

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, NOVEMBER 22, 2004**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, November 22, 2004, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

President Rogal called the meeting to order. Upon calling of the roll, the following members answered present: Boron, Long, Rogal, Shaer, Shein, Torf. Absent: Matsakis. Also present: Carlson, Dill-Varga, Eike, Freeman, Hales, Helander-Heiser, McConnell, Meinhard, Nadel, Pranske, Ptak, Riggle, Schilling, Sly, Smith, Torsiello, Tuttle.

Mr. Matsakis arrived at 7:32 p.m.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Shaer, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried. 7-0.

INTRODUCTION OF STUDENTS AND STAFF WHO EXCEL

Mr. Greg Beckway, girls tennis coach, introduced Stephanie Heller and Ali Salomone, Glenbrook North girls' doubles tennis state champion, reviewing the season's pathway to victory.

RECOGNITION OF COMMUNITY VISITORS

President Rogal asked if any community visitors wished to be recognized. Mr. Jay Heller, parent of doubles tennis state champion Stephanie Heller, reiterated his concern about the state of the surface of the tennis courts.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales provided the Board with updated information about the new mandate requiring new employees to be fingerprinted at a cost of \$44.00 per employee. He asked Mrs. Rogal to designate the Director of Human Resources to receive the results of the testing. She did so after seeking Board consensus.

Dr. Hales informed the Board that the Discipline Review Committee had met and would give their report later during the meeting; Dr. Hales extended his thanks to committee members for their hours of service on this committee.

Dr. Hales informed the Board that the School Report Cards for both buildings had finally been released electronically to the district office from the State Board of Education. Mrs. Dill-Varga informed the Board that both schools had made adequate yearly progress as measured by the state assessments during the spring of 2004. Copies of the report cards will be forwarded to Board Members.

Mr. Matsakis informed the Board that he had attended the Glenbrook Symphony Orchestra and was impressed with the high caliber of performance.

Mrs. Torf shared information she gained from the IASB/IASBO/ISBE conference held in Chicago on November 20, 2004. She shared materials related to revenue saving/grants, environmentally sound construction options and related "green grants", and tips for organizing a successful school referendum.

Dr. Schilling reported that the EDC committee agenda focused on discussion about consolidating two similar Northbrook committees.

Dr. Schilling reported that a follow-up meeting occurred with our legislators. They reviewed seven pieces of legislation and reviewed some details of the All State property tax appeal.

MOTION TO APPROVE CONSENT AGENDA

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mrs. Torf, seconded by Mr. Shein to approve the following items on the consent agenda including minutes as corrected, the addition of an appointment under 6.2a and the modification of item 6.5.

1.) the Open and Closed Session Minutes from the November 8, 2004 Regular Board Meeting.

2.) the resignation of the following certificated staff as recommended by the director of human resources.

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
AMAYA, Fumiko	Japanese	11/30/2004	GBS

3.) the appointment of the following certificated staff as recommended by the director of human resources.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Yasuko Makita-Discekici	Japanese	11/22/04	GBS	MA+60, Step 10 .6TE 112 days

4.) the appointment of the following educational support staff contained in Mrs. Helander-Heiser memorandum dated November 18, 2004.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
RIVERA, Jorge (Repl. N. Tubbs)	Custodian	11/8/2004	GBN	\$14.85

TRANSFERS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
DeGuzman, Michael	Web Master/Lab Mgr.	11/16/04	GBN	\$19.30

5.) the issuance of Vendor Checks Nos. 16719 through 16721 in the amount of \$50,090.25 as listed on the attached check register dated November 16, 2004 and checks Nos. 16722 through 17068 in the amount of \$1,471,054.00 as listed on the attached check register dated November 22, 2004.

6.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 39152 through 39487, and 39517 through 39621 totaling \$770,351.22. This amount included replacement check numbers 39516, 39633, and 39634. With other deductions of \$297,027.68, employees' Federal, State, and FICA/Medicare withholding taxes of \$676,475.37, TRS contributions of \$297,255.54 and direct deposit of \$1,983,067.86, the gross payroll for the month of October was \$4,024,177.67. TRS employer contribution was \$32,186.11 and employer matching FICA and MED as \$107,896.09.

7.) The acceptance of the following gifts:

Gift From	Amount or Item	School	Department
Dr. Michael E. Turbov	1994 Mercury Villager	GBS	Automotives
Mr. James E. Mc Inemey	1996 Chevy Cavalier	GBS	Automotives
Ms. Jaine A. Peterson	1995 Ford Escort Wagon	GBS	Automotives
Mr. James E. Mc Inemey	1986 Jaguar XJ6	GBS	Automotives

8.) the public notice regarding the April 5, 2005 Board of Education election.

9.) The designation of individuals to accept nominating petitions for the April 5, 2005 Board of Education election.

10.) The district math team trip to Greenville, SC from March 18-20, 2005.

Mr. Shaer temporarily left the room.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shein, Torf

nay: none

Motion carried. 6-0.

DISCUSSION: DISCIPLINE POLICY REVISIONS

Dr. Hales reminded the Board that one of the district improvement goals was to review the district's discipline policies and procedures. To address the goal, a district-wide committee was formed consisting of the following members: Donna Torf-Board Vice President; Bob Boron-Board Member; George Tuttle-Director of Special Education; Dr. Mike Riggle-Principal, GBN; Mr. David Smith-Principal, GBS; Mr. Jim Torsiello-Dean, GBS; Mr. Bill Eike-Dean, GBS; Mr. Mark

O'Brien-Asst. Principal, Guidance, GBS; Dr. Pat Carlson-Asst. Principal, Guidance, GBN; Sue Nadel-Counselor-GBS; Christy Hemesath-Psychologist, GBS; Diane Pranske-Special Education Teacher; and Dr. Dave Hales-Superintendent.

The committee met to review current policies and procedures and to explore constructive revisions. The recommendations from the committee were presented to the Board for discussion. The committee believed it was important to maintain a policy with serious consequences such as the removal of the student from the campus for more than 10 days. A major recommendation was to develop an Alternative to Expulsion Program (AEP) as an option for first offenders of less egregious violations with mutual agreement of the student and parents and the school. After much discussion, the Board decided that additional discussion would be necessary in committee and at the board level before a public hearing can be held.

Note: See Agenda Item #7

DISCUSSION: PROCESS FOR DISTRICT BUILDING PROJECTS

Addressing board requests made at a previous meeting, Dr. Schilling provided a revised flow chart describing the Financial Pre-Bid Planning Process for Board Review. He also provided a document detailing preliminary construction estimate sheets compiled with Arcon to update the district's multi-year life safety facilities plan. He also provided the board with a set of documents listing non-life safety projects, which have been identified by the buildings and are waiting disposition. Lastly, Dr. Schilling provided a draft of a form designed for Arcon, which lists this year's major projects. Dr. Schilling proposed discussing the details of building projects on December 6.

Note: See Agenda Item #8

DISCUSSION: 2004 TAX LEVY

Dr. Schilling informed the board that for the 2004 tax levy, he was recommending a 4.96% increase. This includes both a maximum tax cap increase of 1.9% plus a hedge factor of 3.06% for new growth and construction. Based on historical data the likely increase will be approximately 3.2%. He presented a summary of comparison of past levies and tax extensions. This will be brought back on the consent agenda for the next regular board meeting.

Note: See Agenda Item # 9

DISCUSSION: PROPOSED 2005-2006 BUDGET PARAMETERS

Dr. Schilling presented a revised set of recommendations for a comprehensive three-year financial plan to the Board of Education. The major adjustments include: the establishment of a materials fee, increasing non-personnel reductions by almost \$500,000, increasing support staff reductions by \$107,000, and the reduction of certified staffing adjustments (administrators and teachers) by approximately \$600,000. The district administrators have collaboratively worked to continue seeking efficiencies and other cost saving measures to alleviate the number of certified staff positions that may need to be reduced, at least for the next two years.

Mr. Matsakis thanked the administration for their continued efforts. He suggested implementing the athletic fee in fy07.

Dr. Schilling asked the Board for consensus on the parameters as shown so that the administration can continue planning their budgets for the next school year.

Note: See Agenda Item # 10

DISCUSSION: RESIDENCY POLICY REVISIONS

Dr. Schilling asked the Board to consider some philosophical changes regarding the methodology for verifying residency. Building registrars and administrators assert that the most efficient determination of "non-resident" has been made when the student is either an incoming freshman, a transfer student or a student who has had an address change with no notification to the district. Dr. Schilling proposed that focusing resources on these students will help the district improve its practice while saving the district additional dollars.

Note: See Agenda Item # 11

OTHER

Mr. Matsakis asked if there had been any response to the letter written to the Village of Glenview. Dr. Hales provided an update on the progress. Mr. Matsakis expressed his hope that a more specific response would be coming to the Board before the year's end.

REVIEW AND SUMMARY OF BOARD MEETINGS

Discussion on the 8090 Discipline Policy will continue at an upcoming board meeting.

Discussion on the building project process will continue at an upcoming board meeting.

The 2004 Tax Levy will be on the consent agenda at the next meeting.

Discussion on the Residency Policy will continue at the next board meeting.

Parameters for three-year financial plan will be on the consent agenda at the next board meeting.

Mr. Shaer left shortly before the motion to adjourn was made.

8
11/22/04

ADJOURNMENT

Motion by Mr. Boron, seconded by Mrs. Torf to adjourn the meeting at approximately 11:00 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Boron, Long, Matsakis, Rogal, Shein and Torf all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT SPECIAL MEETING: Dec. 6, 2004 Glenbrook Admin. Bldg.
7:30 P.M. 1835 Landwehr Road
Glenview, Illinois

NEXT REGULAR MEETING: Dec. 13, 2004 Glenbrook Admin. Bldg.
7:30 P.M. 1835 Landwehr Road
Glenview, Illinois