adjourned 9:08am.