

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, June 12, 2006**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, June 12, 2006, at approximately 7:34 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Berzon, Boron, Hammer, Jeffery, Shein, Torf. Absent: Matsakis. Also present: Boyle, Buresh, Compobasso, Dill-Varga, Fitch, Freeman, Gale, Gartner, Hales, Helander-Heiser, Jozwik, Koller, Kornick, LeBlanc, Levine-Kelly, McCollum, Mueller, Petish, Pieper, Riggle, Rockrohr, Shepherd, Taylor, Wegley, and Williamson.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Shein, seconded by Mrs. Torf, to approve the agenda with the additions of items 5.3a, 5.3b, 5.3c, and 5.3d on the consent agenda, moving item 13 and 14 to the consent agenda and moving up item 9 after item 6.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Torf.

nay: none

Motion carried. 6-0.

RECOGNITION OF COMMUNITY VISITORS

Mr. Paul Carlson, president of G.E.S.S.A. (Glenbrook Educational Support Staff Association), shared his concerns with the Board relative to the proposed technology organizational structure, especially related to the position of Audio Video technician, a position in which he is employed.

Six members of the Glenbrook South marching band addressed the board with their rationale for requesting a physical exemption waiver due to their participation in marching band.

MOTION TO APPROVE CONSENT AGENDA

2
6/7/06

1.) the Minutes from the May 22, 2006 Meeting Regular and Closed.

2.) the resignation of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated June 7, 2006

Resignations

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Bezanes, Julie	Clerical	06/16/06	GBN
Costales, Jennifer	Instructional Assistant	6/8/06	GBS
Hayes, Patrick	Security	6/12/06	GBN
Henahan, John	Custodian	6/30/06	GBN
Holzman, Jessica	Instructional Assistant	6/8/06	GBX
Mihelbergel, Adam	Instructional Assistant	6/8/06	GBS
Ossey, Troy	Paraprofessional	5/17/06	GBS
Peterson, Joan	Instructional Assistant	7/28/06	GBS
Schroeder, Sarah	Instructional Assistant	6/8/06	GBS
Shepherd, Elizabeth	Instructional Assistant	6/8/06	GBX
Shields, Alison	Instructional Assistant	6/8/06	OCC

the resignations of the following certificated staff:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Stine, Diane	Librarian	End of 2005- 2006 School Year	GBN

APPOINTMENTS

3.) rehires as contained in Mrs. Helander-Heiser's memorandum dated June 7, 2006

the appointment of the following certificated staff as recommended by the director of human resources

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
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- a.
Galatte, Physical June 10, GBS MA Step 5
Alison B. Education 2006
- b.
Galson, English June 10, GBN MA + 15
Kerry K 2006
- c.
Goering, Foreign June 10, GBS MA + 45
Karen M Language 2006
- d.
Bournes, Evening HS June 2006 GBE MA + 13
Stephen D Principal/At
Risk
Coordinator

4.) the issuance of Vendor Checks Nos. 23609 through 23827 in the amount of \$907,382.80 as listed on the attached checks register dated June 6, 2006

5.) the reimbursement of the Revolving Fund for Employees for the month of May in the amount of \$49,096.16 represented by checks No. 33190 through 33195, 33218 through 33290, 33453 through 33456, 33543 through 33548, 33573 through 33650, 33798 through 33799 and 33825.

the reimbursement of the Revolving Fund for Vendors for the month of May in the amount of \$435,517.63 represented by checks No. 33196 through 33217, 33291 through 33452, 33457 through 33542, 33549 through 33572, 33651 through 33797, and 33800 through 33824. Checks issued in May voided in May: No. 33205, 33361, and 33822. Check issued in previous months, voided in May: No. 30319, 32009, 32281, 32784, 32965, 33101.

6.) the acceptance of the following gifts:

Gift From	Amount or Item	School	Department
Sunset Food Mart, Inc	\$300.00	GBN	GLENBROOK NORTH MUSIC PROGRAM
Northbrook Associates of the Art Institute of Chicago	\$150.00	GBN	GLENBROOK NORTH ART PROGRAM

7.) Special Leave Rescission Request for Jeanette Jordan for next year

8.) Prevailing Wage Resolution as contained in memorandum by Dr. Craig Schilling dated June 12, 2006

9.) Travel Request: Hurricane Katrina Relief: Habitat for Humanity (Meridian Mississippi, 6/24/06-7/1/06)

- 10.) Award of Bid: Truck Bid
- 11.) Award of Bid: ADA Lift
- 12.) 10-Year Life Safety Survey Report
- 13.) Rescission of Teacher Retirements (as detailed in agenda item #13)

MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Boron, seconded by Mr. Shein, to approve the consent agenda, including items 5.a, 5.b, 5.c., 5.d, and item 13 (excluding item 14 which was placed back on regular agenda for discussion).

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Torf.

Nay: none

Motion carried. 6-0.

DISCUSSION: REVIEW OF CURRICULUM REPORTS - EDUCATIONAL PLANNING PROCESS

Mrs. Barbara Dill-Varga, Assistant Superintendent for Educational Services, introduced the associate principals for curriculum, Mr. Bob McCollum (Glenbrook South) and Mrs. Rosanne Williamson (Glenbrook North, who provided the board with highlights from the end of the year Instructional Supervisor Curriculum Reports. Instructional Supervisors answered questions from the Board.

DISCUSSION/ACTION: CLASS RANK PILOT STUDY

Glenbrook North principal Mike Riggle, Glenbrook South principal Brian Wegley and their respective college counselors (David Boyle- GBN; Gloria Mueller - GBS) presented the results of the second year of a two-year Class Rank Pilot Study to the Board. Dr. Riggle reminded the Board that during the first year of the pilot, class rank was omitted from student application materials submitted from students at both Glenbrook High Schools to Indiana University. The results were extremely positive, resulting in an increased number of students being admitted to Indiana from both schools. The pilot study was expanded in 2005-06 to include the following schools: Bradley, Butler, Illinois State, Indiana, Illinois, Iowa, Wisconsin, Vanderbilt, and Washington University in St. Louis.

Across the country, there has been growing concern among high school administrators regarding the effects of class rank during the college admission process. For the Glenbrook High Schools, the largest concern is that the academic environment at both schools is extremely competitive, resulting in higher grade point averages than would be found in the average high school. As a result, a Glenbrook student who is ranked at the 50th percentile in the class is likely to have a higher grade point average and standardized test scores than a similar student at another school. Because class rank is often used as criteria for admission, it is likely that a Glenbrook student could be eliminated from the admission process before they are compared academically with students from other high schools using statistics and indicators other than class rank.

Each building principal spoke to the specifics of their study. They recommended to the board the process of determining a class rank for both the academic and the all-subject grade point average scales be eliminated beginning with the 2006-07 school year. They recommended that no ranking or list of students be maintained formally or informally for any reason. They also recommended that the designation of Glenbrook Scholar be continued to recognized student academic achievement and should be based on a student's grade point average instead of the top 50, as per current policy. The proposed changes in Glenbrook Scholar criteria will begin with the Class of 2007 in each school. Proposed Board Policy 7270 revisions were shared and discussed with the board.

The board discussed the details in the report and complimented the administrators for their thorough work. The topic will be brought back for a decision at the next regular board meeting.

DISCUSSION/ACTION: DISCIPLINE POLICY REVISIONS

Dr. Hales presented proposed revisions to:

- Board Policy 8400: Student Behavior, Misconduct, Rights, and Responsibilities
- Policy 8410: Disciplinary Action Relative to Student Misconduct Student Disciplinary Policy and related procedures
- Board Policy 8460: Illegal Substances and Paraphernalia

He reminded the board that last year a major goal had been to revise the discipline policies and to require a review of the

implementation of those policies at year's end. With the year coming to a close, Dr. Hales presented recommendations from the administrative team for further changes based on the year's experiences and practical application of 1st year's revisions to the policies.

Recommendations included:

- Including a more direct reference to gang related activity or behavior as grounds for misconduct under Policy 8400
- No change to *Policy 8410*
- Clarifying language to *Procedures for Policy 8410* related to the appointment of a hearing officer to conduct disciplinary hearings, related to the acceptance of an Alternative Discipline Plan (ADP), and related to the role of the IEP team and MDRC for students with disabilities.
- Changes in *Policy 8460: Illegal Substances and Paraphernalia* which would treat consumption and possession similarly, reduce suspension from 10 days to 5 days upon compliance for first offense, eliminate the additional 10 days out of school for the ADP and to make the loss of participation in extracurricular activities for the second offense to be in accordance with the Code of conduct instead of the current mandatory 18 weeks.

The Board discussed issues related to the definition of gang related activity or behavior, procedures for interviewing students suspected of violation of student disciplinary policies, and training necessary for any staff members involved in the process.

Board member Boron agreed to work with Dr. Hales on finalizing revisions to the policies, which would be placed on the consent agenda at the next board meeting.

(See agenda item #7)

DISCUSSION/ACTION: MAIL/COPY OUTSOURCING

Mrs. Kim Ptak presented a recommendation to the board to award a 5-year contract for outsourcing of mail and copy

operations to Xerox at a price of \$795,940. She explained that to achieve financial savings and efficiencies, the district had conducted a request for proposal (RFP) for the outsourcing of the GBN press operator, GBS press operator and district courier positions. Projected five year savings from Xerox is \$610,793. This change will give the district the opportunity to centralize and automate bulk mailings and to centralize postage, as well as other efficiencies. Xerox is currently providing these services at Maine Township High School District and Adlai Stevenson High School district with great success.

MOTION TO APPROVE THE COPY AND MAIL OUTSOURCING OPERATIONS TO XEROX AS DETAILED IN AGENDA ITEM #8

Motion by Mr. Shein, seconded by Mr. Jeffery, to approve the copy and mail outsourcing operations as detailed in agenda item #8.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Torf.

Nay: none

Motion carried. 6-0.

(See agenda item #8)

DISCUSSION/ACTION: PLANNING PROCESS: MAXIMIZING EDUCATIONAL OPPORTUNITIES FOR ALL STUDENTS

Mrs. Barbara Dill-Varga provided the board with a summative overview of *Objective I: Maximizing Educational Opportunities for All Students* which had been presented first at the May 15 Comprehensive Planning Special Board Meeting. She reiterated that the increasing numbers of students with diverse learning needs coupled with the increasing under funded mandates from federal and state government agencies has made it difficult to address student needs. At present both buildings "squeeze the middle" by increasing class size in regular level course offerings or simply do not offer lower enrollment electives in order to find staffing for some of the at risk needs. She also underscored the need to fully fund extracurricular opportunities and sports which had not been supported with enough coaching assignments for the growing student demand.

DISCUSSION/ACTION: PURCHASING OF BLACKBOARD.COM

Mrs. Debbie Perisho presented the board with the curriculum and courseware product recommendation for the purchase of Blackboard.com. to be hosted off-site by Blackboard. Mrs. Perisho reviewed the goals, needs, plan and detailed costs for the proposal. The final project cost will be \$52,200.

MOTION TO APPROVE THE PURCHASE OF BLACKBOARD.COM AS DETAILED IN AGENDA ITEM #11.

Motion by Mr. Hammer, seconded by Mr. Shein, to approve the purchase of Blackboard.com as detailed in agenda item #11.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Torf.

Nay: none

Motion carried. 6-0.

(See agenda item #11)

DISCUSSION/ACTION: TECHNOLOGY STRUCTURE

Dr. Hales presented the final version of the technology structure for board discussion and action. He reiterated that the major changes from the current structure included: a centralized help desk support structure, greater emphasis on instructional technology, strengthened SASI support, improved website coordination and support, creation of district technology advisory committee, and needed staff realignment and transition.

Board members discussed aspects of the structure and requested that a review of the structure's success be conducted at the conclusion of first semester in order to facilitate any needed changes for the following year.

MOTION TO APPROVE THE TECHNOLOGY STAFFING STRUCTURE AS DETAILED IN AGENDA ITEM #12.

Motion by Mr. Boron, seconded by Mrs. Torf, to approve the technology staffing structure as detailed in agenda item #12.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Torf.

Nay: Shein

Motion carried. 5-1.

(See agenda item #12)

DISCUSSION/ACTION: COOK COUNTY 6B PROGRAM PREQUEST FOR WITTEK GOLF SUPPLY COMPANY

The Board discussed the details of the Cook County 6B Program Request for Wittek Golf Supply Company. After discussion, they asked Assistant Superintendent Schilling to write a letter asking the village to carefully review this request as they believed it did not meet necessary criteria. They stated that based on current information, they were not in favor of supporting this request at this time.

(See agenda item #14)

MISCELLANEOUS TOPICS

Dr. Hales addressed some of the concerns brought to the Board during the public comment section of the meeting.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Berzon, seconded by Mr. Hammer, to move into closed session at approximately 11:40 p.m. to consider the appointment, employment, compensation, discipline performance, or dismissal of specific employees, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, student disciplinary cases and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent (Section 2 (c) (1), (2), (9) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Torf.

10
6/7/06

nay: none

Motion carried. 6-0.

ACTION REGARDING MATTERS TAKEN IN CLOSED SESSION

**MOTION TO APPROVE THE ADMINISTRATIVE SALARIES AS DISCUSSED
IN CLOSED SESSION AND DETAILED IN CLOSED SESSION AGENDA ITEM
#20.**

Motion by Mr. Shein, seconded by Mrs. Berzon, to approve the administrative salaries as determined in closed session.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Torf.

Nay: none

Motion carried. 6-0.

ADJOURNMENT

Motion by Mr. Boron, seconded by Mr. Shein, to adjourn the meeting at approximately 1:52 a.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Berzon, Boron, Hammer, Jeffery, Shein, Torf.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Meetings will be held in the
Board Room (unless otherwise noted) of the

Northfield Township High School District #225
Administration Building,
1835 Landwehr Road,
Glenview, Illinois.

Monday, June 26, 2006	7:30 p.m.	Regular Board Meeting
Monday, July 10, 2006	7:30 p.m.	Regular Board Meeting
Monday, July 24, 2006	7:30 p.m.	Regular Board Meeting