

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, SEPTEMBER 13, 2004**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, September 13, 2004, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

President Rogal called the meeting to order. Upon calling of the roll, the following members answered present: Boron, Long, Rogal, Shein, and Torf. Absent: Matsakis, Shaer. Also present: Dill-Varga, Freeman, Hales, Ptak, Riggle, Schilling, Siena, Taccona.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mrs. Long, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Long, Rogal, Shein, Torf

nay: none

Motion carried.

RECOGNITION OF COMMUNITY VISITORS

President Rogal asked if any community visitors wished to be recognized. Mr. Dave Fernitz presented his concerns to the Board regarding the inadequate number of coaches in the Boys' Lacrosse program. Mr. Rich Martin, Director of Lacrosse America, spoke to the growth in popularity in Lacrosse and the importance of maintaining a low student-to-coach ratio for safety and supervision reasons. Mrs. Sara Mohr also emphasized the need for additional coaches for consistency and commitment to the program.

Mr. Matsakis arrived at 7:37 p.m.

BOARD AND SUPERINTENDENT REPORTS

Mrs. Rogal reported on the Northbrook EDC meeting and a special meeting held with State Senator Garrett and State Representative Nekritz regarding the impact of P-Tab and tax court decisions on district revenue.

Mr. Boron reported that he represented the Board at the GBN parent meeting where he shared information about the communication initiative. He also reported on the Northbrook Community Relations Commission.

MOTION TO APPROVE CONSENT AGENDA

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mr. Boron, seconded by Mrs. Long, to approve the following items on the consent agenda:

1.) the Open and Closed Session Minutes from the August 16, 2004 Regular Board Meeting.

2.) the appointments of the following educational support staff contained in Mrs. Helander-Heiser memorandum dated September 8, 2004.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
BELLEAU, Kevin (Rehired)	Instructional Assistant	08/23/2004	GBN	\$13.35
BROWN, Kirsten (Repl. M. Carlson)	Instructional Assistant	08/23/2004	OCC	\$14.69
COUCH, Margaret (New Position)	Instructional Assistant	08/23/2004	GBN	\$14.02
FALCO, Victoria (Repl. J. Manning)	Instructional Assistant	08/30/2004	GBS	\$13.35
FASTERT, Michael (Repl. J. Ossey)	Paraprofessional	08/23/2004	GBN	\$12.75
FIELD, Michael (Repl. K. Anderson)	Instructional Assistant	08/23/2004	GBS	\$14.02

GEOGACAKIS, Justin (Repl. A. Gonzalez)	Instructional Assistant	08/25/2004	GBN	\$13.35
GRAYES, James (Repl. T. Monahan)	Paraprofessional	08/23/2004	GBS	\$12.74
HARTMANN, Raymond (New Position)	Instructional Assistant	08/23/2004	GBN	\$13.35
IMMORDINO, Janet (Repl. W. Wolff)	Instructional Assistant	08/24/2004	GBN	\$14.69
IRIZARRY, David (Repl. R. Larson)	Paraprofessional	08/23/2004	GBS	\$12.74
LEE, James (Repl. R. Taylor)	Paraprofessional	08/23/2004	GBN	\$13.41
LEE, Susis (Rehired)	Instructional Assistant	08/23/2004	GBS	\$14.02
MUNSTERER, Molly (Repl. C. Cooper)	Instructional Assistant	08/23/2004	GBN	\$13.35
NICHOLSON, Alma (Repl. B. Wise)	Instructional Assistant	08/23/2004	GBN	\$15.13
OLDHAM, Chad (Repl. L. Tollefson)	Instructional Assistant	08/23/2004	GBS	\$14.02
RYAN, Terri (Repl. M. Flannery-Day)	10-month Clerical	09/07/2004	GBN	\$14.46
WEINER, Jerad (Repl. M. Szpisjak)	Technology	08/20/2004	GBS	\$17.16

3.) the transfers of the following educational support staff:

TRANSFERS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
FLANNERY-DAY, Mary (Repl. T. Johnston)	12-month Clerical	09/01/2004	GBN	\$17.88
JOHNSTON, Traci (Repl. K. Schitkovitz)	10-month Clerical	08/09/2004	GBN	\$15.84

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09/13/04

OSSEY, James (Repl. P. Phillips)	Instructional Assistant	08/23/2004	GBN	\$18.68
REILLY, Anthony (Repl. M. Halloran)	Maintenance	10/01/2004	GBS	\$18.59

4.) the resignation of the following educational support staff:

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
ANDERSON, Kurt	Instructional Assistant	08/19/2004	GBS
CARLSON, Matthew	Instructional Assistant	08/13/2004	OCC

5.) the reimbursement of the Revolving Fund for Employees for the month of August in the amount of \$ 31,289.30 represented by checks No. 23949 through 23974, 24004 through 24015, 24030 through 24038, 24053 through 24061, 24181 through 24202 and 24294 through 24328.

6.) the reimbursement of the Revolving Fund for Vendors for the month of August in the amount of \$38,687.72 represented by checks No. 23975 through 24003, 24016 through 24029, 24039 through 24052, 24062 through 24180, 24203 through 24293 and 24329 through 24349. Checks issued in August, voided in August: No. 21771. Checks issued in previous months, voided in August: No. 20287, 22178, 22418, 23126, and 23946.

7.) The acceptance of the following gifts:

Gift From	Amount or Item	School	Department
Dr. Roth	Ludwig Drum Set - est. value of \$800.00	GBN	Music
GBN Parents' Association	\$7,036.46 Reimbursement for flooring, paneling and redecorating the Spartan Conference Room	GBN	Building/ Facilities
GBN Parents' Association	\$4,787.30 Reimbursement for the framing and display cases for the Distinguished Teacher Awards	GBN	Building/ Facilities

8.) the NSSED 2004-2005 Budget as contained in Dr. George Tuttle's memorandum and agenda item #5.5.

9.) the salary adjustments for academic attainment as indicated in Mrs. Helander-Heiser's agenda item #5.6.

10.) the Glenbrook North and Glenbrook South Debate Program Calendars for the 2004-2005 School Year as contained in agenda item #5.7.

11.) the 2004-2005 annual application for state recognition for Glenbrook North, Glenbrook South, and Glenbrook Evening High School.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shein, Torf.

nay: none

Motion carried.

PUBLIC HEARING ON DISTRICT BUDGET FOR 2004-2005

President Rogal opened the required hearing on the 2004-2005 district budget. Mr. Art Wulf shared his perceptions regarding the Board's lack of responsibility. Dr. Hales informed Mr. Wulf of the board's ongoing cost containment efforts. He noted, specifically, cost efficiencies, reduction in health costs and staff reductions. Dr. Hales also emphasized the Board's efforts in the area of financial planning, preparation, and long-term financial projections. He invited Mr. Wulf to meet with him and Dr. Schilling to review these initiatives.

President Rogal closed the hearing on the 2004-2005 district budget.

DISCUSSION REGARDING DIFFERENTIAL RESPONSIBILITIES APPOINTMENTS FOR 2004-2005

Dr. Hales presented differential responsibilities and discretionary appointments for the Board's consideration. During discussion, Board members requested participation numbers for the various activities along with the parameters for establishing clubs at each school.

MOTION TO APPROVE DIFFERENTIAL RESPONSIBILITIES APPOINTMENTS FOR 2004-2005

Motion by Mrs. Torf, seconded by Mr. Boron, to approve the differential responsibilities appointments for 2004-2005 as contained in agenda Item #7.

Upon calling of the roll:

aye: Boron, Rogal, Torf

nay: Long, Matsakis, Shein

Motion fails.

During further discussion, the Board requested that this item be placed on the agenda for the September 27, 2004 meeting for reconsideration after their review of student participation numbers.

DISCUSSION REGARDING INDEPENDENT CONTRACTOR CONTRACTS FOR 2004-2005

Dr. Hales presented independent contractor contracts for 2004-2005 school year. Board members asked for clarification regarding the speech and hearing services contracted through Gottfried. In addition, the Board requested the actual expenditures for independent contractors. This item will be placed on the agenda for the September 27, 2004 Board meeting.

DISCUSSION: NEW BOARD POLICIES:

Dr. Hales presented two policies for board discussion:

Policy 8330: Student Social and Emotional Development

Dr. Hales proposed this new policy as per the *Children's Mental Health Act of 2003, 405 ILCS 49/1 et seq.* that requires school districts to include a policy for developing programs, which include social and emotional development through the educational program.

Policy 9030: Ethics Act-Gifts to Staff and Board Members

Dr. Hales reviewed the revised policy written in accordance with the *State Officials and Employees Act*. During discussion, Mrs. Long expressed a concern that we were adopting this policy only to comply with the state requirement. During discussion, the Board amended language regarding the discipline of an employee who violates the policy to ensure that such discipline is consistent with existing board policy.

MOTION TO APPROVE BOARD POLICY 8330: STUDENT SOCIAL AND EMOTIONAL DEVELOPMENT

Motion by Mr. Matsakis, seconded by Mr. Boron to approve the Board Policy 8330: Student Social and Emotional Development as contained in Agenda Item #9.1.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shein, Torf

nay:

Motion carried.

MOTION TO APPROVE THE REVISED BOARD POLICY 9030: ETHICS ACT-GIFTS TO STAFF AND BOARD MEMBERS

Motion by Mr. Matsakis, seconded by Mr. Boron to approve the revised Board Policy 8330: Ethics Act - Gifts to Staff and Board Members as contained in Agenda Item #9.2 subject to modifications set forth in open session.

Upon calling of the roll:

aye: Boron, Matsakis, Rogal, Torf

nay: Shein, Long.

Motion carried.

DISCUSSION: START OF SCHOOL DAY: TRANSPORTATION OPTIONS FOR THE 2005-2006 SCHOOL YEAR

Dr. Schilling provided background information, concerns and options related to transportation and its impact on possible starting times. During discussion Board members expressed concerns with the current practice of subsidizing busing. They also emphasized that decisions about the start of the school day should not be dependent upon transportation. Considerable discussion focused on the possibility of discontinuing busing altogether as this would result in a cost reduction of \$230,000, eliminate the time consuming administration of the program, and allow starting times to become independent from transportation schedules. Dr. Schilling reiterated that the school district was not required by the state to provide transportation. The Board requested some further information. The Board asked Dr. Schilling to contact other districts who do not provide transportation and report back to the Board. The Board will discuss this item again on September 27, 2004.

Note: See Agenda Item #10

DISCUSSION: SETTING DISTRICT RESERVES

Dr. Schilling presented information showing past, current, and future reserve levels. He noted that during the past forty years, the district has maintained reserve levels varying between 25-33%. During discussion the consensus of the Board was to maintain the current level of 33% in district reserve as the administration prepares a three-year financial plan.

Note: See Agenda Item #11

DISCUSSION: BOARD/DISTRICT GOALS FOR 2004-2005

Dr. Hales presented district improvement goals for the 2004-2005 school year, which included the review of discipline policies and procedures, a study of a later start to the school day, service learning, board communication, and financial management. The goals included: outcomes, action plans, and anticipated timetables, and reflected the priorities identified by the Board at its June 5th goal setting retreat.

MOTION TO APPROVE THE BOARD/DISTRICT GOALS FOR 2004-2005

Motion by Mr. Boron, seconded by Mrs. Torf to approve the Board/District Goals for 2004-2005 as contained in Agenda Item #12.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shein, Torf

nay: none

Motion carried.

DISCUSSION: BOARD COMMUNICATIONS

The Board continued its discussion on improving board communications. Specifically, the following initiatives were discussed:

Addition of Board comment section after the public comment portion of the Board meeting -- the consensus of the Board was to allow the administration to provide clarifying remarks or points of information.

Community comment Board meetings -- The consensus of the Board was to encourage public engagement and discussions of high interest topics as necessary throughout the year. Examples would be meetings to review the discipline policy, busing options, and recommendations for changes in the school starting times.

Informal off-site meetings -- The consensus of the Board was not to hold informal off-site meetings.

This discussion item will be continued at the September 27, 2004 Board Meeting.

REVIEW AND SUMMARY OF BOARD MEETINGS

At the next board meeting, the board will review student participation numbers in school clubs and activities. They will revisit the independent contractor contracts and differential responsibilities and discretionary appointments. Transportation will also be on the agenda for discussion/action.

OTHER

Mrs. Long requested that the Board be given an update in the future about how information was distributed to students about the substance abuse and discipline policies. She also requested that Building Operating Budgets be placed on a future agenda, as well as a discussion of the district's use of architectural firms.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mrs. Torf, seconded by Mr. Shein, to move into closed session at approximately 10:35 p.m. To consider other matters relating to an individual student, namely a determination of a student's residency within the district (Section 2 (c)(10) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shein, Torf

nay: none

Motion carried.

The Board returned to open session at approximately 10:55 p.m.

MOTION TO ACCEPT THE REPORT PERTAINING TO RESIDENCY WITHIN THE DISTRICT FOR STUDENT #05-1

Motion by Mrs. Long, seconded by Mr. Boron, to accept the report pertaining to residency within the district for student #05-1.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shein

nay: Torf

Motion carried.

ADJOURNMENT

Motion by Mr. Matsakis, seconded by Mr. Shein, to adjourn the meeting at approximately 10:57 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Boron, Long, Matsakis, Rogal, Shein and Torf all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: Sept. 27, 2004 Glenbrook Admin. Bldg.
7:30 P.M. 1835 Landwehr Road
Glenview, Illinois

NEXT REGULAR MEETING: Oct. 12, 2004 Glenbrook Admin. Bldg.
7:30 P.M. 1835 Landwehr Road
Glenview, Illinois