

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, October 24, 2005**

A regular meeting of the Board of Education, School District No. 225 was held on Monday October 24, 2005, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

President Torf called the meeting to order. Upon calling of the roll, the following members answered present: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf. Absent: none. Also present: Dill-Varga, Etherton, Freeman, Hales, Perisho, Strong, Tuttle, Wegley, and Zuccarello.

APPROVAL OF THE AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Berzon, to approve the agenda for this meeting, noting the addition of agenda item #9 Preliminary Community Survey Results from Decision Resources, Ltd. and the deletion of the closed session.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 7-0.

RECOGNITION OF COMMUNITY VISITORS

President Torf asked if any community visitors wished to be recognized. No members of the community asked to be recognized.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales provided the board with an update on the timeline and tasks for the comprehensive planning process. Invitations have gone out to various stakeholder groups and responses have been positive for the November 11-13 planning sessions.

Northbrook village officials voted to establish a Joint Review Board that will meet Friday, October 8, 2005 to discuss whether a 17 acre parcel of land in the village is eligible for a TIF (Tax Increment Financing). The specifics of the plan, however, will not be discussed on Friday. Board member Wayne Berzon will be a voting representative of our board on this Joint Review Board.

Dr. Hales expressed thanks to Hillarie Siena for materials developed to financial information to the League of Women Voters and area PTA groups. This presentation will be broadcast on the school and village cable channels. He distributed materials to the board that were shared at that meeting.

Mr. Wayne Berzon gave a report to the board relative to recent meetings he attended as board representative on the Northbrook Economic Development Council. He also shared information about his attendance at the International Association of Business Officials meeting in Boston at which Dr. Craig Schilling received recognition.

Mr. Elias Matsakis commented on a recent newspaper article about a school district on the east coast that had canceled its prom because of inappropriate behavior.

Mr. Steven Hammer shared his experiences shadowing a student along with Dr. Hales at Glenbrook South last week.

Mrs. Donna Torf reported on her attendance at the breakfast of township district school board presidents. She extended an invitation to the board for any who might wish to join a special education parent advisory group periodically meeting at district office. Mrs. Torf and Dr. Hales shared that they videotaped a segment for the school cable television show highlighting the changes in the discipline process and also discussed the upcoming comprehensive planning process.

MOTION TO APPROVE THE CONSENT AGENDA

Mrs. Torf asked if any Board member wished to have an item removed from the consent agenda for a separate vote. Mr. Jeffer requested that item #5.6 (GBN Individual Events Tournament) be removed for a separate vote. Mr. Boron requested that item #5.1 (Board Minutes) be removed for a separate vote.

Motion by Mr. Boron , seconded by Mr. Shein , to approve the following items on the consent agenda.

- 1.) the appointment of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated September 22, 2005.

Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Schools</u>
Hallock,	Ass't	11/14/05	GBS
Amada	Athletic Trainer		
Hengelmann,	Instructional	10/20/05	GBS

Michael Ass't

2.) the issuance of Vendor Checks Nos. 20732 through 21002 in the amount of \$1,547,518.92 as listed on the attached check register of October 24, 2005. the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 44187 through 44438 and 44470 through 44552 and replacement check numbers 44439,44440, 44466, 44468,44469 and 44566. With voided check numbers 44199 and 44314 totaling \$1,390.55. Vendor Payroll check numbers 44441 through 44467 and 44553 through 44564 totaled \$120,194,.63. With employees' Federal, State, and FICA/Medicare withholding taxes of \$664,140.58, TRS contributions of \$304,886.43, other deductions of \$285,951.57 and direct deposit of \$2,074,682.83 the gross payroll for the month of September was \$3,982,016.72. TRS employer contribution was \$7,397.97 and employer matching FICA and MED was \$66,854.27.

3.) the acceptance of the following gifts:

Gift From	Amount or Item	School	Department
GBN Parents' Assoc	\$2,464.15	GBN	Reimbursement for display cases in Student Activities Hall

4.) the salary adjustments for academic attainment as indicated in Mrs. Helander-Heiser's attached consent agenda item #5.5.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 7-0.

MOTION TO APPROVE THE OPEN AND CLOSED SESSION MINUTES

Mr. Boron explained that as he was absent at the last meeting, he would be abstaining from voting to approve these minutes.

Motion by Mr. Shein, seconded by Mr. Hammer, to approve the Open and Closed Session Minutes from the October 10, 2005 Regular Board Meeting.

Upon calling of the roll:

aye: Berzon, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

abstention: Boron

Motion carried. 6-0-1.

MOTION TO APPROVE THE GLENBROOK NORTH INDIVIDUAL EVENTS TOURNAMENT

Mr. Jeffery explained that as he was still waiting for additional information relative to student activities, he was not in favor of approving this request.

Motion by Mr. Matsakis, seconded by Mrs. Torf, to approve the Glenbrook North Individual Events Tournament as described in consent agenda item# 5.6.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Matsakis, Shein, Torf

nay: Jeffery

abstention: none

Motion carried. 6-1-0.

GBS - SPANISH FOREIGN LANGUAGE STUDENT EXCHANGE PROGRAM

Principal Brian Wegley introduced Mr. Mark Baumann and Mr. Matt Johlle who are organizing the upcoming Spanish Student Foreign Exchange Program for the spring break of 2007. This is a school-sponsored trip during which students are bound by school rules and policies while they are in Spain. Mr. Johlle assured the board that both students and parents will be apprised of these applicable policies. Mr. Matsakis expressed concerns about those students who might not be able to afford the cost of the trip, suggesting that some thought might be given to creating at least one scholarship in the future.

MOTION TO APPROVE THE GBS SPANISH FOREIGN LANGUAGE STUDENT EXCHANGE PROGRAM

Motion by Mr. Shein, seconded by Mr. Boron to approve the GBS Spanish Foreign Language Student Exchange Program as detailed in agenda item# 6.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 7-0.

SOFTWARE FOR SPECIAL EDUCATION TEACHERS - CLARITY

With the purchase of SASI-XP, the new student information system software package, the district had an opportunity to purchase and implement *Clarity*, a software package system that eliminates duplication of student information entry and its related errors and gives a greater degree of compilation and maintenance of special education records.

Dr. George Tuttle, Director of Special Education, provided the board with a brief history of how information has been managed relative to special education students and processes. He noted past shortcomings and identified needs that this new software now addresses.

Mr. Tim Spadoni demonstrated the software and its various templates and capabilities. Mr. George Tuttle introduced special education instructional supervisor Mr. Eric Etherton, Off-Campus instructional supervisor, Mr. Doug Strong, and special education teacher, Mrs. Mary Zuccarello, who all work with the system on a daily basis and were present to address questions from the board. Future needs include ongoing staff preparation and training and the complete implementation of all aspects of the program. Next year the maintaining of data for medicare reporting purposes may be handled through *Clarity*. It should bring additional revenue for the district and save staff time.

DASHBOARD REPORTS: STUDENT DEMOGRAPHICS AND SPECIAL EDUCATION

Dr. Hales and Mrs. Barbara Dill-Varga reviewed the first section of the Dashboard Reports with the board which included data about student demographics, especially relative to our special education students. Additional Dashboard Reports on teacher demographics and student achievement data will be reviewed as data is available from state and federal sources. Each section of the Dashboard Reports will be made available on the district website.

**PRELIMINARY COMMUNITY SURVEY RESULTS FROM DECISION
RESOURCES, LTD.**

Dr. Hales and Mrs. Diane Freeman presented preliminary results from the community survey administered by Decision Resources, Ltd.(DRL) to 400 randomly selected households in Glenview and Northbrook who were contacted by telephone between September 20th and October 18th, 2005. This summary included information about community demographics, as well as overall findings from the survey.

DRL underscored the fact that the quality of education provided by the Glenbrook High Schools is viewed very positively by the residents of the district. The "excellent" rating is the highest they have ever recorded during the past decade in the Midwest and is nearly twice as high as the Midwest suburban norm.

The survey also revealed that the school district should communicate more effectively about finances as many respondents are unaware of external forces impacting the budget and the actions taken by the District to address funding needs. Board members discussed these results and identified areas for further disaggregation from DRL. Student and staff results, as well as more detailed information, will be reported at future board meetings.

MISCELLANEOUS TOPICS:

Mr. Hammer and Mr. Jeffery requested that a future board meeting agenda item include time to learn about our vocational programs and programs serving our at-risk students.

February 13, 2006 is a tentative future date identified for a discussion on issues related to student homework.

REVIEW AND SUMMARY OF BOARD MEETINGS

At the regular board member on November 14, 2005, the board will be given a report summarizing details from the comprehensive planning process weekend, as well as receive a draft of student and staff survey data. The board requested that DRL provide additional disaggregation of some of the data points.

ADJOURNMENT

Motion by Mr. Berzon, seconded by Mr. Matsakis, to adjourn the meeting at approximately 10:55 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, and Torf all voted aye.

Motion carried. 7-0.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

Regular Meeting	November 14, 2005 7:30 p.m.	Glenbrook Admin Bldg 1835 Landwehr Road Glenview, IL
Regular Meeting	November 28, 2005 7:30 p.m.	Glenbrook Admin Bldg 1835 Landwehr Road Glenview, IL
Regular Meeting	December 5, 2005 7:30 p.m.	Glenbrook Admin Bldg 1835 Landwehr Road Glenview, IL
Regular Meeting	December 12, 2005 7:30 p.m.	Glenbrook Admin Bldg 1835 Landwehr Road Glenview, IL
Special Meeting	November 7, 2005 7:30 p.m.	Comprehensive Planning GBS Lyceum
Special Meeting	November 11-13, 2005 8:30 a.m. - 4:30 p.m.	Comprehensive Planning GBS Lyceum