

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, APRIL 25, 2005**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, April 25, 2005, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

President Torf called the meeting to order. Upon calling of the roll, the following members answered present: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf. Also present: Babula, Dill-Varga, Freeman, Helander-Heiser, Perisho, Riggles, Schilling, Smith, Taccona, Wegley.

APPROVAL OF AGENDA FOR THIS MEETING ADDING ITEM #6.3a AND REMOVING ITEM #10 FROM THE CONSENT AGENDA FOR A SEPARATE DISCUSSION/ACTION

Motion by Mr. Boron, seconded by Mr. Shein, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 7-0.

INTRODUCTION OF STUDENTS AND STAFF WHO EXCEL

Mrs. Freeman introduced Mrs. Laura Duffy, Glenbrook South physical education instructor and coach of the GBS diving team. Mrs. Duffy introduced two members of the diving team who had earned medals in the recent state championship.

BOARD AND SUPERINTENDENT REPORTS

President Torf announced her appointments of various board members to the following committees:

- Board Spokesperson: Mr. Bob Boron
- Finance Subcommittee: Mr. Elias Matsakis and Mr. Skip Shein
- Ed-RED (Education Research Development Committee): Mr. Jeff Jeffery

- Oakton Community College Alliance For Lifelong Learning: Mr. Jeff Jeffery
- NSSSED (North Suburban Special Education): Mr. Steve Hammer
- Northbrook EDC (Economic Development Council): Mr. Wayne Berzon
- Northbrook Community Relations: Mr. Bob Boron
- IASB (Illinois Association of School Boards) Representative:
Mrs. Donna Torf

Mrs. Torf encouraged board members to attend the retirement dinners for Glenbrook South and Glenbrook North high schools, if possible.

RECOGNITION OF COMMUNITY VISITORS

President Torf asked if any community visitors wished to be recognized. No members of the audience requested to address the Board.

CONSENT AGENDA

Mrs. Torf asked if any Board member wished to have an item removed from the consent agenda for a separate vote. She requested to have item #10 (Northbrook I-Net Agreement) be removed from the consent agenda and placed as item #7 for discussion on the regular agenda.

Motion by Mr. Boron, seconded by Mr. Hammer, to approve the following items on the consent agenda, removing item #10 (Northbrook I-Net Agreement) for discussion.

1.) the Open Session Minutes from the April 11, 2005 Special Closing of the Board Meeting.

2.) the Open Session Minutes from the April 11, 2005 Special Organizational Meeting.

3.) the Open and Closed Session Minutes from the April 11, 2005 Regular Board Meeting.

4.) the resignation of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated April 20, 2005.

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
DeGuzman, Michael	Technology	04/29/05	GBN

5.) the appointment of the following certificated staff as recommended by the director of human resources

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Jessica M. Gitles	Mathematics	04/20/2005	GBN	BA, Step 2
Christopher W. Keegan	English	04/20/2005	GBN	MA+60, Step 6
Jill C. Maraldo	English	04/20/2005	GBN	MA+30, Step 8
Jeffrey I. Paek	Science	04/20/2005	GBS	BA+15, Step 1
Jennifer M. Reifenberg	Physical Ed.	04/20/2005	GBN	BA+15, Step 1
Lauren A. Sutherlin	English (ESL)	04/25/2005	GBS	BA, Step 3

6.) an increase of .1 FTE for Kathy Coskey for second semester of the 2004-2005 school year.

7.) The release of the Educational Support Staff as contained in Mrs. Helander-Heiser's memorandum dated April 18, 2005.

8.) the issuance of Vendor Checks Nos. 18540 through 18871 in the amount of \$1,733,461.62 as listed on the attached check register dated April 25, 2005.

9.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 41474 through 41809, and 41834 through 41920 totaling \$774,254.99. Vendor Payroll check numbers 41473 through 41833 and 41921 through 41931 totaled \$79,974.69. With other deductions of \$302,114.89 employees' Federal, State, and FICA/Medicare withholding taxes of \$679,152.20, TRS contributions of \$302,060.31 and direct deposit of \$2,021,793.78, the gross payroll for the month of March was \$4,079,376.17. TRS employer contribution was \$32,592.59 and employer matching FICA and MED as \$109,215.99.

10.) The acceptance of the following gifts:

Gift From	Amount or Item	School	Department
Charlotte Thiemecke-Floyd	\$50.00	GBS	The Christopher Zimny Scholarship
Fred and Judy Fugate	\$100.00	GBS	The Christopher Zimny Scholarship
Foundation - ISU	\$100.00	GBS	The Christopher Zimny Scholarship
Glenview Park District	\$4,000.00	GBS	Glenview Youth Golf Scholarships
The Tomita Family	\$100.00	GBS	The Christopher Zimny Scholarship

Booster Club	\$675.00 – Golf Bags	GBN	Boys/Girls Golf
Booster Club	\$1,613.00 – Vault Trainer	GBN	Boys/Girls Gymnastics
Booster Club	\$225.00 – Incline Mat	GBN	Boys/Girls Gymnastics
Booster Club	\$4,300.00 - Backboards	GBN	Boys/Girls Basketball
Booster Club	\$1,265.00 – Tent	GBN	Girls Track
Booster Club	\$510.00 – Hurdles	GBN	Girls Track
Booster Club	\$500.00 – Vaulting Poles	GBN	Girls Track
Booster Club	\$760.00 – Arch Trainers	GBN	Football
Booster Club	\$175.00 – Team Mat	GBN	Football
Booster Club	\$640.00 – Practice Balls	GBN	Boys/Girls Tennis
Booster Club	\$945.00 – Bike	GBN	Trainer
Booster Club	\$640.00 Training Goal	GBN	Boys/Girls Soccer
Booster Club	\$4,460.00 – Goals	GBN	Boys/Girls Soccer
Booster Club	\$1,800.00 – Tiempo Soccer Balls	GBN	Boys/Girls Soccer
Booster Club	\$540.00 – Brine Soccer Balls	GBN	Boys/Girls Soccer
Booster Club	\$410.00 – Portable Tent	GBN	Girls Lacrosse
Booster Club	\$400.00 – Lacrosse Balls	GBN	Girls Lacrosse
Booster Club	\$1,857.00 – Platforms	GBN	Athletics - All Students
Booster Club	\$700.00 – Vaulting Poles	GBN	Athletics - All Students
Booster Club	\$150.00 – Radar Gun	GBN	Boys Baseball
Booster Club	\$20,000 – Spin Bikes	GBN	All Students
Booster Club	\$725.00 – Shuttlecocks	GBN	Badminton
Booster Club	\$950.00 – Safety Pads	GBN	Boys/Girls Volleyball
Booster Club	\$425.00 – Stopwatches (24)	GBN	Boys Swimming
Booster Club	\$300.00 – Double Bases	GBN	Softball
Booster Club	\$400.00 – 2/4/7 Meter Markers	GBN	Water Polo
Booster Club	\$300.00 – Lacrosse Balls	GBN	Boys Lacrosse
Booster Club	\$625.00 – Camcorder	GBN	Athletics
Booster Club	\$700.00 – Pool All-American Boards	GBN	Athletics
Booster Club	\$6,000.00 – End zone Camera	GBN	Athletics
Booster Club	\$1,400.00 – Sideline Chairs	GBN	Athletics
Booster Club	\$4,500.00 – Back Gym Scoreboard	GBN	Athletics
Booster Club	\$2,000.00 – Shipping	GBN	MISC

1.) the Textbook Changes for the 2005-2006 School Year as contained in Mrs. Dill-Varga's memorandum dated April 25, 2005.

2.) the GBN Band Trip to New York City for the Veteran's Day Parade November 10-14, 2005.

3.) The GBS Band Trip to Sandusky, OH on May 13-15, 2005.

4.) The Authorization to file for E-Rate Discounts as contained in Mrs. Perisho's memorandum dated April 20, 2005.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 7-0.

DISCUSSION: NORTHBROOK I-NET AGREEMENT

Mrs. Perisho provided the board with an update on the Northbrook I-net project, which will provide a fiber optic network connecting all of the Northbrook village offices and participating school districts (District 28 and 225). For Glenbrook, the I-Net provides a fiber optic connection between Glenbrook North and the administration building. Construction is finished except for crossing Landwehr Road across from the Administration Building. This network connection will increase the bandwidth to North by a factor of 10. It is likely the construction will be completed by mid May.

Mrs. Perisho asked the Board for comments on a draft of the I-net intergovernmental agreement. Mr. Matsakis reminded the board that he would need to abstain as his firm represented the Village of Northbrook.

Mrs. Perisho addressed questions from the Board. Mr. Boron requested that she investigate if language could be inserted into the agreement reflecting the 6% cap for the district expenses as displayed in Exhibit A. Board members requested that Mrs. Perisho place the agreement on the May 2, 2005 consent agenda.

DISCUSSION: 2005-2006 SPECIAL PROJECTS

Building principals answered board member questions about each building's list of special projects, reminding them that these annual projects were developed within each building's operating budgets. The vote this evening was approval for the buildings to seek bids on each of the items on their list of projects. These projects were tentatively scheduled to occur during the summer and conclude before the start of the next school year. Board members were reminded that they would be asked for final approval on the projects after bids were sought and evaluated.

Mrs. Torf invited any board members who wished a walk-through of project locations at each building to contact Dr. Riggle at GBN or Mr. Smith at GBS for an appointment.

MOTION TO APPROVE THE 2005-2006 SPECIAL PROJECTS

Motion by Mr. Jeffery, seconded by Mr. Hammer, to approve the 2005-2006 Special Projects as contained in Agenda Item #7.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 7-0.

DISCUSSION: 2005-2006 CAPITAL OUTLAY REQUESTS

Building principals and Mrs. Perisho reviewed 2005/2006 capital outlay requests for each high school and the district office technology department. These requests, representing single items of a cost greater than \$2,500 are always brought to the board for approval, as part of the budgeting process.

Mrs. Torf asked for information about the replacement cycle for servers as compared to the replacement cycle for computers. Mr. Shein suggested the district might want to consider conducting an audit of the network's efficiency at the same time it was conducting a technology personnel audit.

After much discussion, board members requested that more information be provided at a future board meeting on comprehensive courseware systems and that this item, listed as a \$19,500 expense, be removed from the list, prior to a vote being taken. They also requested that the Library Automation System Replacement item be removed for a separate discussion and vote.

MOTION TO APPROVE THE 2005-2006 CAPITAL OUTLAY REQUESTS

Motion by Mr. Boron, seconded by Mr. Berzon, to approve the 2005-2006 Capital Outlay Requests as contained in Agenda Item #8, with the exclusion of the item for \$19,500 (curriculum courseware systems for teachers) and the library automation system.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 7-0.

DISCUSSION: REPLACEMENT OF THE LIBRARY AUTOMATION SYSTEM

Mrs. Perisho provided the board with background information on the process used by librarians at each building to select a replacement for Dynix, the current library automation system. She presented information about current needs, details about the possible alternatives, and the reasons for the recommendation for Via, the III school-based product. She presented the recommendation for purchasing the hardware and software instead of the remote-hosted subscription service.

Board discussion centered on the advantages and disadvantages of a remote-hosted subscription service versus purchasing hardware and software that would be retained on site. Mrs. Perisho expressed her concern that the extra bandwidth to be gained through the larger I-net pipe be preserved for other curricular needs developing at each high school rather than committing it to the internet traffic necessitated by a remote-hosted subscription. Mr. Berzon requested that Mrs. Perisho inquire if the purchase would be discounted if payment in full were completed in one year instead of two.

MOTION TO APPROVE THE REPLACEMENT OF THE LIBRARY AUTOMATION SYSTEM

Motion by Mr. Matsakis, seconded by Mr. Boron, to approve the Replacement of the Library Automation System as contained in Agenda Item #9.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Torf

nay: Shein

Motion carried. 6-1.

DISCUSSION: RESOLUTION AUTHORIZING THE SUBSTITUTION OF ESCROW SECURITIES

Mr. Schilling informed board members that he was required to seek approval from a newly seated board of a resolution authorizing the substitution of escrow securities held under escrows established with the proceeds of the District's refunding. This approval awarded by the previous board was to enable the District to take advantage of changing interest rates and hopefully targeting a savings to the District of \$100,000 on the Series 2002 and Series 2003 refunding escrow accounts.

MOTION TO APPROVE THE RESOLUTION AUTHORIZING THE SUBSTITUTION OF ESCROW SECURITIES

Motion by Mr. Boron, seconded by Mr. Berzon, to approve the Replacement of the Resolution Authorizing the Substitution of Escrow Securities as contained in Agenda Item #10.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 7-0.

OTHER

Mrs. Dill-Varga informed the Board that Dr. Schilling was going to be honored by the Illinois Association of School Business Officials' Board of directors at its May 5, 2005 54th Annual Conference. He was going to be presented with its Lighthouse Award for Current Best Practices in School Business Management. Dr. Schilling informed the board that his award was based, in part, on the district's Health Benefits program which was saving the district about \$5 million dollars over five or six years. Mr. Matsakis asked Mrs. Diane Freeman to prepare an appropriate press release.

President Torf asked board members to forward topics for the Board Retreat on May 14 to herself or to Dr. Hales' assistant, Mrs. Diane Thomas.

President Torf asked for two volunteers to serve as representatives on the Glenbrook Scholarship Committees at each building. Mr. Wayne Berzon agreed to serve on Glenbrook South's committee; Mr. Skip Shein agreed to serve on Glenbrook North's committee.

REVIEW AND SUMMARY OF BOARD MEETING

Information about the feasibility of a technology audit will be brought back to a future board meeting in approximately one month.

The final version of the Northbrook I-Net Agreement will be brought back for a vote at the next regular board meeting.

Dr. Schilling will bring back information about possible cost savings if the library automation system is paid for in full at the end of one year instead of two.

Information will be provided to the board about curriculum courseware software for teachers at a future board meeting.

The placement of the final version of the Student Disciplinary Policies and Procedures, as well as a narrative of resources to be included in the student parent handbook and method for distribution need to be brought back for discussion and action at the May 9, 2005 regular board meeting.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Shein, seconded by Mr. Boron to move into closed session at approximately 9:47 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and student disciplinary cases (Sections 2 (c) (1) and (9) of the open meetings act).

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried.

The Board returned to open session at approximately 10:28 p.m.

MOTION TO DISMISS EMPLOYEE #05-6

Motion by Mr. Boron, seconded by Mr. Shein to dismiss employee #05-6 under the terms and conditions presented in closed session.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 7-0

MOTION TO EXTEND THE SUSPENSION OF STUDENT #05-10 THROUGH MAY 2, 2005 UNDER THE TERMS AND CONDITIONS DETERMINED IN CLOSED SESSION.

Motion by Mr. Boron, seconded by Mr. Hammer, to extend the suspension of student #05-10 through May 2, 2005 under the terms and conditions determined in closed session.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 7-0.

MOTION TO EXTEND THE SUSPENSION OF STUDENT #05-11 THROUGH MAY 2, 2005 UNDER THE TERMS AND CONDITIONS DETERMINED IN CLOSED SESSION.

Motion by Mr. Boron, seconded by Mr. Hammer, to extend the suspension of student #05-11 through May 2, 2005 under the terms and conditions determined in closed session.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 7-0.

MOTION TO EXTEND THE SUSPENSION OF STUDENT #05-12 THROUGH MAY 2, 2005 UNDER THE TERMS AND CODITIONS DETERMINED IN CLOSED SESSION.

Motion by Mr. Boron, seconded by Mr. Berzon to extend the suspension of student #05-12 through May 2, 2005 under the terms and conditions determined in closed session.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, Torf

nay: none

Motion carried. 7-0.

ADJOURNMENT

Motion by Mr. Shein, seconded by Mr. Boron, to adjourn the meeting at approximately 10:32 p.m.

Upon call for a vote on the motion, all present voted aye. *

Motion carried.

* Means Berzon, Boron, Hammer, Jeffery, Matsakis, Shein, and Torf all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT SPECIAL MEETING: MAY 2, 2005
7:30 P.M.

Glenbrook Admin. Bldg.
1835 Landwehr Road
Glenview, Illinois

NEXT REGULAR MEETING: May 9, 2005
7:30 P.M.

Glenbrook Admin. Bldg.
1835 Landwehr Road
Glenview, Illinois