

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, SEPTEMBER 27, 2004**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, September 27, 2004, at approximately 7:32 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

President Rogal called the meeting to order. Upon calling of the roll, the following members answered present: Boron, Matsakis, Rogal, Shaer, Shein, and Torf. Absent: Long. Also present: Carlson, Dill-Varga, Freeman, Hales, Helander-Heiser, O'Brien, Ptak, Riggle, Smith, Wegley.

APPROVAL OF AGENDA FOR THIS MEETING AS AMENDED

Motion by Mr. Boron, seconded by Mr. Shein, to approve the agenda for this meeting, adding an agenda item to the closed meeting agenda to consider student disciplinary cases (Sections 2 (c) (9) of the Open Meetings Act)

Upon calling of the roll:

aye: Boron, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

INTRODUCTION OF STUDENTS AND STAFF WHO EXCEL

Glenbrook North chemistry teacher Joan Gallagher-Bolos was recognized for co-authoring the book *Teaching Inquiry-Based Chemistry*, a book written for teachers interested in the practical implementation of inquiry-based learning.

Glenbrook South cross country coach Kurt Hasenstein and cross country runners were recognized for their summer cross country Charity Run whose proceeds enabled the Northfield Township Pantry to purchase 50,000 pounds of food.

RECOGNITION OF COMMUNITY VISITORS

President Rogal asked if any community visitors wished to be recognized. Mr. Rick Arkush, parent of two Glenbrook South graduates, expressed his concerns in regards to experiences his sons had at Glenbrook South in the late 1990's.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales provided each board member with their own DVD copy of Glenbrook South's *Senior Daze: Applying to College 101*, written and produced by college counselor, Mrs. Gloria Mueller. Board members who had seen the presentation extended compliments to all who were involved in the production.

Dr. Hales indicated that the meeting with village officials regarding the TIF at the Glen was to be rescheduled for either October 18 or October 25.

Dr. Hales informed the board that he had concluded the first round of visits to classrooms, spending many enjoyable hours with broadcasting and art teachers in both high schools.

Dr. Hales and Mr. Boron informed the Board of their presentation to the caucus.

Dr. Hales asked Mrs. Rogal to designate two board members to serve on the committee to explore a later start to the school day. She will bring those names to a future meeting.

Mrs. Torf announced that she intends to reapply to the caucus to be slated for the upcoming school board election. She also shared positive comments about the Glenbrook North Parent Night. Mr. Matsakis shared similar positive comments about the Parent Night at Glenbrook South.

Mr. Shaer complimented Glenbrook South administration for their PowerPoint presentation on hazing awareness.

Mrs. Rogal reported on the recent Township Board presidents' meeting. She informed the Board that the October 27 joint township dinner with area legislators would focus on PTAB concerns and school funding.

MOTION TO APPROVE CONSENT AGENDA

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mr. Matsakis, seconded by Mr. Boron, to approve the following items on the consent agenda:

1.) the Open Session Minutes from the August 30, 2004 Special Board Meeting.

2.) the Open and Closed Session Minutes from the September 13, 2004 Regular Board Meeting.

3.) the appointments of the following educational support staff contained in Mrs. Helander-Heiser memorandum dated September 23, 2004.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
GOLEMO, Cheryl (New Position)	Instructional Assistant	09/20/2004	GBS	\$13.35
LEVECHENKO, Elizabeth (New Position)	Clerical	09/22/2004	ADM	\$14.46

4.) the resignation of the following educational support staff:

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
BAUSCHARD, John	Support Technician	09/30/2004	GBN
CURTIN, Charles	Instructional Assistant	06/09/2004	GBN
FOLKES, Allen	Maintenance	10/07/2004	GBN
TUBBS, Nancy	Custodian	10/08/2004	GBN

4.) the issuance of Vendor Checks Nos. 15821 through 16119 in the amount of \$1,675,421.69 as listed on the attached check register dated September 27, 2004.

5.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 38363 through 38472, 38490 through 38674 totaling \$274,574.88. This amount included replacement check numbers 38226, 38227 and 38367. Check numbers 38488 through 38489 With other deductions of \$88,184.02, employees' Federal, State, and FICA/Medicare withholding taxes of \$254,264.17, TRS contributions of \$54,491.80 and direct deposit of \$681,432.63, the gross payroll for the month of August was \$1,352,947.50. TRS employer contribution was \$6,607.87 and employer matching FICA and MED as \$66,549.28.

6.) The acceptance of the following gifts:

Gift From	Amount or Item	School	Department
Hysop Shannon Foundation	\$1,000.00	GBS	Student Activities - HOLA
Target	\$770.42	GBS	Student Activities - Concessions
Target	\$869.37	GBS	Student Activities - Concessions
GBS HS Parents Association	\$350.00	GBS	Student Activities - Concessions
Glenview Chamber of Commerce	\$100.00	GBS	Student Activities - Student to Student
Insurance Education Foundation	\$250.00	GBS	Student Activities - Technology Acct
ITW	\$500.00	GBS	Student Activities - Science Club
Parent (anonymous)	\$38.00	GBS	Student Activities - La Crosse
Jeff & Stevi Marks	\$100.00	GBS	Student Activities - Chambers
Kristin J. Shoults	\$150.00	GBS	Student Activities - Chambers
Glenview Education Foundation	\$100.00	GBS	Student Activities - Chambers
Covenant Village	\$25.00	GBS	Student Activities - Chambers
Glenview Chamber of Commerce	\$200.00	GBS	Student Activities - Chambers
Guarantee Trust and Life	\$300.00	GBS	Student Activities - Chambers

7.) the GBS French Student Foreign Exchange Program to France - March 24, 2005 through April 2, 2005.

8.) The Glenbrook Orchestra Trip to New York City, NY - March 28, 2005 through April 1, 2005.

Upon calling of the roll:

aye: Boron, Matsakis, Rogal, Shaer, Shein, Torf.

nay: none

Motion carried.

DISCUSSION: ADOPTION OF THE FINAL 2004-2005 BUDGET

Mrs. Hillarie Siena presented the budget for final board approval.

Mr. Shein expressed a concern because the administration has not presented the technology budget report he has been requesting. Following further discussion, board members requested a target date from the administration for the completion of this report. Dr. Hales will provide that information by Thursday, September 30, 2004. Board members expressed gratitude and appreciation to the administrative team for the cost cutting measures and the efficiencies that have been implemented, as well as for the readable format of the district budget.

MOTION TO APPROVE THE ADOPTION OF THE FINAL 2004-2005 BUDGET

Motion by Mr. Matsakis, seconded by Mr. Boron, to approve the adoption of the final 2004-2005 budget as contained in agenda Item #7.

Upon calling of the roll:

aye: Boron, Matsakis, Rogal, Torf

nay: Shaer, Shein.

Motion carried.

DISCUSSION: AWARD OF BID: TOWEL SERVICE

Mrs. Kim Ptak presented a proposal for the implementation of a towel service at Glenbrook South High School, with implementation at Glenbrook North beginning next fall. Savings to the district for 2004-05 is estimated at \$23,000, increasing to \$63,000 upon full implementation. Mrs. Torf asked if the towel service provider was required to adhere to prevailing wage requirements. Mrs. Ptak assured her that all bidders must adhere to such requirements.

MOTION TO APPROVE THE AWARD OF BID: TOWEL SERVICE

Motion by Mr. Shaer, seconded by Mrs. Torf, to approve the Award of Bid: Towel Service as contained in agenda Item #8.

Upon calling of the roll:

aye: Boron, Matsakis, Rogal, Shaer, Shein, Torf

nay:

Motion carried.

DISCUSSION: NEW BOARD POLICIES

Policy 7160: HOME/HOSPITAL INSTRUCTION and Procedures for
Policy 7160: HOME/HOSPITAL INSTRUCTION

Dr. Hales presented this revised policy and its accompanying procedures. During discussion some final revisions were made.

Policy 2030: MEETINGS OF THE BOARD OF EDUCATION

Mrs. Dill-Varga presented the revised policy and its accompanying procedures. Board members made several revisions that will be incorporated into the next draft and shared with all board members for review. It will be placed on the agenda for the next meeting.

**MOTION TO APPROVE THE REVISED POLICIES AND PROCEDURES FOR BOARD
POLICY 7160: HOME/HOSPITAL INSTRUCTION**

Motion by Mrs. Torf, seconded by Mr. Boron to approve the revised procedures for Board Policy 7160: Home/Hospital Instruction as contained in Agenda Item #9.2.

Upon calling of the roll:

aye: Boron, Matsakis, Rogal, Shaer, Shein, Torf

nay:

Motion carried.

DISCUSSION: BOARD COMMUNICATIONS

The Board continued its discussion on improving board communications. Specifically, the board discussed the possibility of televising its meetings. Following discussion, the consensus of the board was to explore the economically feasible alternatives for televising board meetings with a high quality production.

OTHER

Mr. Matsakis expressed a concern that the Board was dwelling on financial concerns at the expense of curriculum issues. He suggested that, wherever possible, future meetings include a more balanced approach.

REVIEW AND SUMMARY OF BOARD MEETINGS

- President Rogal will work with Dr. Hales to develop the membership for the committee exploring late start schedule alternatives for students.
- Board Policy 2030 will be brought back for discussion/action at the next board meeting.
- Dr. Hales will identify a date for the technology dashboard report to be brought to the board for discussion.
- Mrs. Freeman will bring back to the Board information on the option of televising board meetings.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Shaer, seconded by Mrs. Torf, to move into closed session at approximately 10:20 p.m. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (Section 2 (c)(1) of the Open Meetings Act) and to consider student disciplinary cases (Sections 2 (c) (9) of the Open Meetings Act)

Upon calling of the roll:

aye: Boron, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

The Board returned to open session at approximately 11:04 p.m.

ADJOURNMENT

Motion by Mr. Boron, seconded by Mr. Shein, to adjourn the meeting at approximately 11:05 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Boron, Matsakis, Rogal, Shaer, Shein and Torf all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: Oct. 12, 2004 Glenbrook Admin. Bldg.
7:30 P.M. 1835 Landwehr Road
Glenview, Illinois

NEXT REGULAR MEETING: Oct. 25, 2004 Glenbrook Admin. Bldg.
7:30 P.M. 1835 Landwehr Road
Glenview, Illinois