

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, OCTOBER 12, 2004**

A regular meeting of the Board of Education, School District No. 225 was held on Tuesday, October 12, 2004, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

President Rogal called the meeting to order. Upon calling of the roll, the following members answered present: Boron, Long, Rogal, Shein, Torf. Absent: Matsakis, Shaer. Also present: Dill-Varga, Freeman, Hales, Helander-Heiser, Ptak, Riggle, Schilling, Smith, Tuttle.

**APPROVAL OF AGENDA FOR THIS MEETING AS AMENDED**

Motion by Mr. Shein, seconded by Mr. Boron to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Long, Rogal, Shein, Torf

nay: none

Motion carried.

**INTRODUCTION OF STUDENTS AND STAFF WHO EXCEL**

Glenbrook South debate coach Tara Tate introduced senior debater, Elizabeth Kim, who was recently selected to represent Glenbrook South in "The People Speak," an ABC-TV News program jointly sponsored by the United Nations and held on October 6, 2004.

Glenbrook North English teacher Jenny Jordan and two Glenbrook North student writing tutors presented an overview of The Write Place, a student and faculty staffed drop-in writing center. Juniors and Seniors offer writing consultations with students working on writing assignments across the curriculum. The Write Place originated in the late 1980's and is one of the oldest high school writing center programs in existence.

**RECOGNITION OF COMMUNITY VISITORS**

President Rogal asked if any community visitors wished to be recognized. No member of the audience requested to address the Board.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Hales praised student leaders for their involvement in last weekend's series of excellent Homecoming activities at Glenbrook North and he looked forward to similar events at Glenbrook South this next week. He commended the efforts of Mrs. Diane Freeman for the recent series of publications providing highlights at each school in the district, as well as the new district map that visually portrays the school boundaries of the high school and elementary districts. Dr. Hales next thanked both building principals, Mrs. Donna Torf, Mrs. Diane Freeman, and television production teacher Mark Ferguson for their efforts and participation in the recently taped cable shows focused on the topic of each school's goals for the year. Dr. Hales announced that Mr. Matsakis and Mrs. Long would represent the board at the upcoming Glenview TIF meeting that will be held on Monday, October 18, 2004 at 3:30 p.m. He also informed the Board that the Glenbrook South principal search process was moving along under the direction of Mrs. Vickey Helander-Heiser. Monday and Tuesday, October 18-19, 2004 were two dates set aside for core team interviews of initial candidates.

President Rogal reminded the Board that October 26, 2004 was the date Senator Susan Garrett would meet with District 31 and District 225 to discuss the Property Tax Assessment Board issues (PTAB) related to Allstate Insurance Corporation.

Mr. Bob Boron informed the Board that he had attended the Ed-RED meeting two weeks ago. He updated the board on discussion centering on tax appeal issues and the recently reorganized state board of education.

Mr. Matsakis arrived at 7:40 p.m.

**MOTION TO APPROVE CONSENT AGENDA WITH THE ADDITION OF REVISED MINUTES FROM SEPTEMBER 13, 2004**

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mr. Boron, seconded by Mrs. Torf to approve the following items on the consent agenda with the addition of revised minutes from September 13, 2004:

1.) the Open Session Minutes from the September 13, 2004 Regular Board Meeting.

2.) the Open and Closed Session Minutes from the September 27, 2004 Regular Board Meeting.

3.) the appointments of the following educational support staff contained in Mrs. Helander-Heiser memorandum dated September 23, 2004.

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
LOPEZ, Alfredo (Repl. H. Swaggerty)	Custodian	10/01/04	GBN	\$14.79

4.) the resignation of the following educational support staff:

**RESIGNATIONS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
CRAWFORD, Sheri	Paraprofessional	10/12/04	GBS
LOUISSANT, Roosevelt	Support Tech.	10/15/04	GBN

5.) the reimbursement of the Revolving Fund for Employees for the month of September in the amount of \$ 36,700.89 represented by checks No. 24348 through 24378, 24396 through 24422, 24433 through 24466, 24488 through 24510, 24520 through 24537, 24657 through 24681, 24874 through 24899, and 24910 through 24932.

6.) the reimbursement of the Revolving Fund for Vendors for the month of September in the amount of \$134,530.41 represented by checks No. 24379 through 24395, 24423 through 24432, 24467 through 24487, 24511 through 24519, 24538 through 24656, 24682 through 24873, 24900 through 24909 and 24933 through 25016. Checks issued in September, voided in September: No. 24397 and 24474. Checks issued in previous months, voided in September: No. 20620.

7.) The acceptance of the following gifts:

Gift From	Amount or Item	School	Department
National City Bank - 2000 Willow Road Northbrook, Illinois	Welch Allyn AED 10 Defibrillator	GBN	Building

8.) the salary adjustments for academic attainment as indicated in Mrs. Helander-Heiser's agenda item #6.5.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shein, Torf.

nay: none

Motion carried.

**DISCUSSION: PURCHASING CARD PROGRAM**

Mrs. Kim Ptak presented a proposal for the district to join a purchasing card program sponsored by the Illinois Associate of School Business Officials (IASBO). Similar to credit cards, these p-cards can be uniquely established for each cardholder with transaction limits, monthly limits, and vendor restrictions. She explained that a p-card program would reduce paperwork for small dollar transactions, facilitate on-line ordering, and would reduce the need to issue employee reimbursements for petty cash type transactions or emergency checks for last minute staff purchases. Her proposal includes a recommendation that each department be given one p-card carrying a \$200 monthly limit and a \$50 transaction limit. These cards have no annual fees. The Instructional Supervisor would control and monitor the card usage, forwarding it to the associate principal for approval prior to receipt by the district office. The Board consensus was to consider taking action on this issue at the next meeting, understanding that the rest of this year would be a time to test the program.

Note: See Agenda Item #7

**DISCUSSION: INDEPENDENT CONTRACTOR CONTRACTS FOR 2004-2005**

Dr. Hales presented recommendations for independent contractor contracts for board approval. He recommended that the contractors be approved and that the estimated budgets be treated similar to other district budgets in that they would be monitored and the administration would provide a variance report at the end of the budget year. Following discussion, the consensus of the Board was to approve the independent contractors and the budgets on a not-to-exceed basis for the aggregate amount with the understanding that Dr. Schilling will provide variance reports on a quarterly or semester basis.

Mr. Shaer arrived at 8:15 p.m.

**MOTION TO APPROVE THE INDEPENDENT CONTRACTOR CONTRACTS FOR 2004-2005**

Motion by Mrs. Torf, seconded by Mrs. Long, to approve the Independent Contractor Contracts for 2004-2005 as contained in agenda Item #8.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shein, Torf

nay: Shaer

Motion carried.

**DISCUSSION: BOARD POLICIES**

**Policy 2030: MEETINGS OF THE BOARD OF EDUCATION**

Mrs. Dill-Varga brought the revised policy back for discussion and action. It included the revisions suggested at the last meeting.

Mr. Shein left the room at 8:35 p.m.

**MOTION TO APPROVE REVISED BOARD POLICY 2030: MEETINGS OF THE BOARD OF EDUCATION**

Motion by Mr. Boron, seconded by Mr. Shaer to approve the revised Board Policy 2030: Meetings of the Board of Education as contained in agenda Item #9.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Torf

nay:

Motion carried.

**DISCUSSION: DIFFERENTIAL RESPONSIBILITIES AND DISCRETIONARY APPOINTMENTS FOR 2004-2005**

Dr. Hales presented the differential responsibilities and discretionary appointments for 2004-2005 for board approval. In addition, the board received participation and program cost information that was discussed with the administration.

Mr. Shein returned to the room at 8:42 p.m.

**MOTION TO APPROVE THE DIFFERENTIAL RESPONSIBILITIES AND DISCRETIONARY APPOINTMENTS FOR 2004-2005**

Motion by Mr. Shaer, seconded by Mr. Boron, to approve the Differential Responsibilities and Discretionary Appointments for 2004-2005 as contained in agenda Item #10.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay:

Motion carried.

**DISCUSSION: START OF SCHOOL DAY: TRANSPORTATION OPTIONS FOR THE 2005-2006 SCHOOL YEAR**

Dr. Schilling presented several transportation options for consideration. He noted that he had contacted PACE and they would be unable to provide a bid on district routes. Board concerns included: the increasing costs for transportation, the need to serve all students, pick-up and drop-off times, and the impact on school starting times. Board members suggested that the administration survey students and parents with regard to the impact of these options and provide further information to the Board. Dr. Schilling will provide a draft survey at the October 25, 2004 meeting.

**REVIEW AND SUMMARY OF BOARD MEETINGS**

Items to be placed on the October 25, 2004 board meeting agenda:

- Discussion/Action: P-Card proposal
- Discussion/Action: Transportation
- Discussion/Action: Selection of architectural firms

**AGENDA ITEMS FOR FUTURE BOARD MEETINGS**

Mrs. Long requested that building operating budgets and selection of architectural firms be placed on a future board agenda.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mrs. Torf, seconded Mr. Shein, to move into closed session at approximately 9:55 p.m. to consider a Student Disciplinary Case and other matters relating to an individual student, namely a determination of a student's residency within the district (Sections 2 (c) (9) and (10) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

The Board returned to open session at approximately 10:21 p.m.

**MOTION TO EXPEL STUDENT #05-02**

Motion by Mr. Matsakis, seconded by Mr. Boron to expel Student 05-02 under the terms and conditions determined in closed session.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

