

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, April 9, 2007**

A special meeting of the Board of Education, School District No. 225 was held on Monday, April 9, 2007, at approximately 7:35 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The vice president called the meeting to order. Upon calling of the roll, the following members answered present: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein. Absent: Torf. Also present: Dill-Varga, Fitch, Freund, Freeman, Hales, Helander-Heiser, Jozwik, Koller, Levine-Strauss, McCollum, Pryma, Ptak, Riggle, Rylander, Schilling, Shellard, Sheperd, Taylor, Wegley, and Williamson.

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Hammer to approve the agenda for this meeting with the addition of 6.3a (resignations/terminations) and 6.3b (resignations/terminations) and the removal and placement of Consent Agenda Item # 6.7 (Award of Bid: GBS Kitchen Equipment) to the regular agenda as item# 9.a.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein.

nay: none

Motion carried. 6-0.

See Consent Agenda items #6.3a (resignations) and #6.3b and (resignations) and #6.7 (Award of Bid: Kitchen Equipment)

**INTRODUCTION OF STUDENTS AND STAFF WHO EXCEL**

Mrs. Diane Freeman introduced IMEA All-State music performers and their teachers from GBN and GBS. Students were introduced by music instructional supervisors Marty Sirvatka (GBS) and Judy Moe (GBN). These students received recognition for their award winning performances in the All State choirs and instrumental groups which recently performed downstate. Also honored were Glenbrook South state champions in diving and swimming and their two coaches.

**RECOGNITION OF COMMUNITY VISITORS**

No community members asked to be recognized.

### BOARD AND SUPERINTENDENT REPORTS

Dr. Hales informed the board about his and President Torf's upcoming attendance at a community task force meeting seeking input on the development of a thirty-acre parcel of land in the village of Glenview. Further details will be coming at a future meeting.

Board member Matsakis complimented the efforts of students and staff involved in a recent Glenbrook Symphony Orchestra (GSO) concert which he attended.

Board member Berzon reported on the IASB program he attended at which former Board member Tom Shaer was the featured speaker.

Assistant Superintendent Craig Schilling reported on his attendance at a ribbon cutting ceremony at Great Lakes Naval Base for the new homes under construction for military personnel.

Board member Bob Boron also praised the efforts of the orchestra and remarked on the Glenbrook North Spirit Assembly he attended which recognized student efforts in academics, athletics, and music.

Board member Hammer updated the board on transition planning undertaken by N.S.S.E.D (North Shore Special Education cooperative).

Board members Shein and Boron provided an update on the schedule for the next Facilities Committee meeting.

### MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Matsakis, seconded by Mr. Boron to approve the following items on the consent agenda including the additions of 6.3a (resignations/terminations) and 6.3b (resignations/terminations) and the removal of consent agenda item# 6.7 (Award of Bid: Kitchen Equipment) and the placing of it on the regular agenda as item # 9.a.

- 1.) the appointment of the following certificated staff as recommended by the director of human resources

### APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Rivers, Aaron	Instructional Assistant	04.02.07	GBS	\$16.52

2.) the acceptance of the following gifts:

<b>Gift From</b>	<b>Amount or Item</b>	<b>School</b>	<b>Department</b>	<b>Account</b>
Conlin, Janet L.	225.00	GBS	Ground Supplies (tree)	34820
Washington Mutual	161.98	GBS	Concessions	830260
Jennings Chevrolet, Inc.	1,500.00	GBS	Senior Seminar	830260
Glenbrook Napa Auto Parts Inc.	1,000.00	GBS	Scholarship	830851
New Trier High School 2006 Boys Water Polo Team via F. Malcolm Harris	400.00	GBS	Goodspeed Memorial Scholarship	830848
Dooley, David L.	45.00	GBS	Etruscan Year book Aid	830381
Ross, Richard M.	200.00	GBS	Etruscan Year book Aid	830381
Bashnagel, Mindy	45.00	GBS	Etruscan Year book Aid	830381
Bohn, Thomas and Margaret	100.00	GBS	Etruscan Year book Aid	830381
Ficho, Thomas and Cindy	50.00	GBS	Etruscan Year book Aid	830381
Hoogland, Susan and K.A.	100.00	GBS	Etruscan Year book Aid	830381
Jeffery, Janice	45.00	GBS	Etruscan Year book Aid	830381
Johnson, Mary Ellen	45.00	GBS	Etruscan Year book Aid	830381
Kittrell, Edward and Jean	45.00	GBS	Etruscan Year book Aid	830381
Krasne, Laurel and George	45.00	GBS	Etruscan Year book Aid	830381
Obiala, Janis and John	45.00	GBS	Etruscan Year book Aid	830381
Washburn, Colleen	45.00	GBS	Etruscan Year book Aid	830381
Allen, Janel & Wilder	100.00	GBS	Walter Lamble Memorial Scholarship	830625
Henderson, Joseph & Ellen	100.00	GBS	Walter Lamble Memorial Scholarship	830625
Lopresti, Michael & Barbara	1,000.00	GBS	Walter Lamble Memorial Scholarship	830625

Lamble, Joe & Rosemary	1,000.00	GBS	Walter Lamble Memorial Scholarship	830625
Ness, F. Robert	50.00	GBS	Walter Lamble Memorial Scholarship	830625
Techny Music Festival cash donations	55.00	GBS	Walter Lamble Memorial Scholarship	830625
Friendship League of Northbrook	\$150.00	GBN	Music	820730

3.) the resignation of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated April 4, 2007.

**Personnel - Resignations**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Oldham, Chad	Instructional Assistant	3.16.07	GBS

4.) the issuance of Vendor Checks Nos. 27058 through 27298 in the amount of \$835,025.95 as listed on the attached checks register dated April 9, 2007

5.) the Open and Closed Session Minutes from the March 12, 2007.

6.) the Board of Education Approval of the 2006-2007 Audit firm as contained in the memo from Mrs. Siena dated April 9, 2007.

7.) the Board of Education Approval of the Award of Bid for GBS Kitchen Equipment as contained in the memo from Mrs. Ptak dated April 9, 2007.

8.) the Board of Education Approval of Spring National High School Journalism Convention in Denver, CO. 4/12/07 - 4/15/07 as contained in consent agenda Item #6.8

9.) the Board of Education Approval of DECA International Competition in Orlando, FL 04/28/07-05/02/07 as contained in consent agenda Item #6.9

10.) the Board of Education Approval of Debate: National Public Policy Forum, Final Four Competition, Manhattan, NY 04/20-04/22/07 as contained in consent agenda Item #6.10

11.) the Board of Education Approval of Student Business Professionals of America National Leadership Conference, NY City 05/09-05/13/07 as contained in consent agenda Item #6.11

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein.

nay: none

Motion carried. 6-0.

See Consent Agenda items #6.3a (resignations) and #6.3b and (resignations) and #6.7 (Award of Bid: Kitchen Equipment)

**DISCUSSION/ACTION: BOOKSTORE MANAGED SERVICE CONTRACT**

Mrs. Kimberly Ptak recommended that the Board award a 5-year bookstore managed service contract to Follett for the school years FY07/08, 08/09, 09/11,10/11 and 11/12 at an annual price of \$160,000. She explained that both parties could exit the contract with a 120-day written notice and that the information had been shared with GESSA (Glenbrook Educational Support Staff Association) and the current bookstore employees who may interview with Follett for those positions.

She provided the board with background on this proposal, indicating that Requests For Proposals (RFPs) for a five-year bookstore managed services contract had been sent out to four companies and only Follett responded with a proposal. The estimated savings over five years is around \$730,000 plus a one-time receipt of payment for sale of inventory and supplies to Follett of about \$100,000-\$150,000. Follett has expertise in running bookstores as they presently operate hundreds of college and university accounts. Collection of all fees will be done through this bookstore, thus creating a central bursar's office.

This change in bookstore management will be cost neutral to Glenbrook parents. The Board asked a few questions and applauded the efforts of the business office in developing this proposal. Consensus was to approve the proposal subject to attorney review of the final formal contract.

**MOTION TO APPROVE BOOKSTORE MANAGED SERVICE CONTRACT (AGENDA ITEM # 7)**

Motion by Mr. Boron, seconded by Mr. Berzon to approve the Bookstore Managed Service Contract as detailed in agenda item #7 and subject to the school board attorney formal review of contract.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, and Shein.

nay: none

abstain: Matsakis

Motion carried. 5-0-1.

(See Agenda Item # 7)

**DISCUSSION: TEXTBOOK ADOPTIONS 2007-2008**

Mrs. Barbara Dill-Varga, Assistant Superintendent for Educational Services, introduced Mr. Bob McCollum and Mrs. Rosanne Williamson, associate principals for curriculum at Glenbrook South and North, respectively, who reviewed the proposed new textbooks before the board for adoption for the 2007-08 school year. In attendance were many instructional supervisors who, along with the associate principals, fielded a few board questions about these proposals. Board consensus was to place this item on the consent agenda for approval at the next board meeting on April 30, 2007. Textbooks will remain on display until that meeting.

(See Agenda Item # 8)

**DISCUSSION: FACILITIES PRESENTATION/UPDATE**

A presentation was made by building and district administrators to the Board on the progress of facilities projects to be financed by the successful referendum. Also present at the meeting to address questions were representatives from Henry Bros., Nicholas and Associates, and Arcon. The presentation included the following: overview of design phase, bidding process and timeline, discussion and review of schematic design for signature projects at Glenbrook South (kitchen/cafeteria, student activity center, pool and practice gym) and Glenbrook North (2nd story addition, music wing, student activity center, weight room). Dr. Schilling reported that the Board would receive their next update in approximately one month. Board members asked many questions and extended their compliments to all involved.

(See Agenda Item #9)

**DISCUSSION/ACTION: AWARD OF BID: KITCHEN EQUIPMENT- GBS**

Mrs. Kim Ptak, Director of Purchasing, presented a recommendation to the Board that the award of bid for the purchase and installation of equipment at Glenbrook South be

given to TriMark Marlinn for a total cost of \$1,019,961; this was the lowest of three received bids. The majority of Glenbrook South kitchen equipment is original to the school and needs to be replaced. All current equipment was inventoried and assessed to determine what could be reused and what needed to be replaced; approximately 95% of equipment is to be replaced. Due to the long lead-time of the kitchen equipment (approximately 16 weeks), the equipment was bid out prior to the kitchen/cafeteria renovation work, which will be awarded at the April 30<sup>th</sup> board meeting.

**MOTION TO APPROVE AWARD OF BID: KITCHEN EQUIPMENT- GBS  
(CONSENT AGENDA ITEM # 6.7 repositioned as REGULAR AGENDA  
ITEM #9a)**

Motion by Mr. Matsakis, seconded by Mr. Berzon, to approve Award of Bid: Kitchen Equipment - GBS as detailed in Consent Agenda Item #6.7 (repositioned as Agenda Item #9a) and subject to the school board attorney formal review of contract.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, and Shein.

nay: none

Motion carried. 6-0.

(See Consent Agenda item #6.7 repositioned as Agenda item #9a.)

**DISCUSSION: REVISIONS TO PROCEDURES FOR BOARD POLICY 8420:  
STUDENT ATTENDANCE**

Dr. Hales presented rationale for some minor revisions to Board Policy 8420: Student Attendance to reflect next fall's use of SASI to transmit and route some forms electronically and through email. The Board consensus was to bring the revised policy back as written for approval on the consent agenda at the April 30th board meeting.

(See Agenda Item # 10)

**DISCUSSION/ACTION: MILITARY HOUSING AID PROGRAM**

Dr. Hales shared a resolution co-written by the Village of Glenview, Glenbrook District 225 and Glenview School District 34 in support of Senate Bill 441 and House Resolution 12, which would permit certain school districts to be reconstituted for the purpose of determining assistance under the Impact Aid Program. The Board consensus was to approve this resolution and to send it on to local legislators who were pursuing this proposal on our behalf. The other affected governmental agencies and school districts in Highland Park and North Chicago are adopting similar resolutions.

(See Agenda Item #11)

**MOTION TO APPROVE THE MILITARY HOUSING IMPACT AID PROGRAM  
RESOLUTION**

Motion by Mr. Boron, seconded by Mr. Berzon to approve the military housing impact aid program resolution as presented in Agenda Item #11)

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein.

nay: none

Motion carried. 6-0.

**MISCELLANEOUS TOPICS**

Board member Matsakis, soon to be stepping down from his role on the board after the next school board election, noted that, acting as an individual Glenview citizen, he had sent a personal letter to the *Pioneer Press* to endorse the candidacy of Bob Boron and Skip Shein.

Board member Hammer informed the Board that Superintendent Hales indicated that Memorial Day was the likely date for the unveiling of plaques honoring graduates who were killed in action.

Vice President Shein announced that Board member Jeff Jeffrey had volunteered to replace Elias Matsakis on the Finance committee, effective after the next board election.

Board member Hammer asked that the Board consider posting a reminder on the webpage about the requirements to register for selective service. Board consensus was to place this topic on the next agenda for discussion.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Berzon, seconded by Mr. Matsakis, to move into closed session at approximately 10:42 p.m. to consider the appointment, employment, compensation, discipline performance, or dismissal of specific employees, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, student disciplinary cases and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a



court or administrative tribunal, or when the public body finds that an action is probable or imminent, other matters relating to an individual student, namely a determination of a student's residency within the district (Section 2 (c) (1), (2), (9), (10) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein.

nay: none

Motion carried. 6-0.

The Board returned to open session at 12:25 p.m.

**ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION**

**MOTION TO APPROVE THE RECOMMENDATION TO RELEASE ONE  
ADDITIONAL NON-TENURED TEACHER AS DETAILED IN CLOSED SESSION**

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein.

nay: none

Motion carried. 6-0.

(See (Consent) Agenda Item #6.3c)

**MOTION TO APPROVE THE RECOMMENDATION CONCERNING EMPLOYEE #  
07-9 AS DETAILED IN CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Hammer to approve the recommendation for employee #07-9

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein.

nay: none

Motion carried. 6-0.

**MOTION TO APPROVE THE ONE-TIME GESSA RETIREMENT 2007-08  
VOLUNTARY TERMINATION BENEFITS FOR EDUCATIONAL SUPPORT  
PERSONNEL RETIRING UNDER IMRF**

Motion by Mr. Boron, seconded by Mr. Hammer to approve the one-time GESSA retirement 2007-08 Voluntary Termination Benefits for Educational Support Personnel Retiring Under IMRF

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein.

nay: none

Motion carried. 6-0.

**MOTION TO APPROVE THE RECOMMENDATION FOR EXPULSION FOR STUDENT #07-04-09-01 AS DETAILED IN CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Hammer to approve the recommendation for expulsion as detailed in closed session for student # 07-04-09-01

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein.

nay: none

Motion carried. 6-0.

**MOTION TO UPHOLD THE RECOMMENDATION FOR SUSPENSION FOR STUDENT #07-04-09-02 AS DETAILED IN CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Hammer to uphold the recommendation for suspension as detailed in closed session for student # 07-04-09-02

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein.

nay: none

Motion carried. 6-0.

**ADJOURNMENT**

Motion by Mr. Hammer, seconded by Mr. Shein, to adjourn the meeting at approximately 12:30 a.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* means Berzon, Boron, Hammer, Jeffery, Matsakis, Shein.

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT - BOARD OF EDUCATION

\_\_\_\_\_  
SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Meetings will be held in the  
Board Room (unless otherwise noted) of the  
Northfield Township High School District #225  
Administration Building,  
1835 Landwehr Road,  
Glenview, Illinois.

Monday, April 30, 2007	7:30 p.m.	Regular Board Meeting
Monday, May 14, 2007	7:30 p.m.	Regular Board Meeting