

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, February 26, 2007.**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, February 26, 2007, at approximately 7:35 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, and Torf. Absent: none. Also present: Catalano, Dill-Varga, Freund, Freeman, Hales, Helander-Heiser, Pryma, Ptak, Riggle, Schilling, Wegley.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Hammer, to approve the agenda.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, and Torf.

nay: none

Motion carried. 7-0.

RECOGNITION OF COMMUNITY VISITORS

President Torf asked if any visitors from the community wished to be recognized. No community visitors made that request.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales and President Torf provided the Board with information about the Teen-drinking bill sponsored by Senator Susan Garrett.

Dr. Hales asked Principal Wegley to share the news about Glenbrook South student competitive awards in Speech and Swimming. The Speech team took second in State and there were two swimmers who placed in downstate competitive events.

Board members offered congratulations to student and faculty involved in the recent outstanding Glenbrook South variety show.

Board member Berzon informed the Board that he had recently attended the Leadership Conference sponsored by IASBO (Illinois Association of School Business Officials) and would be sharing ideas at the next board retreat especially on the topic of Servant Leadership. His favorite quote from the sessions: "It's what you learn after everything you know that counts."

Board member Boron complimented Glenbrook North on the recent band concert, noting especially the performance of the wind ensemble and their rendition of Aaron Copland's *Lincoln Portrait*.

President Torf indicated that she would be sharing two articles she had obtained from professional journal reading relative to the departments of Drivers Education and Special Education.

MOTION TO APPROVE CONSENT AGENDA

President Torf asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No members requested to have an item removed.

Motion by Mr. Shein, seconded by Mr. Boron, to approve the following items on the consent agenda, including revisions as noted in the meeting to consent agenda item # 8 (Board Policy and Procedures 8010: Student Eligibility for Admission to the Glenbrook High Schools) and to consent agenda item # 11 (Board Policy 8160: Glenbrook High School Scholarship Aid Trust Fund)

1. the appointment of the following certificated staff as recommended by the director of human resources.

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Gallivan, Robert M.	Social Studies Teacher	02.21.07	GBM	BA + 15/ Step 3

2. the acceptance of the following gifts:

Gift From	Amount or Item	School	Department	Account
Edward N. & Norma S. Koenig Foundation of the National Heritage Foundation	\$500	GBS	Dr. Wm. H. Schreiner Scholarship Fund	#830858

Gift From	Amount or Item	Scho ol	Department	Account
Kristina Schaefer	\$500	GBS	Walter Lamble Memorial Scholarship	#830625
William Hoffman, Jr.	\$25	GBS	Walter Lamble Memorial Scholarship	#830625
Erin Carr	\$20	GBS	Walter Lamble Memorial Scholarship	#830625
MaryJean and John Allen	\$50	GBS	Walter Lamble Memorial Scholarship	#830625
Carl Pasco	\$50	GBS	Walter Lamble Memorial Scholarship	#830625
Joanne and Ghassan Masri	\$200	GBS	Walter Lamble Memorial Scholarship	#830625
Allan and Jill Ruter	\$25	GBS	Walter Lamble Memorial Scholarship	#830625
David and Jean Walter	\$100	GBS	Walter Lamble Memorial Scholarship	#830625
Colin Bills	\$100	GBS	Walter Lamble Memorial Scholarship	#830625
Jane Hanson	\$100	GBS	Walter Lamble Memorial Scholarship	#830625
Donna and Clint Elischer	\$50	GBS	Walter Lamble Memorial Scholarship	#830625
M. Shannon Barr	\$100	GBS	Walter Lamble Memorial Scholarship	#830625
Beryl and David Bills	\$50	GBS	Walter Lamble Memorial Scholarship	#830625
Janet Fuller	\$100	GBS	Walter Lamble Memorial Scholarship	#830625
Michael and Rebecca Bartsch	\$100	GBS	Walter Lamble Memorial Scholarship	#830625
Lynn and Lawrence Glickman	\$30	GBS	Walter Lamble Memorial Scholarship	#830625
Karen Kuehner	\$50	GBS	Walter Lamble Memorial Scholarship	#830625
Robert Nelson	\$100	GBS	Walter Lamble Memorial Scholarship	#830625
Merle Diamond Barack	90	GBS	Etruscan Aid	#830381
Joseph and Barbara Baughman	200	GBS	Etruscan Aid	#830381
Juliann Biedler	200	GBS	Etruscan Aid	#830381
John Brannigan	450	GBS	Etruscan Aid	#830381
John Colis	45	GBS	Etruscan Aid	#830381
Martin Crofton	45	GBS	Etruscan Aid	#830381
Ronald and Sandra Damholt	45	GBS	Etruscan Aid	#830381
Peter Feit	135	GBS	Etruscan Aid	#830381
Patricia Fox-	45	GBS	Etruscan Aid	#830381

Gift From	Amount or Item	Scho ol	Department	Account
Washburn				
Sandra Frantz	45	GBS	Etruscan Aid	#830381
Catherine Freedman	45	GBS	Etruscan Aid	#830381
J. Patrick and Anne Gallagher	90	GBS	Etruscan Aid	#830381
Paul and Kathleen Gerbosi	45	GBS	Etruscan Aid	#830381
Bruce Hague	100	GBS	Etruscan Aid	#830381
Kathryn and Jerry Hall	50	GBS	Etruscan Aid	#830381
Thomas Harris	150	GBS	Etruscan Aid	#830381
Joyce Henegan	45	GBS	Etruscan Aid	#830381
James and Linda Hopkins	100	GBS	Etruscan Aid	#830381
Edward and Norma Koenig	135	GBS	Etruscan Aid	#830381
Donald and Aimee Lanphere	45	GBS	Etruscan Aid	#830381
Michael J. and Barbara Lauesen	90	GBS	Etruscan Aid	#830381
Thomas Monico	45	GBS	Etruscan Aid	#830381
Jack and Nancy Morgan KNB Productions	45	GBS	Etruscan Aid	#830381
Francis W. and Susan Morley Jr.	180	GBS	Etruscan Aid	#830381
Geoffrey Nixon	90	GBS	Etruscan Aid	#830381
A. Andrew and Kristen Olson III	90	GBS	Etruscan Aid	#830381
George and Diane Pappas	45	GBS	Etruscan Aid	#830381
James and Rita Planey	45	GBS	Etruscan Aid	#830381
Mark and Marianne Rakoczy	45	GBS	Etruscan Aid	#830381
Thomas and Bonnie Sampson	90	GBS	Etruscan Aid	#830381
Virginia Seeberg	45	GBS	Etruscan Aid	#830381
Tom and Bonnie Stern	45	GBS	Etruscan Aid	#830381
Richard and Victoria Swanson	45	GBS	Etruscan Aid	#830381
Tadanori and Kathryn Tomita	45	GBS	Etruscan Aid	#830381
Robert and Laura Wise	150	GBS	Etruscan Aid	#830381
Richard Zande	45	GBS	Etruscan Aid	#830381

3. the resignation of the following certified staff:

RESIGNATION

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Lindley, David	Physical Education Teacher	Conclusion of 2006/07 school year	GBS

4. the reimbursement of the Revolving Fund for Employees for the month of January in the amount of \$32,952.09 represented by checks No. 37017 through 37020, 37025 through 37031, 37051 through 37061, 37091 through 37156, 37261 through 37275.

the reimbursement of the Revolving Fund for Vendors for the month of January in the amount of \$128,039.13 represented by checks No. 37021 through 37024, 37032 through 37050, 37062 through 37090, 37157 through 37260, 37276 through 37300. Check issued in previous months, voiced in January: No. 37065. Check issued in previous months, voided in January: 34899.

5. the issuance of Vendor Checks Nos. 26729 through 26909 in the amount of \$1,025,027.58 as listed on the attached checks register dated February 21, 2007
6. the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 48596 through 48742 and 48673 through 48819 totaling \$87,875.6. Vendor Payroll check numbers 48743 through 48762 and 48820 through 48831 totaled \$34,006.15. With employees' Federal, State, and FICA/Medicare withholding taxes of \$725,606.21 TRS contributions of \$341,865.16 other deductions of \$323,938.72 and direct deposit of \$2,854,328.51 the gross payroll for the month of January was \$4,338,614.20. TRS employer contribution was \$41,074.11 and employer matching FICA and MED was \$116,506.57.
7. revisions to Board Policy 8020: Student Attendance Areas as contained in the attached consent agenda item # 6.7.
8. revisions to Board Policy 8010: Student Eligibility for Admission to The Glenbrook High Schools as contained in the attached consent agenda item # 6.8.
9. regular and closed meeting minutes of February 12, 2007

10. revisions to Board Policy and Procedures 7200: Library Materials Selection and Collection Management as contained in the attached consent agenda item # 6.10.
11. revisions to Board Procedures 8160: Glenbrook High School Scholarship Aid and Trust Fund as contained in the attached consent agenda item # 6.11.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, and Torf.

nay: none

Motion carried. 7-0.

DISCUSSION/ACTION: APPROVAL OF REVISIONS TO THE 2007-2008 SCHOOL YEAR CALENDAR AND REVIEW OF DRAFT OF THE 2008-2009 SCHOOL YEAR CALENDAR

Mrs. Dill-Varga presented two calendars for review and discussion to the Board. The first already approved calendar was presented in a revised form to reflect school improvement late start days selected collaboratively by both buildings as well as the new dates for the Prairie State Achievement Exam in 2007-08. The second calendar was a draft for discussion of the 2008-09 school year. Due to probable summer construction, the calendar reflects a somewhat later start date for teachers on Monday, August 25, 2008. The tentative last day of school for teachers is Thursday, June 11, 2009. Board members requested that Mrs. Dill-Varga double-check alignment with our sender districts for the spring break of Friday, March 27, 2009 through Sunday, April 5, 2009. They asked her to bring back the calendar for action on the consent agenda at the next meeting.

(see agenda item #7)

DISCUSSION/ACTION: 2007/2008 BUILDING PROJECTS

Mrs. Kim Ptak presented the building projects for Glenbrook North, Glenbrook South and Technology. Each year, as part of the development of each building's operating budgets (the discretionary funds for each building), a list of building projects is compiled. While large projects are generally approved and funded by the Board of Education, this list reflects those which are not funded by the Board and/or are relatively small. This list reflects building level administrative priorities. Building administrators were present and addressed questions from board members. Board members discussed whether it was better to go forward with the main field turf replacement necessary due to the proliferation of POA grass or to spend more

money in the short term for a long term fix of artificial turf. Though eventually the consensus was that turf was probably cost prohibitive, Dr. Schilling was asked to bring back cost projections as an informational item at a future board meeting. Mr. Shein asked for clarification on the orchestra room remodel. Building administrators indicated that the referendum was designated to remove the asbestos and install new flooring relative to this room, but that the building project was necessary to complete the job by installing new lights, drop ceiling, acoustic tiles, and doors. Mr. Jeffery asked whether the remodel to the Food Lab Kitchen might include donations of appliances from a local vendor. Building administrators indicated that this remodel was going to be handled in-house by staff skilled in cabinetry and was focused only on refurbishing kitchen cabinetry and counters.

(see agenda item #8)

DISCUSSION/ACTION: 2007/08 CAPITAL OUTLAY REQUESTS

Mrs. Ptak brought a request for approval of capital outlay items for Glenbrook North and South. Each year, items are submitted for approval when a single item exceeds the threshold of \$2500. Building administrators addressed board member questions.

Board consensus was to bring both building projects (agenda #8) and capital outlay requests (agenda #9) back for action on the consent agenda at the next board meeting.

(see agenda item #9)

DISCUSSION/ACTION: RELEASE AND REHIRE OF EDUCATIONAL SUPPORT STAFF AND NON-TENURED TEACHERS

Mrs. Vickey Helander-Heiser stated that at the next meeting on March 12, 2007, she would be asking the Board to adopt resolutions releasing some of our nontenured teachers and part-time teachers. She reminded them that nontenured teachers must be released at least 45 days before the end of the school year, June 8, 2007. As is past practice, she indicated that she would ask the Board for permission to offer contracts to those nontenured teachers and part-time teachers for whom there is a certainty of a position and for whom we want to rehire; they will not be released in this process. She also indicated that it is likely that some of the teachers released March 12th will be re-employed after we have more information later this spring.

(see agenda item #10)

DISCUSSION/ACTION: EXTENSION OF VOLUNTARY TERMINATION DATE FOR TEACHERS AND EDUCATIONAL SUPPORT PERSONNEL

Dr. Schilling informed the Board that both GEA and GESSA had requested that the district approve the extension of the deadline for the Letter of Intent to Retire, this year, pending negotiations on new board policies. He recommended that the Board of Education retain the April 1st deadline date, but approve granting staff, that file in a timely manner by April 1st, to withdraw their Letter of Intent to Retire, through May 31, 2007. After discussion, board consensus was to act on this item.

(see agenda # 11)

MOTION TO APPROVE THE EXTENSION OF VOLUNTARY TERMINATION DATE FOR TEACHERS AND EDUCATIONAL SUPPORT PERSONNEL

Motion by Mr. Boron, seconded by Mr. Berzon to approve the extension of the voluntary termination date for teachers and educational support personnel through May 31, 2007 for those who file their Letter of Intent to Retire in a timely manner by April 1, 2007.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, and Torf.

nay: none

Motion carried. 7-0.

DISCUSSION/ACTION: BOOKSTORE MANAGED SERVICES CONTRACT

Mrs. Kim Ptak and Dr. Craig Schilling presented the board with an executive summary of the Request for Proposal conducted for a 5-year bookstore managed service contract. This summary has been shared with GESSA and the current bookstore employees. Mrs. Ptak indicated that the RFP was sent to four companies with Follett being the only one that responded. The RFP required the company to maintain the district's current pricing and buy-back structure, thus being cost neutral to our students. The estimated savings over five years is \$729,515. Follett has hundreds of college and university accounts and has tremendous experience in running a bookstore and providing a range of additional benefits such as the use of efollett.com. Board members expressed interest in this proposal. They cautioned, however, that Follett should not be allowed to offer Spartan or Titan gear/clothing for this would impede the respective Booster Clubs from fundraising efforts. Dr. Schilling explained that this was an informational item only at this time and further exploration would occur.

(see agenda item # 12)

**DISCUSSION/ACTION: EMERGENCY PURCHASE OF COOLING TOWER
REPLACEMENT AT GLENBROOK SOUTH**

Dr. Schilling informed he met with representatives from ARCON, AMSCO Engineering, Glenbrook South, and SSCRMP (district's insurance carrier) to review a timeline for replacing the cooling towers recently destroyed by fire at Glenbrook South. Because of the probable need for an 8-week lead time, he was asking the Board to award an emergency bid for the work at this evening's meeting. Seven bidders were contacted and asked to pick up construction documents on Tuesday, February 20th with bids scheduled to be opened on Monday, February 26th at 10:00 a.m. The plan was to finish the installation before the warm spring weather necessitated air conditioning in the high school. It is estimated that this replacement will cost about \$134,000 although the extent of the damage to the roof will not be fully known until the snow melts and a thorough examination can be conducted. This cost will be ultimately covered by insurance. Board member Shein asked Dr. Schilling to inquire as to whether the fans would include speed controls.

(see agenda item # 13)

**MOTION TO APPROVE EMERGENCY PURCHASE OF COOLING TOWERS AT
GLENBROOK SOUTH**

Motion by Mr. Matsakis, seconded by Mr. Berzon to approve the emergency purchase of cooling towers at Glenbrook South.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, and Torf.

nay: none

Motion carried. 7-0.

DISCUSSION/ACTION: COACHING POSITIONS/FIELD HOCKEY

Prior to the passing of the referendum, a freeze had been placed on the addition of new sports or coaching positions, despite increasing student need in many areas. Mr. Brian Wegley presented the Board with information about increasing enrollment and participation of students in Field Hockey, a sport that had been to date privately organized and managed in the past by parents and Ms. Carol Bell. He requested that this sport be officially added under discretionary accounts within student

activities for the 2007-08 school year and that in 2008-09 coaching differentials be negotiated into the teaching contract so that Field Hockey could officially move under the athletic department. This final move would allow Glenbrook North to access this sport if interest arises. He estimated that the cost of buses, officials, total coaching stipends (3) and equipment would total just under \$20,000.

Principals Riggle and Wegley brought a second request to the Board to consider the addition of seven coaching positions to meet increasing student demand, to address a range of safety issues, and to continue to offer a competitive and equitable program in athletics for students at both high schools. Prior to the referendum's passage, these requests had largely been tabled. At present, the principals were requesting the addition of an assistant coach to be added at the varsity level for both boy's and girls' lacrosse at both schools, and the addition of a head cross country coach, an assistant football coach and an assistant soccer coach all at Glenbrook North. Dr. Riggle indicated that Lacrosse was a rapidly growing sport on the north shore and that a need for additional coaches might be brought back for board discussion in the future. After board discussion, consensus was to take immediate action on this item.

MOTION TO APPROVE COACHING POSITIONS/FIELD HOCKEY

Motion by Mr. Jeffery, seconded by Mr. Matsakis to approve the recommendation to officially add Field Hockey beginning with the 2007-08 school year as well as the addition of 7 coaching positions with the Lacrosse positions being effective immediately. (Positions included: 4 Lacrosse coaches (2 at GBN and 2 at GBS), 1 head cross country coach at GBN, 1 assistant soccer coach at GBN, and 1 assistant football coach at GBN.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, and Torf.

nay: none

Motion carried. 7-0.

(see agenda item #14)

DISCUSSION/ACTION: CERTIFIED FTE

Mrs. Barbara Dill-Varga presented the Board with a proposal outlining the recommended allocation for the number of certified staff for the 2007-2008 school year for Glenbrook North and

Glenbrook South High Schools. The proposed authorized staffing for Glenbrook North is 170.1 FTE. The proposed authorized staffing for 2007-08 for Glenbrook South is 203.2 FTE. Because the referendum passed, this proposal reflects the reinstatement of 6.1 FTE which two years ago had been eliminated due to the budget situation. Special education staffing, as is typical, will be brought to the Board by Dr. Tuttle after articulations and placement decisions have been finalized. The Board underscored the fact that this reinstatement of FTE would begin to alleviate the "squeezing of the middle" that had occurred. They requested that this proposal be brought back for action on the consent agenda at the next meeting.

(see agenda item #15)

MISCELLANEOUS TOPICS

The Board discussed the legislation proposed by Senator Susan Garrett. Board Consensus was to not vote to endorse it as endorsing legislation was not past practice of this Board. Dr. Hales indicated that if the Board wished he would share it with ED-RED for their review and possible endorsement.

March 12, the date of the next board meeting, was identified as the meeting at which Dr. Tuttle would present information relative to the special education department.

REVIEW AND SUMMARY OF BOARD MEETING

ON CONSENT AGENDA FOR THE NEXT MEETING:

- Revisions to the 2007-08 school year calendar
- Proposed 2008-09 School year calendar
- Building Projects
- Capital Outlay Projects
- Certified Staffing Allocations for 07-08
- Release and rehire of nontenured teachers

ON MARCH 12 AGENDA: Special Education Focus- Dr. Tuttle

MOTION TO MOVE INTO CLOSED SESSION AT 9:50 P.M.

Motion by Mr. Boron, seconded by Mr. Hammer, to consider the appointment, employment, compensation, discipline performance, or dismissal of specific employees, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, student disciplinary cases and

12
2/26/07

litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, other matters relating to an individual student, namely a determination of a student's residency within the district (Section 2 (c) (1), (2), (9), (10) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, and Torf.

nay: none

Motion carried. 7-0.

The Board returned to open session at approximately 12:21 a.m. taking no action on their deliberations.

ADJOURNMENT

Motion by Mr. Boron, seconded by Mr. Shein, to adjourn the meeting at approximately 12:22 a.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, and Torf all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING:

Monday, March 12, 2007 7:30 p.m. Regular Board Meeting

Monday, April 9, 2007 7:30 p.m. Regular Board Meeting