

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, 10/26/2009**

A regular meeting of the Board of Education, School District No. 225 was held on 10/26/2009, at approximately 7:37 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Hammer, Martin (arrived 7:39 p.m.), Shein, Taub, Wolfson

Absent: Regalbuto

Also present: Bean, Caliendo, Eike, Freeman, Pryma, Ptak, Riggle, Siena, Tuttle, Wegley, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Taub to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Hammer, Shein, Taub, Wolfson

nay:

Motion carried. 5-0

**STUDENTS AND STAFF WHO EXCEL**

Mrs. Freeman provided an overview of those being recognized. The first student received the top award in the Great Frame Up nation-wide art competition and earned a \$2,000 scholarship. Only one winner was selected from all entries across the country. Four students were recipients of a national writing award sponsored by the National Council of Teachers of English (NCTE) and this is the highest number in Glenbrook history.

GBS art teacher, Stephanie Self, explained the assignment that resulted in the winning painting. Advanced painting students were instructed to identify their biggest fear and create a painting that conveyed this idea. Inhwon Choi created a very powerful painting of her biggest fear. The winning painting of a clown was displayed. Inhwon won first place at the Niles Great

Frame Up and then went on to the national competition and won first place out of all of the categories. Inhwan explained that in Korea there is a big problem with kidnapping and related this to a story she heard about a person who kidnapped children and dressed like a clown.

Mrs. Freeman introduced Glenbrook South English teacher, Sonia Meyer, who described the NCTE contest for juniors and how schools nominate juniors for this award. The first piece of writing submitted is a prepared piece and then an impromptu essay is written. There are 1700 students nominated across the country with 28 winners in Illinois. Ashley Chen is the winner from GBS. Retired Academy English teacher, Alan Ruter, nominated Ashley and nominated a winner from GBN who is also an Academy student.

Jenny Jordan, GBN writing coordinator, explained the nomination process at GBN. Nominations are made by junior English teachers. A total of 30 junior students were nominated to participate in this competition. GBN winners are Michael Eichner, Michelle Spivak and Vinay Sridharan. Ms. Jordan commented on the talent of these students who took time out of their busy schedules to participate in this competition.

Dr. Riggle stated that recognizing NCTE winners has become an annual tradition in the Glenbrooks. This recognition displays the great talents of our students.

#### **RECOGNITION OF COMMUNITY VISITORS**

None.

#### **BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle stated that the district lost one of its prized custodians. Dave Molidor, a 30-year district employee, passed away last week. He was 54 years-old and a GBS graduate. This loss has been difficult for the staff. Arrangements will be forthcoming.

Dr. Riggle also mentioned that Sally Clonts, the former director of a number of GBS variety shows, passed away. Her funeral will be Saturday, October 31 at the Glenview Community Church.

Dr. Riggle reviewed a variety of articles shared with the Board. The Pioneer Press published a recent article regarding the Navy cancelling the anticipated housing development in the Glen. Thirty acres owned by the Navy will be sold and it is likely that the village of Glenview will have the first option to purchase this land. Current Navy housing will remain status quo.

Dr. Riggle shared information on the Midwest Education Technology Conference. David Jakes, Instructional Technology Coordinator at GBS, will serve as one of the featured speakers. Mrs. Siena commented that Mr. Jakes presented recently at ASBO International and the business managers were very impressed by his presentation. Dr. Riggle wanted to bring to the Board's attention the quality of David Jakes and Ryan Bretag (GBN), Instructional Technology Coordinators. These individuals have led the district in instructional technology initiatives.

Mr. Hammer stated that the North Shore Academy building is a little behind schedule because of the weather. A few items were put up for re-bid such as HVAC in hopes of getting a better price.

Mr. Wolfson noted that the Glenbrook Foundation approved a grant to help underwrite and sponsor the Halloween Harvest Festival to be held on Saturday, October 31 at Wagner Farms.

Mr. Shein reported on his participation in a meeting with other area school board presidents. District 34 shared some interesting communication pieces at this meeting. One item outlined the budget process for the community. Another publication laid out some metrics as to where the district is relative to student achievement.

Mr. Shein presided at the opening of the new GBS pool one week ago. He stated that it was a great event that was nicely attended. The facility is beautiful and a community asset. Dr. Riggle complimented Mr. Shein on his remarks during the program and stated that it speaks to the confidence and support the Board provided the school in moving forward on this project. Many tours took place throughout the day. A number of people brought their children to this event.

**MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Boron, seconded by Mr. Martin to approve the following items on the consent agenda with a correction to the minutes to reflect that the October 13 meeting was a special Board meeting.

- 1.) the appointment of the following educational support staff contained in memorandum dated October 21, 2009.

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Doody, Kenneth (Repl. N.	Instructional Assistant	11.2.09	GBS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Sanidad)			
Kujawinski, Phillip (Repl. E. Meyer)	Technician, Level II	10.12.09	GBS
<b>Transfers</b>			
Meyer, Eric (Repl. R. Sly)	Technician, Level III	10.12.09	ADM

2.) No Resignations

3.) no FOIA requests

4.) the issuance of Vendor Checks Nos. 39608 through 39879 in the amount of \$591,326.92 as listed on the attached checks register dated October 2, 2009 and ACH transactions in the amount of \$306,501.83 for a total approved amount of \$897,828.75.

5.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 57082 through 57256 and 57466 totaling \$154,936.23. Vendor Payroll check numbers 57257 through 57266 and totaled \$6,812.53. With employees' Federal, State, and FICA/Medicare withholding taxes of \$839,738.41. TRS contributions of \$394,007.52 other deductions of \$323,640.65 and direct deposit of \$3,315,736.69 the gross payroll for the month of September was \$5,027,970.12. TRS employer contribution was \$51,713.81 and employer matching FICA and MED was \$136,728.01.

6.) the Open and Closed Minutes from the October 13<sup>th</sup> Regular Board Meeting.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson.

nay: none

Motion carried. 6-0

**DISCUSSION/ACTION: DISCIPLINE REPORT**

Dr. Riggle stated that this is a preliminary report regarding student discipline. Categories of data were described and it was mentioned that some incidents had more than one student involved. The purpose of gathering the data was to inform discussions in both buildings in the context of discipline policies and

procedures. A request to compare data in light of the change in the drug and alcohol Policy 8460 was made. Dr. Riggle expressed the need to go deeper into our data in reviewing Policy 8460 to determine if the change in policy caused a change in the number of incidents.

Mr. Eike, GBN Dean of Students, reported on trends in the data. The type of incident that is highest in number at both schools is unexcused absences. There has also been an increase in cell phone violations. He noted that a small percent of the student body is involved in serious offenses. Mr. Bean, GBS Dean of Students, stated there is a clear division between issues that are disruptive to the school environment and those involving individual students. Attendance-related offenses impact the individual student and are not disruptive to the entire school. There are very few incidents that cause disruption in the school. It was noted that many students reach step one of the unexcused absence policy (first unexcused absence), but never reach step two. Mr. Eike mentioned that we may need to look at step one of the attendance policy as there is currently no disciplinary consequence for having one unexcused absence. This may reduce the number of students reaching step one.

Questions were raised regarding the identification of students who need additional support. Mr. Eike described the problem-solving teams at GBN that include guidance counselors, social workers and school psychologists and their approach in developing interventions for students who are referred to the deans' office. Mr. Bean described the dean teams at GBS and their approach to problem solving which includes involvement of the guidance staff. He also spoke to the importance of involving parents early in the process.

Dr. Riggle stated that this is a good first look at discipline data, but we have additional work to do in looking more closely at the data. He mentioned the importance in looking at the number of students who are not involved in any discipline matters.

Dr. Riggle suggested the use of an outside consultant to look at the data in light of the change in Policy 8460. It will be important to use 2003 and 2004 data in looking at the impact of this policy change.

It was suggested that the schools look at the number of referrals to the Student Assistance Program (SAP). With the policy change an investment was made in additional student services as it was anticipated that the revision in policy would require more time and involvement from the SAP coordinators. With an increase in the number of cell phone violations the discussion shifted to potentially allowing cell phone use during

the school day. This idea is currently being reviewed in both schools. At least one school in the area permits student cell phone use during the school day with little to no disruption. Additional discussions will take place in both schools regarding the cell phone policy.

Dr. Riggle stated that the schools will work to bring data relative to the change in Policy 8460 along with SAP referral data at the December Board meeting. Dr. Riggle mentioned that it will be important to provide some anecdotal context in presenting this information.

**DISCUSSION/ACTION: REFERENDUM UPDATE**

Ms. Ptak provided a final snapshot of referendum numbers. She reviewed a financial summary, which showed that the 65 million dollar construction project came in \$128,000 under budget. Ms. Ptak explained that some payments relative to referendum projects will still appear on the vendor list because the district withholds some bills to be sure projects have been completed satisfactorily prior to issuing payment. President Shein complemented the business office staff and the architects for completing the project in such a cost-efficient manner while insuring high-quality work.

**DISCUSSION/ACTION: MASTER FACILITY PLAN**

Ms. Ptak highlighted construction projects for the upcoming summer (2010). Proposed projects include work at each high school, the district office, and the newly purchased Passport Plaza facility. For example, roofing and paving that fall into the master repair/replacement cycle, life safety & infrastructure, and big-ticket building priorities. Small building projects that come out of building budgets will be presented to the Board in January. The plan also includes projects that will create energy savings. Projects are funded through the corporate personal property tax and transfers from the operation & maintenance fund.

Mrs. Siena explained that with the referendum there was a commitment to tax payers that the district would not ask for additional revenue for at least ten years. The capital improvement plan was structured in a manner going out fifteen years from the referendum. Mrs. Siena reviewed the facility master timeline. She explained that in approving the Master Facility Plan, projects slated for next summer could then be bid and formally approved at a later meeting. There was also discussion of issuing the remaining 10M in bonds from the referendum and financing options. This will be discussed further at the November 16 finance committee meeting.

Board consensus was that the level of detail provided in the Master Facility Plan and the overall presentation is appropriate and should continue.

Dr. Riggle briefly highlighted potential grant opportunities that the district is pursuing with regard to energy efficiency.

**DISCUSSION/ACTION: WATER DETENTION PLANS**

Ms. Ptak reviewed the proposed \$55,000 expenditure for the development of a water detention plan that would be needed for the Metropolitan Water Reclamation District (MWRD) permitting process for artificial fields and the timeline for potential installation of artificial fields. Ms. Ptak explained that should the district decide not to pursue the installation of artificial fields, the study could be used for other projects that may arise in the future.

Utilization considerations are the primary factor driving the need for artificial fields. Currently, only 130 students per school benefit from using the grass fields. Artificial fields would have a positive impact on all students and the community, greatly enhancing usage. However, because of the cost of artificial fields being 1.2 to 1.4M per school, a community fundraising initiative will be led by building principals in hopes of raising 1M district-wide to support this effort. If fundraising is successful, artificial fields would be installed during the summer of 2011. Grant opportunities could bring in an additional \$200,000 per school. This project is outside of the scope of the referendum projects.

There was a brief discussion of corporate sponsorship and field naming rights. Consensus was to consider future Board Policy with regard to naming rights. Concerns about the impact of artificial fields on operating funds over time were expressed.

Ms. Ptak explained that we are asking the Board to go forward with the MWRD proposal at this time.

**MOTION TO APPROVE, IN CONCEPT, THE MASTER FACILITY PLAN TO INCLUDE, ROOFING, PAVING, LIFE-SAFETY PROJECTS, AND THE \$55,000 STUDY TO DEVELOP WATER DETENTION PLANS**

Motion by Mr. Boron, seconded by Mr. Taub to approve, in concept, the Master Facility Plan to include roofing, paving, life-safety projects, and the \$55,000 study to develop water detention plans.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson.

nay: none

Motion carried. 6-0

**DISCUSSION/ACTION: DASHBOARD REPORT - SPED DEMOGRAPHICS**

Dr. Williamson provided a brief overview of special education student demographics, noting that there has been a significant increase in the number of special education students since 1998-1999; however, numbers are still below state and NSSSED levels. Dr. Tuttle, District Director of Special Education, explained that data is derived from child count numbers provided to the state and later returned to the district in December. This has provided a consistent comparison of the number of students as well as the categories of disability over time. He mentioned that the district is on par with the Individuals with Disabilities Education Act (IDEA) which assumes 12% of students will be eligible for special education services. Dr. Tuttle noted that NSSSED and state data is not exclusively high school data, but includes elementary school numbers. A question was raised regarding the recent increase in FTE of special education certified staff. Some increases were related to increased requirements for transition planning and Response to Intervention (RtI) coordination. Dr. Tuttle and Dr. Riggle explained the difficulty in making five-year projections of special education staffing needs. Dr. Tuttle clarified the amount of financial reimbursement received from the state for special education staff. Dr. Riggle stated that the referendum did help establish FTE for at risk students and some of this additional staffing helps support special education students in mainstream courses.

**MISCELLANEOUS TOPICS**

None

**REVIEW AND SUMMARY OF BOARD MEETING**

President Shein reviewed the following items:

The Board learned of the unfortunate passing of long-time GBS employee, Dave Molidor. The Board's thoughts are with his family.

The Board heard preliminary information regarding student discipline data. Four years of data were presented. Data going back a few more years will be integrated into a follow-up report that will come to the Board in December with a focus on the impact of the revision to Policy 8460.

Funding for remaining referendum bonds was discussed. Mrs. Siena reported that Build America Bonds may be a good source of funding.

The Board approved a study needed for the MWRD water detention permitting process for both GBN GBS facilities. Mr. Shein made it clear that the Board did not and are not endorsing the installation of turf fields at this time.

The Board heard about an increase in special education student population over the past ten years. There was a recent increase of FTE with some going towards the transition program. Additional FTE that resulted from the referendum is designated towards at risk students and also supports special education students.

The next Board meeting is Monday, November 9 at 7:30 p.m.

**AGENDA ITEMS FOR FUTURE BOARD MEETINGS**

It was suggested that the discussion of a policy regarding advertising and naming rights be placed on a future Board agenda.

An update on the fundraising efforts for potential artificial fields was requested.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Martin, to move into closed session at approximately 10:15 p.m. To consider the appointment, employment, compensation, discipline performance, or dismissal of specific employees, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, student disciplinary cases and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, other matters relating to an individual student, namely a determination of a student's residency within the district (Section 2 (c) (1), (2), (9), (10) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson.

nay: none

Motion carried. 6-0

The Board returned to open session at 11:30 p.m.

**ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Wolfson to affirm the recommendation of the MDRC for expulsion with regard to student #10-26-09-01 under the terms and conditions set forth in the recommendation.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson.

nay: none

Motion carried. 6-0

Motion by Mr. Boron, seconded by Mr. Wolfson to affirm the recommendation of the MDRC for expulsion with regard to student #10-26-09-02 under the terms and conditions set forth in the recommendation.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson.

nay: none

Motion carried. 6-0

Motion by Mr. Boron, seconded by Mr. Wolfson to affirm the recommendation of the MDRC for expulsion with regard to student #10-26-09-03 under the terms and conditions set forth in the recommendation.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson.

nay: none

Motion carried. 6-0

**ADJOURNMENT**

Motion by Mr. Wolfson, seconded by Mr. Taub to adjourn the meeting at approximately 11:33 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried. 5-0

\*

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT - BOARD OF EDUCATION

\_\_\_\_\_  
SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Meetings will be held in the  
Board Room (unless otherwise noted) of the  
Northfield Township High School District #225  
Administration Building,  
1835 Landwehr Road,  
Glenview, Illinois.

Monday, November 9. 2009

7:30 p.m. Regular Board Meeting