

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, APRIL 25, 2011**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, April 25, 2011, at approximately 7:10 p.m. at Glenbrook North High School Library, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Hammer, Martin, Shein, Taub, Wolfson

Absent: Regalbuto

Also present: Caliendo, Geddeis, Pearson, Pryma, Riggle, Siena, Wegley, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

**STUDENTS AND STAFF WHO EXCEL**

Ms. Geddeis introduced staff members to be recognized.

Kay Sopocy, GBS head girls' softball coach was nominated and selected as the 4A coach of the year. Ms. Sopocy has been at GBS for 18 years. Dr. Riggle recognized Ms. Sopocy's efforts. Principal Wegley commented on the many things that Ms. Sopocy does for GBS.

GBN math teacher, Scott Knapp, was recognized as a Teachers Teaching with Technology (T3) regional instructor by Texas Instruments. Mr. Knapp will provide training over the summer months to teachers across the country. This opportunity will enhance his role as a resource to the GBN math department. Ms. Levine-Wissing, GBN I.S. of math, described what it takes to become a T3 instructor. Mr. Knapp has mentored other teachers in

the department and developed engaging lessons that he shares with other teachers. Mr. Knapp thanked Ms. Levine-Wissing for encouraging him to pursue this opportunity.

Mr. Shein asked Mr. Knapp to share how technology has changed.

Mr. Knapp described the features of the evolving calculators and how this has impacted science instruction, as well.

Dr. Riggle asked about the amount of time that Mr. Knapp has put into developing lessons using the calculator.

Mr. Knapp described the many hours he spends developing lessons.

Ms. Geddeis recognized Nate Unterman, GBN physics teacher, for being selected as one of 5 teachers in the US studying at CERNE over the summer. Mr. Unterman was unable to attend the Board meeting.

GBS debate coach, Tara Tate, was recognized by the National Forensic League, in earning the Distinguished Service Key for unselfishly serving and devoting her time and service to students. Ms. Tate described the process by which she was selected for this honor.

Dr. Riggle recognized Ms. Tate for her accomplishments and leadership at the regional and national level.

Ms. Tate thanked the Board and administration for their support.

#### **RECOGNITION OF COMMUNITY VISITORS**

None.

#### **BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle thanked the Board members for their efforts and time in the Board workshop on Saturday.

Dr. Riggle stated that the Glenbrook musical is this week. The musical opens Thursday night. The Board and administration will attend a dinner at GBS prior to the opening of the musical.

Dr. Riggle stated that PSAE testing is occurring this week at both schools.

Mr. Hammer stated that at the last NSSD Governing Board meeting, a Glenbrook transition student and Julie Manning, GBS Transition Counselor, were recognized for partnerships with Northbrook Junior High and community organizations.

Mr. Hammer stated that NSSED administers LICA, an organization that provides support for hearing impaired students. LICA is dissolving in a year and NSSEO will then serve hearing impaired students. It was no longer cost-effective for LICA to be sustained due to the low number of students served. Savings will be realized with no loss of services.

Mr. Hammer stated that NSSED is trying to remain cost neutral. The Governing Board is now considering raising tuition by 6% to stay budget neutral. The increase will range from 3% to 6%.

Dr. Riggle suggested that the NSSED increase could be discussed as part of our financial update this evening.

Mr. Hammer indicated that NSSED is trying to maintain the balance between raising tuition and the potential consequence of fewer students taking advantage of services.

**MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the following items on the consent agenda

- 1.) a. the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Ellinger, Jamie	Social Studies	08.22.11	GBN	MA, Step 4/183 days 1.0 FTE
Heath, Jason	Music (Orchestra)	08.22.11	GBS, GBN	MA, Step 3/183 days 1.0 FTE
Hoeft, Pantra	Social Work/Special Education	08.22.11	GBS	MA+30, Step 4/183 days 1.0 FTE
Ilie, Sarah	Social Studies	08.22.11	GBN	MA, Step 2/183 Days 1.0 FTE
Rast, Michael	Social	08.22.11	GBN	BA+15,

	Studies			Step 1/183 Days .5 FTE
Savino, Dominic	Math	08.22.11	GBN	MA+30, Step 14/ 183 Days 1.0 FTE

- 1.) b. no appointments of educational support staff
- 2.) a. no certified resignations  
b. no resignation of educational support staff
- 3.) no FOIA requests
- 4.) the issuance of Vendor Checks Nos. 47353 through 47638 in the amount of \$958,859.54 as listed on the attached checks register dated April 14 and 19, 2011.
- 5.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 62190, 62192 through 62410, and 62416 through 62518 totaling \$180,934.78. Vendor Payroll check numbers 62411 through 62415 and 62519 through 62522 totaled \$6,391.37. With employees' Federal, State, and FICA/Medicare withholding taxes of \$997,783.70 TRS contributions of \$409,824.65 other deductions of \$382,207.85 and direct deposit of \$3,376,686.82 the gross payroll for the month of March was \$5,347,437.80. TRS employer contribution was \$53,968.55 and employer matching FICA and MED was \$147,171.11.
- 6.) the Open and Closed Session Minutes from the Special Board Meeting on April 11, 2011 and Open and Closed Session Minutes from the April 11, 2011 Regular Board Meeting.
- 7.) Textbook Changes for the 2011-2012 School Year as contained in consent agenda item # 6.7.
- 8.) Legal School Holiday Modifications as contained in consent agenda item # 6.8.
- 9.) the 2012-2013 School Year Calendar as contained in consent agenda item # 6.9.

- 10.) Academic Attainment as contained in consent agenda item # 6.10.
- 11.) Certified Staff Rehire Requests as contained in consent agenda item # 6.11.
- 12.) Certified Special Leave Requests as contained in consent agenda item # 6.12.
- 13.) the acceptance of the following gifts:

<b>Gift From</b>	<b>Amount or Item</b>	<b>School</b>	<b>Department</b>	<b>Account</b>
Ms. Daniela G. Tillyer	\$50.00	GBS	Interact Club	830572
Mr. & Mr. Joe Parrott	\$500.00	GBS	GBS Boys' Track Program	830265
Glenview Lions Club	\$2000.00	GBS	Scholarship/Student Activities	830851
Lew Blond Memorial SK Run/Walk	\$1000.00	GBS	Scholarship/Student Activities	830851
William Mark Ferguson	\$300.00	GBS	Social Planet	830903
Andrea P. Backman TST FBO A.P. Backman UA 10 3 96 Andrea Pauls Backman TR	\$300.00	GBS	Chamber Singers	830195
Troy Noard/Kerri Noard	\$100.00	GBS	Cheerleaders	830200
Kurt Thomas White Scholarship Fund	\$1000.00	GBS	Scholarship/Student Activities	830851
Glenview Optimist Club	\$2000.00	GBS	Scholarship/Student Activities	830851
Glenview Chamber of Commerce	\$100.00	GBS	Thometz Award	830860
Mr. & Mrs. John L. Adams	\$150.00	GBS	Jeff Aaron Scholarship	830582

Mr. Boron asked about the letter "G" contained in the academic attainment chart. Dr. Caliendo indicated that this represents individuals who were grandfathered under a prior contract.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: APPROVAL OF COMPUTER LEASE**

Dr. Riggle stated that the administration is looking for Board action on this item so that computers can be obtained and handed to teachers before the end of the school year. This lease has been discussed as part of earlier budget discussions.

Dr. Ptak described the terms of the three-year lease and the overall cost.

Mr. Boron noted that there are 50 computers designated as loaners. He asked if this number could be reduced.

Mr. Thimm, Chief Technology Officer, stated that ten of these computers per school will serve as presentation machines for student use, five machines are needed for software imaging and others are needed for Off Campus and GBE resources. Only some of these machines are for replacement of machines that are down. This is the same as the number of machines as in the past.

Mr. Hammer clarified that there will no longer be a service contract on machines.

Mr. Thimm confirmed that this would be the case.

Mr. Wolfson asked if it would be of financial benefit to go to one machine rather than to offer a choice of two different machines.

Dr. Ptak stated that the price points of the two machines are very similar.

Mr. Thimm stated that we are partnering with Township elementary districts on the Apple purchase, so the price may come down. Mr. Thimm indicated that Macs are used in more creative areas of the curriculum.

(See Agenda Item #7)

**MOTION TO APPROVE COMPUTER LEASE**

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the computer lease.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: APPROVAL OF VOICE OVER IP RFP**

Dr. Riggle described the status of VoIP in the district.

Dr. Ptak explained the process for obtaining RFP's from VoIP providers. Mitel Direct/Midco was the most cost-competitive solution. Three companies could do the job, but this was the lowest priced solution. VoIP will be installed at both high schools with digital phones kept in the classroom to meet the potential need to dial out for 911 calls. Voice mail will also be upgraded.

Mr. Taub asked about the difference between regular phones and VoIP phones.

Dr. Ptak stated that VoIP provides a data network used for calling.

Mr. Taub asked about what would happen if the network goes down.

Mr. Thimm stated that calls could not be made if this happens. The system will route the calls internally converting to a computer network telephone system. There will be redundancy in the network.

Mr. Taub asked about the quality of phones.

Mr. Thimm stated that VoIP provides better call quality.

Mr. Shein asked if there was a need to maintain T-1 lines.

Mr. Thimm stated that currently there is a school-to-school T-1 which would be maintained.

Mr. Wolfson stated that half of the expense is in handsets. He asked if the administration considered using refurbished handsets.

Dr. Ptak stated that there was not the quantity of refurbished phones available for our needs.

Mr. Boron asked what service is being used for digital.

Mr. Thimm stated that the plan is to replace part of the digital system with calls going to Call One as the telephone provider.

Mr. Boron asked if there was additional cost to maintain digital phones in the system.

Mr. Thimm stated that calls between the schools become free.

Dr. Riggle stated that this item will be on consent for the next meeting.

(See Agenda Item #8)

**DISCUSSION/ACTION: TRUCK BID**

Dr. Riggle stated that the Board will need to reject the truck bid and there will be a new bid that will be opened on Monday, May 2. The GBN truck bids were accurate. The GBS truck bids were not for the truck that the school was interested in.

The district was able to quickly obtain bids on the correct truck for GBS. This item will be on the agenda with the new bids on May 2. May 6 is the deadline for an incentive from Ford.

Mr. Boron asked about the difference in the trucks for GBN and GBS.

GBN bid for a  $\frac{3}{4}$ -ton truck and GBS bid for a one-ton truck.

Principal Wegley stated that GBS has a longer snow run. Trucks get stuck in the snow and have had transmission issues.

Dr. Ptak stated that the district is rebidding for the GBS one-ton truck.

(See Agenda Item #9)

**DISCUSSION/ACTION: CAPITAL OUTLAY REQUEST: GBN FIELDHOUSE BASKETBALL BASKETS**

Dr. Riggle provided a rationale for the request for fieldhouse baskets coming at the same time as the flooring work in the GBN field house. GBN currently has six basketball baskets (three courts) in the fieldhouse. Now that the floor is being replaced the school has requested an additional 12 baskets. This provides a more flexible solution for PE classes and practices. Floors will not be replaced again for another 20 years. This will match what GBS will have with the new GBS fieldhouse floor. As GBN considered flooring work they felt it was a good time to add in the flexibility they had been wanting for a while. The facility is used by the community and intramural teams. GBN is requesting additional basketball goals to be put in prior to the flooring being laid without any harm to the new floor. Bids are expected to come in around \$60,000. This is not an expenditure that should come from any bond issue. This purchase will come off of the GBN building budget for the 2012-2013 school year. Work will be completed in the summer of 2011.

Dr. Riggle stated that this will result in two fieldhouses that are equitable in their layout.

Mr. Taub asked for clarification regarding motorized baskets.

Dr. Riggle explained how motorized baskets work.

Dr. Riggle further explained that the fieldhouses look the same, but have different brands of translucent panel systems. At GBN this needs to be replaced because the panel is yellowed and a safety concern. The panel at GBS is still in good shape.

Dr. Riggle recommended that the Board allow the buildings to pursue the bidding. This will come back to the Board for approval when the bids come back.

Mr. Boron asked if it would be cheaper to do the electrical work before the floor.

Dr. Riggle stated that this may be less costly.

(See Agenda Item #10)

**DISCUSSION/ACTION: SPECIAL EDUCATION STAFFING 2011-2012**

Dr. Riggle introduced Dr. Caliendo and Ms. Pearson, Director of Special Education, to present the special education staffing for 2011-2012. Annual reviews are now all completed. There is a recommendation for a 0.2 FTE increase in staffing for next year.

Ms. Pearson stated that the recommendation for special education staffing is based upon Individual Education Plans (IEP) that drive the services that students receive. Course registrations and case load for case managers are also a factor. Ms. Pearson explained that case load for case managers and work load for psychologists and social workers are determined by agreements with the GEA through Memoranda of Understanding (MOU). For next year the district is looking at an increase in the number of students in the transition program. These services are for students who continue their education beyond four years.

Mr. Martin asked about the MOU's and if the Board could have a copy of the MOU's.

Ms. Pearson explained the case loads for case managers.

Mr. Martin asked if these can be picked up in the future for discussion.

Dr. Riggle stated that the current MOU's are good until June 2013.

Mr. Martin asked about the background material supporting the FTE recommendation.

Ms. Pearson stated that she looks at the number of registrations for special education courses, the overall number of special education students and individual student needs to determine staffing.

Mr. Martin asked how much judgment is involved in determining special education staffing. He asked if a person new to the director of special education position would come to the same number.

Ms. Pearson stated that she worked with Instructional Supervisors in looking at case management.

Mr. Martin asked if the FTE was the same as last year. He asked if there was anything that could be done to reign in special education costs.

Ms. Pearson stated that the staffing numbers are driven by the IEP team decisions in meeting the needs of individual students.

Mr. Boron stated that you almost have to go student by student.

Ms. Pearson agreed with Mr. Boron's statement. She indicated that the schools work closely with junior highs and their trends. New mandates such as RtI could influence a change in special education staffing. Ms. Pearson stated that there are a larger number of students coming with greater needs in the next few years.

Ms. Pearson explained that the Individuals with Disabilities Education Act (IDEA) requires that public school districts provide services determined by the IEP team.

Dr. Riggle stated that the special education staffing will be on consent for the next meeting.

Mr. Martin asked Mrs. Siena if she includes 7<sup>th</sup> graders who may be coming to the district in her financial projections.

Mrs. Siena stated that these are not built in at this time. We need to consider the reimbursement the district receives for students and/or if students actually matriculate to us or not. This area of the budget is the most unpredictable. Mrs. Siena stated that the projections on the expenditure side are aggressive.

Ms. Pearson stated that sometimes we can we bring students back to our programs from therapeutic settings since the district provides services through the Off Campus program.

Mr. Martin stated that in District 34 there was a perception that District 34 was generous for special needs students and families moved to Glenview for this reason. He asked how District 225 compared in this regard.

Ms. Pearson stated that the Directors of Special Education in the area are all faced with the same legal mandates. We have Off Campus and the transition location to create our own continuum of services.

Dr. Riggle indicated that he was not sure how our ratios compare, but we could check to see where we are in comparison. He stated that he couldn't say whether people move here because of special education services.

Mr. Martin asked if there are data regarding cost by disability. The expenditure per student can vary based upon disability.

Mr. Boron stated that the district can't control who moves into the district. We are mandated to provide services based upon the student's IEP.

(See Agenda Item #11)

**DISCUSSION/ACTION: FINANCIAL UPDATE**

Dr. Riggle stated in terms of financial updates, the administration is trying to stay as up-front as possible. This update may look worse than February, but may look better in June. Projections may be influenced by future decisions made at the State level.

Dr. Riggle stated that the Board has approved staffing and capital outlay projects, so the budget number becomes more solid.

Mrs. Siena stated that nothing has changed on the revenue side since February. Cook County is not quick to distribute property taxes. The district may not receive tax dollars until the end of June. She stated that General State Aid is not in the projection because this is still unknown. State and federal categorical grants will remain at reduced 2010 funding levels.

On the expenditure side we know raises and staffing.

Mrs. Siena reviewed increases in health care costs related to implementing healthcare reform.

12  
4/25/10

Mr. Taub asked about increases attributed to coverage of 23-26 year-olds.

Mrs. Siena stated that this accounted for 0.51% of the increase. She explained that Blue Cross/Blue Shield is passing along administrative costs related to health care reform.

Mrs. Siena reviewed changes in staffing and the impact of the support staff retirement incentive.

Mr. Boron asked for clarification of the items included in benefits.

Mrs. Siena stated that this would include items such as tuition reimbursement, the wellness program, physicals outside of deductible, life insurance.

Mr. Boron noted big jumps in this area.

Mrs. Siena stated that she will have to look into this. Changes may be a result of accounting rule changes.

Mr. Boron asked if we know the areas targeted for the reduction plan.

Mrs. Siena stated that the technology budget is part of the reductions. There is still a \$500k placeholder for reductions in FY12, FY13, FY14.

Mrs. Siena reviewed revenue projections.

Mr. Martin asked for clarification regarding benefit increases.

Mrs. Siena stated that 9% is the experience factor that is built-in. 2011 is still sitting at what was budgeted for this year.

Mr. Martin asked about the percent change for total salary numbers.

Mrs. Siena reviewed the formula used to determine raises, based upon C.P.I.

Mr. Taub asked about the impact of the income tax increase.

Mrs. Siena stated that the State has discretion with this money.

Mrs. Siena stated that she is assuming that no money is coming from General State Aid.

Mr. Hammer asked about anticipated growth.

Mrs. Siena stated that an increase in students is expected.

Mr. Hammer asked if there are there enough facilities.

Principal Wegley stated that the district planned for increases with the referendum.

Dr. Riggle stated that the Township districts need to come together more on demographic studies.

Mr. Martin asked how pension volatility can be reduced.

Mrs. Siena stated that pensions are not set by any contractual agreements. The District cost for teachers' pensions is very low. The federal contribution for Medicare are mandated by the federal government.

Mrs. Siena stated that for our budget TRS is not the indicator. IMRF is owned by the individual districts. Losses in the fund due to the market have been passed to districts with a 30-year rolling amortization schedule. The District is escalating on the phase in rate for IMRF. Pension rates are all driven by government regulation. Rates are set by external sources. The IMRF pay schedule was set by the State. The District would never be able to levy taxes high enough in one year to repay loses in the IMRF pension fund. The State smoothed it out so districts don't feel the impact as much.

Mr. Martin asked if the District controls the formula as part of the contract and how long the formula has been in place.

Mrs. Siena stated that the formula was in response to the tax caps of the early 90's to keep the district within parameters.

Mr. Martin asked how staff receive a higher raise than C.P.I.

Mrs. Siena reviewed the formula calculation and how C.P.I. is a factor.

Dr. Riggle stated if there is change in the formula this is a function of collective bargaining.

Mr. Shein stated that the formula provides a level of certainty and predictability.

Mr. Martin asked if the GEA likes the formula.

Mr. Whipple, GEA President, commented that across the board the formula has been pretty fair and reasonable to everybody.

Mrs. Siena stated that the formula allows our employees to know what to expect.

Mr. Boron stated that the formula works as long as real estate appreciates. If real estate is decreasing so that revenues are decreasing this could be a problem.

Mrs. Siena responded that this is not true as long as the District has the flexibility in the setting the tax rate, provided that we don't reach the cap.

Mr. Boron stated that the percent of taxes collected could go down in the short term.

Mrs. Siena stated that this would be the case if people are not paying their taxes.

The Board debated the impact of decreasing property values in a situation where the limiting rate would be reached.

Mr. Martin complemented Mrs. Siena on the documents prepared for the Board.

(See Agenda Item #12)

#### **MISCELLANEOUS TOPICS**

Dr. Riggle stated that the Village of Glenview called him to a meeting last Thursday. The village will be looking at a preliminary proposal for some land that would be developed. It would be a Pulte single-family residential development.

Dr. Riggle referenced changes made by the Navy and high impact aid. The Navy will not be building further in the Glen. There are 27 acres on which Pulte will build townhouses and condos.

The demographer finds it probable that District 34 will get 21 students in 2012 and District 225 will get 20 students from this development. The development is in the TIF area and taxes will not be available until the TIF comes off. The property is not counted in the make-whole payments. Dr. Riggle stated that we have room to incorporate the students who would come as a result of this development. District 34 will likely say that this growth would be a problem. There is a meeting with District 34 later this week. This housing type would bring the least impact.

Mr. Martin asked if ground would be broken in June or July.

Dr. Riggle confirmed that this would be the case.

Mr. Boron stated that the maximum number of students projected is 41.

Dr. Riggle clarified that this would be the total students for District 34 and District 225.

Dr. Riggle stated that the Village of Glenview has done a beautiful job in communicating with the school districts about this project.

Mr. Shein asked if the units could be made into rental units if they cannot sell.

Dr. Riggle stated that this can be asked.

Mrs. Siena stated that this does not fit with the vision held for the Glen by the Redevelopment Office of the Village of Glenview.

#### **REVIEW AND SUMMARY OF BOARD MEETING**

President Shein reviewed the following:

The Board acknowledged teachers, Kay Sopocy, Scott Knapp, Nate Unterman and Tara Tate for their accomplishments.

The computer lease was approved.

IP phones and the truck bid will come back at the next meeting.

The Board received information on the change in the fieldhouse equipment at GBN. This will come out of the 2013 building budget.

Staffing for special education will be placed on consent at the next meeting.

The Board received a financial update.

There was a quick update on a change with Navy land.

The next meeting is Monday, May 2. This will be the reorganization meeting along with a couple of other topics.

#### **MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Wolfson to move into closed session at approximately 9:30 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or

against legal counsel for the public body to determine its validity. (Section 2(c) (1), (2), (5), (6), (9), (10) and (11) of the Open Meeting Act.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

Nay: none

Motion carried 6-0.

The Board returned to open session at 11:00 p.m.

**ADJOURNMENT**

Motion by Mr. Wolfson, seconded by Mr. Hammer to adjourn the meeting at approximately 11:01 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 6-0.

\* Boron, Hammer, Martin, Shein, Taub, Wolfson

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Upcoming meetings will be held at  
Glenbrook North High School  
Library  
2300 Shermer Road  
Northbrook, IL 60062

Monday, May 2, 2011 7:00 p.m. Regular Board Meeting  
Monday, May 16, 2011 7:00 p.m. Regular Board Meeting