

**MINUTES OF SPECIAL MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, May 6, 2013**

A special meeting of the Board of Education, School District No. 225 was held on Monday, May 6, 2013, at approximately 6:01 p.m. at Glenbrook North High School Library pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Martin, Regalbuto, Shein, Taub

Absent:

Also present: Caliendo, Geddeis, Pearson, Pryma, Ptak, Riggle, Siena, Thimm, Wegley, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Taub to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Regalbuto, Shein, Taub

nay:

Motion Carried 7-0.

RECOGNITION OF COMMUNITY VISITORS

None.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mrs. Hanley, seconded by Mr. Boron to approve the following items on the consent agenda

- 1.) the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum

APPOINTMENTS

NAME	POSITION	EFFECTIVE	SCHOOL
Bachula Chester	Plant Operator	07.01.13	GBS

2.) Special Leaves as contained in consent agenda item 4.2.

3.) the acceptance of the following gifts:

Gift From	Amount of Item	School	Department	Account
Glenview Chamber of Commerce	\$100.00	GBS	Science - Science Awards Night	830860
Hong Lin/Chifei Juang	\$1,000.00	GBS	Debate	830290
Glenbrook North	\$500.00	GBS	Glenbrook United	810900
The Bon-Ton Stores	\$54.84	GBS	Student Activities	830260
GBSIL	\$1,000.00	GBS	Scholarship	830851
Claudia B. Hicks	\$1,000.00	GBS	Scholarship	830854
Kurt Thomas White Scholarship Fund	\$1,000.00	GBS	Scholarship	830851
Friends of the Glenview Library	\$1,500.00	GBS	Scholarship	830851
Village of Glenview	\$1,000.00	GBS	Scholarship	830851
NorthShore University HealthSystem	\$1,000.00	GBS	Science - Science Awards Night	830860
The Brian Kennedy Foundation Inc.	\$2,500.00	GBS	Scholarship	830851
Glenview Park District Theatre Guild	\$1,000.00	GBS	Scholarship	830851
Glenview Optimist Foundation	\$2,500.00	GBS	Scholarship	830851

4.) the Open and Closed Session Minutes from the April 29, 2013 Regular Board Meeting.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Doughty to move into closed session at approximately 6:02 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (Section 2(c) (1) of the Open Meeting Act.)

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Regalbuto, Shein, Taub

Nay: none

Motion carried 7-0.

The Board returned to open session at 7:04 p.m.

RECOGNITION OF ELECTION RESULTS

Dr. Williamson stated that the official election results have been certified by the Cook County Clerk and must be accepted by the Board.

MOTION TO ACCEPT THE ELECTION RESULTS

Motion by Mr. Boron, seconded by Dr. Regalbuto to accept the election results.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Regalbuto, Shein, Taub

Nay: none

Motion Carried 7-0.

OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBERS

Dr. Williamson administered the Oath of Office to Mr. Doughty, Mrs. Hanley, Mr. Martin and Mrs. Wilkas.

New Board members were seated. Dr. Riggle stated that a quorum is now four Board members and three members represent a majority of a quorum.

ADJOURNMENT SINE DIE

Motion by Mrs. Hanley, seconded by Mr. Doughty to adjourn the meeting sine die.

Upon call for a vote on the motion, all present voted aye.*

Motion Carried 7-0.

* aye: Boron, Doughty, Hanley, Martin, Regalbuto, Shein, Taub

Mr. Boron and Mr. Doughty commended Dr. Regalbuto for her service to the Board.

A brief reception was held recognizing Dr. Regalbuto.

ORGANIZATIONAL MEETING

MOTION TO ESTABLISH CHAIRMAN PRO TEM

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Motion by Mr. Boron, seconded by Mr. Shein to appoint Superintendent Mike Riggle as Chairperson Pro Tem until the President of the Board is elected.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay:

Motion Carried 7-0.

MOTION TO ESTABLISH SECRETARY PRO TEM OF THE BOARD

Motion by Mr. Boron, seconded by Mr. Shein to approve Rosanne Williamson as Secretary Pro Tem of the Board.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay:

Motion Carried 7-0.

The chairperson pro tem called the meeting to order at 7:54 p.m.

Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

Absent:

Also present: Caliendo, Geddeis, Pearson, Pryma, Ptak, Riggle, Siena, Thimm, Wegley, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Doughty to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion Carried 7-0.

RECOGNITION OF COMMUNITY VISITORS

None.

NOMINATION AND ELECTION - PRESIDENT - BOARD OF EDUCATION

The chairperson declared that the nominations were open for the office of President of the Board of Education.

Motion by Mr. Boron, seconded by Mrs. Hanley to nominate Skip Shein for President of the Board of Education. The chairperson asked if there were any other nominations for the office of President.

Motion by Mr. Taub to nominate Scott Martin for President of the Board of Education. The chairperson asked if there were any other nominations for the office of President.

Hearing none, the chairperson declared the nominations for the office of President closed. The chairperson asked for a vote on the nomination for President of the Board of Education.

Mr. Martin requested a discussion relative to the nominations for Board President.

MOTION FOR DISCUSSION REGARDING NOMINATIONS FOR BOARD PRESIDENT

Motion by Mr. Martin, seconded by Mr. Taub to discuss the nominations for Board President.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay:

Motion Carried 7-0.

Mr. Martin opened the discussion by stating that there are two primary roles of the Board President. The first role is to facilitate discussions and run efficient meetings. The second role is to be a conduit with the administration. Mr. Martin stated that from his previous experience on the District 34 Board, it is an important role for the Board President to have open dialogue with the superintendent and administration and help with communication between administration and the Board. Mr. Martin gave credit to Mr. Shein's leadership and developing good working relationships among the Board and administration. Mr. Martin spoke of the benefits of change in leadership after four years and how this would help the organization. Mr. Martin stated that it would be an honor to serve as President of the Board.

Mr. Shein stated that what Mr. Martin said was well put. We should always evaluate membership and leadership. He agreed that working with the administration to help set the Board agenda and help set the tone for the Board is an important role of the Board President. Mr. Shein suggested discussing how to structure officers in the future

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with the full Board. Mr. Shein stated that he doesn't believe term limits make a lot of sense. By policy, the Board can change leadership every year.

Mrs. Hanley spoke in support of Mr. Martin, but stated that she values the consistency of Mr. Shein's leadership. She would endorse staying with Mr. Shein's experience and perspective.

Mr. Doughty concurred with Mrs. Hanley. He suggested reviewing the process, but staying with the current leadership. He stated that consistency is helpful with three new Board members.

The President Pro-Tem called for a vote on the nomination of Board President. Roll was called and members cast their vote for those nominated for Board President.

Upon calling of the roll:

Votes for Mr. Shein: Boron, Doughty, Hanley, Shein, Wilkas

Votes for Mr. Martin: Taub

abstain: Martin

Mr. Shein was declared president by a vote of 5-1.

President Skip Shein assumed the function of the President for the remainder of the meeting.

NOMINATION AND ELECTION - VICE PRESIDENT - BOARD OF EDUCATION

The President declared that nominations were open for the office of Vice President of the Board of Education.

Motion by Mr. Doughty to nominate Mr. Boron for Vice president of the Board of Education. The president asked if there were any other nominations for the office of Vice President. Hearing none, the president declared the nominations for the office of Vice President closed. A unanimous vote for the nomination for Vice President of the Board of Education was recorded.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay:

Motion carried 7-0.

NOMINATION AND ELECTION OR APPOINTMENT - SECRETARY - BOARD OF EDUCATION

The president asked if there were any nominations for Board Secretary. Dr. Rosanne Williamson was nominated as Board Secretary. A unanimous vote for the nomination for Secretary of the Board of Education was recorded.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay:

Motion carried 7-0.

ESTABLISHMENT OF REGULAR BOARD MEETING DATES & TIMES

Dr. Riggle reviewed the Board meeting calendar for 2013-2014, noting meeting locations and exceptions to second and fourth Mondays. He provided a rationale for meeting dates. July 1 or July 15 were suggested instead of July 8. July 15 will replace July 8. July 15 may be cancelled if there is not business to conduct.

MOTION TO ESTABLISH REGULAR BOARD MEETING DATES & TIMES

Motion by Mr. Doughty, seconded by Mr. Taub, to approve the Board meeting calendar with the change of the July 8 Board meeting to July 15.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion Carried 7-0.

COMMITTEE APPOINTMENTS AND MEMBER REPRESENTATIVES

Superintendent Riggle informed the Board of the number of appointments that needed to be filled on the following committees: ED-RED, Facilities Committee, Finance Committee, Glenbrook High School Foundation, Glenview Economic Development Committee, IASB Representative, Northbrook Community Relations, Northbrook Economic Development Commission, NSSD, OCC - Alliance for Lifelong Learning, Scholarship Committees GBN & GBS, Spokesperson, Technology Committee.

Mr. Shein asked Board members to consider committees. He stated that Dr. Regalbutto served on ED-RED, the Technology Committee and the GBN Scholarship Committee.

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Dr. Riggle stated that a Glenview Board member is needed to cover the GBN Scholarship Committee. Mrs. Wilkas indicated that she will serve in this capacity.

Board Committees will be placed on the agenda for the next meeting. The Board discussed who would present Board scholarships at awards assemblies.

STUDENTS AND STAFF WHO EXCEL

Ms. Geddeis introduced GBN & GBS debate students and GBS speech students.

Two GBN teams tied in the IHSA Policy Debate Championships. The GBS debate team finished third in Policy Debate. GBS speech student Elizabeth Woo was the Oral Oratory State Champion and Gillian Giudice was a state finalist.

Ms. Geddeis stated that 1/9 of the field competing at the national level from across the country were Glenbrook students.

Students thanked and introduced their parents.

Coaches shared information about the program. Ms. Tate stated that the Glenbrooks are the model for how public schools should support their debate programs. She thanked the Board, administration and parents.

DISCUSSION/ACTION: APPROVAL OF MULTIFUNCTIONAL COPY & PRINTER PURCHASE & LEASE

Mr. Thimm and Dr. Ptak presented the multifunctional copy and printer purchase and lease. Dr. Ptak provided a history of the initiative. She stated that they have been developing the RFP since last August. She stated that for production equipment Xerox had the best pricing. Xerox was best as the software and hardware solution. The pricing was close, but Xerox was chosen because users were familiar with the operation of the copiers. Printers in classrooms and labs were reviewed.

Mr. Doughty asked if there was any feedback from the staff regarding consolidating color machines.

Dr. Ptak stated that there is very little color printing in the departments. It is easy to send color print jobs to the print center.

Mr. Doughty asked why the proposal indicated that under a five-year lease there are lower annual payments in comparison to a three-year lease.

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Mr. Thimm stated that there was a move to coordinate contracts so that they are on the same renewal cycle that resulted in higher annual paybacks on the three-year lease. Going forward, all printers will be on the 5-year lease. The district accelerated the amortization on some leases so that all devices could start at the same time.

Mr. Boron asked about the copying history and asked how close to the copying threshold the district was.

Mr. Thimm stated that the per-click rate was reduced and the district doesn't have to pay for so many clicks per year.

Mr. Boron stated that the administration is assuming the same usage at a lower cost.

Dr. Riggle stated that as the district is moving toward more devices, this leads to less printing and more electronic delivery of documents.

DISCUSSION/ACTION: DIGITAL LEARNING REPORT

Dr. Williamson, Mr. Bretag, Mr. Jakes, staff and students shared the findings of the digital learning pilot that was conducted during the third quarter. Staff and students provided examples of how the devices changed the learning environment.

The Board asked students and staff questions regarding their experiences with the pilot relative to the impact on student learning and opinions regarding the devices that were piloted - Chromebook and Nexus 7 Tablet.

Dr. Riggle explained that the Chrome management console is a filtering tool. This provides a filter even when students are at home. The management console also allows teachers to push out apps and other learning tools to their students.

Dr. Riggle raised the issue regarding iPads.

Mr. Bretag explained how iPads did not support the tools that have been incorporated into the learning environment such as web-based applications available through Google.

Mr. Taub stated that the digital learning environment is coming up from the elementary schools and students are used to learning with an enhanced device.

Mr. Bretag stated that by 2015-16 all elementary districts will be one-to-one.

Mr. Shein asked if students can save to the network.

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Mr. Bretag stated that students are saving their work in Google Drive.

Mr. Shein stated that the district is building more SAN capacity, but commented that more is being saved in the cloud.

Mr. Thimm stated that more historical data needs to be saved on the network and usage patterns may change.

Dr. Riggle stated that students can take their Google file with them when they leave. The same can happen with students from District 27 as they transition to GBN.

Dr. Riggle stated that we are a little late in bringing a proposal to the Board, but the digital learning pilot and proposal was approached conscientiously. The administration would have liked to conduct the pilot last fall, but teachers needed professional development so the pilot did not get started until 3rd quarter.

Dr. Riggle stated that the administration considered devices that would tap into the capacity that was built through applications such as Google. This will help move from a teacher-centered to a more student-centered environment. He stated that the administration is asking families to make some investment so that the devices will be cared for. The warranty and insurance are at a cost of \$40 per year. There is a \$25 deductible on the insurance.

Dr. Riggle stated that the administration is working with Beck's Bookstore to help with return of devices that are under warranty or insured. Returned computers can be re-used in the school or re-sold "as is." The administration can consider options in year-two if the durability of the Chromebooks is sustained.

Dr. Riggle reviewed the funding of the devices.

Mrs. Hanley stated that the Foundation is likely to donate in a targeted, dedicated way to support an initiative like this.

Mr. Doughty asked if a donation by the Foundation would reduce the Board's subsidy.

Dr. Riggle stated that this would reduce the Board's subsidy.

Dr. Riggle stated that he would like to move toward Board action before school lets out so parents are aware of this initiative. He stated that at this time he is not sure that there is the capacity for the number of machines if we were to provide them to juniors. This device does not take our tech staff to keep it going.

Mr. Doughty asked if the district can only afford two classes why not support grades 10 & 11.

Mrs. Hanley asked about students who have a device that they want to bring instead.

Dr. Riggle stated that he is concerned about a variety of different devices and the impact on learning.

Mrs. Hanley commented that the lead time is very short for parents so they may be purchasing another device.

Dr. Riggle stated that this alternative device may be a better option for school.

Mr. Doughty stated that it is just like buying another book. This seems to be another fee. He asked if there would be fewer books that parents have to buy.

Dr. Riggle stated that the administration is not selling this idea based upon a savings in textbooks, but based upon the learning experience in the school.

Dr. Riggle stated that the Board can waive the fee if they want to.

Mr. Taub asked about the ability to track the device if a student loses the device.

Mr. Shein asked if it is reasonable to find out what the Glenbrook Foundation can provide before the Board makes a decision.

Mr. Doughty asked if the administration is looking for the Board to decide by next Monday.

Dr. Riggle stated that it is a matter of getting the devices here. The next Glenbrook Foundation meeting on is not until May 21, so we will not have information regarding the Foundation commitment by the next Board meeting.

Mr. Doughty stated that part of the money from the Foundation would be new corporate donations.

Dr. Riggle stated that this will be on Discussion/Action for the next meeting.

Mr. Boron suggested swapping out some fee in registration to off-set what parents will pay for the device.

Dr. Riggle stated that he will look at the fee structure and can provide some options. There are some fees that can be looked at.

Mr. Boron stated that he is concerned about the expenditure over time.

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Dr. Riggle stated that the district will cost-shift to parents in the future and will collapse labs to help with facilities. This will not be a continuous cost to the Board.

Mr. Shein stated that in the future the parents would absorb the entire cost. This is a pilot, but not a permanent burden to the Board.

Dr. Riggle stated that this does not guarantee that the textbook will go away.

DISCUSSION/ACTION: SPECIAL EDUCATION STAFFING

Ms. Pearson outlined the need for an additional support staff position in the area of special education. The cost of this position ranges from \$30,000 - \$34,000. 80% of the salary can be paid through transportation reimbursement and possible Medicaid dollars.

Mr. Doughty asked about total compensation.

Mr. Pearson clarified that the salary does not include benefits.

Mr. Martin asked about ongoing and future cost of this position.

Ms. Pearson stated that cost could be more than this in the future.

Mr. Martin asked about the full cost of the position.

Mrs. Siena stated that family benefits add another \$13k.

Dr. Riggle stated that Ms. Pearson went through a slight decline in clerical support and P.R. picked up the additional FTE. Ms. Pearson has the smallest clerical staff compared to other district's special education directors. He stated that record requests have increased and the person in this position will help pull records. There are a larger number of students in homebound situations. The district is in a liable position and needs to get something done to meet the growing needs.

Dr. Riggle stated that this position will be on consent at the next meeting.

DISCUSSION/ACTION: SSCRMP HEALTH POOL

Dr. Riggle stated that there are three segments of SSCRMP - liability, workman's compensation and health. He reviewed the timeline for SSCRMP health pool decisions. Every year we must tell Blue Cross/Blue Shield by January 1 of our intentions for staying or leaving the pool.

Dr. Riggle recommended that the Board stay with SSCRMP for next year, but that this would be reviewed for different decision making in the fall if there are concerns that come up. The Board may want to actively discuss pulling out of the pool in the future.

Dr. Riggle stated that on June 11 Mrs. Siena must commit to the SSCRMP health pool.

Mr. Doughty asked by when does the district need to give notice if we want out of the pool.

Dr. Riggle stated that this must be done before January 1, 2014.

Mrs. Siena stated that CBC needs enough time to bid the remaining districts without Glenbrook.

Mr. Taub asked if the different districts have different experience windows.

Dr. Riggle confirmed that this was the case.

Mrs. Siena stated that the Board will be asked about renewing the health pool with SSCRMP for next year. She recommended that the finance committee consider this in November. At that time they can look at claims data to see where the plan is and what the three month trend looks like. The pool renewal commitment is coming in June. This is no legal commitment, but a commitment on time.

Mr. Shein asked if the Board had to vote on this item.

Dr. Riggle stated that he would like Mrs. Siena to have the confidence to sign a three-year commitment with the awareness that we are handling this one year at a time.

Mr. Taub asked if there are three different plan years for stop-loss.

Mrs. Siena stated that stop-loss is on the same calendar for all districts.

Mr. Taub asked if the fee is to access their network and process claims. The administrative cost of the plan is running the plan.

Mrs. Siena stated that the discount on claims is the aggregate discount.

Mr. Shein stated that the district is staying in SSCRMP for next year. The December meeting is when the Board should decide for the future.

Mr. Martin stated that he does not think it is clear that this fall is going to be different than next year. He stated that the Board will

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be scrutinizing this more closely in the future compared to other years.

Mr. Shein asked Mrs. Siena what the Board would see in the fall.

Mrs. Siena stated that she will trend claims forward to see if the district is on target at the beginning of the plan year in order to prepare to consider other options.

Mr. Shein asked how the information will be presented to the Board in terms of comparison.

Mr. Taub provided some examples in order to clarify. He stated that we have not made it possible for people to go into the HSA.

Mrs. Siena stated that this is why it is important to look in November to see what the shift was to the HSA. Now we have a purpose for looking at it early.

Mr. Boron asked where Mrs. Siena would go for a bid.

Mrs. Siena stated that she was not planning to go for a bid in November.

Dr. Riggle stated that this would be a preliminary look at SSCRMP to make sure that it is still something that is beneficial to the district. He stated that he does not want the Board to feel pressured into continuing on.

Dr. Riggle stated that we can point out some things that we would like the Cost Containment Committee to consider.

Mrs. Siena stated that she will have the results of the wellness screening participation rates by next fall.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Doughty to move into closed session at approximately 10:30 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (Section 2(c) (1), (2) of the Open Meeting Act.)

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

Nay: none

Motion carried 7-0.

The Board returned to open session at 11:48 p.m.
Dr. Riggle reminded the Board of the retreat on Saturday morning and reviewed the agenda for the retreat.

ADJOURNMENT

Motion by Mr. Boron, seconded by Mrs. Hanley to adjourn the meeting at approximately 11:50 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion Carried 7-0.

*

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Upcoming meetings will be held at
Glenbrook North High School
Library
2300 Shermer Road
Northbrook, IL 60062

Saturday, May 11, 2013 8:00 a.m. Special Board Meeting

Monday, May 13, 2013 7:00 p.m. Regular Board Meeting