

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, JULY 11, 2005**

A regular meeting of the Board of Education, School District No. 225 was held on Monday July 11, 2005, at approximately 7:35 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

President Torf called the meeting to order. Upon calling of the roll, the following members answered present: Berzon, Boron, Hammer, Shein and Torf. Absent: Jeffery and Matsakis. Also present: Dill-Varga, Freeman, Hales, Ptak, Schilling, Wegley, and Williamson.

APPROVAL OF THE AGENDA FOR THIS MEETING

Motion by Mr. Berzon, seconded by Mr. Boron to approve the agenda for this meeting, including the revision to page four of the consent agenda item 5.1, Board minutes.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Shein, Torf

nay: none

Motion carried. 5-0

RECOGNITION OF COMMUNITY VISITORS

President Torf asked if any community visitors wished to be recognized. No members of the audience requested to address the Board.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales reminded the board that Mr. Matsakis and Mr. Jeffery would be joining the Administrative Team Meeting at 9:00 a.m. on Tuesday, July 12, 2005 to begin discussion relative to the board goal to conduct a public opinion survey and a comprehensive planning process. He also extended his condolences to Mrs. Debbie Perisho on the loss of her father.

MOTION TO APPROVE THE CONSENT AGENDA, INCLUDING THE REVISION TO PAGE FOUR OF CONSENT AGENDA ITEM #5.1, BOARD MINUTES

President Torf informed the board, especially new board members, on the process she found helpful when reviewing vendor bills. She advised them to look for patterns and to ask relevant questions relative to those patterns. She referenced the number of summer school tuition refunds that were present in this month's packet. The Board discussed with the administration the possible reasons for these refunds. Dr. Schilling suggested that a more complete update on summer school, including costs and enrollment patterns, be presented to the board at a future meeting.

Mrs. Torf asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mr. Berzon, seconded by Mr. Boron, to approve the following items on the consent agenda, including the revision to page four of Consent Agenda 5.1, Board minutes.

1.) the Open and Closed Session Minutes from the June 27, 2005 Regular Board Meeting.

2.) the rehire of Jodi Polikov for the 2005-2006 school year in the Special Educational Department as a 0.5 FTE.

3.) the appointment of Pamela J. Pleviak as the Coordinator of Information Services (IMC) as Glenbrook South High School.

4.) the appointment of the following certificated staff as recommended by the director of human resources

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Vito Andriola	Drivers Ed.	July 7, 2005	GBS	BA, Step 7
Jennifer Friedman	Science	July 7, 2005	GBS	MA, Step 1
Thomas C. Mietus	Driver Ed.	July 6, 2005	GBS	BA, Step 2 0.8 FTE
Patrick J. Wagner	Social Worker	July 6, 2005	GBN	Ma, Step 1

5.) the reimbursement of the Revolving Fund for Employees for the month of June in the amount of \$70,787.86 represented by checks No. 28511 through 28556, 28568 through 28650, 28674 through 28675, 28678 through 28710, 28747, 28749 through 28777, 28839 through 28885.

6.) the reimbursement of the Revolving Fund for Vendors for the month of June in the amount of \$51,743.40 represented by checks No. 28557 through 28567, 28651 through 28673, 28676 through 28677, 28711 through 28746, 28748, 28778 through 28838, 28886 and 28905. Checks issued in June voided in June: No. 28535. Check issued in previous months, voided in June: No. 26616, 28030, 28207, 28329, 28339, and 28433.

7.) the issuance of Vendor Checks Nos. 19597 through 19794 in the amount of \$744,075.95 as listed on the attached check register dated July 8, 2005.

8.) the acceptance of the following gifts:

Gift From	Amount or Item	School	Department
GBN Athletic Booster Club In memory of Sean Kelly a 2000 GBN grad who was killed in a fatal car accident on Sherman Drive this spring.	Scoreboard to be mounted on the west side (back) of the football field press box Estimated value \$9,070.00	GBN	Athletics

9.) the destruction of the closed session verbatim recording from the January 12, 2004 Board Meeting

(Mr. Jeffrey arrived at 7:38 p.m.; Mr. Matsakis arrived at 7:42 p.m.)

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 7-0.

DISCUSSION: INTER-CAMPUS SHUTTLE AND PURCHASE OF 20 PASSENGER BUS

Dr. Schilling and Mrs. Ptak presented the board with cost-saving alternatives for the inter-campus shuttle that transports students during the school day between campuses for special education purposes, Academy, and regular instruction. The recommendation includes contracting with CitiCare (the vendor recently awarded the special education transportation bid) to provide a mini-van, driver and all required insurance at an approximate cost of \$23,000 per year; a contract with Alltown bus company to provide the YMCA runs at an approximate cost of \$5,000 per year; and the leasing of a 20-passenger bus to provide Academy runs twice a day at a cost of \$7,630. The current annual cost of the shuttle is \$53,000. Implementing this proposal would save the district a minimum of \$17,370 annually. Additionally, the 20-passenger bus is estimated to save an additional \$5,000-10,000 per year in athletic transportation costs. This would increase the overall savings range to \$22,370-\$27,370.

The Board discussed the proposal and requested that Dr. Schilling provide additional information at the next board meeting in July to include estimated cost savings for the athletic programs at both schools if two buses were leased, and the feasibility of exchanging one of the district's 14-passenger buses for a 20-passenger bus as part of the proposal. Board members complimented the efforts of Mrs. Ptak and Dr. Schilling for bringing them a proposal that produced cost savings as well as service improvements.

Note: See Agenda Item #6

DISCUSSION: TECHNOLOGY STAFFING AUDIT

Dr. Hales presented the board with updated proposals from two consulting companies regarding the technology staffing audit. Board members requested that the administration and a board representative meet with both vendors to articulate a process that addresses board expectations.

Mr. Matsakis stated that the board needs to see a visual delineation of tasks, timelines, and deliverable outcomes, as well as an articulated format for the final report. He stated that the report's recommendations for hardware/software/network changes and staffing changes should be interrelated.

Dr. Schilling reminded the board that any report would form the basis for the coming year's negotiation process. Dr. Hales reminded the board of the three contextual issues relative to this audit: 1) district's three year financial plan, 2) upcoming negotiations with both educational support staffs, and 3) reclassification issues to be addressed with both groups.

Board consensus was to retain both firms, contingent upon the expectation that prior to any formal agreements, the consultants would work with the administration and board member representative(s) to provide recommendations regarding the sequencing and coordination of their services, identify the independent and interdependent components of their report, and list their deliverables. Mr. Skip Shein agreed to represent the Board in this planning session.

MOTION TO APPROVE RETAINING BOTH TECHNOLOGY AUDIT VENDORS WITH THE EXPECTATION THAT PRIOR TO SIGNING A FORMAL AGREEMENT, THEY WOULD PROVIDE RECOMMENDATIONS REGARDING THE SEQUENCING AND COORDINATION OF THEIR SERVICES, IDENTIFY THE INDEPENDENT AND INTERDEPENDENT REPORT COMPONENTS, AND LIST THEIR DELIVERABLES.

Motion by Mr. Matsakis, seconded by Mr. Boron, to approve retaining both technology audit vendors with the expectation that prior to signing a formal agreement, they would provide recommendations regarding the sequencing and coordination of their services, identify the independent and interdependent report components, and list their deliverables as contained in Agenda Item #7.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 7-0.

MISCELLANEOUS TOPICS

President Torf informed the board that she would be working with Mrs. Diane Freeman to draft a letter to insert in the community newsletter that is mailed home to all residents in Glenview and Northbrook. She sought their input and stated she would bring a draft for their review at the next meeting. Mr. Matsakis suggested that this would be a good opportunity to introduce the community to the public opinion survey and comprehensive planning process. Board members discussed the possible audiences and the various methods of distribution.

Mr. Berzon informed the board that he had attended the recent ED-RED meeting at which House Bill 750 was discussed. He summarized the discussion for board members and indicated that they would receive copies of materials in their next information packet.

AGENDA ITEMS FOR FUTURE BOARD MEETINGS

Mr. Jeffery requested options for Booster Club participation be placed on a future board meeting agenda. He asked that the administration provide a review of the by-laws, powers, and parameters for Booster Clubs. He wondered if Booster Clubs could encourage corporate sponsorships and whether their funds could support staffing requests as well as equipment purchases. Dr. Schilling indicated that sometime during the fall, he would bring this report back to the Board.

REVIEW AND SUMMARY OF BOARD MEETINGS

Items for discussion/action at the next board meeting:

- ✓ Updated financial figures/comparisons for inter-campus shuttle and purchase of 20-passenger bus
- ✓ Update on public opinion survey and comprehensive planning process
- ✓ Draft of letter to review for Community Newsletter

Items for future board meeting:

- ✓ Booster Club Report
- ✓ Summer School Report

