

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, July 23, 2007**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, July 23, 2007, at approximately 7:38 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Berzon, Boron, Hammer, Jeffrey, Shein, Torf Absent: Taub. Also present: Dill-Varga, Freeman, Freund, Hales, Pryma, Ptak, Riggle, Senft, Siena.

APPROVAL OF AGENDA FOR THIS MEETING including the addition of consent agenda item #5.9 and the deletion of the closed session.

Motion by Mr. Boron, seconded by Mr. Shein to approve the agenda for this meeting with the addition of consent agenda item #5.9 (Revisions to Board Policy 8410 discussed at last meeting) and deletion of closed session.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffrey, Shein, Torf

nay: none

Motion carried. 6-0.

(See Consent Agenda Item #5.9)

RECOGNITION OF COMMUNITY VISITORS

Mike Szpisjak informed the Board that he had obtained several web domain names (e.g. d225.net, d225.org) that included the district name in the web address to prevent misuse from outside groups. He offered to transfer these to the district.

BOARD AND SUPERINTENDENT REPORTS

Mrs. Torf congratulated Mrs. Barbara Dill-Varga on the passing of her state superintendency exam.

Mr. Berzon shared a thank you note he had received on behalf of the Board from a student scholarship recipient.

Dr. Hales reminded the Board of his attendance at an upcoming Navy house use planning meeting.

MOTION TO APPROVE CONSENT AGENDA with the addition of item #5.9 (Board Policy 8410-Revised)

Motion by Mr. Boron, seconded by Mr. Shein to approve the following items on the consent agenda including the addition of consent agenda item #5.9 (Revised Board Policy 8410 discussed at the previous board meeting).

1.) the appointment of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated July 18, 2007.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Breman, Richard (Repl. S. King)	Custodian	08.06.07	GBS	\$16.28
Peterson, Brian (New Position)	Instructional Asst.	08.21.07	GBS	\$16.29
Wolter, James (Repl. A. Kittrell)	Instructional Asst.	08.21.07	GBS	\$17.02
Transfer:				
Chowdhury, Rubel (New Position)	Maintenance	08.01.07	GBN	\$19.46
Coombs, Katherine (Repl. L. Wolfson)	Clerical	08.07.07	GBS	\$15.42
Wolfson, Lois (Repl. V. Cardulla)	Clerical	08.07.07	GBS	\$17.03

Rehires:

Chong, Juliet	Instructional Assistant	GBN
Gleason, William	Paraprofessional	GBS
Gottlieb, Risa	Instructional Assistant	GBS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Koller, Marina	Instructional Assistant		GBS	
Tarakanova, Lyudmila	Instructional Assistant		GBS	
Wood, James	Paraprofessional		GBS	

the 2007-2008 teaching assignments as indicated in Mrs. Helander-Heiser's memo dated July 18, 2007 in attached consent agenda item # 5.1

the appointment of the following certificated staff as recommended by the director of human resources

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Dec, Mark E.	Special Education Teacher	07.02.07	GBS	MA/Step 1 - .6 FTE
Natt, Lorena S.	English	07.18.07	GBN	MA + 15/ Step 1
Niemet, Carrie C.	Physical Education	07.18.07	GBS	BA + 15/ Step 2, .3 FTE

2.) the resignation of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated July 18, 2007.

Personnel - Resignations

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
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4
7/23/06

McKenna, Clerical 08.10.07 GBN
Jamie

3.) the issuance of Vendor Checks Nos. 28147 through 28350 in the amount of \$3,464,791.59 as listed on the attached checks register dated July 9, 2007

the issuance of Vendor Checks Nos. 28351 through 28469 in the amount of \$705,744.55 as listed on the attached checks register dated July 17 and July 23, 2007. ACH transactions in the amount of \$930,465.81 as listed on the ACH summary for a total of \$1,636,210.36

4.) the salary adjustments for academic attainment as indicated in Mrs. Helander-Heiser's attached consent agenda item #5.4

5.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 49864 through 50026, 50047 through 50136. Total checks issued were \$182,610.33. Vendor Payroll check numbers 50027 through 50046, and 50137 thru 50147 totaled \$100,094.92. With employees' Federal, State, and FICA/Medicare withholding taxes of \$1,677,863.8, TRS contributions of \$954,995.29 other deductions of \$765,840.19 and direct deposit of \$6,701,784.79 the gross payroll for the month of June was \$10,283,094.4. TRS employer contribution was \$110,967.29 and employer matching FICA and MED was \$187,313.13.

6.) the reimbursement of the Revolving Fund for Employees the month of June in the amount of \$36,115.11 represented by checks No. 39129 through 39131, 39156 through 39196, 39239 through 39240, 39260 through 39327 and 39541 through 39480. the reimbursement of the Revolving Fund for Vendors for the month of June in the amount of \$134,242.3 represented by checks No. 39128,39132 through 39155, 39197 through 39238, 39241 through 39259, 39328 through 39450 and 39481 through 39494. Checks issued in June voided in June: None. Check issued in previous months, voided in June: No. 38808,38890,39272.

7.) the acceptance of the following gifts:

Gift From	Amount or Item	School	Department	Account
Glenbrook Hospital	Medical Exam table	GBS	NURSE'S OFFICE	NO #
Rotary Club of Glenview - Sunrise	\$250.00	GBS	INTERACT CLUB	#830572

8.) the Open and Closed Session Minutes from the July 9, 2007 Regular Board Meeting.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffrey, Shein, Torf

nay: none

Motion carried. 6-0.

DISCUSSION/ACTION: INSIGHT PRESENTATION/PROPOSAL

Mrs. Kim Ptak provided the Board with an overview of the process that led to this evening's proposal from INSIGHT, an IT Consulting and engineering company. She reminded the Board that INSIGHT was the company selected by committee from five companies who responded to an IT project management RFP; this RFP had been sent originally to 11 companies. At no charge, INSIGHT had spent a month reviewing data and gathering additional facts to develop a list of district technology initiatives. Their presentation included details about their team members and how they would interface with district employees, a list of projects, and a description of a six phase process (assessment, design, plan, implantation/deployment, operational)

The Board discussed details relative to approving a contract with INSIGHT which would engage them in completing a detailed assessment of the district's technology initiatives including: Microsoft projects, SAN projects and other projects- mac/pc platform review, website, telecom, security, re-imaging, etc. at a cost not to exceed \$105,260. The assessment process is estimated to last approximately 60 days at the end of which the district and board would receive a detailed report. Any board-approved projects would go into the implementation phase from December 2007 to July 2008. Testing would take place July and August, 2008 in time for the start of the FY 2007/08 school year.

The Board discussed the following points: 1) the need to clearly identify and include teaching and learning representation on the Project Team organization chart to ensure that the focus for these improvements was clear from the beginning; 2) the wisdom of upgrading to XP instead of VISTA; 3) the relationship of this process and fee structure to the previous assessments conducted last year by Prescient and STS 4) the relationship of the cost of the assessment fees versus the cost of implementing solutions for each project and 5) the importance of seeking solutions to the MAC/PC platform question.

Dr. Hales provided information on the different purposes of each audit (two past audits by Prescient and STS and this assessment by INSIGHT) and their interrelationships and value points. He also indicated that he would ask Dr. Schilling to provide cost estimates for each project so that their fees could be viewed in light of the entire project cost. He also indicated that district legal counsel would review the contractual and legal documents involved in this proposal. Board member Boron also asked that clarification be provided about which projects are "standalones" and which are interdependent. Information will be provided at the next board meeting at which action on this item may be taken.

(See Agenda Item #6)

DISCUSSION/ACTION: TENTATIVE 2008 BUDGET

Mrs. Hillarie Siena, Director of Business Affairs, presented the tentative 2007/08 budget. Included in her presentation were materials that provided summary or explanation of the following topics: overview of the 07/08 budget; revenue, expenditure and reserve charts; efficiency initiatives; explanation of account types; operating fund details; debt service fund details; capital projects; Spartan Swim Program; and building operating budgets for Glenbrook North and South. She highlighted areas that were impacted by the referendum and the retiring of the alternate revenue bonds, by corporate property tax appeals, by recent changes such as the outsourcing of the Bookstore to Follett Higher Education Group and moving to a rent-based agreement with Quest Food Management Services. She also addressed questions from the Board and indicated that next steps included an announcement in the Pioneer Press on August 2 of a public hearing to be held at the Sept. 10 Board meeting with the final adoption of the budget at the Sept. 24 board meeting.

The Board requested that a status report on the energy initiative undertaken by recently retired administrators be put on a future board agenda. Board member Boron complimented the efforts of all district and building employees in keeping costs down wherever possible.

(See Agenda Item # 7)

DISCUSSION/ACTION: DASHBOARD REPORTS - STUDENT DEMOGRAPHICS

Mrs. Barbara Dill-Varga, assistant superintendent for educational services, presented an overview of the last section of the 2006-07 Dashboard Reports. This section included data on student demographics, enrollment projections; attendance, dropout and graduation rates; and trends of graduates attending 2 and 4 year post secondary institutions. The Board discussed the relative value of including the enrollment projections from Ehlers and Associates, as this study seemed to be less reliable.

The Board asked whether data from Glenbrook Evening High School students was included on the student demographic charts. They suggested that this data be added, if available. They discussed with administrators efforts being made to recruit minority candidates for teaching positions.

(See Agenda Item #8)

MISCELLANEOUS TOPICS

Board member Boron asked for and received a general update on the interview process for the IT director.

Board member Jeffrey shared observations on the present financial challenges facing Glenview. He also shared observations about the University of Massachusetts' recycling program and expressed interest in our investigating similar recycling options.

Board member Boron suggested that information be provided to parents relative to the state law requiring students to be in school in order to obtain their drivers' licenses.

ADJOURNMENT

Motion by Mr. Hammer, seconded by Mr. Shein, to adjourn the meeting at approximately 10:30 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* means Berzon, Boron, Hammer, Jeffrey, Shein, and Torf
CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Meetings will be held in the
Board Room (unless otherwise noted) of the

Northfield Township High School District #225
Administration Building,
1835 Landwehr Road,
Glenview, Illinois.

Monday, Aug 13, 2007	7:30 p.m.	Regular Board Meeting
Monday, Aug 27, 2007	7:30 p.m.	Special Board Meeting
		GBS Lyceum
		4000 W. Lake Avenue
		Glenview