

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, JULY 25, 2005**

A regular meeting of the Board of Education, School District No. 225 was held on Monday July 25, 2005, at approximately 7:32 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

President Torf called the meeting to order. Upon calling of the roll, the following members answered present: Berzon, Boron, Hammer, Jeffery, Shein, and Torf. Absent: Matsakis. Also present: Catalano, Dill-Varga, Freeman, Freund, Hales, Pryma, Riggle, Schilling, Wegley.

APPROVAL OF THE AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Berzon to approve the agenda for this meeting with the correction to consent agenda item #5.5 and the deletion of *and student disciplinary cases* from the Closed Session agenda.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Torf

nay: none

Motion carried. 6-0

RECOGNITION OF COMMUNITY VISITORS

President Torf asked if any community visitors wished to be recognized. No members of the audience requested to address the Board.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales reminded board members that an informal reception to welcome new administrators will be held at each school the morning of August 11, 2005. At Glenbrook North, board members will meet with administrators from 8:00 a.m. - 9:00 a.m. The Glenbrook South reception will follow that beginning at 9:15 p.m.

Dr. Hales informed the board that Glenbrook students would be invited to participate with students from New Trier, Evanston, and other north suburban schools in the Second Leadership Youth Summit hosted by the League of Women Voters and Senator Barack Obama.

Mr. Berzon shared a newspaper article entitled, "Salt Creek Schools Probe."

Mr. Hammer shared with the board his recent enjoyable experience attending the NSSD board meeting.

MOTION TO APPROVE THE CONSENT AGENDA

Mrs. Torf asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mr. Shein, seconded by Mr. Boron, to approve the following items on the consent agenda with the correction to item #5.5.

1.) the Open and Closed Session Minutes from the July 11, 2005 Regular Board Meeting.

2.) the resignations of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated July 20, 2005.

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Koebloch, Mary	Instructional Assistant	06/08/05	GBN
Prince, Heather	Clerical	07/22/05	GBN
Schreier, Rose	Instructional Assistant	06/08/05	GBN

3.) the appointment of Larry Faulkner as the District Web Coordinator.

4.) the appointment of the following certificated staff as recommended by the director of human resources

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Michael J. Fogarty	Music	08/22/2005	GBS	BA, Step 3 0.6 FTE

5.) the appointment of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated June 22, 2005.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Anderson, Lars (Repl. J. Pomillo)	Instructional Assistant	08/22/2005	GBS
Costales, Jennifer (Repl. J. Bush)	Instructional Assistant	08/22/2005	GBS
Hammer, Linda (Repl. M. Field)	Instructional Assistant	08/22/2005	GBS
Huebner, Colleen (Repl. M. Standerski)	Asst. Athletic Trainer	08/01/2005	GBN
Kasprzyk, Anna (Repl. B. Clark)	Clerical/ Accounting	07/18/2005	ADM
Ritter, Margaret (Repl. K. Peterson)	Instructional	08/22/2005	GBS

TRANSFERS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Clark, Beth (Repl. M. Ramani)	Clerical/ Accounting	06/06/2005	ADM
Mackie, Rosanne (Repl. E. Holmes)	Executive Assistant	07/11/2005	GBS

6.) the issuance of Vendor Checks Nos. 19801 through 19953 in the amount of \$2,784,128.74 as listed on the attached check register dated July 25, 2005.

7.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 42886 through 43432, and 43456 through 43658 and replacement check numbers 43649 through 43652, 43683, 43788, 43790, 43791 totaling \$1,907,839.95. Vendor Payroll check numbers 43433 through 43435 and 43639 through 43648 totaled \$224,253.89. With other deductions of \$678,035.14 employees' Federal, State, and FICA/Medicare withholding taxes of \$1,764,553.90, TRS contribution of \$951,546.27 and direct deposit of \$5,125,948.92, the gross payroll for the month of June was \$10,427,924.18. TRS employer contribution was \$109,149.02 and employer matching FICA and MED as \$85,254.15.

8.) the acceptance of the following gifts:

Gift From	Amount or Item	School	Department
Northbrook 4 th of July Association	\$500.00	GBN	Music

9.) the destruction of the closed session verbatim recording from the January 27, 2004 Board Meeting.

10.) the salary adjustments for academic attainment as indicated in Mrs. Helander-Heiser's attached consent agenda item #5.7

11.) the differential responsibilities appointments for 2005-2006 as contained in consent agenda Item #5.8.

12.) the Award of Bid: Lighting Project in Main Gym at GBN as contained in Kim Ptak's and Hillarie Siena's memorandum dated July 25, 2005.

13.) the Award of Bid: Backstop and Fence Work at GBN as contained in Kim Ptak's and Hillarie Siena's memorandum dated July 25, 2005.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Torf

nay: none

Motion carried. 6-0.

DISCUSSION: ADOPTION OF THE 2005-2006 TENTATIVE BUDGET

Dr. Schilling summarized details regarding the proposed tentative budget. He reminded the board that the district has entered year one of the three-year financial plan aimed at adjusting expenditures downward through a variety of means: increased student fees, reductions of all building and district operating budgets by 10%, and reductions in certified and non-certified staffing. These adjustments in year one will save the district \$1,874,333.

He also referenced the many efficiency initiatives underway to save additional dollars. He next issued cautions about some unbudgeted expenses still to be determined relative to the All State Insurance tax rebate settlement. Mrs. Siena indicated that the district has issued a written request to be billed for the full amount in this calendar year to avoid paying additional interest of %5 on the balance due. At present, All State's delay in filing with the State's Attorney to reclaim their dollars nets them an additional 5% interest on the balance. Mr. Boron urged Dr. Schilling to seek a modification of the court order to allow us to avoid the delay and the additional payment.

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Dr. Schilling noted other variables that will impact the budget, such as the large number of retirees leaving the district in FY07 with early retirement penalties having to be paid by the district. In summary, Dr. Schilling reminded the board that the district was following the 3-year plan. He indicated that we were seeing some success, but that as reductions increased, contingency funds naturally were diminished and flexibility in programming (budgeting) is becoming more difficult.

Dr. Schilling explained in response to a question by Mr. Boron that the imminent technology audit might yield suggestions about staffing and other expenditures, but that many of these would be subject to upcoming negotiations this year. This audit would more clearly impact the budget for FY07. Dr. Schilling also reminded the board that information about student travel would be coming to the board at a meeting in late August, early September. He indicated that the final budget would be brought back for board approval at the September 26, 2005 board meeting as required by law.

MOTION TO ADOPT OF THE 2005-2006 TENTATIVE BUDGET

Motion by Mr. Boron, seconded by Mr. Hammer, to adopt the 2005-2006 Tentative Budget as contained in Agenda Item #6.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Torf

nay: none

Motion carried: 6-0.

DISCUSSION: INTER-CAMPUS SHUTTLE AND PURCHASE OF 20-PASSENGER BUS

The district has an inter-campus shuttle that transports students during the school day between campuses for special education purposes, academy and regular instruction. Two days a week it takes off-campus students to the YMCA. Currently the district uses a 72-passenger bus from Alltown at a cost of \$53,000 per year. In an effort to realize cost savings and efficiencies, Mrs. Kim Ptak made a recommendation at a previous board meeting to 1) contract with CitiCare to provide a mini-van, driver and all required insurance to handle a majority of the shuttle runs at an annual cost of \$23,000/year 2) contract with Alltown to handle the YMCA runs at a cost of \$5,000/year, and 3) lease two 20-passenger buses to provide academy runs and to supplement the existing 14-passenger buses to fill a need for athletics and extracurricular activities. Estimated cost savings is \$31,790.

MOTION TO APPROVE THE INTER-CAMPUS SHUTTLE AND PURCHASE OF 20-PASSENGER BUS

Motion by Mr. Shein, seconded by Mr. Jeffery, to approve the Inter-Campus Shuttle and Purchase of 20-Passenger Bus as contained in Agenda Item #7.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Torf

nay: none

Motion carried: 6-0.

DISCUSSION: PUBLIC OPINION RESEARCH/PLANNING PROCESS

Dr. Hales reviewed for the board discussion points from a subcommittee meeting he held with the administrative team members and Board members Elias Matsakis and Jeff Jeffery regarding the board goal to conduct a public opinion research/planning process this year. He presented a recommendation to hire Decision Resources, Ltd. for approximately \$21,000 to carry out the public opinion research and AMCi/Running Start Institute to carry out the comprehensive planning process at a cost of about \$18,000. He reviewed the rationale of the subcommittee and timeline. He indicated that a draft of initial questions to be addressed to our various publics would be reviewed at the August 15, 2005 board meeting. Board members discussed the need to make sure that a balance of district and non-district stakeholders were included in the group of sixty individuals that will be organized to take part in the planning process. Dr. Hales indicated that the board would have final approval regarding the composition of the planning group.

MOTION TO APPROVE THE PUBLIC OPINION RESEARCH/PLANNING PROCESS

Motion by Mr. Berzon, seconded by Mr. Boron, to approve the Public Opinion Research/Planning Process as contained in Agenda Item #8.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Torf

nay: none

Motion carried: 6-0.

MISCELLANEOUS TOPICS

President Torf distributed for board review a drafted letter to be sent to all school district residents. She invited board members to offer suggestions as she continued to revise the letter.

Dr. Hales indicated to board members that materials were being gathered for their review at a future board meeting relative to their inquiry about seeking corporate sponsorships and commercialization.

Mr. Hammer informed the board about facility rental procedures used at a local private school. Dr. Schilling indicated that our practices are governed at present by board policy. He stated he would bring some options for revising board policy relative to this issue at a future board meeting.

Mr. Berzon inquired about the impact of eliminating class rank on the calculation of various academic awards and designations.

REVIEW AND SUMMARY OF BOARD MEETINGS

- Business Office will check with legal counsel about seeking a modification on the payment schedule for Allstate.
- Draft of the survey questions will be brought to the board at the August 15, 2005 regularly scheduled board meeting.
- Background materials on corporate sponsorships and commercialization will be brought to the board for discussion at a board meeting in September.
- Dr. Schilling will provide the board at an upcoming board meeting with board policy options relative to facility rentals.
- Board members will provide President Torf with any suggestions they might have for the letter she drafted to be sent to district residents.

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MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Berzon, seconded by Mr. Hammer to move into closed session at approximately 9:20 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (Sections 2 (c) (1) and (9) of the open meetings act).

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Torf

nay: none

Motion carried. 6-0.

