

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, December 10, 2007**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, December 10, 2007, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Berzon, Boron, Hammer, Jeffrey, Shein, Taub, and Torf. Absent: none. Also present: Dill-Varga, Freeman, Hales, Helander-Heiser, Ptak, Riggle, Schilling, Siena, and Wegley.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Jeffrey, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffrey, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

INTRODUCTION OF STUDENTS AND STAFF WHO EXCEL

Mrs. Diane Freeman introduced Glenbrook North science teacher and GADGET team advisor Mrs. Lynne Zielinski, who presented two students from Glenbrook North and one from Glenbrook South who placed second in the nation in the Pete Conrad Spirit of Innovation Award competition.

RECOGNITION OF COMMUNITY VISITORS

President Torf asked if any members of the community wished to be recognized. One former parent from Northbrook expressed his concern at the relative expense of replacing the east and south façade of Glenbrook North.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales provided a brief update on the military impact aid bill.

Board member Berzon complimented Glenbrook South on an excellent Dance and Glenbrook North on their fine comedy sports show. Board member Hammer expressed similar sentiments.

President Torf complimented Principal Wegley on an excellent presentation at the Glenbrook South open house, spotlighting some of the new construction recently completed. She also provided an update from her attendance at the Township Board Presidents' meeting.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Jeffrey, seconded by Mr. Berzon to approve the following items on the consent agenda.

1.) the appointment of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated December 5, 2007.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
McLaughlin, Kathleen (New Position)	Instructional Assistant	11.26.07	GBN

the appointment of the following certificated staff as recommended by the director of human resources

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Olson, Kristin E.	Science Teacher	12.04.07	GBN	BA + 15/Step 1

2.) the resignation of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated December 5, 2007.

Personnel - Resignations

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Murphy, Kathleen	Instructional Assistant	12.7.07	GBN

3.) the issuance of Vendor Checks Nos. 29788 through 29978 in the amount of \$1,056,656.77 as listed on the attached checks register dated November 27, 2007 and ACH transactions in the amount of \$418,669.62, as listed on the ACH Summary, for a total approved of \$1,475,326.39.

the issuance of Vendor Checks Nos. 29984 through 30146 in the amount of \$1,548,399.06 as listed on the attached checks register dated December 4-5, 2007 and ACH transactions in the amount of \$1,495,935.61, as listed on the ACH Summary, for a total approved of \$3,043,935.67.

4.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 50914 through 51104 and 51123 through 51189. Total checks issued were \$150,347.24. Vendor Payroll check numbers 51105 through 51122, and 51190 thru 51198 totaled \$31,074.53. With employees' Federal, State, and FICA/Medicare withholding taxes of \$791,993.77, TRS contributions of \$365,735.01 other deductions of \$345,013.06 and direct deposit of \$2,997,162.52, the gross payroll for the month of November was \$4,650,177.22. TRS employer contribution was \$42,252.79 and employer matching FICA and MED was \$124,218.38.

5.) the reimbursement of the Revolving Fund for Employees the month of November in the amount of \$18,600.50 represented by checks No. 43510 through 43522, 43567 through 43576, 43588 through 43652 and 43677 through 43679. the reimbursement of the Revolving Fund for Vendors for the month of November in the amount of \$141,092.65 represented by checks No. 43523 through 43566, 43577 through 43587, 43653 through 43676, and 43680 through 43730. Checks issued in November voided in November: 43723. Check issued in previous months, voided in November: No. 43405.

6.) the acceptance of the following gifts:

Gift From	Amount or Item	School	Department
Hyslop Shannon Foundation	\$1000.00	GBS	HISPANIC LEADERSHIP PROGRAM #830530
Grove PTA	\$150.00	GBS	NINE #830765
Village of Northbrook	\$200.00	GBN	FINE ARTS

7.) t

he Open and Closed Session Minutes from the November 12th 2007 Regular Board Meeting.

- 8.) the Library Per Capita Grant required review of application summary as contained in consent agenda Item #6.8
- 9.) the approval of the Calendar of Board Meetings for the Board of Education 2008 as contained in consent agenda Item #6.9
- 10.) the approval of the Audit for the Fiscal Year ended June 30, 2007 as contained in consent agenda Item #6.10

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffrey, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

DISCUSSION/ACTION: APPROVAL OF A RESOLUTION AUTHORIZING THE SALE & ISSUANCE OF BONDS

Dr. Craig Schilling requested that the Board approve a Resolution for the issuance of \$15.5M in General Obligation School Bonds. The resolution authorizes Board Member Wayne Berzon (replacing the board president) and the Assistant Superintendent for Business Affairs to proceed with the bond sale in January with no further Board action. He reminded the Board a previous decision had been made to withhold \$15M in calendar year 2008 because the funds were not immediately needed, and the issuance of \$15.5M in General Obligation School bonds means that the issue will not be subject to arbitrage. The remaining bond authorization of \$10.5 M will be considered in 2011 as part of an overall financial planning strategy. Mrs. Elizabeth Hennessy, from William Blair and Co., provided the Board with additional information about the sale and timeline.

MOTION TO APPROVE A RESOLUTION PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$15.5M GENERAL OBLIGATION SCHOOL BONDS, SERIES 2008, OF TOWNSHIP HIGH SCHOOL DISTRICT 225, COOK COUNTY, ILLINOIS, AND FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS.

Motion by Mr. Boron, seconded by Mr. Berzon, to approve a resolution providing for the issuance of not to exceed \$15.5M General Obligation School Bonds, Series, 2008, of Northfield Township High School District 225, Cook County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffrey, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

PUBLIC HEARING - APPROVAL OF TAX LEVY

Dr. Schilling reminded the Board that prior to the adoption of the 2007 Tax Levy, the President of the Board must conduct a public hearing on the proposed 2007 Tax Levy in compliance with the requirements outlined in the Truth in Taxation Act.

President Torf declared the public hearing on the proposed 2007 Tax Levy to be open. No members of the public requested to be recognized. President Torf declared the public hearing to be closed.

DISCUSSION/ACTION: PUBLIC HEARING - APPROVAL OF TAX LEVY

MOTION TO APPROVE THE RESOLUTIONS AND CERTIFICATES IN AGENDA ITEM #8

Motion by Mr. Boron, seconded by Mr. Shein, to approve the resolutions and certificates in agenda item #8 entitled: 1) Resolution of Northfield Township High School District 225, Cook County, Illinois Providing for the Levy of Taxes for the Year 2007; 2) Resolution to Levy Certain Special Taxes; 3) Certification of Compliance with Truth in Taxation Law; and 4) 2007 Certificate of Tax Levy.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffrey, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

(See Agenda item #8)

DISCUSSION/ACTION: AWARD OF BID: FAÇADE OF THE "A" BUILDING AND SOLAR PANEL DISCUSSION AT GBN

Dr. Schilling indicated that bids were opened for the east and south façade of the "A" building at Glenbrook North. He also provided information about using solar panels in lieu of windows for the south façade of Glenbrook North. After a review of the history of the installation and repair of the existing facades, the benefits and considerations about the various alternatives now and in the future, the Board consensus was to approve agenda item # 9. Referendum monies are not financing this work. Instead the proceeds from the sale of land obtained some years ago from the sale of land from the district's building trades program will

be used for this project, as well as for the Glenbrook South clock/intercom project.

(See agenda item #9)

MOTION TO APPROVE THE AWARD OF BID: FAÇADE OF THE "A" BUILDING AND SOLAR PANEL DISCUSSION AT GBN AS DETAILED IN AGENDA ITEM #9.

Motion by Mr. Boron, seconded by Mr. Taub, to approve the award of bid: façade of the "A" building and solar panel discussion at GBN as detailed in agenda item #9.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffrey, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

DISCUSSION/ACTION: AWARD OF BID: GBS INTERCOM/CLOCK SYSTEM

Dr. Schilling recommended that the Board approve the base bid for the Glenbrook South Intercom/Clock system to First Security Systems at a price of \$359,936. In addition, he recommended that the board approve alternates 7 and 8 at a price of \$2,774 and \$2,774. These alternates, explained in agenda item #10, allow for a priority override of other sound systems and provide new speakers in corridors and common areas where speakers presently do not exist. He also recommended that alternates 2 and 4 be approved. The Board discussed these details and consensus was to approve them.

MOTION TO APPROVE THE BASE BID FOR THE GLENBROOK SOUTH INTERCOM/CLOCK SYSTEM TO FIRST SECURITY AT A PRICE OF \$359,936 AND THE ALTERNATES (# 2, 4, 7 AND 8) DESCRIBED IN AGENDA ITEM #10

Motion by Mr. Boron, seconded by Mr. Shein to approve the base bid for the Glenbrook South intercom/clock system to First Security at a price of \$359,936 and the alternates 2,4,7,8 as described in agenda item #10.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffrey, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

(See agenda item #10)

DISCUSSION/ACTION: SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES AND VERBATIM RECORDINGS AS DESCRIBED IN AGENDA ITEM #11

Asst. Superintendent Barbara Dill-Varga informed the Board that it was time for its semi-annual review of verbatim recordings and minutes from closed sessions. She recommended that they first decide if those tapes should remain confidential and then decide if it is okay to destroy the audiotapes 18 months after their creation date. She reminded them that a copy of the written and approved minutes of closed meetings be kept on file.

She recommended that the board approve a recommendation for the destruction of the verbatim recordings as detailed in agenda item #11.

(See agenda item #11)

MOTION TO APPROVE RECOMMENDATION FOR DESTRUCTION OF VERBATIM CLOSED SESSION TAPES AS DETAILED IN AGENDA ITEM #11 WITH THE EXCEPTION OF TAPES FOR OCTOBER 23, 2007.

Motion by Mr. Shein, seconded by Mr. Boron to approve the recommendation for destruction of verbatim closed session tapes as detailed in agenda item #11.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffrey, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

DISCUSSION/ACTION: EMERGENCY PURCHASE - BLEACHER MONITOR SYSTEM AT GBN

Mrs. Kim Ptak informed the Board that on December 3, 2007, two of the four motors underneath the bleachers on the north end of the main gymnasium at Glenbrook North ceased working. They cannot be fixed and must be replaced as soon as possible, as the main gymnasium is used for physical education each day. According to the Illinois School Code, emergency purchases > \$10,000 must be approved by $\frac{3}{4}$ of the members of the Board. Mrs. Ptak presented the only available quote at present, which was \$13,500 from Paddock Enterprises. Mrs. Ptak asked the Board to approve an emergency expenditure not to exceed \$13,500.

(See Agenda item #12)

MOTION TO AUTHORIZE THE EMERGENCY PURCHASE OF BLEACHER POWER OPERATION REPLACEMENT AT GLENBROOK NORTH AS DETAILED IN AGENDA ITEM #12 NOT TO EXCEED \$13,500.

Motion by Mr. Boron, seconded by Mr. Hammer to authorize the emergency purchase: Bleacher Power Operation Replacement at Glenbrook North as detailed in agenda item #12 not to exceed \$13,500.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffrey, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

MISCELLANEOUS TOPICS

Reminders were given about the Ed-Red Dinner in late January.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Hammer, to move into closed session at approximately 9:40 p.m. To consider the appointment, employment, compensation, discipline performance, or dismissal of specific employees, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, student disciplinary cases and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, other matters relating to an individual student, namely a determination of a student's residency within the district (Section 2 (c) (1), (2), (9), (10) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffrey, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

The Board returned to open session at 10:40 p.m.

ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

MOTION TO EXTEND THE SUSPENSION OF STUDENT #12-10-07-01 THROUGH JANUARY 14, 2008.

Motion by Mr. Boron, seconded by Mr. Shein to extend the suspension of student #12-10-07-01 through January 14, 2008.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffrey, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

MOTION TO DIRECT EMPLOYEE #12-10-07-02 TO BE EXAMINED BY A BOARD APPOINTED PHYSICIAN AND TO DIRECT INDIVIDUAL'S PHYSICIAN TO COMMUNICATE STATUS WITH BOARD APPOINTED PHYSICIAN

Motion by Mr. Boron, seconded by Mr. Hammer, to direct employee # 12-10-07-02 to: 1) be examined by a board appointed physician to determine the individual's condition and ability to teach; 2) to direct the individual's physician to communicate with the board appointed physician as to the diagnosis, treatment plan and expected date of the ability to return to work.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffrey, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

ADJOURNMENT

Motion by Mr. Hammer, seconded by Mr. Boron, to adjourn the meeting at approximately 10:45 p.m.

Upon call for a vote on the motion, all present voted aye. *

Motion carried. 7-0

* means Berzon, Boron, Hammer, Jeffrey, Shein, Taub, and Torf.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Meetings will be held in the
Board Room (unless otherwise noted) of the
Northfield Township High School District #225
Administration Building,
1835 Landwehr Road,
Glenview, Illinois.

Monday, January 14, 2008	7:30 p.m.	Regular Board Meeting
Monday, February 11, 2008	7:30 p.m.	Regular Board Meeting
Monday, February 25, 2008	7:30 p.m.	Regular Board Meeting