

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, MAY 24, 2004**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, May 24, 2004, at approximately 7:32 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Boron, Long, Matsakis, Rogal, and Shein, Absent: Shaer and Torf. Also present: Dill-Varga, Freeman, Hales, Helander-Heiser, Ptak, Riggle, Schilling, Smith, Taccona, and Jim Warren.

Mr. Shaer arrived at 7:33 p.m.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Matsakis, seconded by Mr. Boron, to approve the agenda for this meeting with the addition of 6.2a and 6.2b.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shein

nay: none

abstention: Shaer

Motion carried.

Mrs. Torf arrived at 7:37 p.m.

INTRODUCTION OF STUDENTS AND STAFF WHO EXCEL

The Board recognized Glenbrook South student, Julian Klosowiak, who received the Alliance Francais Award. Julian will study and travel in France for one month during the summer. GBS French teacher, Sue Leibowitz, was present, and she shared many of Julian's accomplishments with the board.

The board also recognized students from the GBS broadcasting department. The students won numerous awards at the Chicagoland Video Festival. GBS television instructor, Mark Ferguson, was present to highlight the accomplishments of his students.

RECOGNITION OF COMMUNITY VISITORS

President Rogal asked if any community visitors wished to be recognized. No member of the audience requested to address the Board.

BOARD AND SUPERINTENDENT REPORTS

Karen Long volunteered to serve as the board representative at the Glenbrook Evening School graduation.

Carol Rogal reported on the Northbrook Economic Development Committee meeting and the ribbon cutting ceremony for the new Youth Services facility.

MOTION TO APPROVE CONSENT AGENDA

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. A request was made to have a separate vote on item 6.1 and 6.8.

Motion by Mrs. Torf, seconded by Mr. Shein, to approve the following items on the consent agenda with the exception of item 6.1 and 6.8:

1.) Open Session Minutes May 17, 2004 and the closed session minutes from May 10, 2004.

2.) the appointment of the following certificated staff as recommended by the director of human resources.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
CHANAN, Deborah	Social Worker	05/24/2004	GBN	MA Step 1 .4 FTE
DEKUIPER, Christopher	English	05/24/2004	GBN	BA+15 Step 8 .8 FTE
HENRICH, Erica	English	05/20/2004	GBN	BA +15 Step 1; .5 FTE

MONAHAN, Timothy	Physical Education	05/20/2004	GBS	BA Step 1
ROLOFF, Katrina	Social Studies	05/20/2004	GBN	BA Step 1; .8 FTE
VIGNOCCHI, Paul	Physical Education	05/20/2004	GBN	BA Step 4; .5 FTE

3.) the rehire and granting tenure to Glenbrook North Science Teacher Brenda Stolle.

4.) the resignations of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated May 19, 2004.

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
EDWARDS, Kristen	Instructional Assistant	06/09/04	GBN
MANNING, Julie	Instructional Assistant	06/09/04	GBS
SCHIKOVITZ, Karen	Clerical	06/23/04	GBN
TAYLOR, Romelle	Paraprofessional	06/09/04	GBN
WISE, Brian	Instructional Assistant	06/09/04	GBN
WOLFF, William	Instructional Assistant	06/09/04	GBS

5.) the appointments of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated May 20, 2004.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
HENRICH, Erica	Instructional Assistant	08/23/04	GBN	\$14.69/hr.
VIGNOCCHI, Paul	Instructional Assistant	08/23/04	GBN	\$14.69/hr.

6.) the issuance of Vendor Checks Nos. 14429 through 14718 in the amount of \$1,143,421.24 as listed on the attached check register dated May 24, 2004.

7.) the acceptance of the following gifts:

Gift From	Amount or Item	School	Department
Northbrook Associates of the Art Institute of Chicago	\$1,000.00	GBN	Fine Arts

8.) the revision of the 2003-2004 School Year Calendar establishing Wednesday June 9, 2004 as the official last day of school as contained in Mrs. Dill-Varga's memorandum dated May 24, 2004.

9.) the resolution Authorizing Intervention in Proceeding Before the State Property Tax Appeal Board as contained in Dr. Schilling's memorandum dated May 24, 2004.

10.) The Bookstore Recommendation as contained in Dr. Schilling's memorandum dated May 24, 2004.

11.) the Award of Bid: Athletic Field Improvements at GBN as contained in Kim Ptak's memorandum dated May 24, 2004.

12.) the Award of Bid: Roof Repair Work at GBN as contained in Kim Ptak's memorandum dated May 24, 2004.

13.) the Award of Bid: Exterior Bleacher Repairs at GBS as contained in Kim Ptak's memorandum dated May 24, 2004.

14.) the Award of Bid: Exterior Running Track Repairs at GBS as contained in Kim Ptak's memorandum dated May 24, 2004.

15.) the Glenbrook North NASA Trip to Wallops Island, VA - June 6-12, 2004.

16.) the Glenbrook North NASA Summer Trip to Wallops Island, VA - June 13-18, 2004.

17.) the Glenbrook North Individual Events Trip to Salt Lake City, UT - June 12-19, 2004.

18.) The teacher retirements effective at the end of the 2004-2005 School Year under Section F of Board Policy 6110 as contained in Mrs. Helander-Heiser's memorandum dated May 20, 2004.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

MOTION TO APPROVE CONSENT AGENDA 6.1

Motion by Mr. Shein, seconded by Mr. Boron, to approve item 6.1 from the consent agenda.

Upon calling of the roll:

aye: Boron, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

abstention: Long

MOTION TO APPROVE CONSENT AGENDA 6.8

Motion by Mr. Shein, seconded by Mr. Boron, to approve item 6.8 from the consent agenda.

Upon calling of the roll:

aye: Boron, Long, Rogal, Shaer, Shein, Torf

nay: none

abstention: Matsakis

DISCUSSION: 2004-2005 CAPITAL OUTLAY REQUESTS

Dr. Schilling presented building level and district capital outlay requests for board approval. During discussion board members expressed a concern with regard to capital outlay requests being made in an isolated manner, rather than as part of a total project. Dr. Hales and Dr. Schilling noted that the procedure for capital outlay requests was an internal control recommended by our auditors, and applies only to those purchases in excess of \$2500. In the future, the administration will provide more detailed budget information, as well as references to major projects approved by the Board, in an effort to provide more thorough information for decision-making.

MOTION TO APPROVE 2004-2005 CAPITAL OUTLAY REQUESTS

Motion by Mrs. Torf, seconded by Mr. Boron, to approve the 2004-2005 Capital Outlay Requests as contained in Agenda Item #9.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

DISCUSSION: 2004-2005 TEXTBOOK PRICING

Dr. Schilling and Ms. Ptak presented a new textbook pricing plan for board approval. They noted that the revised plan is cost neutral and shifts the cost from used textbooks to new textbooks, plus making the net cost of a new textbook higher than the cost of a used textbook. These changes reflected the recommendations of the bookstore managers and address changes suggested by the board at the May 10 meeting.

MOTION TO APPROVE 2004-2005 TEXTBOOK PRICING

Motion by Mr. Boron, seconded by Mr. Shein, to approve the 2004-2005 Textbook Pricing as contained in Agenda Item #10.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

DISCUSSION: AWARD OF BID: JUST IN TIME ONLINE CLASSROOM SUPPLIES

Dr. Schilling and Ms. Ptak presented a recommendation to award a bid for on-line, just in time office supplies to Office Depot. In an effort to streamline the office supply ordering process, the district will be purchasing office supplies electronically on a just in time basis. This will eliminate the need for bookstores to carry large office supply inventories and serve as a central office supply warehouse. Employees will have the ability to access a user-friendly electronic office supply catalog, place an order and receive the order within 24 hours free of shipping and handling fees. The online system allows for all of the budgetary and approval controls that are currently in place. The system also has the capability to allow

students, parents, and staff to electronically order office supplies at the district's negotiated prices and paid via their personal credit card. The order will be routed directly to the vendor and shipped directly to the buyer's house within 24 hours.

MOTION TO APPROVE AWARD OF BID: JUST IN TIME ONLINE CLASSROOM SUPPLIES

Motion by Mrs. Torf, seconded by Mr. Shein, to approve the Award of Bid: Just In Time Online Classroom Supplies as contained in Agenda Item #11.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mrs. Torf, seconded by Mr. Boron, to move into closed session at approximately 8:40 p.m. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and student disciplinary cases (Section 2 (c) (1) (9) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

The Board returned to open session at approximately 12:27 a.m

MOTION TO EXPEL STUDENT 04-24

Motion by Mr. Matsakis, seconded by Mr. Boron to expel Student 04-24 under the terms and conditions presented and modified in closed session.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried

ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

The Board heard a presentation from the GBS lacrosse team members. The report was the product of a disciplinary action determined by the school board as a consequence for violations of the district's hazing policy. The team members gave a PowerPoint presentation entitled "A Rite and Wrong of Passage" attended by parents, GBS administrators, and the board.

MOTION TO ACCEPT THE LACROSSE TEAM PRESENTATION

Motion by Mr. Shaer, seconded by Mrs. Torf, to accept the presentation made by the lacrosse team as successfully completing the assignment included as part of their disciplinary action.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

ADJOURNMENT

Motion by Mr. Boron, seconded by Mrs. Torf, to adjourn the meeting at approximately 12:32 a.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Boron, Long, Matsakis, Rogal, Shaer, Shein and Torf all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: June 14, 2004 Glenbrook Admin. Bldg.
7:30 P.M. 1835 Landwehr Road
Glenview, Illinois

NEXT REGULAR MEETING: June 28, 2004 Glenbrook Admin. Bldg.
7:30 P.M. 1835 Landwehr Road
Glenview, Illinois