

**MINUTES OF SPECIAL MEETING,**  
**BOARD OF EDUCATION, SCHOOL DISTRICT #225,**  
**COOK COUNTY, ILLINOIS,**  
**DECEMBER 5, 2005**

A Special Meeting of the Board of Education, School District No. 225 was held on Monday December 5, 2005, at 7:30 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Boron, Berzon, Hammer, Jeffery, Shein, Torf. Absent: Matsakis. Also present: Dill-Varga, Freeman, Hales, Helander-Heiser, Perisho, Pryma, Riggle, Schilling, Sienna, and Wegley.

**APPROVAL OF MODIFIED AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Berzon, to approve the modified agenda for this meeting.

Upon calling of the roll:

aye: Boron, Berzon, Hammer, Jeffery, Shein, Torf

nay: none

Motion carried. 6-0.

**DISCUSSION: TECH AUDIT**

Dr. Hales reminded the board of three reasons for the initiation of the technology audit:

- To provide an objective view of our staffing and organizational structure,
- To assure a reliable and efficient network to support instruction, and
- To provide information relative to staffing numbers and classifications in light of future financial concerns.

He introduced the two separate consulting firms—School Technology Services, Inc. (STS) and Prescient Development, Inc.—who were contracted to conduct the audit. The consultants

presented their report which addressed three areas of technology -instructional, administrative, and operations—from their respective perspectives.

STS analyzed current technology staff and structures to identify areas for improvement to optimize staffing requirements. STS recommended that an all-district technology department structure should be established. They also analyzed the current help desk structure to make recommendations for how it could become more efficient and responsive. Finally, they reviewed and made recommendations for staffing levels.

Prescient provided details about the analysis of the network infrastructure design, utilization, and efficiencies. They also analyzed the existing core IT server systems, software, and services and defined any new system designs, technologies, hardware, and procedures that would provide Glenbrook with potential IT cost savings. They noted that Glenbrook's equipment is top of the line, but then identified areas in the configuration of equipment that need to be addressed to allow our network to operate at its highest potential. They also pointed out security concerns associated with the increased use of the Internet and a need to increase the automated network management and monitoring tools to ensure optimal performance.

(Mr. Matsakis arrived at 8:47 p.m.)

After the board had a chance to ask clarifying questions concerning the report, President Torf invited community visitors for their comments on this topic. Many representatives from the building and district technology staffs were present and spoke to issues in the report. They asked clarifying questions and presented alternative perspectives on some of the findings. President Torf thanked all for their contributions and assured them that this was just the beginning of discussion and processing of this information.

#### **MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Hammer, seconded by Mr. Jeffery, to move into closed session at approximately 10:30 p.m. to consider the appointment, employment, compensation, discipline performance, or dismissal of specific employees and student disciplinary cases, and to consider collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (Section 2 (c) (2) and (9) of the Open Meetings Act.

Upon calling of the roll:

aye: Boron, Berzon, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 6-0.

The Board returned to open session at approximately 1:29 p.m.

**ADJOURNMENT**

Motion by Mr. Boron, seconded by Mr. Hammer to adjourn the meeting at approximately 1:30 a.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* Means Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, and Torf all voted aye.

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: December 12, 2005 Glenbrook Admin. Bldg.  
7:30 P.M. 1835 Landwehr Road  
Glenview, Illinois

NEXT REGULAR MEETING: January 9, 2006 Glenbrook Admin. Bldg.  
7:30 P.M. 1835 Landwehr Road  
Glenview, Illinois

NEXT REGULAR MEETING: January 23, 2006 Glenbrook Admin. Bldg.  
7:30 A.M. 1835 Landwehr Road  
Glenview, Illinois