

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, JULY 7, 2004**

A regular meeting of the Board of Education, School District No. 225 was held on Wednesday, July 7, 2004, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

President Rogal called the meeting to order. Upon calling of the roll, the following members answered present: Boron, Long, Rogal, Shaer, Torf. Absent: Matsakis, Shein. Also present: Dill-Varga, Freeman, Hales, Helander-Heiser, Ptak, Riggle, Schilling.

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mrs. Torf, seconded by Mr. Boron to approve the agenda for this meeting with the additions of 5.2a, 5.2b, and 5.6 (revised version).

Upon calling of the roll:

aye: Boron, Long, Rogal, Shaer, Torf

nay: none

Motion carried.

**RECOGNITION OF COMMUNITY VISITORS**

President Rogal asked if any community visitors wished to be recognized. No member of the audience requested to address the Board.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Hales reminded the Board that the Glen-TIF meeting would be held on July 16, 2004. He also noted that a special Focus on Finance board meeting would be held on Monday, August 30, 2004.

Mr. Shaer informed the board that he would provide them with information related to the guard post structure at a local television studio for comparison purposes with a similar district project; this information will be in the next information packet.

**MOTION TO APPROVE CONSENT AGENDA**

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mr. Boron seconded by Mrs. Torf, to approve the following items on the consent agenda, including 5.2a, 5.2b, and 5.6(revised version).

1.) the Open and Closed Session Minutes from the June 28,2004 Regular Board Meeting.

2.) the appointment of the following certificated staff as recommended by the director of human resources.

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
ERICKSON, Kristen	Spanish	07/07/2004	GBN	BA+15, Step 1 .6 FTE
CRITTENDEN, Philip	Special Ed.	07/07/2004	GBS	BA, Step 1 .5 FTE

3.) the resignation of the following educational support staff:

**RESIGNATIONS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
SWAGGERTY, Harvey	Custodian	06/30/2004	GBN

4.) the reimbursement of the Revolving Fund for Employees for the month of June in the amount of \$ 66,153.11 represented by checks No. 20881 through 20896, 20944 through 20973, 21007 through 21064, 21090 through 21117, 21133 through 21134, 21270 through 21306, and 21309 through 21334.

5.) the reimbursement of the Revolving Fund for Vendors for the month of April in the amount of \$76,212.80 represented by checks No. 20897 through 20943, 20974 through 21006, 21065 through 21089, 21118 through 21132, 21135 through 21269, 21307 through 21308 and 21335 through 21347. Checks issued in June, voided in June: No. 20942, 21092, 21112. Checks issued in previous months, voided in June: No. 19872, 20037, 20334.

6.) the issuance of Vendor Checks Nos. 15148 through 15150 in the amount of \$201,790.00 as listed on the attached check register dated July 7, 2004.

7.) The acceptance of the following gifts:

Gift From	Amount or Item	School	Department
School District #30	\$1,000.00	GBS	Louis Blond Memorial Scholarship

8.) The Resolution and Application for Building Permits as contained in Kim Ptak's memorandum dated July 7, 2004.

Upon calling of the roll:

aye: Boron, Long, Rogal, Shaer, Torf.

nay: none

Motion carried.

Mr. Matsakis arrived at 7:42 p.m.

**DISCUSSION: 2004-2005 DISTRICT EFFICIENCY INITIATIVES**

Dr. Schilling provided an informative summary of district efficiency initiatives, many of which were in various stages of implementation. Mr. Matsakis commended Dr. Schilling on the process and format. He requested that the impact of these initiatives be reflected in the upcoming budget forecast. He also suggested that recognition be given to various groups or committees for their accomplishments in these areas. Mrs. Torf requested that the administration identify ways to inform the community and parent groups of the efforts made with cost containment.

Note: See Agenda Item #6

**DISCUSSION: 14 PASSENGER ACTIVITY BUSES**

Dr. Schilling and Mrs. Ptak presented a recommendation to the Board to lease four 14 passenger buses to replace the current, more costly, practice of renting large passenger vans and regular size school buses for athletic events and field trips. He estimated that approximately \$198,000 would be saved over a 5-year period. These 14 passenger buses meet all safety requirements and would not require commercial driver's licenses to be used.

Following discussion, the consensus of the Board was to shorten the lease period to three years to provide flexibility regarding the possibility of attaining newer equipment sooner if the use is as high as anticipated.

**MOTION TO APPROVE THE 14 PASSENGER ACTIVITY BUSES**

Motion by Mr. Shaer, seconded by Mr. Boron to approve a three year lease agreement for four, 14 Passenger Activity Buses at a price of \$6,652 per bus, per year.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Torf

nay:

Motion carried.

Mr. Shein arrived at 8:46 p.m.

**DISCUSSION: SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES AND VERBATIM RECORDINGS**

The Board discussed procedures related to the mandatory review of closed session minutes. Following discussion, the Board directed the Board Secretary to consult with legal counsel regarding the issue of protecting the district against legal challenges versus the public's right to have access to the information. Board members felt comfortable with the confidentiality procedures, but wanted additional information regarding the destruction of closed session meeting tapes.

**MOTION TO APPROVE THE CLOSED SESSION MINUTES AND VERBATIM RECORDINGS FROM JANUARY 1, 2004 - JUNE 28, 2004 TO REMAIN CONFIDENTIAL.**

Motion by Mr. Shaer, seconded by Mrs. Torf, to approve the closed session minutes and verbatim recordings from January 1, 2004 through June 28, 2004 to remain confidential.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Torf

nay:

abstention: Shein

Motion carried.

**DISCUSSION: BOARD COMMUNICATIONS**

Board members discussed recommendations from Mr. Shaer and Mr. Boron, who served as a subcommittee to study the area of community relations, regarding means to increase lines of communication between the Board and the community. Recommendations included:

- posting board meeting agenda on the district website
- providing a link to the electronic board packet
- posting the board meeting agenda on the cable television channels
- establishing a group email to all board members
- inclusion of board action and upcoming board meeting items in district publications

The Board will address additional recommendations at future meetings.

**REVIEW AND SUMMARY OF BOARD MEETING**

- Focus on Finance special board meeting to be scheduled for August 30, 2004.
- Further discussion on procedures regarding closed session meeting audiotapes at the July 26, 2004 board meeting.
- Continuing discussion of recommendations regarding the improvement of board-community relationships at the July 26, 2004 board meeting.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Shaer, to move into closed session at approximately 10:30 p.m. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and a student disciplinary case(Section 2 (c)(1)and (9) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

The Board returned to open session at approximately 11:50 p.m.

