

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, June 9, 2008**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, June 9, 2008, at approximately 7:39 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf. Also present: Dill-Varga, Freeman, Hales, Ptak, Riggle, Schilling, Thimm, and Wegley.

APPROVAL OF AGENDA FOR THIS MEETING as amended in motion

Motion by Mr. Shein, seconded by Mr. Boron, to approve the agenda for this meeting with the addition of agenda item #4 from the third meeting of the evening (Review of Security Report and Approval of Cameras and Enhancements to Security Access System) and added as agenda item #8A and the addition of agenda item #8B Approval of Change Orders: District Office HVAC and the additions to consent agenda items #5.1A, #5.1B, #5.6, and #5.13.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0

RECOGNITION OF COMMUNITY VISITORS

President Torf asked if any members of the community wished to be recognized. A representative from Cisco Systems expressed his concerns to the Board about agenda item #11 Award of Bids for Technology Upgrades, a proposal which was not recommending Cisco as the vendor. He asked the Board to reconsider and award the bid to Cisco.

BOARD AND SUPERINTENDENT REPORTS

Superintendent Hales expressed appreciation for all the efforts that went into the various retirement dinners for faculty and staff. He also complimented the buildings on well run award ceremonies. He thanked the Board for their special dinner outing

with him and thanked them for their dedicated service to the district.

Board members shared positive impressions about the various graduation ceremonies they attended. Mr. Boron spoke of his positive impressions of the work of guidance counselor Melissa DeFrenza and interim principal Steve Kornick with the Glenbrook Evening High School program which graduated 36 students this spring.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Boron, seconded by Mr. Jeffery to approve the following items on the consent agenda with the additions of 5.1A, #5.1B(four additional appointments), #5.13 (administrative salaries), #5.8 (board meeting calendar as amended changing Sept. 28, 2009-Mon. to Sept. 30, 2009-Weds. due to conflict with holidays)

1.) the appointment of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated June 4, 2008.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Dean, Debbie (Repl. A. Murray)	Clerical	08.11.08	GBN

the appointment of the following certificated staff as recommended by the director of human resources

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Benedetto, Carie L.	English Teacher	06.03.08	GBN	MA/Step 7
Braverman, Tara R.	English Teacher	06.03.08	GBS	MA/Step 7
Eller, Emily C.	English Teacher	06.03.08	GBN	MA/Step 1
Fiala, Frank A.	Science Teacher	06.03.08	GBN	MA + 60/Step 4

Loch, Craig T.	Family and Consumer Science Teacher	06.03.08	GBN	BA/Step 1
Richardson, Lisa G.	English/Reading	06.03.08	GBS	MA/Step 6
Self, Stephanie R.	Art	06.03.08	GBS	BA/Step 1 - .4 FTE
Chou, Wanyin	Mandarin Chinese	06.06.08	GBS	MA+60/Step 2/.4FTE
Dost, Adrienne M.	German	06.06.08	GBS	MA/Step 5
Lazar, Samanth L.	English	06.06.08	GBS	BA/Step1/.2 FTE
Skaouris, Afrodite D.	English	06.06.08	GBS	MA/Step1/.2FTE

the rehire of the following certificated staff as
recommended by the director of human resources

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>FTE</u>
Monson, Mary	Foreign Language	06.04.08	GBN	.2
Matheson, Lillian	Special Education	06.04.08	GBN	1.0

2.) the resignation of the following educational support
staff contained in Mrs. Helander-Heiser's memorandum
dated June 4, 2008.

Personnel - Resignations

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Anderson, Katherine	IA	06.10.08	OCC
Tataryn, Jennifer	IA	06.10.08	OCC

the resignations of the following certificated staff:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Lechner, Heidi	Foreign Language	End of 2007-08 school year	GBS

3.) the issuance of Vendor Checks Nos. 32588 through 32810 and 32812 through 32828 in the amount of \$3,240,672.68 as listed on the attached checks register dated June 4, 2008

the issuance of Vendor Checks Nos. 32334 through 32583 and in the amount of \$1,110,697.62 as listed on the attached checks register dated May 22, 2008. The ACH transactions in the amount of \$1,045,762.77 as listed on the ACH summary for the total amount approved of \$2,156,460.39.

Gift From	Amount or Item	School	Department
Terry Freihage T & J Plumbing	1997 Ford F150 Pickup 140,800 miles	GBN	Glenbrook North
GEA	\$2000	GBS & GBN	SCHOLARSHIP (830851 & 820854) \$1000 each
Albrecht, Mr. & Mrs. Kenneth	\$45.00	GBS	ETRUSCAN YEARBOOK AID (830381)
Blake, Mr. & Mrs. Paul	\$25.00	GBS	ETRUSCAN YEARBOOK AID (830381)
Edelman, Mr. & Mrs. Guy	\$45.00	GBS	ETRUSCAN YEARBOOK AID (830381)
McJilton, Mr. & Mrs. Timothy G.	\$45.00	GBS	ETRUSCAN YEARBOOK AID (830381)
Burke, Jr., Mr. & Mrs. William C.	\$25.00	GBS	JEFFREY L. AARON MEMORIAL SCHOLARSHIP FUND (830582)
Gallagher, Mr. Mark	\$100.00	GBS	JEFFREY L. AARON MEMORIAL SCHOLARSHIP FUND (830582)
Interact Club	\$462.00	GBS	JEFFREY L. AARON MEMORIAL SCHOLARSHIP FUND (830582)
Riley, Ms. Sharon P	\$100.00	GBS	JEFFREY L. AARON MEMORIAL SCHOLARSHIP FUND (830582)
Schroeder, Mr. & Mrs. Thomas D.	\$50.00	GBS	JEFFREY L. AARON MEMORIAL SCHOLARSHIP FUND (830582)
The Kristyna M. Driehaus Foundation	\$1000.00	GBS	CRAIG G. STIFLER SWIMMING SCHOLARSHIP (#830857)
GBS South Titan Pom Booster Club	\$1000.00	GBS	GENERAL SCHOLARSHIP ACCT. (#830851)
Glenview-Northbrook Kiwanis Club	\$1000.00	GBS	GENERAL SCHOLARSHIP ACCT. (#830851)
Glenview-Northbrook Kiwanis Club	\$1000.00	GBS	GENERAL SCHOLARSHIP ACCT. (#830851)
Glenview Women of Today	\$3000.00	GBS	GENERAL SCHOLARSHIP ACCT. (#830851)
Jane Pope Memorial Scholarship Fund	\$1000.00	GBS	GENERAL SCHOLARSHIP ACCT. (#830851)

4.) Imprest

5.) the acceptance of the following gifts:

- 6.) the Open and Closed Session Minutes from the May 5th and May 12th, 2008 Regular Board Meeting.
- 7.) The revision of 2007-2008 Calendar - Final EOY Calendar as contained in consent agenda Item 5.7
- 8.) The 2009 Board of Education Calendar as contained in consent agenda Item #5.8 as amended (change Sept 28, 2009 to Sept. 30, 2009)
- 9.) The 2008/09 Prevailing Wage Resolution as contained in consent agenda item #5.9
- 10.) The GBN FCCLA National Leadership Conference, July 12-17, 2008, Orlando, FL as contained in consent agenda item #5.10
- 11.) GBN/GBS Geology Field Study 161, July 12-21, 2008 Black Hills of South Dakota as contained in consent agenda item #5.11
- 12.) Academic Attainment as contained in consent agenda item #5.12
- 13.) Administrative Salaries as contained in consent agenda item #5.13
- 14.) Orchestra Trip, Orlando, Florida, February 26-March 2, 2009 as contained in consent agenda item #5.14
- 15.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 52527 through 52714 and 52734 through 52827. Vendor Payroll check numbers 52715 through 52733, and 52828 thru 52835 totaled \$27,623.89. With employees' Federal, State, and FICA/Medicare withholding taxes of \$793,738.74, TRS contributions of \$361,796.36 other deductions of \$340,418.78 and direct deposit of \$2,990,520.90, the gross payroll for the month of April was \$4,670,244.69. TRS employer contribution was \$52,385.21 and employer matching FICA and MED was \$127,292.13.
- 16.) Special Leaves as contained in consent agenda item #5.16

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

DISCUSSION: BOARD POLICY - 2030

Assistant Superintendent for Educational Services Barb Dill-Varga presented the Board with suggested revisions to *Board Policy 2030: Meetings of the Board of Education* for their review. The revisions included changes necessary to be in compliance with Senate Bill 585 regarding the Open Meetings Act provisions allowing public officials to attend public meetings by electronic means and other related issues. The Board reviewed the changes and consensus was to put it on the consent agenda at the next board meeting for their approval.

(See agenda item # 5)

DISCUSSION/ACTION: SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES AND VERBATIM RECORDS

Mrs. Barb Dill-Varga, assistant superintendent for educational services, informed the Board that it was the time for the Board to conduct their semi-annual review of the written summary of the content topics of minutes and recordings from December 10, 2007 through May 12, 2008. She recommended that they approve the keeping of all verbatim recordings and minutes of closed session meetings during this time frame as confidential. She also advised them they could decide if it is okay to destroy the audiotapes eighteen months after their creation, noting that a copy of written approved minutes of closed sessions is always kept on file for reference, if necessary. She recommended that they also make this decision.

MOTION TO APPROVE KEEPING CONFIDENTIAL THE VERBATIM RECORDINGS AND MINUTES FOR THE PERIOD OF TIME FROM DECEMBER 10, 2007 THROUGH MAY 12, 2008.

Motion by Mr. Boron, seconded by Mr. Hammer to approve keeping confidential the verbatim recordings and minutes from the period of time from December 10, 2007 through May 12, 2008 as detailed in agenda item # 7.

(See agenda item #7)

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

MOTION TO APPROVE THE RECOMMENDATION TO DESTROY THE VERBATIM RECORDINGS OF CLOSED SESSION MEETINGS FROM THE PERIOD OF TIME FROM DECEMBER 10, 2007 THROUGH MAY 12, 2008 EIGHTEEN MONTHS AFTER THEIR CREATION

Motion by Mr. Boron, seconded by Mr. Hammer to approve the recommendation for destruction of the verbatim recordings of closed session meetings from the period of time from December 10, 2007 through May 12, 2008 as detailed in agenda item # 7, eighteen months after their creation.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

(See agenda item #7)

DISCUSSION/ACTION: CONSTRUCTION UPDATE

Mrs. Kim Ptak and Dr. Craig Schilling along with construction managers and building personnel presented the board with an update on construction. They reviewed the work completed in the summer of 2007 as well as the work still to be completed during the summer of 2008 and after. Board questions were addressed. The Board requested that sometime during a fall board meeting they be afforded a tour of the sites.

DISCUSSION/ACTION: REVIEW OF SECURITY REPORT AND APPROVAL OF CAMERAS AND ENHANCEMENTS TO SECURITY ACCESS SYSTEM

Mrs. Kim Ptak introduced representatives from American Heritage Protective Service, Inc. of Alsip, Illinois who reported to the board on their comprehensive security assessment of Glenbrook North and South. Their subsequent recommendations focused on staffing, visitor check-in, security system enhancements, security camera systems, asset protection and emergency response plans. An RFP was conducted for a security camera system and a new security access system to be paid for with referendum funding.

Mrs. Ptak recommended that the board award the contract for security cameras and an enhanced security access system at GBN and GBS to Ingirsol Rand at a price of \$232,135.30. A placeholder in the referendum planning had been for \$300,000 so this bid was below estimate.

Mr. Shein expressed his discomfort with the perspective that because this was for a type of technology, it did not have to be

put out as a public bid. Consensus was to approve the bid as delineated in agenda item #4 renumbered as item #8A

The Board thanked assistant principals Mr. Torsiello and Mr. Eike for their contributions to the process.

MOTION TO APPROVE PURCHASE OF CAMERAS AND ENHANCEMENTS TO SECURITY ACCESS SYSTEM

Motion by Mr. Boron, seconded by Mr. Hammer, to approve the purchase of cameras and enhancements to security access system as detailed in agenda item #4 from the third meeting renumbered here as agenda item # 8A.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Taub, and Torf.

nay: Shein

Motion carried. 6-1.

(See agenda item #4 renumbered as agenda item #8A)

DISCUSSION/ACTION: APPROVAL OF CHANGE ORDERS: DISTRICT OFFICE HVAC

At the May 12, 2008 board meeting, the Board approved phase 1 of work at the district office. The majority of work includes building a central server room, remodeling the back technology area, and removal of walls on the business side and renovating and remodeling of the tech and business office areas, including carpeting. Originally it was planned to do the ceiling work and HVAC modifications in the business office in the summer of 2009 due to anticipated cost. However to avoid the business office needing to relocate two summers in a row, potential damage to new carpeting, and to take advantage of onsite contractors, Henry Brothers was asked to get costs estimates for ceiling work and HVAC modifications for this summer. The estimates were \$40,237 when original anticipated costs were for \$65,000-\$75,000. This work is included in the 2008-operating budget, not the referendum funds. Therefore, Mrs. Ptak recommended that the Board approve \$40,237 in change orders for ceiling and HVAC work at the district office as detailed in agenda item #8B.

(See agenda item #8B)

MOTION TO APPROVE CHANGE ORDERS: DISTRICT OFFICE HVAC AS DETAILED IN AGENDA ITEM # 8B

Motion by Mr. Boron, seconded by Mr. Shein, to approve the change order for district office HVAC as detailed in agenda item # 8B.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

DISCUSSION/ACTION: AWARD OF BID - GBN PAVING

Mrs. Ptak reminded the Board that at the Feb 25, 2008 board meeting, the board had approved a contract with Chicagoland Paving to do work at Glenbrook North for \$364,999. Subsequent to that bidding and contract approval process, the Village of Northbrook reviewed the paving plans and requested modifications, which was estimated to cost the district an additional \$65,000. Since the estimate exceeded 10% of the original contract, the incremental work was rebid. Chicagoland Paving was the only bidder and submitted a bid of \$149,900, which significantly exceeded the estimate, so the entire project was rebid. When the work was rebid the total work came to \$587,000. The recommendation is that the board approve \$499,000 for the north drive, east parking lot area, and large southwest lot and to reject \$88,000 worth of work for the lot between the field house and gyms, which instead will be patched. The recommendation is to award the bid to JA Johnson Paving for \$499,000.

(See agenda item #9)

MOTION TO APPROVE AWARD OF BID FOR GBN PAVING FOR \$499,000 AND TO REJECT THE ALTERNATE BID OF \$88,000.

Motion by Mr. Hammer, seconded by Mr. Taub, to approve the award of bid for GBN paving for \$499,000 to JA Johnson and to reject the alternate bid of \$88,000

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

DISCUSSION/ACTION: AWARD OF BID - GBS COURTYARD

Mrs. Kim Ptak reminded the Board that at the February 25, 2008 board meeting, as part of the GBS building budget, the board approved, remodeling the GBS courtyard. The original estimate was \$87,000. The bids taken to the May 12, 2008 board meeting

ranged from \$148,800-\$184,000 and were thus rejected and the work was rebid. It is recommended that the Board award the contract for the GBS Courtyard Pads and Sidewalk to Midwest Brickpaving at a price of \$67,550.

(See agenda item # 10)

(Mr. Shein left the room.)

MOTION TO APPROVE AWARD OF BID FOR GBS COURTYARD PADS AND SIDEWALK FOR \$67,550.

Motion by Mr. Boron, seconded by Mr. Hammer, to approve the award of bid for GBS courtyard pads and sidewalk for \$67,550 to Midwest Brickpaving, Inc.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Taub, and Torf.

nay: none

Motion carried. 6-0.

(Mr. Shein returned to the room.)

DISCUSSION/ACTION: AWARD OF BID - TECHNOLOGY ITEMS

Dr. Craig Schilling reminded the Board that at the May 12, 2008 board meeting, the board approved the 2008/09 technology plan, which included the implementation of a wireless network infrastructure throughout Glenbrook North, Glenbrook South, Off-Campus and District Office and upgrading of the SAN storage, backup and server system. He indicated that Mr. Marcus Thimm, Director of Technology, had compiled the specifications and RFPs.

The Board discussed, at length, with Mr. Thimm and Dr. Schilling, the concerns brought up by CISCO about this award of bid and felt comfortable in the end that the proposal should be awarded as detailed in agenda item #11. They requested that future documents include more comparative data and detailed explanations to make it clear why some proposals were acceptable and others were not. Mr. Shein expressed that the Board had confidence in Dr. Thimm but needed to see additional detail next time.

Consensus was to approve the proposals to award the bid for a wired network to Heartland Business Systems (\$505,915), a wireless network to Aruba Networks (\$270,000), and the storage area network to Heartland (\$436,455) as detailed in agenda item #11.

(See agenda item #11)

MOTION TO APPROVE AWARD OF BID: TECHNOLOGY ITEMS

Motion by Mr. Hammer, seconded by Mr. Boron, to approve the award of bid for technology items as detailed in agenda item # 11.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

DISCUSSION/ACTION: APPROVAL OF 3-YEAR FMV COMPUTER LEASE

At the May 12, 2008 board meeting, the board approved the purchase of 500 apple MacBooks. A request for quote was conducted for a 3-year fair market value lease. At the end of the lease the district would have the option to purchase the computers at the fair market value, which is estimated to be \$150/unit. At the end of the lease American Capital will take care of equipment disposal. Five quotes were received and the recommendation was to award the bid to American Capital for \$192,442.65.

(See agenda item #12)

MOTION TO APPROVE 5 YEAR EQUIPMENT LEASE

Motion by Mr. Boron, seconded by Mr. Jeffrey, to approve the award of bid for technology items as detailed in agenda item # 12.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

ADJOURNMENT SINE DIE (10:11 p.m.)

Motion by Mr. Boron, seconded by Mr. Shien to *adjourn sine die* at 10:11 p.m.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay: none

12
06/09/08

Motion carried. 7-0.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Meetings will be held in the
Board Room (unless otherwise noted) of the
Northfield Township High School District #225
Administration Building,
1835 Landwehr Road,
Glenview, Illinois.

Thursday, June 26, 2008	6:00 p.m.	Board Retreat/Meeting at The Glen Club
Monday, July 7, 2008	7:30 p.m.	Regular Board Meeting