

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, AUGUST 8, 2011**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, August 8, 2011, at approximately 7:01 p.m. at Glenbrook South High School Student Center, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Hammer, Martin, Regalbuto, Shein, Taub

Absent: Wolfson (arrived 7:16 p.m.)

Also present: Caliendo, Geddeis, Pearson, Pryma, Riggle, Siena, Wegley, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Dr. Regalbuto to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub

nay: none

Motion carried 6-0.

RECOGNITION OF COMMUNITY VISITORS

None.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle reported that book sale begins at both schools on Thursday.

Dr. Riggle stated that administrator legal training will take place tomorrow. This will include an update of student discipline procedures.

Dr. Riggle mentioned that new teacher orientation begins next week.

Dr. Riggle reported that teachers return on August 22. Students begin on August 24. Instructional Supervisors and secretaries came back today.

Mr. Hammer stated that NSSED signed their contract with certified and non-certified staff on July 27. He will provide an update in closed session if there is time.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Boron, seconded by Mr. Taub to approve the following items on the consent agenda

- 1.) a. the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Saraswat, Hollie	World Language (German)	08.22.11	GBN/GBS	MA+30, Step 1/ 183 Days, .6FTE

- 1.) b. the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Collins, Michael (New Position)	Instructional Asst.	08.22.11	GBS
Daubenspeck, Brienne (New Position)	Instructional Asst.	08.22.11	GBS
Gregg, Mary (Repl. S. Ilie)	Instuctional Asst.	08.22.11	GBN
Gulde, Andrew (Repl. J. Ossey - Temp F-T)	Instructional Asst.	08.22.11	GBN
Lasky, Scott	Instructional	08.22.11	GBN

(Repl. J. Asst.
Schuster)

Strobel, Instructional 08.22.11 GBS
Tyra (New Asst.
Position)

- 2.) a. no resignations/termination of certificated staff.
- b. the resignation/termination of the following educational support staff contained in the memorandum

Personnel - Resignations/Terminations

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Hanson, Courtney	Instructional Asst.	07.27.11	GBS
Koch, Christine	Clerical	08.02.11	OCC
O'Brien, Brigid	Instructional Asst.	08.01.11	GBS
Weiss, Steven	Instructional Asst.	07.27.11	GBN

3. no FOIA requests

4. the issuance of Vendor Checks Nos. 48955 through 49065 in the amount of \$4,573,877.99 as listed on the attached checks register dated August 8, 2011.

5. the reimbursement of the Revolving Fund for Employees for the month of July in the amount of \$26,006.88 represented by checks No. 7607 through 7625, 7652 through 7661, and 7675 through 7685.

the reimbursement of the Revolving Fund for Vendors for the month of July in the amount of \$86,444.35 represented by checks No. 7626 through 7651, 7662 through 7674 and 7686 through 7883. Checks issued in July voided in July: none. Check issued in previous months, voided in July: none.

6. the Finance Committee Meeting Minutes from July 19, 2011 and Open and Closed Session Minutes from July 25, 2011 Regular Board Meeting.

7. Board Policy 4010 Annual Budget and Board Policy 7220 Purpose and Use of Technology and Network Resources as contained in consent agenda item # 5.7.

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8/8/11

8. Academic Attainment as contained in consent agenda item # 5.8.

9. GBS Poms' Trips as contained in consent agenda item # 5.9a (Varsity) and 5.9b (Junior Varsity).

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub

nay: none

Motion carried 6-0.

DISCUSSION/ACTION: COMMUNICATIONS PLAN UPDATE

Dr. Riggle stated that we want to recognize where we are relative to the communication plan that was completed in April.

Ms. Geddeis introduced Jen Zimmerman, the new PR assistant. She stated that Ms. Zimmerman has worked for the Tribune and Pioneer Press and has covered local schools and governments in the area.

Ms. Geddeis summarized the activities of year-one as part of the communication plan update.

Ms. Geddeis explained the rationale and approach taken by the District in building the new website. She stated that the number one goal will be ease of use in contributing content. A focus group of staff interacted with the new content management system (CMS). In the next month a test site will be available for parents, students and staff.

Mr. Taub asked for clarification about how Kentico works related to the new website.

Mr. Shein asked if Kentico is a product or a service.

Dr. Riggle stated that Kentico is a product.

Ms. Geddeis stated that the goal is to get a solid presence launched by January.

Ms. Geddeis reviewed the Google calendar now available for GBS and the District. GBN is just a few days away from being ready. Ms. Geddeis explained how the calendars work in terms of parents subscribing to them.

Dr. Riggle stated that there will be handouts at book sale for parents that explain how to access the Google calendar.

Mr. Shein asked if the calendar can be searched.

Ms. Geddeis stated that she was not sure.

President Shein suggested that different events be color-coded.

Ms. Geddeis stated that this can be done.

Dr. Riggle indicated that this calendar does not include athletic events, yet. These events have always been live on the website. We are currently on File Maker Pro 9, but need to transfer to File Maker Pro 11 and at that time athletics could be imported into the Google calendar.

President Shein asked for clarification regarding where parents would look for the various calendars that they were interested in subscribing to.

Ms. Geddeis provided clarification.

Mr. Boron asked about the system to insure that teachers maintain up-to-date calendars.

Ms. Geddeis explained that the Student Activities Office will coordinate the big view calendar.

Mr. Shein asked about notifications regarding changes to the calendar.

Ms. Geddeis stated that notices can be sent when the calendar changes.

Mr. Shein asked about the plan to increase the awareness of the calendar.

Ms. Geddeis stated that the District will promote calendar, social media, and the web site in the fall.

Ms. Geddeis introduced a new E-newsletter that the District will use that some of our feeder districts, such as District 34, currently use. This newsletter will include Board highlights a few days after each Board meeting.

Mr. Shein asked Ms. Geddeis to send Board members a sample Board highlights.

Ms. Geddeis described other features of the E-newsletter such as cost, subscribing and unsubscribing, the ability to track the types of links parents access and integration with FaceBook and

Twitter. This new approach would result in a \$10,000 savings in comparison to paper newsletters mailed home.

Mr. Boron asked that some Board members participate in the testing of the new website.

Mr. Shein requested that gold text on white background not be used on the website.

FUTURE BOARD MEETINGS

President Shein reported that the next Board meeting will take place on Monday, August 22. There will be a Facilities Committee meeting on September 28.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Wolfson to move into closed session at approximately 7:40 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. (Section 2(c) (1), (2), (5), (6), (9), (10) and (11) of the Open Meeting Act.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

Nay: none

Motion carried 7-0.

The Board returned to open session at 9:14 p.m.

ADJOURNMENT

Motion by Mr. Wolfson, seconded by Dr. Regalbuto to adjourn the meeting at approximately 9:14 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 7-0.

* Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Mon, September 12, 2011	7:00pm	Regular Board Meeting (GBS Student Center)
Mon, September 26, 2011	7:00pm	Regular Board Meeting (GBS Student Center)
Wed, September 28, 2011	7:30am	Facility Committee Meeting (GBS Room 128)