

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, August 13, 2007**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, August 13, 2007, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Berzon, Boron, Hammer, Jeffery, Shein, Taub, Torf. Absent: none. Also present: Dill-Varga, Freeman, Hales, Helander-Heiser, Pryma, Ptak, Riggle, Schilling, Wegley, and Jim Warren.

APPROVAL OF AGENDA FOR THIS MEETING with the addition of appointments (consent agenda items #5.1a, 5.1b, 5.1c) and resignation (consent agenda item #5.2a).

Motion by Mr. Hammer, seconded by Mr. Shein to approve the agenda for this meeting with the additions of appointments (consent agenda items #5.1a, 5.1b, 5.1c) and resignation (consent agenda item #5.2a).

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, Torf.

nay: none

Motion carried. 7-0.

RECOGNITION OF COMMUNITY VISITORS

No community visitors asked to be recognized.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales reminded the Board that they had received an update in their information packets on the Navy Housing Task Force report. He also indicated that the construction work at Glenbrook South was on track with school set to start as scheduled. He reminded the Board that they would be given a walk through tour at the next Board meeting at Glenbrook South on August 27, Monday.

President Torf shared some of her experiences at the Glenbrook North Book Sale, now operating in conjunction with Follett Services. Both principals provided an update on book sale operations, mentioning that this was a transition year and thus an opportunity to rethink and streamline procedures for the following school year.

MOTION TO APPROVE CONSENT AGENDA with the removal of item to be discussed in closed session and the addition of items # 5.1a, 5.1b, 5.1c (appointment) and 5.2a(resignation)

Motion by Mr. Boron, seconded by Mr. Hammer to approve the following items on the consent agenda with the removal of item #5.1d to be discussed first in closed session and the addition of consent agenda items # 5.1a, 5.1b, 5.1c (appointments), and 5.2a (resignation).

1.) the appointment of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated October 18, 2006.

APPOINTMENTS - Educational Support

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Nowak, Jillian (New Position - PT)	Instructional Assistant	08.21.07	GBN
a. Jost, John (New Position)	Custodian	08.01.07	GBN

TRANSFER

Coombs, Katherine (Repl. L. Wolfson)	Clerical	08.07.07	GBS
Furse, Catherine (Repl. S. Lewis)	Paraprofessional	08.21.07	GBS
Hoover, James	Instructional Assistant	08.21.07	GBN
Wolter, Judy (Repl. C. Furse)	Clerical	08.07.07	GBS

- the appointment of the following certificated staff as recommended by the director of human resources

APPOINTMENTS - Certified

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Gerber, Lisa E.	School Psychologist	08.07.07	Glenbrook Off Campus	MA + 30/Step 4
b. Byrne, Tamara E.	German Language Teacher	08.13.07	GBN	MA/Step 8, .2 FTE

- the GBE faculty contracts per memo dated August 7, 2007 by Steve Kornick
- c. FTE increase of the following certified staff as contained in Mr. Riggle's memorandums

<u>Name</u>	<u>Previous</u>	<u>Current</u>	<u>Comments</u>
Foster, Bonnie	.5 FTE	.8 FTE	Within building allocation
Polikov, Jodi	.5 FTE	.8 FTE	Within building allocation
Monson, Mary	.2 FTE	.4 FTE	Within building allocation

- d. the appointment of Marcus W. Thimm to the position of District Director of Technology for the 2007-2008 school year as per memo from Mrs. Helander-Heiser dated August 7, 2007

- 2.) the resignation of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated August 8, 2007.

Resignations - Educational

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Brandal, Lawrence	Custodian	07.27.07	GBN
Chong, Juliet	Instructional	08.03.07	GBN

	Assistant		
Spadoni, Timothy	IA/Lab Manager	07.30.07	GBN
Swanson, Mary	Instructional Assistant	07.30.07	GBS
Tynan, Kate	Job Coach	08.02.07	GBS
Vierneisel, Jennifer	Instructional Assistant	08.02.07	GBS

a. the resignations of the following certificated staff:

Resignations - Certified

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Pleviak, Pamela	Coordinator of Instructional Technology	09.04.07	GBS

3.) the issuance of Vendor Checks Nos. 28473 through 28605 in the amount of \$1,354,255.37 as listed on the attached checks register dated August 13, 2007 and ACH transactions in the amount of \$2,282,001.61 as listed on the ACH summary, for a total amount approved of \$3,636,256.98.

4.) the differential responsibilities appointments for 2007-2008 as contained in consent agenda Item #4

5.) the salary adjustments for academic attainment as indicated in consent agenda item #5

6.) the reimbursement of the Revolving Fund for Employees the month of July in the amount of \$25,146.22 represented by checks No. 39795 through 39801, 39821 through 39829, 39889 through 39925 and 39927 through 39931. the reimbursement of the Revolving Fund for Vendors for the month of July in the amount of \$182,783.50 represented by checks No. 39802 through 39820, 39830 through 39888, 39926 and 39932 through 39963. Checks issued in July voided in July: 39803. Check issued in previous months, voided in July: No. 39428.

7.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 50148 through 50215, 50225 through 50266 and 50274 thru 50276. Total checks issued were \$60,874.52. Vendor Payroll check

numbers 50216 through 50224, and 50267 thru 50273 totaled \$11,575.28. With employees' Federal, State, and FICA/Medicare withholding taxes of \$244,431.25, TRS contributions of \$69,629.82 other deductions of \$86,216.39 and direct deposit of \$876,639.24, the gross payroll for the month of July was \$1,337,791.22. TRS employer contribution was \$5,749.40 and employer matching FICA and MED was \$57,635.75.

8.) the Open Minutes from the July 9 and July 23, 2007 Regular Board Meeting.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, Torf.

nay: none

Motion carried. 7-0.

DISCUSSION: BOARD POLICY 6432 - VOLUNTARY TERMINATION BENEFITS FOR EDUCATIONAL SUPPORT PERSONNEL RETIRING UNDER IMRF

Dr. Craig Schilling, Assistant Superintendent for Business Affairs, provided the Board with a summary of the changes made to the Voluntary Termination Benefits Program, as a result of the recently concluded negotiations with G.E.S.S.A. (Glenbrook Educational Support Staff Association). He presented a draft of newly rewritten **Board Policy 6432: Voluntary Termination Benefits for Educational Support Personnel Retiring Under IMRF** which he suggested should replace the old Board Policy 6432. He also stated that Board Policy 6430 should be deleted. Board members requested that Dr. Schilling provide them with copies of the existing two policies so they could make comparisons. He agreed to provide them with copies and to bring these policies back for discussion/action at the September 10, 2007 regular Board Meeting.

(See agenda item #6)

DISCUSSION/ACTION: AWARD OF BID - GBN DEMOLITION/ASBESTOS ABATEMENT

Mrs. Kim Ptak, Director of Operations, presented a recommendation to the Board to award two bids as detailed in agenda item #7, as they relate to the tear down of Glenbrook North's F Wing as follows:

Asbestos Abatement:	
Angel Abatement LLC	\$55,300
Demolition:	
Alpine Demolition Services	\$61,500

Board members asked questions about the safety procedures in place for removal of asbestos at this time of the year. Mrs. Ptak, Dr. Schilling, and Dr. Riggle provided details to address this question.

Mrs. Ptak indicated that the remaining bid packages associated with Bid Package 3 would be opened on August 16, 2007 and would be awarded at the Monday, August 27, 2007 board meeting taking place at Glenbrook South High School. Additional bids related to Bid Package 2 (GBS: Pool, Fitness Center, 3 classrooms, Practice Gym) will also be awarded that evening. She also indicated a complete financial update and construction schedule will be presented at that time.

MOTION TO APPROVE THE AWARD OF BID- GLENBROOK NORTH "F" WING ASBESTOS ABATEMENT AND DEMOLITION as detailed in agenda item #7

Motion by Mr. Shein, seconded by Mr. Boron to approve the award of bid - Glenbrook North "F" wing asbestos abatement and demolition as detailed in agenda item #7.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, Torf.

nay: none

Motion carried. 7-0.

(See agenda item #7)

MISCELLANEOUS TOPICS

Dr. Riggle indicated that he had discovered an alternate addition of an existing Calculus textbook that had been substituted by Follett Book Services during book sale. He explained the situation to the board and indicated that he would bring the documentation on what technically is a new textbook proposal to the next board meeting for board approval.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Shein, to move into closed session at approximately 8:25 p.m. To consider the appointment, employment, compensation, discipline performance, or dismissal of specific employees, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, student disciplinary cases and

litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, other matters relating to an individual student, namely a determination of a student's residency within the district (Section 2 (c) (1), (2), (9), (10) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, Torf.

nay: none

Motion carried. 7-0.

The Board returned to open session at 9:00 p.m.

ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

The Board returned to open session and took action on the appointment of the Director of Technology as detailed in consent agenda item #5.1d

MOTION TO APPROVE CONSENT AGENDA ITEM 5.1D (APPOINTMENT OF DIRECTOR OF TECHNOLOGY-Dr. Marcus Thimm)

Motion by Mr. Boron, seconded by Mr. Shein, to approve the appointment of the Director of Technology as contained in what was originally consent agenda item #5.1d (Director of Technology)

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, Torf.

nay: none

Motion carried. 7-0.

(See agenda item #5.1d)

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Shein, to move into closed session at approximately 9:15 p.m. To consider the appointment, employment, compensation, discipline performance, or dismissal of specific employees, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, student disciplinary cases and

litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, other matters relating to an individual student, namely a determination of a student's residency within the district (Section 2 (c) (1), (2), (9), (10) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, Torf.

nay: none

Motion carried. 7-0.

The Board returned to open session at 10:34 p.m.

ADJOURNMENT

Motion by Mr. Boron, seconded by Mr. Shein, to adjourn the meeting at approximately 10:34 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* means Berzon, Boron, Hammer, Jeffery, Shein, Taub, Torf.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Meetings will be held in the
Board Room (unless otherwise noted) of the
Northfield Township High School District #225
Administration Building,
1835 Landwehr Road,
Glenview, Illinois.

Monday, Aug 27, 2007	7:30 p.m.	Special Board Meeting GBS Lyceum 4000 W. Lake Avenue Glenview
Monday, Sept 10, 2007	7:30 p.m.	Regular Board Meeting
Monday, Sept 24, 2007	7:30 p.m.	Regular Board Meeting