

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, NOVEMBER 8, 2004**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, November 8, 2004, at approximately 7:05 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

President Rogal called the meeting to order. Upon calling of the roll, the following members answered present: Boron, Long, Matsakis, Rogal, Shein, Torf. Absent: Shaer Also present: Dill-Varga, Hales, Helander-Heiser, Hicks, Ptak, Riggle, Schilling, Siena, Smith, Tuttle.

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mrs. Torf, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shein, Torf

nay: none

Motion carried.

Mr. Shaer arrived at 7:07 p.m.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Shein, seconded Mrs. Torf, to move into closed session at approximately 7:08 p.m. to consider the appointment, employment, compensation, discipline, performance, and dismissal of specific employees (Section 2 (c) (1) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

The Board returned to open session at approximately 8:22 p.m.

**INTRODUCTION OF STUDENTS AND STAFF WHO EXCEL**

Social Studies teacher Daniel Hicks introduced two Russian educators who are in the U.S. to learn how civics education is implemented in U.S. classrooms. Part of a Department of Education grant, social studies teachers John Sullivan and Daniel Hicks will visit Siberia, and the Russian teachers are currently visiting American schools and classrooms.

**RECOGNITION OF COMMUNITY VISITORS**

President Rogal asked if any community visitors wished to be recognized. No member of the audience requested to address the Board.

**BOARD AND SUPERINTENDENT REPORTS**

President Rogal informed the Board that the next Economic Development Council (EDC) meeting would be on Wednesday, November 10, 2004. She informed the Board that on Monday, November 15, 2004 district and board representatives would continue their discussion with Senator Susan Garrett and Representative Nekritz related to ongoing concerns related to the Property Tax Appeal Board(P-tab) issues.

Mr. Matsakis informed the Board that details from the recent finance committee meeting would be reviewed later in the evening.

**MOTION TO APPROVE CONSENT AGENDA**

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mrs. Long, seconded by Mrs. Torf to approve the following items on the consent agenda.

- 1.) the Open and Closed Session Minutes from the October 25, 2004 Special Board Meeting.
- 2.) the Open Session Minutes from the October 25, 2004 Regular Board Meeting.
- 3.) the Open and Closed Session Minutes from the October 27, 2004 Special Board Meeting.

4.) the appointments of the following educational support staff contained in Mrs. Helander-Heiser memorandum dated November 3, 2004.

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
WARNSTEDT, Joseph (Repl. R. Louissaint)	Support Tech	11/3/04	GBN	\$19.71
WOLTER, Judy (Repl. S. Crawford)	Paraprofessional	10/25/04	GBS	\$11.58

5.) the reimbursement of the Revolving Fund for Employees for the month of October in the amount of \$46,075.47 represented by checks No. 25017 through 25053, 25065 through 25090, 25114 through 25132, 25201 through 25203, 25205 through 25221, 25233 through 25234, 25236 through 25239, 25277 through 25319, 25399 through 25401 and 25409 through 25441.

6.) the reimbursement of the Revolving Fund for Vendors for the month of October in the amount of \$37,159.04 represented by checks No. 25204, 25222 through 25232, 25235, 25260 through 25276, 25320 through 25398, 25402 through 25408, and 25442 through 25463. Checks issued in October, voided in October: No. 25204 and 25406. Checks issued in previous months, voided in September: No. 21126, 22150, 24386, 24650, 24665, 24898, 24999, 25013.

7.) The acceptance of the 2003-2004 Audit as contained in consent agenda item #7.4.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

**DISCUSSION/ACTION: GBS PRINCIPAL RECOMMENDATION**

Dr. Hales first commended Mrs. Vickey Helander-Heiser for coordinating the principal selection process, thanking as well the various committee members for their participation in the process.

Dr. Hales stated that he was pleased to recommend Mr. Brian Wegley for the position of principal at Glenbrook South High School. Mr. Wegley has had various positive experiences serving as a teacher, a coach, instructional supervisor, and, most recently, as associate principal for curriculum at South. He is a student-focused leader committed to upholding the traditions of South and preserving the outstanding programs and opportunities that currently exist for our students.

**MOTION TO APPROVE THE GBS PRINCIPAL RECOMMENATION**

Motion by Mr. Boron, seconded by Mr. Shaer, to approve the GBS Principal Recommendation as contained in agenda Item #8.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay:

Motion carried.

**DISCUSSION: PROCESS FOR DISTRICT BUILDING PROJECTS**

Building principals and representatives from Arcon were present to address board concerns and questions related to concerns related to recent building projects, constructive solutions for improving the process to ensure open communication, and considerations regarding cost effective alternatives.

The Board discussed the current Facility Pre-bid Planning Process flow chart, making suggestions to include additional steps for review and revision. Mr. Matsakis was interested in exploring communication issues about the language utilized in the specifications that might better define the requirements for such things as life safety. He identified the need for common language about quality and function. Mr. Boron stated that the Board needed information on all the alternatives early on in the process. He also acknowledged that the Board needed to make clear their expectations to the firm.

Dr. Schilling stated that he would bring back a revised flow chart at the November 22, 2004 board meeting with accompanying paperwork for current projects to provide the Board with practical application of the revisions to the process.

Note: See Agenda Item #9

**DISCUSSION: SITUATION BRIEF: RECOMMENDATIONS TO BOARD OF  
EDUCATION: COMPREHENSIVE FINANCIAL PLAN**

Dr. Schilling presented a three-year comprehensive financial plan in light of the current financial situation, the present revenue sources, and the goals of the district to maintain the 33% fund balance reserve. The plan calls for a reduction of \$1,836,452 the first year, \$137,000 the second year and \$1,834,458 the third year for a total reduction of \$3,807,910 over three years. Proposed adjustments relate to fees, reductions in district and building operating budgets, reductions in custodial staff, administrative positions, support staff, and certified staffing. He reviewed the financial goals of maintaining: current level of academic programs in staffing and operating budget, present extra curricular programs in athletics and other programs, current facilities, adequate levels of reserves (33%), and the present tax rate. The plan assumes that no new staff will be added, cost efficiencies will be aggressively pursued, current educational programs will be reviewed for cost effective alternatives. No building renovations or additions will take place.

Mr. Matsakis expressed that the reduction in certified staffing was too great even for the first year of the plan. He stated that he was not comfortable with the reductions in certified staff identified for fy08. Mrs. Long affirmed Mr. Matsakis' opinion that the most important thing to protect was student - teacher ratios and class sizes, both of which were central to important instructional relationships. Board members asked district and building administrators to continue seeking cost efficiencies that would lessen the instructional impact on students. Discussion also centered on the increasing special education needs and related costs.

Note: See Agenda Item # 10

**DISCUSSION: DASHBOARD REPORTS - STUDENT DEMOGRAPHICS/ SPECIAL  
EDUCATION AND TEACHER/STAFF DEMOGRAPHICS**

Dr. Hales reviewed salient points related to actual and projected student enrollment, increasing diversity especially at Glenbrook South, increases in low income populations, small fluctuations in attendance rate and other indicators about special education students and teacher/staff demographics.

Mr. Matsakis suggested that the administration build a ten-year profile including data on students and staff to assist decision makers as cost containment measures and budget reductions are considered.

Mr. Tom Shaer asked that an organizational chart of district personnel be brought back so a comparison of support staff can be made at the district and each building.

Note: See Agenda Item # 11

**OTHER**

Mr. Shaer asked if the community would be notified of the Special Board Meeting on December 6, 2004 focusing on student disciplinary policies. Dr. Hales informed the Board that several means of communication would be utilized to let the community know of this special meeting.

Mr. Matsakis asked if the more affluent districts had a lobbyist representing our particular interests with our legislators. He expressed concerns that ED-RED might not be representing us effectively in Springfield.

Mr. Matsakis asked about steps in the process in the reciprocal reporting agreement. Board members discussed issues related to the agreement with building principals.

Dr. Hales asked the Board to approve a request from Glenbrook North and Glenbrook South English Departments to send seven teachers from the district to the National Conference.

**MOTION TO APPROVE THE ENGLISH DEPARTMENT TRIP TO NCTE CONFERENCE**

Motion by Mr. Shaer, seconded by Mrs. Torf, to approve the English Department request to send seven teachers to the National Council of Teachers of English convention in Indianapolis, Indiana.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

**REVIEW AND SUMMARY OF BOARD MEETINGS**

Dr. Schilling will bring a revised Facility Pre-bid Planning Process flow chart back on November 22, 2004 as well as a revised 3-year financial plan.

**ADJOURNMENT**

Motion by Mr. Matsakis, seconded by Mr. Boron to adjourn the meeting at approximately 10:55 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* Means Boron, Long, Matsakis, Rogal, Shaer, Shein and Torf all voted aye.

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: Nov. 22, 2004 Glenbrook Admin. Bldg.  
7:30 P.M. 1835 Landwehr Road  
Glenview, Illinois

NEXT SPECIAL MEETING: Dec. 6, 2004 Glenbrook Admin. Bldg.  
7:30 P.M. 1835 Landwehr Road  
Glenview, Illinois

NEXT SPECIAL MEETING: Dec. 13, 2004 Glenbrook Admin. Bldg.  
7:30 P.M. 1835 Landwehr Road  
Glenview, Illinois