

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, August 10, 2009**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, August 10, 2009, at approximately 7:30 p.m. at Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The vice president, Mr. Boron, called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Hammer, Martin, Regalbuto, Taub, Wolfson.

Absent: Shein (arrived 7:35)

Also present: Caliendo, Freeman, Pryma, Ptak, Riggle, Siena, Tuttle, Wegley, Whipple, and Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Hammer seconded by Mr. Martin to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Taub, Wolfson.

nay: None

Motion carried. 6-0

**RECOGNITION OF COMMUNITY VISITORS**

None

**BOARD AND SUPERINTENDENT REPORTS**

Superintendent Riggle stated that one of the most recognized Glenbrook graduates, John Hughes, passed away last week. Through his films, such as *Ferris Bueller's Day Off*, he defined the era of the 1980's. Mr. Hughes had a positive impact in that he brought the social issues of teens to light.

Dr. Riggle mentioned that Judith Weldon, Jim Weldon's wife, passed away recently. Jim has served as an announcer at athletic events at GBN for many years. Dr. Riggle said we are keeping Jim in our thoughts at this difficult time.

Dr. Riggle asked Mrs. Siena to give a brief update regarding a grant from the state for green initiatives. She reported that

a check for \$107,000 was received relative to the solar panels installed at GBS and that an additional rebate of \$112,000 is expected. Dr. Riggle congratulated the business office and the architects on this project.

In the area of technology, Dr. Riggle reported that active directory is up and running and the move from Novell to Windows servers is in process. New wireless projectors have been installed in both buildings. All computers have been reimaged. GBS IMC will be close on completion and the field house lights at both buildings will be completed just before the start of school. Instructional Supervisors and clerical staff return tomorrow, August 11.

Dr. Riggle mentioned that training on the new Alert Now notification system had taken place. The Alert Now group stated that this was the best organization of data seen in any school. Dr. Riggle credited programmer, Kurt Simmers, for this accomplishment.

On August 20, at 7:00 p.m. in the GBN Center for Performing Arts, guest speaker, Harvard professor, Dr. Tony Wagner, will provide a lecture relative to his new book, The Global Achievement Gap. This event is sponsored by the vocational education group, NSERVE.

**MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Boron seconded by Mr. Wolfson to approve the consent agenda with item 5.1, appointments, pulled from the agenda.

1. the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
McDermott, Julie	Special Education	08.10.09	GBS	BA/Step 5

the appointment of the following educational support staff as recommended by the assistant superintendent for human resources

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Ferrer, Joel (New Position)	Custodian	08.11.09	GBN
Gutierrez, Roberto (New Position)	Custodian	08.11.09	GBN

- the resignation of the following educational support staff contained in Dr. Caliendo's memorandum dated August 5, 2009.

#### **Personnel - Resignations**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Qian, Yan	IA/Lab Manager	7/27/09	GBN

- no FOIA requests
- the issuance of Vendor Checks Nos. 38497 through 38654 in the amount of \$961,829.30 as listed on the attached checks register dated August 4, 2009 and ACH transactions in the amount of \$199,124.68 for a total approved amount of \$1,160,953.98.
- the reimbursement of the Revolving Fund for Employees the month of July in the amount of \$92,213.20 represented by checks No. 1205 through 1236, 1295 through 1302, 1315 through 1324, and 1343 through 1349. the reimbursement of the Revolving Fund for Vendors for the month of July in the amount of \$140,224.16 represented by checks No. 1238 through 1294, 1303 through 1314, 1325 through 1342, and 1350 through 1505. Checks issued in July voided in July: 1311. Check issued in previous months, voided in July: N/A.
- the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 56100 thru 56323, 56336 thru 56595, and 56676 & 56767. Total checks issued were \$337,337.28. Vendor Payroll checks numbers 56324 through 56335, and 56596 through 56602 totaled \$59,317.78. With employees' Federal, State, and FICA/Medicare withholding taxes of \$1,773,198.36 TRS contributions of \$1,046,207.51 other deductions of \$802,572.07 and direct deposit of \$7,350,173.13 the gross payroll for the month of June was

08/10/2009

\$11,309,671.05. TRS employer contribution was \$125,352.12 and employer matching FICA and MED was \$207,022.30.

7. the Board of Education approval of Open and Closed Session Minutes from the July 27, 2009 Board Meeting.
8. the Board of Education approval of Differential Responsibilities as contained in consent agenda Item #5.8.
9. the Board of Education approval of Rights and Responsibilities (Board Policies in student handbook).
10. the Board of Education approval of GBS/Academy German Exchange Program Trip

Mr. Wolfson made a correction to the open session minutes.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson.

nay: None

Motion carried. 7-0

**DISCUSSION/ACTION: SUMMER ADOPTION OF NEW TEXTBOOK PROPOSAL**

Dr. Williamson explained that this additional adoption is coming at this time because the senior Academy English teacher recently completed a Chinese literature course at Indiana University. Through this course, the teacher selected a new novel for senior Academy English. This novel, A Dictionary of Maqiao, parallels the senior Academy language, Mandarin Chinese, and fits nicely within the interdisciplinary program in the area of social studies, as well. Not many modern Chinese novels have been translated into English.

**Motion to approve the adoption of new textbooks**

Motion by Mr. Boron seconded by Dr. Regalbuto, to approve the adoption of new textbooks.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson.

nay: None

Motion carried. 7-0

**DISCUSSION/ACTION: OFF CAMPUS FACILITY**

Dr. Riggle stated that he has reviewed the proposal to house the Off Campus program at the current district office and move the district office to Passport Plaza. Dr. Riggle believes this is the best option. Dr. Riggle suggested that a decision be made as soon as possible to avoid future increased construction costs.

Dr. Riggle stated that if the district office moves to Passport Plaza, that board meetings will likely have to be held at the high schools for the next 3-8 years. Because of the tenants at Passport Plaza, a Board Room will not be available in the short term. At the point the space is available, it may be needed for classrooms for GBS because of a period of projected increased enrollment from the Glen.

Ms. Ptak reviewed the timeline for bids, construction, and transitioning of staff to both facilities.

The Board raised questions regarding financials presented in the original proposal compared to the numbers in the current proposal. Ms. Ptak reviewed the figures in the original proposal and compared them to the current proposal.

Mr. Martin requested a brief summary in a memo as to the rationale for the timing of this proposal. Dr. Riggle stated that it is a wash on the financials when comparing the proposals and that the extensiveness of the roof repairs at the district office was unexpected. The need for this is driven by the current conditions at the Off Campus facility being beyond ideal. The timing is also due to the fact that the Passport Plaza building happened to become available recently at a good price. This was originally seen as an opportunity to provide the Off Campus program with a better facility.

Dr. Riggle stated that he would provide a recap in a memo targeted more directly for the general community as to the rationale for the timing of this proposal.

The Board requested that the administration consult with the Board if there were any major variances from the estimated costs of the project as the plan is further developed.

**Motion to approve the Off Campus Facility**

Motion by Mr. Wolfson seconded by Mr. Boron to approve the development of a renovation plan to relocate the Off Campus program to the current district office, and to relocate the district office to Passport Plaza.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson.

nay: None

Motion carried. 7-0

**DISCUSSION/ACTION: APPROVAL OF BOARD POLICY/PROCEDURE**

Several Board policies were presented for first reading before the Board as follows:

Dr. Riggle presented:

BP 6100 - Voluntary Termination Benefits for Certified Administrators and Supervisors

BP 6340 - ESP Managers

6340 - Procedure ESP Managers

BP 6450 - Employee Information

BP 7220 - Purpose and Use of Computer and Network Resources  
(Annually reviewed for CIPA compliance)

The Board asked several questions and some language was reworked on policies. Dr. Riggle requested that the Board approve Policy 7220 as this is needed for student signature at the upcoming booksale. The Board asked if procedurally it was appropriate to approve a policy on first reading. Dr. Riggle suggested the only issue would be District 225 Board Policy that may require two readings of a policy prior to approval, but the Board could move to suspend that policy in order to approve 7220 in time for booksale. The Board suggested some minor revisions to Policy 7220. Remaining policies and procedures will be brought back for their second reading at the August 31 board meeting.

**Motion to approve Board Policy 7220**

Motion by Mr. Boron seconded by Mr. Wolfson to suspend Board policy and approve Policy 7220, as provided.

Upon calling the role:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson.

nay: none.

Motion carried. 7-0.

**MISCELLANEOUS TOPICS**

Dr. Riggle mentioned that the upcoming Board meeting will be Monday, August 31 rather than Monday August 24 in order to stay in line with the budget hearing timeline. Normally, Board meetings are scheduled for the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of the month.

**REVIEW AND SUMMARY OF BOARD MEETING**

Mr. Shein reviewed and summarized the following:

The planning for renovations of Passport Plaza and the district office was approved and the administration will move forward and begin working with the architects and engineers.

A number of policies were reviewed and Policy 7220, Purpose and Use of Computer and Network Resources, was approved.

The next Board meeting is Monday, August 31.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Wolfson, seconded by Mr. Hammer, to move into closed session at approximately 8:59 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, student disciplinary cases and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, other matters relating to an individual student, namely a determination of a student's residency within the district (Section 2 (c) (1), (2), (9), (10) and (11) of the Open Meetings Act).

Upon calling the role:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: None.

Motion carried. 7-0.

The Board returned to open session at 10:45 p.m.

**ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION**

Motion by Mr. Wolfson, seconded by Mr. Taub to approve consent agenda item 5.1, appointments.

Upon calling the role:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson.

nay: none.

Motion carried. 7-0.

Motion by Mr. Boron, seconded by Mr. Wolfson, to accept the recommendation of the administration, as amended, with regard to employee number 08-10-09-01.

Upon calling the role:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson.

nay: none.

Motion carried. 7-0.

**ADJOURNMENT**

Motion by Mr. Martin, seconded by Mr. Hammer, to adjourn the meeting at approximately 10:47 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 7-0.

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT - BOARD OF EDUCATION

\_\_\_\_\_  
SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Meetings will be held in the  
Board Room (unless otherwise noted) of the  
Northfield Township High School District #225  
Administration Building,  
1835 Landwehr Road,  
Glenview, Illinois.

Monday, August 31, 2009	7:30 p.m.	Regular Board Meeting
Monday, September 21, 2009	7:30 p.m.	Regular Board Meeting