

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, March 12, 2012**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, March 12, 2012, at approximately 7:03 p.m. at Glenbrook North High School Library, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Hammer, Martin, Regalbuto (via Skype), Shein, Wolfson
Absent: Taub

Also present: Caliendo, Geddeis, Pryma, Riggle, Siena, Wegley, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Wolfson

nay: none

Motion carried 6-0.

STUDENTS AND STAFF WHO EXCEL

None.

RECOGNITION OF COMMUNITY VISITORS

None.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle stated that he enjoyed the Techny Music Festival on Sunday and congratulated members of the music departments for their efforts.

Dr. Riggle introduced Mr. Pryma to explain the senior art show and twenty-year student art collection and the all-school workshop, *Spartans Connect*. Mr. Pryma distributed a booklet of

photos highlighting the GBN student art collection over the last twenty years. Student art alumni are invited to return. These works are displayed throughout the school.

Mr. Martin asked who owns the art.

Mr. Pryma explained that the school actually owns the art.

Dr. Riggle stated that it is a nice gesture for students to sell their art work to the school.

Mr. Martin asked if some of the pieces could be sold to the community as a fundraiser.

Mr. Pryma explained that this was not part of the original agreement with the students.

Mr. Pryma described the all-school workshop, *Spartans Connect*. Faculty will share their passions with students.

Mr. Shein asked about the structure of the day.

Mr. Pryma stated that it is a late start day and students have selected sessions throughout the day.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the following items on the consent agenda excluding the open and closed session minutes of the special Board meeting held on February 21.

- 1.) a. no appointments of certificated staff
- 1.) b. no appointments of educational support staff

- 2.) a. no certificated staff resignations/termination
- b. the resignation/termination of the following educational support staff contained in the memorandum dated March 7, 2012.

Personnel - Resignations/Terminations

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Vojcak,	Instructional	03.09.12	GBOC
Bradley	Assistant		

- 3.) the Board of Education review of the FOIA request contained in consent agenda item #6.3.

4.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 65365 through 65548, 6554 thru 65641 and 65647 totaling \$119,637.58. Vendor Payroll check numbers 65549 through 65553 and 65642 through 665646 totaled \$5,791.64. With employees' Federal, State, and FICA/Medicare withholding taxes of \$999,226.64 TRS contributions of \$412,435.29 other deductions of \$397,409.99 and direct deposit of \$3,433,035.49 the gross payroll for the month of February was \$5,361,744.99. TRS employer contribution was \$55,932.05 and employer matching FICA and MED was \$148,600.92.

5.) the reimbursement of the Revolving Fund for Employees for the month of February in the amount of \$42,516.56 represented by checks No. 9578 through 9614, 9658 through 9689, 9727, 9736, 9738 through 9778, 9797 through 9832, and 9854 through 9889.

the reimbursement of the Revolving Fund for Vendors for the month of February in the amount of \$130,160.25 represented by checks No. 9615 through 9657, 9690 through 9726, 9728 through 9735, 9737, 9779 through 9795, 9796, 9833 through 9853, and 9890 through 9933. Checks issued in February voided in February: N/A. Check issued in previous months, voided in February: No. 9752.

6.) Open and Closed Session Minutes from the February 27, 2012 Regular Board Meeting and the Minutes from the February 29, 2012 Facility Meeting.

7.) Award of Bid: Band Uniforms as contained in consent agenda item # 6.7.

8.) FY12/13 Student Fees as contained in consent agenda item # 6.8.

9.) GBS Yearbook Trip as contained in consent agenda item # 6.9.

10.) GBS Newspaper Trip as contained in consent agenda item # 6.10.

11.) GBS Chess Trip as contained in consent agenda item # 6.11.

Mr. Hammer requested that the minutes from the special meeting held on February 21 be removed from consent because he would abstain from voting on these minutes given that he was not at that particular Board meeting.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Wolfson

nay: none

Motion carried 6-0.

**MOTION TO APPROVE THE OPEN AND CLOSED SESSION MINUTES FROM
THE FEBRUARY 21, 2012 SPECIAL BOARD MEETING**

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the special board meeting minutes and the special closed session minutes of February 21.

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Wolfson

nay: none

abstain: Hammer

Motion carried 5-0.

DISCUSSION/ACTION: BOARD ORGANIZATION MEETING

Dr. Riggle briefly reviewed this agenda item. Because it is not an election year, there is no time-frame requirement relative to the organizational meeting.

Dr. Williamson referenced Board Policy 2010, Organization of the Board of Education, which calls for the establishment of the organizational meeting of the Board during a March meeting.

Dr. Williamson recommended that the Board establish May 14 as its organizational meeting.

Mr. Boron asked if this was the only meeting in May.

Dr. Riggle confirmed that Monday, May 14 is the only May meeting.

(See Agenda Item #7)

**DISCUSSION/ACTION: PROCEDURES FOR RELEASE OF NON-TENURED
TEACHERS**

Dr. Caliendo reviewed the procedures for release of non-tenured teachers. This is consistent with the timing called for by the Illinois School Code.

Mr. Boron asked if specific release information could be provided in a closed session meeting prior to the open meeting on March 19.

Dr. Riggle stated that we can schedule a special meeting starting at 6:30 p.m. on March 19.

Mr. Wolfson suggested covering other closed session items during the special meeting, if time allows.

(See Agenda Item #8)

DISCUSSION/ACTION: MAINTENANCE GRANT

Dr. Ptak described the maintenance grant that can be used for building upkeep. Dr. Ptak indicated that the application requires an official Board vote. The grant would be used for the existing roofing projects.

Mr. Boron asked for clarification that the grant is not for additional construction.

Dr. Ptak confirmed that the grant is not for additional construction.

Mr. Martin asked why the State of Illinois is offering these grants.

Mrs. Siena explained that the grants are meant to be a stimulus measure.

Dr. Riggle stated that it is available money to support job growth.

Mrs. Siena stated that school districts have to identify a qualified project.

Dr. Ptak stated that the most any school would get is \$50,000.

The Board discussed how this grant opportunity is not really a stimulus measure given that it can be used for existing projects.

(See Agenda Item #9)

MOTION TO APPROVE THE FILING OF AN APPLICATION FOR MAINTENANCE GRANT

Motion by Mr. Wolfson seconded by Mr. Boron to approve that the district file an application with the State for the maintenance grant.

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Wolfson

nay: Shein

Motion carried 5-1.

DISCUSSION/ACTION: OVERALL SUMMARY OF BID RESULTS

Dr. Ptak stated, in general, there was a good turn-out and bids came in about 5% under the overall estimate. Dr. Ptak indicated that she would be asking for approval of bids at the next Board meeting.

A. ARTIFICIAL TURF FIELD & TRACK REPAIR BID RESULTS

Dr. Ptak described the GBS turf field and running track bids. She explained the various components of the bids. Some work came in over-budget. The track came in under-budget. Overall this package is 1% over the estimate.

Dr. Ptak indicated that instead of 12 inches of topsoil, there are 30 inches of topsoil at GBS that must be removed. This caused the bid to come in high.

Dr. Ptak stated that the topsoil haul-off location would be the new Pulte Homes site in the Glen.

Mr. Wolfson stated that the haul-off of topsoil is only \$12k. He asked where the higher costs are coming from.

Dr. Ptak stated that the excavation is more costly because of the amount of topsoil.

Dr. Ptak stated that the running track bids were \$170,000 underestimate. Only a structural spray is needed for resurfacing.

Dr. Ptak described the four main products used for turf. It is difficult to come up with a bid-specification given this. Administrators and coaches took a tour of four local high schools and obtained feedback from coaches and Athletic Directors about their experiences with different turf products. Based upon this research, it was decided to bid for Field Turf with Sportex as an alternate. Only Field Turf submitted a bid.

Dr. Ptak compared the Field Turf bid to pricing given by Field Turf to other area schools and it was similar.

Mr. Boron stated that at the Facilities Committee Meeting, the haul-off location was not identified. Mr. Boron asked if Pulte is paying the district for the topsoil.

Jeff Zurlinden of Nicholas and Associates stated that the district is not paying Pulte to take the dirt.

Dr. Ptak explained that now that the haul-off location is known, Mr. Zurlinden calculated the haul-off cost which was bid at \$12k. Dr. Ptak stated that the maximum credit would be \$12k, but it is not worth the risk to re-open discussions to reduce the haul-off bid.

Mr. Shein asked if the excavator and the haul-off company are the same.

Mr. Zurlinden indicated that they are the same company, but they broker to bring in additional trucks to haul-off topsoil.

Mr. Boron stated that the point is that the district is not getting the credit related to the haul-off bid.

Dr. Ptak stated that even if the district found somebody to take the topsoil, or some of it, it may not be worth doing based upon where we are with a \$12k haul-off cost.

Dr. Ptak stated that the GBN surface was bid as an alternate. It came in at \$4.75/square foot. The district can lock-in pricing for both schools at this time.

Mr. Hammer asked if the district had to put money down on the GBN project.

Dr. Ptak explained that this was not the case. The district has to complete the field by the summer of 2013. If this is not done, the district would lose the \$20k discount.

Mr. Martin asked if there would be discussion about the fundraising for the turf fields. He asked if this item would be on consent at the next meeting.

Dr. Riggle stated that this does not have to be on consent at the next meeting.

Dr. Riggle suggested a review of guaranteed fundraising as part of this agenda item.

Mr. Martin asked Dr. Riggle if he wanted the turf project resolved in March.

3/12/12

Mr. Zurlinden stated that if the Board wants to start the turf project by May 1, then the Board needs to approve the project by the next meeting.

President Shein recommended a discussion on fundraising.

Dr. Riggle referenced the materials contained in agenda item #12 - Board Policy 9250, Corporate Sponsorship.

Dr. Ptak stated that the estimate on the turf fields and tracks is \$3.5M. \$1.4M of the project will be funded outside of district monies. Dr. Ptak reviewed the sources of the \$1.4M.

Mrs. Siena introduced the financial structure of advertising options on the scoreboards at each school.

Mr. Wolfson asked about the plan for the scoreboards.

Mrs. Siena referenced the mock-up of the scoreboards contained in the packet.

Mr. Wegley described the five-year fundraising structure for the scoreboards.

Mr. Shein asked if this precluded the booster clubs from donating.

Principal Wegley stated that each booster club is contributing \$250k.

Mr. Shein asked if this will tap-out the GBS boosters through 2014.

Principal Wegley stated that the boosters will still be funding additional projects.

Mrs. Siena referenced the timeline. This involves an outlay of cash by the district and at the end of 2017 the district would be whole on the \$1.4M.

Mr. Boron stated that we are borrowing from ourselves.

Mr. Martin asked about the cost of borrowing.

Mrs. Siena stated that currently the district is only earning 0.5% or 0.75% on investments, so the cost of borrowing is minimal.

Mr. Martin asked about community fundraising. He asked when the district would have written commitments relative to fundraising.

Principal Wegley stated that there will be a five-year or a ten-year contract with different entities.

Mr. Martin asked when the first contracts would be signed.

Dr. Riggle stated that a sample contract is part of the materials tonight. Once the Board is comfortable with the contract, then Mrs. Siena can solidify the agreement and collect fundraising dollars.

Mr. Shein asked about the cost to add the panels to the scoreboards for advertising.

Dr. Riggle stated that the administration will seek a local entity to manufacture the adjustments to the scoreboards.

Mr. Shein asked about iron work that would need to be done on the scoreboards.

Mrs. Siena stated that the administration has not yet obtained pricing regarding scoreboard adjustments because there was some surprise at the Facilities Committee Meeting about using the scoreboards for corporate sponsorship.

Mr. Wolfson stated that the district is getting all of the money up-front from sponsors based upon the contract.

Mrs. Siena stated that corporate sponsors would prefer to pay over a period of five years.

Dr. Riggle stated that it is cleaner to collect funding year-by-year in the event that the district needs to change sponsors.

Mrs. Siena stated that per the policy, all corporate sponsors need to be vetted by the Board.

Mr. Martin asked if there would be discussion regarding the Board's philosophy on advertising.

Dr. Riggle reminded the Board that they approved the advertising policy on July 12, 2010. The Board can re-explore this policy, if desired.

Mr. Martin stated that he was surprised that the district was pursuing advertising to raise funds. This was not spelled out when the policy was approved in 2010.

Mr. Wolfson stated that one way of fundraising is naming rights and donations. It seems to be easier to raise funds in this way. It is a good choice.

Mrs. Siena stated that if there is consensus of the Board the administration can develop a revised contract and get pricing on adjusting the scoreboards.

Dr. Riggle stated that \$5000 per year for advertising seemed to hit an amenable price point.

Mr. Boron stated that the district should draw revenue without conflicting with the efforts of the booster club.

Mr. Wolfson mentioned that efforts should also not conflict with those of the Glenbrook Foundation.

Mr. Boron stated that the contract with corporate sponsors has the ability to terminate so that the district is not bound.

Mr. Martin asked about the risk involved in this project. It sounds like GBS is confident that they can get advertising and it sounds like the booster clubs will come through. We still have nothing in writing. There is the small building project contribution from each school, is there any risk in this?

Mrs. Siena stated that the buildings have looked at their long-range facility plans and they are in good shape.

Dr. Riggle stated that the effort was to minimize the risk as much as possible. The administration has obtained the best guarantees that they can get. The last risk would be the individual contracts with the advertisers. The word is not out yet in the community regarding advertising. At the point the advertising goes up, there may be more interest. We are confident if we had somebody drop out we could get other advertisers.

Mr. Martin stated that the policy would lead to the most visible advertising in the schools. He posed the question of the Board's comfort level with this type of advertising. He stated that he believed that the current Board is comfortable with this type of corporate sponsorship.

Dr. Riggle stated that he would be concerned about advertising if it is done where students are required to spend time and are directed to be there such as in the classroom. There is advertising that is part of publications and in the cafeteria from the vendors that provide food to Quest. The district has not sought advertising outside of our approved vendors. Advertising has been used for many years in athletic venues.

President Shein stated that when this item comes up for a vote, the Board is really re-affirming the policy on advertising. The Board already voted for the policy.

Mrs. Siena stated that the administration needs the consensus of the Board to pursue advertising.

Mr. Shein stated that the Board will be voting on the fields and counting on the good will of potential advertisers. There is no certainty.

Mr. Boron stated that the signage, booster club donations and the building budget contributions are all being approved in the vote.

Dr. Riggle stated that the booster club donation must be approved by the Board.

Mr. Boron stated that the booster clubs have been committing this type of money for a number of years.

Dr. Riggle stated that in 2008 the GBN booster club contributed \$280k to construct bathrooms.

Mr. Boron stated that this is not new territory for each booster club.

President Shein asked if there would be advertising at GBN the year prior to the field being done.

Mrs. Siena stated that the administration has not yet made that determination.

Mr. Boron stated that if there are more events scheduled at the turf field, there are more people looking at the advertising.

Dr. Riggle stated that GBN is pursuing the replacement of the scoreboard, but not through district funds. It may be best to wait on advertising for GBN.

Mr. Wolfson asked about the total cost of the field compared to the estimate.

Dr. Ptak stated that with the alternate, the field is \$49k under where projected. The district still would need to bid the GBN project.

**B. LIFE SAFETY & INFRASTRUCTURE AND SMALL BUILDING PROJECT
BID RESULTS**

Dr. Ptak reviewed life safety and infrastructure items. The projects came in 0.5% over on the bids. These items include

\$1.8M in Build America Bonds. There were no surprises on how these bids came in.

C. ROOFING & MASONRY BID RESULTS

Dr. Ptak reviewed the roofing and masonry bids. These came in \$226k under the estimate.

Mr. Wolfson asked if the district obtains the maintenance grant, would it be saving another \$50k?

Dr. Ptak confirmed that this was the case.

D. PAVING, CONCRETE & FENCING BID RESULTS

Dr. Ptak reviewed the paving, concrete and fencing bids. There were no surprises on the paving work.

President Shein asked that the turf field and track repair bid not go on consent, but be placed on the agenda at the next Board meeting for discussion/action.

Mr. Boron stated that there would be no reason not to put the other bids on the consent agenda. Board consensus was to place all bids except turf field and track repair on consent.

Dr. Riggle asked the Board if there was any additional information that they would like to have for the next Board meeting.

Mr. Wolfson requested that the principals provide the Board with an idea of how many corporate sponsors that they are sure of relative to scoreboard advertising.

Principal Wegley stated that six different donors at GBS are committed to six of the eight scoreboard panels.

Mr. Pryma stated that GBN has commitments on four out of the eight panels.

Mr. Boron asked for information about the cost of the panels on the scoreboards.

Dr. Riggle stated that the administration can obtain this information for next week. There are local sign vendors that have been used in the past.

(See Agenda Item #10)

Dr. Ptak reviewed the FY12/13 capital outlay allocations.

GBN is looking at library shelving.

GBS has several instruments and custodial maintenance equipment that needs to be replaced. Some items need to be bid.

Capital outlay requests will go on consent at the next meeting.

(See Agenda Item #11)

DISCUSSION/ACTION: BOARD POLICIES & PROCEDURES

A. 2030: MEETINGS OF THE BOARD OF EDUCATION

Dr. Riggle stated that Policy 2030 will address the practice of the Board in responding/communicating with the public. Dr. Riggle referenced modifications in Section D of the policy. These were previously reviewed by the Policy Committee.

The Board discussed the policy and suggested some adjustments. Mr. Hammer suggested language regarding e-mails sent to the Board e-mail box receiving an automated response.

Dr. Riggle stated if this language is included, an automated response may not always be appropriate.

The Board discussed and debated possible adjustments to the language.

Ms. Geddeis stated that is hard to make a standard rule in policy.

Dr. Riggle will work on the wording and bring the policy back to the next meeting.

B. 8230: FOOD SERVICE AND SCHOOL AID FOR CHILDREN OF LOW INCOME FAMILIES

Dr. Riggle referenced an adjustment in this policy that was made last year to take care of low income students in summer school. The district needs to make sure that summer school is cost-neutral. The district should not be liable for the cost of overnight trips. The administration does not want to create a situation where the funding is coming from other students involved in the trip.

Dr. Riggle highlighted language relative to student trips and educational travel. It would be cost-prohibitive for the Board to start paying for trips as part of low-income support.

Mr. Shein asked if the yearbook students go to California, would the district fund the trip for low income students?

Dr. Riggle stated that the district would not fund the trip because it is a voluntary trip, not all students participate.

Mr. Boron stated that there are two policies, one on educational travel and one on student trips. He suggested combining the two policies. This may make it easier for parents to understand the guidelines.

Dr. Riggle agreed that it would be good to bring those under one policy.

Mr. Shein asked about listing specific trips that are known.

Dr. Riggle stated that the administration has been trying to categorize types of trips, such as athletic trips. Dr. Riggle described educational tours not connected to the district.

President Shein asked about sports that require overnight stays.

Mr. Pryma stated that there is contingency money for this.

Dr. Riggle indicated that the IHSA subsidizes some student travel for state tournaments. The district does not charge students who compete at the state level.

Dr. Riggle stated that policies will be placed on the consent agenda at the next meeting.

C. 9250: CORPORATE SPONSORSHIP

Dr. Riggle stated that there will be follow-up relative to Policy 9250 through the field turf discussion at the next meeting.

(See Agenda Item #12)

MISCELLANEOUS TOPICS

Dr. Riggle proposed a half-day Board retreat for Saturday, April 28 from 8:00-12:00 at GBN. He provided the rationale for this date. Most Board members confirmed that this date will work.

Dr. Riggle stated that on April 9 Dr. Barnes will speak with the Board and discuss a process and procedure for some things that the Board feels it needs for itself.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Wolfson to move into closed session at approximately 8:55 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; student disciplinary cases (Section 2(c) (1), (2), (9) of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Wolfson

Nay: none

Motion carried 6-0.

The Board returned to open session at 10:21 p.m.

ADJOURNMENT

Motion by Mr. Wolfson, seconded by Mr. Hammer to adjourn the meeting at approximately 10:22 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 6-0.

* Boron, Hammer, Martin, Regalbuto, Shein, Wolfson

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Upcoming meetings will be held at

16
3/12/12

Glenbrook North High School
Library
2300 Shermer Road
Northbrook, IL 60062

Monday, March 19, 2012 7:00 p.m. Regular Board Meeting