

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, August 11, 2008**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, August 11, 2008, at approximately 7:45 p.m. at Glenbrook North High School, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Berzon, Boron, Hammer, Jeffery, and Torf. Absent: Shein, Taub. Also present: Dill-Varga, Freeman, Pryma, Ptak, Riggle, Schilling, Wegley

**APPROVAL OF AGENDA FOR THIS MEETING AS AMENDED**

Motion by Mr. Boron, seconded by Mr. Jeffery to approve the agenda for this meeting with switching of the positions of agenda items #7 and #8.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, and Torf.

nay: none

Motion carried. 5-0.

**RECOGNITION OF COMMUNITY VISITORS**

There were no community visitors.

**BOARD AND SUPERINTENDENT REPORTS**

Superintendent Riggle provided information to the Board about an upcoming round table luncheon focused on assisting the transitional needs of the children of military personnel. The luncheon is scheduled for August 18. He also informed them about an upcoming invitation from District 28 for an October 20 meeting with area legislators. Finally he indicated that North Shore Academy superintendent, Dr. Tim Thomas, will be available at the September 8 board meeting to address questions about the proposed plans for construction in regards to that facility. President Torf suggested that board members forward questions ahead of time to Dr. Riggle to give to Dr. Thomas. Dr. Riggle also informed the Board about plans for a community open house to be held at Glenbrook North on October 19, the Sunday prior to Homecoming Week. This would give community members an opportunity to tour through the new and renovated areas of the building and to attend the dedication of the E.J. Duffy Student Center.

Board member Boron reported to the Board on his attendance at the Northbrook Community Relations Commission at which plans for Black History Month were discussed.

**MOTION TO APPROVE CONSENT AGENDA with the deletion of the second of three names on consent agenda item #5.2**

Motion by Mr. Boron, seconded by Mr. Hammer to approve the following items on the consent agenda with the deletion of the second of three names on consent agenda item #5.2.

1.) the appointment of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated August 6, 2008.

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
Mette, Delbert (New Position)	Instructional Assistant	8/25/08	GBS
Falk, Kirby (Repl. J. Georgacakis & J. Nowak)	Instructional Assistant	8/25/08	GBN

**TRANSFERS**

Rudolfi, Ellie (Repl. K. Kirch)	Executive Assistant	08/1/08	GBN
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2.) the resignation of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated August 6, 2008.

**Personnel - Resignations**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
Duerig, Joan	Instructional Assistant	07/30/08	OCC
Scheffers, Traci	Instructional Assistant	7/24/08	GBN

3.) the salary adjustments for academic attainment as indicated in Mrs. Helander-Heiser's attached consent agenda item #5.3

4.) the issuance of Vendor Checks Nos. 33304 through 33519 in the amount of \$7,610,0997.11 as listed on the attached checks register dated August 5, 2008 and ACH transactions in the amount of \$1,765,743.48 as listed on the ACH Summary for a total amount of \$9,376,740.59.

5.) 8.) the Open and Closed Session Minutes from the July 21, 2008 Regular Board Meeting.

6.) the reimbursement of the Revolving Fund for Employees the month of July in the amount of \$50,833.10 represented by checks No. 45813 through 45818, 45835 through 45859, 46020 through 46037, 46209 through 46220 and 46248 through 46262. the reimbursement of the Revolving Fund for Vendors for the month of July in the amount of \$217,974.79 represented by checks No. 45811, 45819 through 45834, 45860 through 46019, 46038 through 46208, and 46220 through 46247. Checks issued in July voided in July: None. Check issued in previous months, voided in July: No. 44503, 44751, 45477, 45807.

7.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 53222 through 53332, 53340 through 53446 and 53454-53455. Total checks issued were \$214,460.91. Vendor Payroll check numbers 53333 through 53339, and 53447 thru 53453 totaled \$10,725.26. With employees' Federal, State, and FICA/Medicare withholding taxes of \$254,192.08, TRS contributions of \$71,900.02 other deductions of \$84,494.31 and direct deposit of \$759,246.71, the gross payroll for the month of April was \$1,384,294.03. TRS employer contribution was \$14,007.35 and employer matching FICA and MED was \$59,411.16.

8.) the acceptance of the following gifts:

Gift From	Amount or Item	School	Department
Rotary Club of Glenview Sunrise Charitable Foundation	\$3,000	GBS	Scholarship
Glenview Lions Club	\$1,000	GBS	Scholarship
Northbrook 4th of July Association	\$600	GBN	Marching Band

9.) the Board of Education Approval of differential responsibilities as contained in consent agenda Item #5.9

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, and Torf.

nay: none

**Motion carried. 5-0.**

**DISCUSSION/ACTION: AWARD OF BID - GBS SWEEPER**

Mrs. Kim Ptak, Direction of Operations, recommended that the board award a bid for the an industrial sweeper to Tennant Sales and Service Company at a price of \$23,658.61 to replace a 1991 machine that has become unreliable, expensive to repair, and is about 5-7 years beyond its life expectancy. Board consensus was to approve the bid.

**MOTION TO APPROVE AWARD OF BID - GBS SWEEPER**

Motion by Mr. Hammer, seconded by Mr. Boron to approve the award of bid- GBS Sweeper to Tennant Sales and Service Company at a price of \$23,658.61.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, and Torf.

nay: none

**Motion carried. 5-0.**

(See agenda item # 6)

**DISCUSSION/ACTION: TECHNOLOGY REPORT**

Mr. Marcus Thimm, Director of Technology, provided the Board with a detailed update on the various technology areas addressed in work this summer including: network upgrades, SAN and server upgrades and related air conditioning upgrades, support services (new district website), SASI, migration to Moodle, phasing out of Blackboard over this year, Discovery Streaming Video Library and Online Service, Service Desk Software for the technology department, and HR Software implementation. Additionally, he provided the Board with an update on the personal computer system upgrades underway, especially for all faculty who will be switching to Mac book systems and the related professional development underway.

He identified that future goals included moving off of Novell onto a Microsoft environment, a review of options for student information systems and financial/business office systems.

Board members discussed some of the issues and questions. They requested that the contract with SASI be reviewed to ascertain whether there had been a promise of support beyond the current date now announced to see if any violations had occurred. President Torf raised the question about the present technology structure and whether it was appropriate to the tasks at hand. District administrators informed the board that two positions still needed to be filled but this was waiting until needs were more clearly identified. They assured the Board that more discussion on this would occur once some of the current projects had been completed.

**DISCUSSION/ACTION: FACILITY PROGRESS REPORT**

Assistant Superintendent Craig Schilling provided the board with an overview of the various facilities projects. The Board had walked through Glenbrook North prior to the Board meeting this evening. Representatives from Henry Brothers and Nicholas and Associates were also present to field questions.

He informed the Board that the district was projected to earn an additional \$530,000 in interest income on the referendum portion of the projects and an additional \$500,000 was available through management of the projects. He recommended that when projects were completed at the end of the summer, a review should be conducted of deferred projects and/or alternates to prioritize needs that can be addressed next summer. He also reminded the Board that \$10M in unissued bonds was currently scheduled for 2011. He also reminded the Board that about \$225,000 was remaining in the special projects fund from which the new façade at GBN and the boilers at GBS were funded.

He indicated that referendum promises had been kept and that all had worked hard to keep the project from expanding unnecessarily, which would have added cost.

The board extended their thanks for all that had worked on the projects at hand.

Board member Boron suggested that Parent Night in the Classroom would be a good occasion to provide some annotated maps and posters for parents to learn about the location of the new construction in both buildings. He also wondered whether a continuous loop video about the construction areas and progress could be run in areas that parents could view during that evening.

Superintendent Riggle praised Nicholas Brothers and Associates for their construction management efforts during the run of the project.

(See agenda item # 8)

**DISCUSSION/ACTION: ASTELLAS 7B ASSESSMENT INCENTIVE**

Dr. Schilling informed the Board that the Village of Glenview had received a request from Astella's Holding US, Inc. for a 7(b) tax assessment incentive. Astella's is one of the top 25 global pharmaceutical companies in the world and is currently headquartered in Deerfield. This development of a 400,000 square foot corporate headquarters on the former Mulligan property would have a substantial positive impact on tax collections. Dr. Schilling reviewed a fiscal analysis requested by District 225 as well as a draft of a side agreement offering protection to taxing bodies in regards to this 7 (b). Dr. Schilling recommended that the Board support the 7 (b) incentive as being in the best interest of the district and Village. Board consensus was to support the village in its desire to offer this incentive.

**MOTION TO APPROVE Request for 7 (b) Tax Assessment Incentive**

Motion by Mr. Berzon, seconded by Mr. Jeffery, to approve the request for 7(b) Tax Assessment Incentive for Astellas as detailed in agenda item #9

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, and Torf.

nay: none

**Motion carried. 5-0.**

(See agenda item # 9)

**DISCUSSION/ACTION: REVISIONS TO BOARD POLICY 8460 ILLEGAL SUBSTANCES AND PARAPHERNALIA**

Dr. Riggle reviewed with the Board a written synopsis provided by school attorneys regarding case law in light of our board policy 8460. He recommended that the board approve the policy with the suggested revisions from Board member Boron and school attorneys as delineated in agenda item #10 as amended.

Board members discussed the changes and consensus was to approve these changes.

(See agenda item # 10 as amended)

**MOTION TO APPROVE REVISIONS TO BOARD POLICY 8460 ILLEGAL SUBSTANCES AND PARAPHERNALIA**

Motion by Mr. Boron, seconded by Mr. Berzon to approve the revisions to Board Policy 8460 Illegal Substances and Paraphernalia

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, and Torf.

nay: none

**Motion carried. 5-0.**

(See agenda item # 9)

**MISCELLANEOUS TOPICS**

Dr. Schilling suggested to the Board that they consider reducing the bus fee for those on reduced lunch status. At present those on free lunch receive a free pass on the bus. Those who are "reduced lunch" status pay full fare, as do those who are not financially disadvantaged. After discussion, the Board decided for one year to waive the requirement expressed in board procedures that "reduced lunch students" had to pay full fare and instead assess them a fare that was 50% of the fare for only one student no matter how many children were in the household. President Torf asked that consideration be given to modifying the policy permanently to allow for superintendent discretion in this matter.

**MOTION TO APPROVE WAIVER TO CURRENT BOARD POLICY/ PROCEDURE TO ALLOW THOSE DESIGNATED AS "REDUCED LUNCH" TO BE CHARGED NO MORE THAN 50% OF ONE STUDENT PER HOUSEHOLD FOR THE BUS FARE FOR THE SCHOOLYEAR 08-09.**

Motion by Mr. Boron, seconded by Mr. Berzon to approve a waiver to allow those designated as "reduced lunch" to be charged no more than 50% of one student per household for the bus fare for the school year 2008-09.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, and Torf.

nay: none

**Motion carried. 5-0.**

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Hammer, to move into closed session at approximately 10:20 p.m. To consider the appointment, employment, compensation, discipline performance, or dismissal of specific employees, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, student disciplinary cases and

litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, other matters relating to an individual student, namely a determination of a student's residency within the district (Section 2 (c) (1), (2), (9), (10) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, and Torf.

Nay: none

**Motion carried.5-0**

**ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION**

(The board returned to open session at 10:55 p.m.)

**MOTION TO APPROVE MILITARY PAYMENT FOR EMPLOYEE # 8-11-08-01 AS DELINEATED IN EXISTING BOARD POLICY**

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, and Torf.

Nay: none

**Motion carried. 5-0.**

**ADJOURNMENT**

Motion by Hammer, seconded by Mr. Boron, to adjourn the meeting at approximately 11:00 p.m.

Upon call for a vote on the motion, all present voted aye. \*

Motion carried.

\* Berzon, Boron, Hammer, Jeffery, and Torf.

CERTIFIED TO BE CORRECT:

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SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Meetings will be held in the  
Board Room (unless otherwise noted) of the  
Northfield Township High School District #225  
Administration Building,  
1835 Landwehr Road,  
Glenview, Illinois.

Monday, Sept 8, 2008	7:30 p.m.	Regular Board Meeting
Monday, Sept 22, 2008	7:30 p.m.	Regular Board Meeting