

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, JUNE 13, 2005**

A regular meeting of the Board of Education, School District No. 225 was held on Monday June 13, 2005, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

President Torf called the meeting to order. Upon calling of the roll, the following members answered present: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein and Torf. Absent: Also present: Babington, Dill-Varga, Freeman, Hales, Helander-Heiser, Perisho, Ptak, Riggle, Schilling, Smith, Taccona, Tuttle, Wegley, Williamson.

**APPROVAL OF THE REVISED AGENDA FOR THIS MEETING INCLUDING  
ADDITION OF CONSENT AGENDA ITEM #6.2a, THE ADDITION OF CONSENT  
AGENDA ITEMS #6.3a and #6.3b AND THE ADDITION OF CONSENT AGENDA  
ITEM #6.9.**

Motion by Mr. Shein, seconded by Mr. Boron, to approve the revised agenda for this meeting including addition of Consent Agenda Items #6.2a and #6.2b, the additions of Consent Agenda Item #6.3a and the addition of Consent Agenda Item #6.9. Board members requested that Consent Agenda Items #6.8 and #6.9 be removed from the consent agenda for a separate vote.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 7-0

**RECOGNITION OF COMMUNITY VISITORS**

President Torf asked if any community visitors wished to be recognized. No members of the audience requested to address the Board.

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**BOARD AND SUPERINTENDENT REPORTS**

Dr. Hales congratulated Mike Riggle, David Smith, and Steve VonBoeckman on fine graduation ceremonies. He thanked the Board members who were present at the graduation ceremonies. Dr. Hales stated that letters were prepared for the retirees and he would sign them first and asked the Board members to sign the letters to be mailed to the retirees.

Dr. Hales stated that he, Mr. Boron, and Mr. Berzon were present at the Northbrook Neighborhood Presidents' meeting. Dr. Hales reported there was strong support from the people who represented the associations for maintaining programs and services at the highest possible quality and the impact that it has on the neighborhoods and property values.

Mr. Boron reported that all the people who spoke in favor of the schools were parents of past graduates. Mr. Boron stated that he was overwhelmed by the level of support expressed for the district to preserve the quality of education for the community.

Mr. Boron reported on the Glenbrook North and Glenbrook Evening High School graduations, Grad Night and Glenbrook North faculty breakfast.

**MOTION TO APPROVE THE REVISED CONSENT AGENDA WITH THE ADDITION TO AGENDA ITEM #6.2a (RESIGNATION), THE ADDITION OF CONSENT AGENDA ITEMS #6.3a and #6.3b (APPOINTMENTS)**

Mrs. Torf asked if any Board member wished to have an item removed from the consent agenda for a separate vote.

Motion by Mr. Matsakis, seconded by Mr. Boron, to approve the following items on the revised consent agenda with the addition of Consent Agenda Item #6.2a (resignation), the addition of Consent Agenda Items #6.3a and #6.3b (appointments):

- 1.) the Open Session Minutes from the May 23, 2005 Regular Board Meeting.
- 2.) the resignations of the following certificated staff:

**RESIGNATIONS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
Doak, Daniel	IS of Foreign Language	End of 2004-05 School Year	GBS
Keller, Lawrence	English	End of 2004-05 School Year	GBN
Kosiek, James	Music	End of 2004-05 School Year	GBS
Platter, Guy	IS of IMC	End of 2004-05 School Year	GBS

3.) the resignations of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated June 8, 2005.

**RESIGNATIONS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
Bush, Jaemey	Instructional Assistant	06/08//2005	GBS
Field, Michael	Instructional Assistant	06/08/2005	GBS
Lee, Susie	Instructional Assistant	06/08/2005	GBS
McWilliams, Bruce	Instructional Assistant	06/08/2005	GBX
Nicholson, Carla	Instructional Assistant	05/27/2005	GBN
Peterson, Kristin	Instructional Assistant	06/08/2005	GBS
Roberts, Leigh	Instructional Assistant	06/08/2005	OCC
Stolzer, Gregory	Instructional Assistant	06/08/2005	GBS
Warnstedt, Joseph	Support Tech.	05/27/2005	GBN

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4.) the appointment of Danita M. Fitch as the Instructional Supervisor for Foreign Language at Glenbrook South High School as recommended by the director of human resources.

5.) the appointment of Carol Buresh as the Interim Instructional Supervisor for Special Education at Glenbrook South High School as recommended by the director of human resources.

6.) the appointment of the following certificated staff as recommended by the director of human resources

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
AnneMarie Ciskowski	Special Ed.	06/07/2005	GBS	MA, Step 5
Keith MacDonald	Physical Ed.	06/07/2005	GBS	MA+15 Step 6
Julie Manning	Special Ed.	06/07/2005	GBS	MA, Step 1
Julie Novak	Social Studies	06/07/2005	GBS	BA, Step 2 0.6 FTE
Mark O'Rourke	Guidance Counselor	06/07/2005	GBN	MA, Step 6
Mary-Aden Robison	Spanish	06/07/2005	GBS	MA, Step 8
Michael Stancik	Science	06/07/2005	GBS	BA+15 Step 1
Christine Tallungan	English/ Dir. Debate	06/07/2005	GBN	BA+15 Step 1 0.8 FTE

7.) the appointment of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated June 8, 2005.

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
Grayes, James (Rehire)	Paraprofessional	2005-06 School Year	GBS

8.) the reimbursement of the Revolving Fund for Employees for the month of May in the amount of \$44,017.45 represented by checks No. 27870 through 27898, 27909 through 27935, 28041 through 28061, 28069 through 28107, 28117 through 28124, 28222 through 28242, 28371 through 28385 and 28397 through 28425.

9.) the reimbursement of the Revolving Fund for Vendors for the month of May in the amount of \$88,937.00 represented by checks No. 27899 through 27908, 27936 through 28040, 28062 through 28068, 28108 through 28116, 28125 through 28221, 28243 through 28370, and 28386 through 28396 and 28426 through 28510. Checks issued in May voided in May: No. 27955, 28067, and 28254. Check issued in previous months, voiced in May: No. 17936.

10.) the acceptance of the following gifts:

Gift From	Amount or Item	School	Department
The Brickner Family (Alex Brickner is a GBN Student)	VHS Tape Series - "The Century" valued at \$100.00	GBN	Social Studies Department
Rotary Club of Glenview	\$2,000.00	GBS	Scholarship
The Brian Kennedy Foundation	\$2,500.00	GBS	Scholarship
Lewis Blond Scholarship	\$1,000.000	GBS	Scholarship
Gary and Debbie (Brandwein) Cohen	\$200.00	GBN	Music Program
Glenbrook Education Association (GEA)	\$2,000.00	GBN/GBS	Scholarship

11.) the 2005-2006 Out of Pocket Expense (rental rates) for the 2005-2006 School Year as contained in Dr. Schilling's memorandum dated June 13, 2005.

12.) the Prevailing Wage Resolution as contained in Dr. Schilling's memorandum dated June 13, 2005.

Upon calling of the roll:

aye: Hammer, Jeffery, Matsakis, Shein, Torf, Berzon, Boron

nay: none

Motion carried. 7-0.

**DISCUSSION REGARDING CONSENT AGENDA ITEMS #6.8 AND 6.9**

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Mr. Shein stated that at a prior meeting he requested an overview of all travel expenses which he has not received. He stated that is not prepared to approve any travel expenses.

Mr. Boron stated that as a GBN Band parent for 5 years, there is no cost to the district with regard to any of the band trips.

Mr. Shein asked why the Board needs to approve the trips.

Mr. Boron stated there are bus costs to get to competitions, but there are no district costs for overnight trips.

Dr. Hales asked the principals to review the trip schedule.

Mr. Smith reviewed the trip schedule and fundraising opportunities.

Mr. Hammer noted that the students participating in the Forensic League trip are already participating in the trip at this time.

**MOTION TO APPROVE CONSENT AGENDA ITEM #6.8 AND 6.9**

Motion by Mr. Matsakis, seconded by Mr. Shein, to approve the Glenbrook South Band Trip to San Diego, CA - December 26, 2005 to January 1, 2006 and the Glenbrook North Forensic League Program Trip to Philadelphia, PA - June 11-18, 2005.

Upon calling of the roll:

aye: Matsakis, Shein, Torf, Berzon, Boron, Hammer, Jeffery

nay: none

Motion carried. 7-0.

**DISCUSSION: ELECTRICAL BID ALTERNATE - SWITCHGEAR BUILDING**

Mrs. Ptak presented a base bid and contingency alternatives at the May 2, 2005 board meeting. The board decided that the switchgear building alternate should be re-bid and discussed prior to approval. Mrs. Ptak stated that the results from the second bid are in the same range as the first bid. Dr. Hales asked if there are any advantages or disadvantages to staying with the one contractor for consistency versus splitting it or do we expect that if we split the project things will go fine. Mrs. Ptak stated that she believes if it were

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split they would do a fine job, but from a coordination standpoint it would be easier dealing with one contractor.

Dr. Schilling stated that whatever is decided, we need to reject the bid from the other contractor.

Mrs. Torf asked if we are obliged to take the lowest bid.

Dr. Schilling stated we have two bids that are open. We've met all the legal requirements.

Mr. Boron stated that the Board is better off dealing with one contractor to avoid problems with one contractor blaming the other contractor for any problems. When a project is large and complex, it is better not to get in a rundown between two contractors over \$2,700.

Mr. Hammer stated that when the Board had that conversation at a previous meeting, he agreed that based on the enormity of the project that it is a small amount. However, the Board agreed that it should be rebid, and the only reason to rebid was that we might get a better bid from another company, which is what happened. He said since the Board thought it was important to rebid and we did receive a lower bid, then we should go with the lower bid unless there is a compelling reason not to.

Mr. Berzon stated the integrity of the original proposal is more intact than before because the original bidder came in with the same price. Mr. Berzon stated he would like to stay with the original bid.

**MOTION TO APPROVE THE ORIGINAL BID AND REJECT ELECTRICAL BID  
ALTERNATE - SWITCHGEAR BUILDING**

Motion by Mr. Boron, seconded by Mr. Berzon, to accept the original \$101,000 bid from Electrical Systems and reject the Electrical Bid Alternate for \$98,300- Switchgear Building as contained in Agenda Item #7.

Upon calling of the roll:

aye: Berzon, Boron

nay: Shein, Torf, Hammer, Jeffery, Matsakis

Motion failed. 2-5.

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**MOTION TO ACCEPT THE ALTERNATE ELECTRICAL BID FOR \$98,300 AND  
REJECT THE ORIGINAL BIDS**

Motion by Mr. Hammer, seconded by Mr. Matsakis, to accept the R. Rudnick bid for the electrical switchgear building for \$89,900 and excluding the electrical work and reject the first set of electrical bids.

Upon calling of the roll:

aye: Torf, Hammer, Jeffery, Matsakis, Shein,

nay: Berzon, Boron

Motion carried. 5-2.

**DISCUSSION: WAIVER OF DEVELOPER FEES FOR THOMAS PLACE**

Dr. Schilling received a request to waive developer fees for Thomas Place, a senior housing development in The Glen. Dr. Schilling estimates the builder's contribution would be roughly \$15,000. There are two arguments for not approving the request. First, developer fees are paid to the district in lieu of land. Since all the other taxing bodies have already received land, they have in essence already been paid. This leaves the full burden of the waiver of fees on the Glenbrook High School District. Secondly, while it is a senior housing project, current Glenview seniors will occupy the 144 units. Families with children will then occupy many of these single-family homes vacated by the seniors which could have a significant impact on the schools.

Mr. Hammer stated that while \$15,000 might not be a lot of money, the Board just spent a lot of time trying to save \$2,700 on the switchgear building. He stated that senior housing is a terrific concept, but it is not an obligation of the high school district to help finance it. There is no compelling reason to waive the fee.

Mr. Boron asked if regardless of what the Board decides, does the Glenview Village Board ultimately decide whether the school district receives the developer fees by virtue of their ordinance.

Dr. Schilling stated they have to go before their Board and they are asking for our support.

Mr. Boron stated that it is part of the Glen where we will derive no real estate taxes at all. The Board needs to send a



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message to the Glenview Village Board that the district is getting nothing in exchange and we should be getting developer fees.

**MOTION TO APPLY FOR AND NOT WAIVE THE CURRENT VILLAGE IMPACT FEES REGARDING DEVELOPER FEES FOR THOMAS PLACE**

Motion by Mr. Shein, seconded by Mr. Hammer, that the Board of Education apply for and not waive the current developer fees for Thomas Place.

Upon calling of the roll:

aye: Matsakis, Shein, Torf, Berzon, Boron, Hammer, Jeffery

nay: none

Motion carried. 7-0.

**DISCUSSION: CLASS RANK STUDY**

Dr. Riggle provided background information regarding the elimination of class rank and a pilot study being conducted with Indiana University to help increase the admission rate and eliminate student stress. Dr. Riggle stated that the program would be expanded next year to include schools where a lot of our students would like to go, but sometimes struggle to gain admission. They were looking at students whose grade point average would be in the bottom half of the class because students in the top half they have a lot of freedom to go a lot of places. Most of the schools we're running into admission problems with use class rank as a criteria for admission, so we're looking at the overall problem.

Mr. Boyle stated that the pilot program at Indiana has created opportunities for students. Last year 25 GBN students applied to Indiana who had between a 2.5 to 3.0 grade point average. Because we submitted using the grade point average, only 7 students were admitted. Of the 7 students, one of them fought their way in by writing letters, personal statements, and put up a fight in a good way to get in. This year by removing rank, 20 students between 2.5 and 3.0 applied and 17 were admitted. In one year we increased our admit rate by 10%. We were finding that Indiana University struggled with admitting students with a 2.5 to 3.0 grade point average. Mr. Boyle said removing class rank will help students across the board. Mr. Boyle stated that class rank will be removed from the transcript.

Mr. Hammer asked if there was any downside to students in the upper tiers from eliminating class rank.

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Mrs. Mueller stated that she was advised by her contact at Lake Forest that the only downside she has found since 2002 is that sometimes there were glitches in scholarship opportunities which required class rank. In that instance, a point person is required, who would be herself or Mr. Boyle to tell them that we don't rank and the reason. Mrs. Mueller was advised that this only occurred on two occasions.

Mrs. Mueller stated that many private schools on the east coast don't rank at all. It's not a new concept.

Mr. Berzon stated that he is in favor of eliminating class rank and proposed dropping it immediately, and reinstate it contingent upon the outcome of the research.

Dr. Hales stated that we wouldn't want to drop class rank and then go back and reinstate it. He said that we should do enough thoughtful work to determine that it is time and if we're at that point we would make that recommendation or wait another year to make sure that no students are negatively impacted. Dr. Hales stated that he hasn't heard from the principals that they are ready to eliminate class rank now, so he is assuming that isn't the case.

Mr. Boyle stated internally one of the biggest points he wanted to make is that students at GBN don't have control over their class rank, but they do have control over their GPA. He stated that there would be internal questions resulting from the removal of class rank regarding the Glenbrook Scholar designation. Mr. Boyle stated he would be more comfortable expanding the study for one more year.

Mrs. Mueller said that we need to have everything in order. She stated the counselors will work with students who need assistance with admissions based on class rank as they have in the past.

Mr. Shein stated he supports the study the way it is written. There won't be a solution that will be right for everyone, but the idea is to make it a lot better.

Mrs. Mueller asked if the board is comfortable if other schools are added to the list and then advise the board.

Dr. Hales stated that the board is comfortable with the college counselor's discretion.

Mrs. Mueller stated she will e-mail the board with any additional schools that are added to the study.

Mr. Boron said he favors adding more schools, but didn't need to be advised each time a school is added. What he would like to know in February when all the applications are in, how many applications were submitted to each of the pilot study schools as an update.

In February when all the applications are in, Mr. Boron would like to know how many applications were submitted to each of the pilot study schools.

Mr. Boyle stated February may be a bit early, that March would be better.

Note: See Agenda Item #10

**MOTION TO APPROVE THE MODIFIED POLICIES AS PRESENTED, INCLUDING REVISIONS TO BOARD POLICY 7080**

Motion by Mr. Berzon, seconded by Mr. Boron, to approve revisions to Board Policy Correspondence and Internet Courses, Board Policy 7090: Earning Credit Towards Meeting the Glenbrook High School Graduation Requirement and Board Policy 7270: Class Rank as contained in Agenda Item #9 and Revisions to Correspondence and Internet Courses, Board Procedures for 7080 as revised by Drs. Hales and Riggle.

Upon calling of the roll:

aye: Shein, Torf, Berzon, Boron, Hammer, Jeffery, Matsakis

nay: None

Motion carried. 7-0.

**DISCUSSION: 2006-2007 SCHOOL CALENDAR**

Dr. Hales advised the board that the 2006-2007 school calendar was reviewed by the administrative staff, teachers and support staff and he stated calendar #2 is compelling. This revision allows the majority of the students to be back and the opportunity to lay a strong foundation for the expectations for discipline, etc. before they bring two student bodies together for a rivalry was a pretty significant issue for the principals. It is nice to start the school year with a couple of days and get into the gist of things.

Mrs. Torf stated she appreciated Dr. Hales taking a second look at the calendar.

**MOTION TO APPROVE THE 2006-2007 SCHOOL CALENDAR**

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Motion by Mrs. Torf, seconded by Mr. Boron, to approve the 2006-2007 school calendar as contained in Agenda Item #11.

Upon calling of the roll:

aye: Boron, Hammer, Jeffery, Matsakis, Shein, Torf, Berzon

nay: none

Motion carried. 7-0.

### **MISCELLANEOUS TOPICS**

The Board received input on a letter to the EDC from Messrs. Matsakis, Boron, and Berzon. Dr. Hales stated that the original was signed by Mrs. Torf and it is ready to be mailed. Mrs. Torf thanked Mr. Berzon for being the District's EDC representative.

Mrs. Torf stated she attended and enjoyed the IASB workshop. She asked Board members to e-mail comments to her. She needs to submit them by June 22. She would like wording for IASB resolutions which are marching orders to IASB as a lobbying group to our legislators. These resolutions bear considerable weight. In the fall, after committee review, the IASB will submit the resolutions to the legislature.

### **REVIEW AND SUMMARY OF BOARD MEETINGS**

By the end of summer, an overview of trips and how they are planned will be submitted to the Board.

Also by the end of summer, possible changes to the Glenbrook Scholar policy will be submitted.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Berzon, to move into closed session at approximately 9:45 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and student disciplinary cases (Section 2 (c)(1) and (9) of the Open Meetings Act).

Upon calling of the roll:

aye: Jeffery, Matsakis, Shein, Torf, Berzon, Boron, Hammer

nay: none

Motion carried. 7-0.

**MOTION TO ACCEPT THE PROPOSED SALARY RECOMMENDATIONS FOR ADMINISTRATORS AND SUPERVISORS FOR THE 2005-2006 SCHOOL YEAR**

Motion by Mr. Berzon, seconded by Mr. Boron, to accept the proposed salary recommendations for administrators for the 2005-2006 school year.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 7-0.

**MOTION TO AFFIRM THE FINDINGS OF THE HEARING OFFICER WITH RESPECT TO EMPLOYEE #05-8**

Motion by Mr. Matsakis, seconded by Mrs. Torf, to affirm the findings of the hearing officer with respect to employee #05-8.

Upon calling of the roll:

aye: Matsakis, Shein, Torf, Berzon, Boron, Hammer, Jeffery

nay: none

Motion carried. 7-0.

