

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, July 27, 2009**

A regular meeting and retreat of the Board of Education, School District No. 225 was held on Monday, July 27, 2009, at approximately 5:10 p.m. at Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Martin, Shein, Wolfson.

Absent: Hammer (arrived 7:00 p.m.), Regalbuto (arrived 5:20 p.m.), Taub

Also present: Caliendo, Freeman, Pryma, Riggle, Siena, Dr. Jim Warren - retreat facilitator, Wegley, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron seconded by Mr. Martin to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Martin, Shein, Wolfson.

nay: None

Motion carried. 4-0

**RETREAT/WORKSHOP ACTIVITIES**

Dr. Jim Warren led the group in workshop activities. The topics for the retreat included communication among Board members and administration, Open Meetings Act, fiscal responsibility, committee work, and monthly expenditures.

The discussion relative to communication centered on the use of e-mail and the importance of maintaining open communication between the superintendent and Board. Issues related to F.O.I.A. requests and Board and administrators' e-mails were also discussed. Dr. Riggle suggested that Board members use their Glenbrook provided e-mail for communication in their roles as Board members.

On the topic of the Open Meetings Act, the Board reviewed issues related to committee meetings and the number of Board members in attendance. Currently, committee meetings are posted and minutes are taken and placed on the consent agenda of the regular board meeting. The Board requested clarification going forward as to committee meetings and staying in line with the Open Meetings Act. Dr. Riggle will develop guidelines for Board members' attendance at committee meetings related to maintaining compliance with the Open Meetings Act.

The group discussed the topic of fiscal responsibility. The process for making financial decisions and budget development are in place and Board members have been provided the assumptions and parameters in the development of the budget. Communication throughout the year via memo to Board members relative to the budget process was suggested. It was also suggested that a summary of financial efficiencies be generated and communicated to the public. Balancing financial efficiencies with maintaining high educational standards is critical.

The final topic, monthly expenditures, was not touched upon due to time constraints. This discussion will take place at another time. Dr. Riggle suggested that monthly expenditures continue to rotate among Board members.

In closing, Dr. Riggle stated the administration's goal is to constantly improve in providing information to the Board and in outlining the overall picture as to where the district is headed.

Dr. Riggle issued a personal apology to individuals who attempted to attend the July 13 Board meeting that was not well advertised as to location. Dr. Riggle emphasized the district's intent of being as open as possible with the community. Dr. Riggle again offered his sincere apology and stated that we will be sure that our meetings are well advertised and posted on doors so meeting locations are well understood by the community.

Dr. Riggle summarized the July 13 Board meeting:

Dr. Riggle reviewed the consent agenda items related to employee appointments and rehires. He mentioned the appointment of Kris Frandson, Associate Principal for Curriculum and Instruction at Glenbrook North. Dr. Riggle also mentioned the resignation of Christina Tallungan, GBN Head Debate Coach, and that Ms. Tallungan's replacement would be hired at this evening's Board meeting.

He stated that there were seven certificated employees progressing in academic attainment.

Dr. Riggle mentioned the adoption of Board policies 4070, Tax Sheltered Annuities; 6410, Educational Support Personnel Vacations; 6420, Educational Support Personnel's Legal & Granted Holidays; and 8300, Wireless Communication Devices.

A new emergency calling system, Alert Now, was approved for one year.

The open and closed session minutes of the June 8 Board meeting were approved.

The award of bid for furniture at GBS was approved.

A list of donors and gifts to support the Glenbrook Evening High School prom were approved.

A trip by the GBN drama group to New York City, October 23-25 was approved. Dr. Riggle mentioned that this trip is similar to those taken by band or choir students in which the students and parents pay for the cost of the trip and the school district covers the cost of the district personnel.

Outside of the July 13 consent agenda, new textbooks for GBN were approved. These textbooks were proposed after learning that the publisher has more current editions available, which will extend the availability of these textbooks for a longer period of time. In one case moving to a new edition of a text was a slight cost savings to parents.

Dr. Riggle mentioned the discussion/action item of the property located at 3801 West Lake. The recommendation relative to this property was that 3801 serve as the district office and that the current district office would become the new Off Campus program site. Dr. Riggle mentioned that the fiscal impact of this proposal was being reworked and would be on the agenda for the August 10 Board meeting.

The award of bids for the field house lights at GBN and GBS was approved. Given the flexibility to operate at 30' or 50' candles and at lower intensities, the district will realize a cost savings of \$7,000 per year.

A report from the business office on bookstore and foodservice efficiencies was shared. Dr. Riggle explained that bookstore operator, Follett, is paid a management fee

of \$160,000. At the time the district operated the bookstore, the cost of operation was \$300,000. Although students can purchase textbooks outside of Follett, 93% of students buy from Follett. Only 2% of textbooks were discontinued last year. Book price increases by grade levels, 9, 10, 11, 12 were respectively 1.3%, 1.4%, 0%, and 2.0%.

The foodservice report provided historical information in that cafeteria services were operating at a deficit since 1992. By outsourcing foodservice and moving to a new vendor, Quest, next year there will be no deficit. Dr. Riggle also mentioned that this coming year, by federal legislation, a timeline was instituted for offering only diet soda, Gatorade, Propel, and water in high schools. Currently, 75% of beverage sales are for bottled water.

Dr. Riggle reviewed an update on the new computer lease agreement. Alternative computing initiatives such as Netbooks and N-computing will lead to a savings of \$7,000 compared to the cost of desktop models.

Dr. Riggle recapped the world languages discussion. He stated that it was clear that there was consensus that there are sufficient numbers of students interested in taking Hebrew. The number of students at GBN who would take Hebrew is similar in number to those interested in taking Korean at GBS. There was also a similar representation as far as numbers of students interested in taking Italian. Dr. Riggle stated that Foreign Language is one of the more expensive disciplines to offer in the curriculum.

At the last meeting, the Board asked for the superintendent's recommendation relative to moving forward on a new language. Since that meeting, Dr. Riggle now recommends to the Board the possible adoption of Hebrew and Korean because of the number of students that would support these languages, regardless of the impact on other languages. Dr. Riggle stated the best way to move forward at this time is to allow the staff to bring proposals for new language adoptions to the Board in January. Dr. Riggle stated that he discussed this recommendation with the building principals. In moving forward, concerns such as rigor, and the meeting of college admissions standards need to be considered. Dr. Riggle emphasized the importance of paying attention to external resources as course proposals are developed.

Dr. Riggle mentioned that FIOA requests will be placed on the consent agenda for future Board meetings.

Board policies 7290 and 9060 were discussed and are now on the consent agenda for this evening's meeting.

Finally, Dr. Riggle stated that three personnel items were discussed in closed session and acted upon after coming out of closed session on July 13.

**CONSENT AGENDA TO REVIEW FROM JULY 13, 2009 BOARD MEETING**

**MOTION TO APPROVE CONSENT AGENDA items 4.1 through 4.12 and items 4.14 and 4.18.**

Motion by Mr. Boron seconded by Mr. Wolfson to approve the consent agenda items 4.1 through 4.12 and items 4.14 and 4.18 as shown on tonight's agenda.

- 1.) the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Braude, Damian	Special Education Teacher	07.13.09	GBS	MA/Step 5
Falk, Kirby	Physical Education Teacher	07.13.09	GBN	BA/Step 1
Hamilton, Matthew	Special Education	07.13.09	GBS	MA, Step 3
Kaltman, Sharon	English	07.13.09	GBS	BA + 15/Step 1 - .4FTE
Kim, Jerry	English	07.13.09	GBN	BA + 15/Step 1, .2 FTE
Terretta, Megan	Special Education	07.13.09	GBS	BA + 15, Step 4, .8 FTE

the appointment of the Associate Principal at Glenbrook North as recommended by Dr. Riggle in his memo dated 07.13.09.

the appointment of Kirby Falk, PE teacher at Glenbrook North as recommended by Dr. Riggle in his memo dated 07.13.09.

the appointment of the following educational support staff as recommended by the assistant superintendent for human resources

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Steele, Jessica (Repl. K. Falk)	Instructional Assistant	08.250.9	GBN
Adam, Kankha (Repl. M. Alcock)	Custodian	07.01.09	GBS
REHIRE:			
Kaltman, Sharon			
Kim, Jerry			
Lazar, Samantha			
Marushka, Lydia			
Oh, Cecilia			
Skaouris, Afrodite			
Szaflarski, Jennifer			
Tarakanova, Luda			
Winston, Carol			
Zabin, Sara			

2. the resignations of the following certificated staff:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Tallungan, Christina	Director of Debate	07.02.09	GBN

the resignation of the following educational support staff

**Personnel - Resignations**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
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Hutchins, Ryan	Instructional Assistant	06.12.09	GBS
Moore, Linnea	Instructional Assistant	06.12.09	GBS
Ronan, Katherine	Instructional Assistant	06.12.09	GBS

3. the salary adjustments for academic attainment as indicated in Mrs. Helander-Heiser's attached consent agenda item #4.3
4. the issuance of Vendor Checks Nos. 38017 through 38353 in the amount of \$3,134,415.43 as listed on the attached checks register dated June 25, July 1 and July 8, 2009 ACH transactions in the amount of \$219,917.64 for a total approved amount of \$3,354,333.07.
5. the reimbursement of the Revolving Fund for Employees the month of June in the amount of \$39,038.87 represented by checks No. 1017 through 1039, 1082 through 1110, 1133 through 1145, 1173 through 1195 and 1198 through 1202. the reimbursement of the Revolving Fund for Vendors for the month of June in the amount of \$331,272.52 represented by checks No. 981 through 1016, 1040 through 1081, 1111 through 1132, 1146 through 1172 and 1196 through 1197. Checks issued in June voided in June: 844 & 1181. Check issued in previous months, voided in June: N/A.
6. the Board of Education Approval of Board Policies/Procedures:
  - 4070 - Tax-Sheltered Annuities
  - 6410 - Educational Support Personnel Vacations
  - 6420 - Educational Support Personnel's Legal & Granted Holidays
  - 8300 - Wireless Communication Devices
7. the Board of Education Approval of Emergency Notification System
8. the Board of Education Approval of GBN - Theater Tour - NYC,NY - 10/23/09-10/25/09
9. the Open and Closed Session Minutes from the June 8, 2009 Board Meeting.
10. the Board of Education Approval of Award of Bid GBS Furniture

11. the acceptance of the following gifts:

Gift From	Item	Amount or Item	School	Department	Account/Silent Auction
Starbucks Northbrook, IL	2 Coffee Gift Boxes	Valued at \$50.00	GBE	PROM	SILENT AUCTION
Salerno's Glenview, IL	Gift Card	\$30.00	GBE	PROM	SILENT AUCTION
Mrs. A's Cupcakes Glenview, IL	Gift Card	\$25.00	GBE	PROM	SILENT AUCTION
Aria Grill Glenview, IL	Gift Card	\$20.00	GBE	PROM	SILENT AUCTION
Johnny's Kitchen and Tap Glenview, IL	Gift Card	\$25.00	GBE	PROM	SILENT AUCTION
Studiano's Glenview, IL	Gift Card	\$45.00	GBE	PROM	SILENT AUCTION
Blue Grass Restaurant Highland, IL	Gift Card	\$50.00	GBE	Prom	Silent Auction
Domino's Glenview, IL	Gift Card	Valued at \$100.00	GBE	PROM	SILENT AUCTION
Kathe's Glenview, IL	Gift Card	Valued at \$30.00 One Full Service Car Wash	GBE	PROM	SILENT AUCTION
Mugavero's Pizza DesPlaines, IL	Gift Card	Valued at \$15.00 One Large Cheese Pizza	GBE	PROM	SILENT AUCTION
RA Sushi Bar Glenview, IL	Gift Card	\$25.00	GBE	PROM	SILENT AUCTION
Hilton Northbrook, IL	Gift Card	Valued at \$ 150.00 Overnight Stay and Brunch for two	GBE	PROM	SILENT AUCTION
Sunset Foods Northbrook, IL	Cash	\$100.00	GBE	PROM	SILENT AUCTION

Glenview Dairy Bar Glenview, IL	Gift Card	\$10.00 Gift Card	GBE	PROM	SILENT AUCTION
Cookies in Bloom Glenview, IL	Cookie Basket	\$25.00	GBE	PROM	SILENT AUCTION
Italian Kitchen Deerfield, IL	Gift Card	Dinner for 2 valued at \$50.00	GBE	PROM	SILENT AUCTION
Studiano's Hair Design Mount Prospect, IL	Gift Card	\$45.00	GBE	Prom	Silent Auction
Crowne Plaza Northbrook, IL	Gift Card	Overnight stay Valued at \$100.00	GBE	PROM	SILENT AUCTION
On Stage Salon and Day Spa Glenview, IL	Gift Card	\$50.00	GBE	PROM	SILENT AUCTION
Mario Tricoci Salon Glenview, IL	Gift Card	\$50.00	GBE	PROM	SILENT AUCTION
Wheels of Northbrook Northbrook, IL	Nike shirt And Hat	Valued at \$20.00	GBE	PROM	SILENT AUCTION
H. Marion Framing Studio Northbrook, IL	Gift Card	\$50.00	GBE	PROM	SILENT AUCTION
Merry Richards Jewelers Northbrook, IL	Gift Card	\$50.00	GBE	PROM	SILENT AUCTION
Jewel Osco Glenview, IL	Gift Card	\$20.00	GBE	PROM	SILENT AUCTION
Craig Nelson	Cash donation	\$317.00	GBE	PROM	810380
50/50 Raffle	Cash donations	\$387.00	GBE	PROM	810380
Dr. Riggle	Cash Donation	\$100	GBE	PROM	810380
Suzanne Webb	Cash Donation	\$50	GBE	PROM	810380
Jean Simmons	Cash Donation	\$50	GBE	PROM	810380
Ray Malone	Cash Donation	\$400	GBE	PROM	810380
GBS Auto Shop	4 Oil changes	Valued at \$40	GBE	PROM	810380

Koenig, Mr. & Mrs. Edward		90.00	GBS	Etruscan Yearbook Aid	830381
The Brian Kennedy Foundation		2500.00	GBS	Scholarship	830851
Koenig, Mr. & Mrs. Edward		90.00	GBS	Etruscan Yearbook Aid	830381
GBSIL Sue McGee Scholarship		1000.00	GBS	Scholarship/ SAO	830851

12. the Board of Education Approval of the summer adoption of new textbook proposal as contained in consent agenda item # 4.12
13. the discussion of the Off Campus Facility as contained in consent agenda item # 4.13
14. the Board of Education Approval of the award of bid field house lights as contained in consent agenda item # 4.14
15. the discussion of the Bookstore and Food Services Report as contained in consent agenda item # 4.15
16. the discussion of the Technology Lease Follow-up as contained in consent agenda item # 4.16
17. the discussion of World Languages Report as contained in consent agenda item # 4.17
18. the discussion of FOIA requests
19. the discussion of Board Policies 7290 and 9060 as contained in consent agenda item # 4.19

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Wolfson.

nay: None

Motion carried. 6-0

#### **RECOGNITION OF COMMUNITY VISITORS**

A Northbrook resident and Glenbrook North graduate addressed the Board regarding offering modern conversational Hebrew in the Glenbrook North curriculum. She indicated she had experience with Hebrew from a religious environment, but when she went to Israel for college, this Hebrew was not helpful. If the opportunity to have taken conversational Modern Hebrew had been available through the high school, it would have made her more comfortable with the language in college. The point was made that others who attended surrounding districts such as Niles or Highland Park had the opportunity to take Hebrew which prepared them better for an

experience in Israel. It was also mentioned that the population of Jewish students attending GBN is now greater than when she attended. The benefit of studying Hebrew relative to other languages such as German, Dutch, French, and Spanish was mentioned. In closing, the community member stated that she knows of two students coming to the high school who want to study Hebrew.

#### **BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle mentioned he received an invitation and plans to attend Oakton Community College's ruby anniversary celebration on Tuesday, August 18. Dr. Riggle stated Oakton does a great job for a number of District 225 students.

Mr. Wolfson gave an update on a recent foundation meeting held on Tuesday, July 14. The foundation started some innovation grants and will establish an application process and procedures for the awarding of grants. The group started with \$10,000 for grants, but through the generosity of a matching donor, now has \$20,000 available for these grants. The foundation would like to form a committee made up of the two building principals and some Instructional Supervisors to help in making determinations relative to the innovation grants. Grant applications will be available in October and recipients will be awarded grants of up to \$2,000 during the spring semester. Publicizing these grants will be done via the principals and a website. He also stated that the group may come up with a district-wide logo. The next meeting of the foundation is Tuesday, August 11.

Mr. Wolfson also mentioned that the GBN theater tour to New York that was approved at the last meeting will not run given insufficient numbers of students interested in participating. The trip will be proposed again two years from now.

#### **MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Boron seconded by Dr. Regalbuto to approve the consent agenda

1. the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
Bezanes, Julie	Director of Business Affairs	07.27.09	District	MA/Step 4
Cederstrand, Allison	Special Education, OCC	07.27.09	OCC	MA/Step 3
Fournier, John	Physical Education	07.27.09	GBN	MA+30/Step 6, .2 FTE
Greenstein, Michael	Debate, Social Studies	07.27.09	GBN	MA+15, Step 7
Sullivan, Matthew	World Language - Latin	07.27.09	GBN	BA/Step 1, .2FTE
Toliusis, Mark	Music (Assistant Band)	07.27.09	GBS	BA/Step 1

the appointment of the following educational support staff  
as recommended by the assistant superintendent for human  
resources

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
Walter, Anderson (Repl. R. Hutchins)	Instructional Assistant	08.25.09	GBS
Fabsik, Jennifer (Repl. D. Angell)	Instructional Assistant	08.25.09	GBS
Fournier, John (Repl. J. Georgacakis)	Instructional Assistant	08.25.09	GBN
Hazard, Andrew	Library	07.15.09	GBS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
(Repl. A. Sobel)	Technician		
Manly, Ryan (New Position)	Technician	07.27.09	ADM
Sullivan, Matthew (Repl. K. Ronan)	Instructional Assistant	08.25.09	GBN
Wiberg, Ann (Repl. N. Stickels)	Instructional Assistant	08.25.09	GBS
Zachariou, Constantine (Repl. P. Giorgas)	Web Developer	07.27.09	ADM

2. no resignations

3. the issuance of Vendor Checks Nos. 38354 through 38359 and 38361 through 38496 in the amount of \$814,576.52 as listed on the attached checks register dated July 22, 2009.

4. the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 55783 through 55981 and 55994 through 56088. Total checks issued were \$172,575.99. Vendor Payroll checks numbers 55982 through 55993, and 56091 through 56098 totaled \$27,436.46. With employees' Federal, State, and FICA/Medicare withholding taxes of \$806,938.76 TRS contributions of \$329,710.31 other deductions of \$378,975.43 and direct deposit of \$3,224,761.08 the gross payroll for the month of May was \$4,912,961.57. TRS employer contribution was \$51,379.73 and employer matching FICA and MED was \$132,723.37.

5. the Whitted FOIA request dated July 23, 2009 as contained in agenda item # 7.5

6. the Board of Education Approval of Board Policies/Procedures:  
7290 - Tutoring of Students  
9060 - District World Wide Web Site

7. the Open and Closed Session Minutes from the July 13, 2009 Board Meeting.

8. the acceptance of the following gifts:

Gift From	Amount or Item	School	Department	Account
Glenview Theater Guild Glenview Park District	\$1000.00	GBS	Scholarship/SAO	830851
Glenview Lions Club	\$3000.00	GBS	Scholarship/SAO	830851
GBS Titan Pom Booster Club	\$1000.00	GBS	Scholarship/SAO	830851
New Trier Water Polo Team	\$400.00	GBS	Scholarship	830848

9. the approval of NSSSED Budget as contained in consent agenda item # 7.9

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Wolfson.

nay: None

Motion carried. 6-0

**DISCUSSION/ACTION: ADOPTION OF TENTATIVE BUDGET**

Mrs. Hillarie Siena, Assistant Superintendent for Business Affairs, presented the tentative 2009/10 budget. Included in her presentation were materials that provided summary or explanation of the following topics: review of information from the finance committee meeting held on July 20, 2009; overview of the 09/10 budget; revenue, expenditure and reserve charts; explanation of account types; operating fund details; debt service; capital projects; Spartan Swim Program; and building operating budgets for Glenbrook North and South.

Mrs. Siena addressed questions from the Board and indicated that next steps in the budget process include an announcement in the Pioneer Press on July 30, 2009 of a public hearing to be held at the August 31 Board meeting, with final budget adoption at the September 21, 2009 Board meeting.

Mr. Martin requested a five-year budget comparison, which was duly noted. After a lengthy discussion, Ms. Siena presented the tentative budget for adoption.

**Motion to approve the adoption of the tentative budget**

Motion by Mr. Wolfson seconded by Mr. Hammer to approve the adoption of the tentative budget.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Wolfson.

nay: None

Motion carried. 6-0

**DISCUSSION/ACTION: PAYMENT FOR NORTHSHORE ACADEMY**

Ms. Siena mentioned that the release of a check due August 1 to NSSD in order to cover the cost of the new Northshore Academy was needed.

Ms. Siena stated that there were several options regarding how to pay or calculate the payment due NSSD. Ms. Siena suggested it was in the best interest of the district to make the payment up-front given the considerable amount of money that would be saved in interest payments. She provided background information from NSSD outlining the allocation and payment as previously presented by NSSD Superintendent, Tim Thomas. The Board authorized the funding for this project in September, 2008.

**Motion to approve the payment for Northshore Academy**

Motion by Mr. Boron seconded by Mr. Hammer to approve the payment for Northshore Academy.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Wolfson.

nay: None

Motion carried. 6-0

**DISCUSSION/ACTION: APPROVAL OF RESOLUTION TO TRANSFER FUND BALANCE FROM OPERATIONS AND MAINTENANCE**

Ms. Siena stated that changes in the Illinois Program Accounting Manual require that expenditures in the 2009/10 budget such as the NSSD building financing (\$1,260,630), lease certificates totaling 374,865, and expenditures for building projects totaling \$2M be funded through transfers from the Operations and Maintenance Fund to Debt Service

Fund and/or the Capital Projects Fund. These transfers require Board action.

**Motion to approve the resolution to transfer fund balance from operations and maintenance.**

Motion by Dr. Regalbuto seconded by Mr. Boron to approve the resolution to transfer fund balance from operations and maintenance.

Upon calling the roll:

Aye: Boron, Hammer, Martin, Regalbuto, Shein, Wolfson.

Nay: none.

Motion carried. 6-0.

**MISCELLANEOUS TOPICS**

Dr. Riggle mentioned that in order to keep within the budget timeline, there is no Board meeting on August 24. The Board meetings in August will be on August 10 and August 31.

**REVIEW AND SUMMARY OF BOARD MEETING**

Mr. Shein reviewed the retreat discussion relative to formalizing procedures for committee meetings with an eye towards the Open Meetings Act. Committee meetings will be posted and minutes will be taken. Suggested e-mail protocol for Board members was reviewed. The budget process was discussed and better ways to communicate cost-saving efficiencies to the community were suggested. Dr. Riggle will put together guidelines for communication among Board members that will be incorporated into practice.

Oakton Community College will host its ruby anniversary celebration on August 18.

Mr. Shein reviewed the reimbursements to the district as a result of the solar panels at GBS and new field house lights at both schools.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Hammer, to move into closed session at approximately 9:22 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, collective negotiating matters between the public body and its

employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, student disciplinary cases and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, other matters relating to an individual student, namely a determination of a student's residency within the district (Section 2 (c) (1), (2), (9), (10) and (11) of the Open Meetings Act).

Upon calling the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Wolfson

nay: None.

Motion carried. 6-0.

The Board returned to open session at 9:52 p.m.

**ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION**

No action was taken relative to matters discussed in closed session.

**ADJOURNMENT**

Motion by Mr. Boron, seconded by Mr. Hammer, to adjourn the meeting at approximately 9:55 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 6-0.

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT - BOARD OF EDUCATION

\_\_\_\_\_  
SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Meetings will be held in the  
Board Room (unless otherwise noted) of the  
Northfield Township High School District #225  
Administration Building,  
1835 Landwehr Road,  
Glenview, Illinois.

Monday, August 10, 2009	7:30 p.m.	Regular Board Meeting
Monday, August 31, 2009	7:30 p.m.	Regular Board Meeting