

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, May 14, 2012**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, May 14, 2012, at approximately 7:01 p.m. at Glenbrook North High School Library, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Martin, Regalbuto (via telephone), Shein, Taub, Wolfson

Absent: Hammer (arrived at 7:21)

Also present: Caliendo, Geddeis, Pryma, Riggle, Siena, Wegley, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Taub to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

**RECOGNITION OF COMMUNITY VISITORS**

None.

**ADJOURNMENT SINE DIE**

Motion by Mr. Wolfson, seconded by Mr. Taub to adjourn the meeting, sine die, at approximately 7:03 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 6-0.

\* Boron, Martin, Regalbuto, Shein, Taub, Wolfson

**ORGANIZATIONAL MEETING**

**MOTION TO ESTABLISH CHAIRMAN PRO TEM**

Motion by Mr. Boron, seconded by Mr. Wolfson to appoint Superintendent Mike Riggle as Chairperson Pro Tem until the President of the Board is elected.

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Taub, Wolfson

nay:

Motion carried 6-0.

**MOTION TO ESTABLISH SECRETARY PRO TEM**

Motion by Mr. Boron, seconded by Mr. Wolfson to appoint Rosanne Williamson as Secretary Pro Tem of the Board.

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Taub, Wolfson

nay:

Motion carried 6-0.

The chairperson pro tem called the meeting to order at 7:10 p.m.

Upon calling of the roll, the following members answered present:

Boron, Martin, Regalbuto, Shein, Taub, Wolfson

Absent: Hammer (arrived at 7:21 p.m.)

Also present: Caliendo, Geddeis, Pryma, Riggle, Siena,  
Wegley, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Taub to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

**RECOGNITION OF COMMUNITY VISITORS**

None.

**NOMINATION AND ELECTION - PRESIDENT - BOARD OF EDUCATION**

The chairperson declared that the nominations were open for the office of President of the Board of Education.

Motion by Mr. Boron, to nominate Mr. Skip Shein for President of the Board of Education for the term of one year from May 14, 2012 to May 13, 2013. The chairperson asked if there were any other nominations for the office of President. Hearing none, the chairperson declared the nominations for the office of President closed. The chairperson instructed the Secretary Pro Tem to record a unanimous vote for Mr. Skip Shein who was declared elected as President of the Board of Education, May 14, 2012 through May 13, 2013.

Motion carried 6-0.

President Skip Shein assumed the function of the President for the remainder of the meeting.

**NOMINATION AND ELECTION - VICE PRESIDENT - BOARD OF EDUCATION**

The President declared that nominations were open for the office of Vice President of the Board of Education.

Motion by Mr. Wolfson to nominate Mr. Bob Boron for Vice President of the Board of Education for the term of one year from May 14, 2012 through May 13, 2013.

The president asked if there were any other nominations for the office of Vice President. Hearing none, the President declared the nominations for the office of Vice President closed. The President instructed the Secretary Pro Tem to record a unanimous vote for Mr. Bob Boron who was declared elected Vice President of the Board of Education, May 14, 2012 through May 13, 2013.

Motion carried 6-0.

**NOMINATION AND ELECTION OR APPOINTMENT - SECRETARY - BOARD OF EDUCATION**

The President asked if there were any nominations for Board Secretary. Motion by Mr. Boron to nominate Rosanne Williamson as Board Secretary for the term of one year from May 14, 2012 through May 13, 2013. The Secretary Pro Tem was instruction to cast a unanimous ballot for Rosanne Williamson who was declared elected.

Motion carried 6-0.

**ESTABLISHMENT OF REGULAR BOARD MEETING DATES & TIME**

Motion by Mr. Boron, seconded by Mr. Wolfson, to approve the Board meeting dates as outlined moving the July 9, 2012 meeting to July 16, 2012.

The regular meetings of the Board of Education shall be held on the second and fourth Mondays of each month at 7:00 p.m. with meetings held at the Student Activities Center at Glenbrook South High School (4000 West Lake Avenue, Glenview, IL) starting in July 2012 through the first meeting in January 2013 and meetings held at the Glenbrook North High School (2300 Shermer Road, Northbrook, IL) Library starting with the second meeting in January 2013 through June 2013, unless indicated otherwise on the meetings document.

The Board reviewed and discussed meeting dates established through June 30, 2013. Dr. Riggle clarified Board questions relative to the Board meeting schedule and provided the rationale for the placement of some Board meeting dates. Dr. Riggle reminded the Board that there will be Board elections next year.

Mr. Wolfson suggested moving the July 9 meeting to July 23. The Board discussed moving the July 9 meeting to July 16.

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

**COMMITTEE APPOINTMENTS AND MEMBER REPRESENTATIVES**

Superintendent Riggle informed the Board of the number of appointments that needed to be filled on the following committees:

- a. ED-RED
- b. Facilities Committee
- c. Finance Committee
- d. Glenbrook High School Foundation
- e. Glenview Economic Development Committee
- f. IASB Representative
- g. Northbrook Community Relations
- h. Northbrook Economic Development Commission
- i. NSSD
- j. OCC-Alliance for Lifelong Learning
- k. Scholarship Committee GBN & GBS

- 1. Spokesperson
- m. Technology Committee

Board member committee representation will remain the same as previous assignments through May 13, 2013.

**MOTION TO APPROVE CONSENT AGENDA**

Motion by Dr. Regalbuto, seconded by Mr. Wolfson to approve the following items on the consent agenda

- 1.) a. the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Wolfe, Stacey	I.S. for SPED	08.06.12	GBS	10 month administrator/ MA + 30, 203 days plus 2%
Silca, Stephen	Applied Technology	08.21.12	GBS	\$84,500

- b. no appointments of educational support staff

- 2.) a. no resignations of certificated staff

- b. the resignations of the following educational support staff

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Tishler, Susan	Instructional Assistant	06.08.12	GBS
Walsh, Justine	IA/Job Coach	06.08.12	GBN

- 3.) FOIA as contained in consent agenda item #15.3.

4.) the issuance of Vendor Checks Nos. 52657 through 52986 in the amount of \$1,596,123.06 as listed on the attached check register dated May 9, 2012.

5.) the reimbursement of the Revolving Fund for Employees for the month of April in the amount of \$33,051.40 represented by

checks No. 10174 through 10211, 10238 through 10271, 10291 through 10327 and 10346 through 10377.

6.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 65944 through 66155, 66163 thru 66255 totaling \$159,250.68. Vendor Payroll check numbers 66156 through 66162 and 66256 through 66262 totaled \$6658.78. With employees' Federal, State, and FICA/Medicare withholding taxes of \$1,027,043.94 TRS contributions of \$422,515.45 other deductions of \$400,361.11 and direct deposit of \$3,473,507.99 the gross payroll for the month of April was \$5,482,679.17. TRS employer contribution was \$57,492.56 and employer matching FICA and MED was \$103,418.69.

7.) the Open and Closed Session Minutes from the April 23, 2012 Regular Board Meeting. the Open and Closed Session Minutes from the April 23, 2012 Special Board Meeting.

8.) Award of GBN Library Shelving Bid as contained in consent agenda item #15.8.

9.) 2011-2012 School Year Closing Date as contained in consent agenda item #15.9.

10.) Academic Attainment as contained in consent agenda item #15.10.

11.) Certified Rehires as contained in consent agenda item #15.11.

12.) a.) Retirements - Certified as contained in consent agenda item #15.12a.

13.) the acceptance of the following gifts:

Gift From	Amount or Item	School	Department	Account
Lillian and James Muraf	2 Ludwig drum sets, 3 cymbals, 1 cymbal stand	GBN	FINE ARTS	N/A

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: DEBT REFUNDING OPTIONS**

Dr. Riggle introduced debt-refunding options. Elizabeth Hennessey from the William Blair Company presented information about debt refunding options. Rates have come back down in April and May.

Ms. Hennessey reviewed the district's outstanding debt service - issues, amounts, interest rates, call dates and if bonds are callable.

Mr. Taub asked for clarification regarding what callable means.

Ms. Hennessey explained that some bonds are callable before the final maturity, but only on the specified date. You can call the bond in advance of the call date if you establish an escrow account and take the proceeds out of new bonds.

Ms. Hennessey explained advanced refunding. It is important to make sure that you are getting a good amount of savings. Typically you don't want to take advantage of this situation unless you can realize 3% or greater savings.

Mr. Taub asked for clarification on advanced refunding.

Ms. Hennessey explained that the bonds would be paid off on 12/1/2012.

Mr. Taub asked about the cost of paying off the bonds from our reserves.

Mrs. Siena stated that the payment is restricted.

Mr. Wolfson stated that you don't want to pay off debt because interest rates are low.

Ms. Hennessey explained that bond and interest funds cannot be used to pay off debt. Money goes from the operating budget to bond and interest funds.

Mr. Wolfson stated that it is not a large amount of money that the taxpayers will realize, but it is a good gesture.

Mr. Boron stated if you refund the bonds from December 1, 2015 there is a 3% savings. Since we have already budgeted to pay off the amount at 3%, can use the 4% we budgeted and pre-pay earlier.

Ms. Hennessy reviewed the present savings which is over 3%, so it is worth doing. Ms. Hennessy reviewed alternative options for the refunding. She explained the differences between a public offering and a private placement with a bank. The cost of issuance is less and you don't have to prepare an offering statement in a private placement. There will be a forward lock on the interest rate so interest rates could be locked in now.

Mr. Shein stated that the Board has be to comfortable doing this now.

There are two decisions to be made, private vs. public placement and the forward rate lock or wait until September. There are five banks that are currently interested.

Ms. Hennessey recommended option two.

With option two there will be a resolution brought to the Board on June 11. The term sheet would be presented and reviewed with a close in mid-September.

**DISCUSSION/ACTION: RFP FOR SERVERS AND SAN SYSTEMS**

Dr. Riggle indicated that there has been a slight change in the plan for redundancy related to partnering with District 214. There would still be issues if the internet went down because there would not be redundancy. The new plan allows for primary and secondary systems for back-up. Data will be written to both SAN systems.

Mr. Boron asked if we are not cooperating with District 214.

Mr. Thimm stated that the point of collaborating was to share costs, but now we have high availability in-house where we will have more immediate access. There would be a limitation related to bandwidth if District 214 was the primary back-up or money would need to be spent for additional bandwidth to District 214. The new solution allows us to sustain and survive an outage. The collaboration with District 214 will continue, but we will re-shape the plan.

Mr. Wolfson asked about the cost compared to the other plan.

Mr. Thimm stated that it is less than what was budgeted for.

Mr. Taub asked if there is an audit process.

Mr. Thimm stated that there are processes to confirm that the data copied correctly.



Mr. Taub asked for an explanation about why we can't just add capacity.

Mr. Thimm stated that the storage system is starting to have problems.

Mr. Taub asked how long the new system will last.

Mr. Thimm stated that the system will last for five years and we will have two systems in place if there is an outage.

Mr. Taub asked if in five years the district will pay another \$600k for an upgrade.

Mr. Thimm stated that this can't be predicted, but we will have to see how much more capacity we will need in five years. For the same amount of storage we will likely spend less in the future.

Mr. Shein asked how this compares to where we are now.

Mr. Thimm stated that this is about \$25k under budget.

Mr. Boron asked for clarification about the numbers.

Mr. Thimm stated that we are taking the storage component and spreading the cost across a five-year lease.

Dr. Riggle stated that these are estimated numbers. We are introducing this concept today. On June 11 we will present the detailed leases. We are not looking for any action tonight. This is the final recommendation on what to purchase. The lease amounts will be brought to the Board on June 11.

Mr. Shein requested that when it comes back that a year-by-year cost be provided.

Dr. Riggle stated that the reason for a one-year buyout lease is that we can retain the equipment.

Mr. Shein asked if there are metrics for the uptime that we currently have.

Mr. Thimm stated that there has been almost 9 hours of unplanned down time per year. This year we had three days of being down.

Mr. Shein requested metrics on where we were and where we improved under this new system.

Mr. Shein asked if cloud services will be available for this in the future.

Mr. Thimm stated that for G-mail and finance we are looking for a hosted solution. Some applications don't lend themselves to the cloud. The bandwidth comes at a premium.

**DISCUSSION/ACTION: FINANCIAL SOFTWARE REPLACEMENT**

Mrs. Siena provided a historical context for the current financial system. She stated that the district currently uses a self-supported the system.

Mrs. Siena stated that Skyward has changed since she last looked at products in 2006. This will replace the current HR system, as well.

Mrs. Siena explained the selection process. End-users and technology team members reviewed the systems. After an extensive vetting process, vendors demoed their systems. The technology staff is familiar with data conversion. All five sender districts currently use this system. Skyward was the low bidder.

Mrs. Siena stated that action on this item will come on June 11. She reviewed the timeline. The district has a grace period through the end of the year to become compliant with the second-tier of TRS and IMRF pension reporting.

Mr. Wolfson asked how long Skyward has been able to handle high schools.

Mrs. Siena stated that currently over 200 high schools are using this product.

Mr. Shein asked if we are we bringing finance and HR together.

Mrs. Siena stated that finance and HR will be integrated. This will be completed by July 1 of 2013.

Mr. Taub asked about Skyward's longevity.

Mrs. Siena stated that they have been in business since 1980.

Mr. Taub asked if they are privately owned.

Mrs. Siena confirmed that Skyward is privately owned.

Mr. Taub asked about the difference between the hosted solution in comparison to the product running on our servers.

Mr. Thimm and Mrs. Siena explained the advantages to cloud services.

Mr. Boron asked if the \$275k price is for the full five years.

Mrs. Siena stated that this covers everything for five years.

Mr. Boron asked if Skyward covers Illinois mandates.

Mrs. Siena stated that Skyward has expertise with Illinois mandates.

Mr. Boron asked if data migration had been tested.

Mr. Thimm stated that the same team is in place that completed the J-school conversions for the elementary districts. There is a very high confidence level.

Mrs. Siena stated that the component that is more unknown is the conversion from I-Vantage.

Dr. Riggle stated that the cost of I-Vantage will be absorbed into the new system.

Dr. Caliendo described advantages of the new system over I-Vantage.

Mr. Boron asked about hand entering historical data.

Dr. Caliendo indicated that the new system would start at some point, but the district will keep historical paper records.

Mr. Boron asked about health insurance.

Mrs. Siena stated that this information will migrate from J-school to Skyward.

Mr. Shein asked if Skyward has a student information system.

Dr. Riggle stated that we will look at the Skyward student system, but we are not sure that it will meet our needs.

Mrs. Siena stated that there is no truly integrated system.

Mr. Shein stated that Skyward is a local company serving Wisconsin, Illinois and Indiana. They are strong with our rules and regulations. It is a very good company.

Dr. Riggle stated that we will be in a trend of looking at more hosted solutions because if applications are not hosted then this puts a tremendous pressure on our technology staff.

This item will be on consent at the next meeting.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Taub to move into closed session at approximately 8:49 p.m. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting (Section 2(c) (2) and (11) of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

Nay: none

Motion carried 7-0.

The Board returned to open session at 10:27 p.m.

**ADJOURNMENT**

Motion by Mr. Wolfson, seconded by Mr. Taub to adjourn the meeting at approximately 10:27 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 7-0.

\* Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

\_\_\_\_\_  
SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Upcoming meetings will be held at  
Glenbrook North High School  
Library  
2300 Shermer Road  
Northbrook, IL 60062

Monday, June 11, 2012      7:00 p.m.      Regular Board Meeting