

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, MARCH 15, 2004**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, March 15, 2004, at approximately 6:40 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Boron, Long, Matsakis, Rogal, and Torf. Absent: Shaer, Shein. Mr. Shein arrived at 7:40 p.m. Mr. Shaer arrived at 7:42 p.m. Also present: Dill-Varga, Freeman, Hales, Helander-Heiser, Schilling, Siena, Smith, Taccona, and Tuttle.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Matsakis, seconded by Mrs. Torf, to approve the agenda for this meeting but moving item #12 after item #14.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Torf

nay: none

Motion carried.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mrs. Torf, seconded by Mr. Boron, to move into closed session at approximately 6:44 p.m. to consider litigation before an administrative tribunal (Sections 2 (c) (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Torf

nay: none

Motion carried.

The Board returned to open session at approximately 7:50 p.m.

RECOGNITION OF COMMUNITY VISITORS

President Rogal asked if any community visitors wished to be recognized.

Several parents of Glenbrook South students spoke to the Board about their concerns regarding the state of the present swimming pool at the high school and possible options under discussion.

Mrs. Cathy Moynihan expressed her views that the district should build a new pool as opposed to renovating the existing structure. She expressed concerns about the present pool regarding present safety issues, a lack of adequate space to serve all current and future program needs, and the inequities between both high schools in terms of their pool facilities.

Mr. Paul Fischl expressed similar views about the need for a new pool, citing safety issues for the divers and the poor ventilation. He recalled that earlier Phase II construction plans had included plans to address the need for a new pool.

Mrs. Nancy Diletto voiced her concern that present coaches and teachers of swimming should be consulted as plans were being made. She gave the Board a copy of a video she had made of the various swim teams and other groups at practice in South's pool.

President Rogal thanked the visitors for their comments.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales offered his congratulations to Ms. Julie Bezanes for her efforts in launching the first successful electronic Board packet. He next discussed with the Board some possible dates for the upcoming Board Retreat.

Mrs. Torf provided an update from discussions held at the the governing board of directors meeting for NSSED (Northern Suburban Special Education District).

Mr. Matsakis congratulated both Glenbrook North and Glenbrook South High School Music Departments on their excellent combined efforts at the Techny Music Festival. He also indicated that the Finance Committee had met on March 2, 2004.

Mr. Boron provided a summary of discussion held at the Northbrook Community Relations Commission. He also expressed his pride in the well-behaved, yet spirited students and staff at a recent Glenbrook North - Glenbrook South basketball game.

Mr. Shaer congratulated Mr. Rockrohr, Mr. Woods, Mr. Smith and Dr. Riggle and the Deans from each building on their excellent management of the North - South basketball game. Mr. Shaer briefly discussed some new information about the feasibility of eliminating soft drinks from Sodexo's menu.

Mrs. Rogal provided the Board with updates from her attendance at the EDC meeting (Economic Development Council). She also cited a letter from the Superintendent of the Mayfield, Ohio school district, written in praise of Dr. Hales address at the Midwest Superintendent's Conference.

MOTION TO APPROVE CONSENT AGENDA

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mr. Shaer, seconded by Mrs. Torf, to approve the following items on the consent agenda:

- 1.) regular meeting and closed session minutes of February 23, 2004.
- 2.) the resignation of the following certificated staff as recommended by the director of human resources.

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
ELLMAN, Nancy	Family and Consumer Sciences	End of 2003-04 School Year	GBN
NORWOOD, Nicole	English	End of 2003-04 School Year	GBN
SHABELMAN, Elizabeth	Psychologist	End of 2003-04 School Year	Off-Campus

- 3.) the appointment of the following certificated staff as recommended by the director of human resources.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
NOLL, Mikael J.	Social Studies/Head Football Coach	02/18/04	GBN	MA+30, Step 16

4.) the rehire of non-tenured teachers as contained in Mrs. Helander-Heiser's memorandum dated March 11, 2004.

5.) the resignations of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated March 10, 2004.

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
MORTON, Sheryl	Clerical	02/27/04	GBS

6.) the appointments of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated March 10, 2004.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
EDWARDS, Thomas	Instructional Assistant	02/13/04	GBN	\$12.99/hr.

7.) the reimbursement of the Revolving Fund for Employees for the month of February in the amount of \$ 39,827.92 represented by checks No. 18880 through 18890, 18895, 18898 through 18945, 18965 through 18980, 18990 through 19041, 19119 through 19144, 19159 through 19160, 19165 through 19179, 19193 through 19218 and 19257 though 19285.

8.) the reimbursement of the Revolving Fund for Vendors for the month of February in the amount of \$65,831.40 represented by checks No. 18981 through 18989, 19042 through 19118, 19145 through 19158, 19161 through 19164, 19180 through 19192, 19219 through 19256, and 19286 through 19381. Checks issued in February, voided in February: No. 18901. Checks issued in previous months, voided in February: No. 16465, 18413, and 18492.

9.) the issuance of Vendor Checks Nos. 13380 through 13697 in the amount of \$748,128.37 as listed on the attached check register dated March 15, 2004.

10.) the acceptance of the following gifts:

Gift From	Amount or Item	School	Department
GBN Athletic Booster Club	36,474.00	GBN	Athletics - Wish List
GBN Athletic Booster Club	25,000.00	GBN	Athletics - Fields
GBN Athletic Booster Club	15,000.00	GBN	Athletics - Team Room on Main Field
GBN Athletic Booster Club	60,000.00	GBN	Athletics - Dugouts for Softball Field

11.) The Audit Firm to perform the 2003-2004 Audit as contained in Mrs. Siena's memorandum dated March 15, 2004.

12.) The release of non-tenured part-time and full-time teachers as contained in Mrs. Helander-Heiser's memorandum dated March 11, 2004.

13.) the Glenbrook South Yearbook Program Trip to New York City, NY - March 17-19, 2004.

14.) the Glenbrook South Yearbook Program Trip to San Diego, CA- April 1-4, 2004.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

DISCUSSION: POSTPONEMENT OF ANNOUNCEMENT DATE FOR TEACHER RETIREMENT

Mrs. Vickey Helander-Heiser presented a recommendation to extend the deadline for announcing teacher retirement in Board Policy 6110 from April 1 to June 1 for 2004 only. The purpose of this request is to allow teachers to make a knowledgeable and informed decision following the spring legislative session during which this issue may be considered.

MOTION TO APPROVE POSTPONEMENT OF ANNOUNCEMENT DATE FOR TEACHER RETIREMENT

Motion by Mr. Matsakis, seconded by Mr. Boron, to approve the postponement of announcement date for teacher retirement as contained in agenda Item #8.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

DISCUSSION: ACCEPTANCE OF ADMINISTRATIVE VOLUNTARY TERMINATION

Mrs. Vickey Helander-Heiser requested that **Board Policy 6100: Voluntary Termination Benefits for Administrators and Supervisors** be modified to allow Board Members to approve administrator requests for retirement in 2005. This action is being requested to allow the administrators who have planned retirement under our current policy to receive their anticipated benefits.

MOTION TO APPROVE ACCEPTANCE OF ADMINISTRATIVE VOLUNTARY TERMINATION

Motion by Mrs. Rogal, seconded by Torf, to approve acceptance of administrative voluntary termination as contained in agenda Item #9.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

DISCUSSION: BOARD POLICY 2030: MEETINGS OF THE BOARD OF EDUCATION

Dr. Hales reviewed the final revisions to this policy and recommended Board approval.

MOTION TO APPROVE BOARD POLICY 2030: MEETINGS OF THE BOARD OF EDUCATION

Motion by Mr. Boron, seconded by Mr. Shein, to approve Board Policy 2030: Meetings of the Board of Education as contained in agenda Item #10.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

DISCUSSION: GESPA CONTRACT

Mrs. Helander-Heiser and Dr. Schilling presented the GESPA (Glenbrook Educational Support Paraprofessional Association) negotiated agreement for Board approval, noting that the conditions of the agreement fell within the parameters the Board had authorized and are within the long-term projections that have been shared with the Board. They noted that GESPA had approved the agreement by an overwhelming majority. Dr. Hales and the Board commended the Board and GESPA negotiating team members for their time, effort, and collaboration in successfully completing this initial agreement.

MOTION TO APPROVE GESPA CONTRACT

Motion by Mrs. Torf, seconded by Mr. Boron, to approve the GESPA Contract as contained in agenda Item #11.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried

DISCUSSION: LONG RANGE FINANCIAL PROJECTIONS

Dr. Schilling reviewed the budget planning materials, financial status, and long-term projections with the Board. He noted that the district's revenue has been negatively impacted by low interest rates, slower than anticipated Make-Whole payments from The Glen, lack of Medicaid funds, and an anticipated cutback in state categorical aid. To address reductions in anticipated revenue, the budget was thoroughly reviewed to identify areas for cost reduction and efficiencies. The district will continue to spend down its reserves to pay for recent building improvements. Adjustments will be made to insure that we maintain the benchmark fund balances that were established by the Board.

Board members commended Dr. Schilling and the administrative team for their working through the budget process. Mr. Matsakis noted that the process was extremely positive and that he appreciated the cost containment measures taken by the administration. He appreciated the fact that the budget oversight role has been internalized by our administration. He also noted that low interest rates have had a negative impact on the district's revenue stream. Thus our ability to control our own destiny has been severely limited. He expressed a concern that with pending administrative retirements and future Board turnover, it is imperative that the administration forges a long-term plan to address the downward trend of the district's fund balance over the long term. He felt it was important that future boards and administrations are not saddled with this burden.

Dr. Schilling will continue to update the Board as the budget for the 2004-05 school year is finalized.

Note: See Agenda Item # 13

DISCUSSION: MASTER FACILITIES PLAN FINANCING

Dr. Schilling presented an update on facilities master plan financing. The proposal involves the issuance of up to \$15 MM in alternative revenue bonds to fund life safety and major facility projects at both high schools. He noted that approval would be sought up to the \$15 MM maximum and those specific details for funding and the projects involved would be brought back to the Board for further discussion in April and May.

Board members inquired as to what other alternatives might be available if the district's needs exceeded \$15 MM. Dr. Schilling noted that the other alternative would be a referendum. Mr. Shein asked about the feasibility of conducting a referendum for the GBS pool in November. Dr. Schilling noted that he would have to research that information and report back to the Board.

Note: See Agenda Item # 14

DISCUSSION: AUTHORIZATION TO ISSUE PURCHASE ORDERS FOR A LIMITED AMOUNT OF 2003-2004 OPERATING BUDGETS

Dr. Schilling presented a recommendation to authorize the issuance of purchase orders for up to 75% of next year's budget.

MOTION TO APPROVE AUTHORIZATION TO ISSUE PURCHASE ORDERS FOR A LIMITED AMOUNT OF 2003-2004 OPERATING BUDGETS

Motion by Mrs. Torf, seconded by Mr. Shaer, to approve the Authorization to Issue Purchase Orders for a limited Amount of 2003-2004 Operating Budgets as contained in agenda Item #12.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried

Note: See Agenda Item # 12

DISCUSSION: GRANT PROPOSAL

Mrs. Dill-Varga provided details regarding an opportunity the district has to write an application for the GRAA grant (Grant Reducing Access to Alcohol), a competitive grant funded under Title IV. This grant requires the implementation of an approved model program and could support many of the task force initiatives, as well as address school-based needs.

DISCUSSION: CERTIFIED STAFF AUTHORIZATION

Mrs. Dill-Varga provided documentation related to the calculations for certified staff FTE allocations for the 2004-2005 school year. She described the process and noted that the administration is recommending the adoption of an increase of 2.4 FTE at Glenbrook North, 6.8 FTE at Glenbrook South for a total increase of 9.2 FTE. Special Education and any other needs will be met within this allotment.

MOTION TO APPROVE CERTIFIED STAFFING AUTHORIZATION

Motion by Mr. Shaer, seconded by Mrs. Torf, to approve the certified staffing authorization as contained in agenda Item #16.

Upon calling of the roll:

aye: Boron, Long, Rogal, Shaer, Shein, Torf

nay: Matsakis

Motion carried.

Note: See Agenda Item # 16

DISCUSSION: TASK FORCE STATUS REPORT

Dr. Hales presented the administration's response to issues in the Hazing Task Force report under goals four and five. He also provided an executive summary of the actions the district has taken or plans to take in response to the report.

During discussion, Board members requested that the grant proposed by Mrs. Dill-Varga be included as a cooperative initiative in the executive summary. They also encouraged the administration to inform students, parents, and community members of the actions taken as a result of the Task Force Report.

Note: See Agenda Item # 17

OTHER

Mr. Shaer noted that he had talked to Dr. Schilling and that his concern regarding soft drinks would be addressed at a future board in April.

ADJOURNMENT

Motion by Mrs. Long, seconded by Mr. Shein, to adjourn the meeting at approximately 11:05 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Boron, Long, Matsakis, Rogal, Shaer, Shein and Torf all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: April 12, 2004
7:30 P.M.

Glenbrook Admin. Bldg.
1835 Landwehr Road
Glenview, Illinois