

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, OCTOBER 27, 2003**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, October 27, 2003, at approximately 7:35 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Boron, Long, Matsakis, Rogal, Torf. Absent: Shaer, Shein. Mr. Shaer and Mr. Shein arrived at approximately 7:40 p.m. Also present: Dill-Varga, Freeman, Hales, Riggle, Schilling, Smith, Taccona, Wegley, Williamson.

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mrs. Torf, seconded by Mr. Boron, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Torf

nay: none

Motion carried.

**RECOGNITION OF COMMUNITY VISITORS**

President Rogal asked if any community visitors wished to be recognized. No member of the audience requested to address the Board.

Mr. Shaer and Mr. Shein arrived at 7:40 p.m.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Hales thanked Glenbrook South principal David Smith and associate principal Pam Taccona for conducting the walk-through of Glenbrook South High School prior to the Board Meeting. He also commended Jenna Nussbaum and Katia Babina, Glenbrook South tennis doubles team for winning the state championship.

Dr. Hales announced that the School Community Task Force will hold a public forum on Wednesday, October 29, 2003 at 7 p.m. at the Village Hall in Northbrook to receive input on the draft report.

Mrs. Donna Torf distributed a handout and reported on NSSED issues in her capacity as the district's representative to the NSSED Board of Directors.

Mr. Elias Matsakis reported on a recent finance committee meeting that he and Mrs. Karen Long attended on behalf of the Board.

President Rogal noted that the Ed-Red legislative dinner is scheduled for Monday, January 26, 2004, which is the night of a scheduled school board meeting. Following discussion, the Board agreed to change the January meeting to Tuesday, January 27, 2004 and thereafter to schedule subsequent January board meetings so they do not conflict with this event.

President Rogal reminded Board members that Mrs. Karen Long is the designated spokesperson for the Board. Board members also asked that any prepared statements handed out or read on behalf of the Board be reviewed with all Board members prior to the statement being issued.

**MOTION TO APPROVE CONSENT AGENDA**

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mrs. Torf, seconded by Mr. Matsakis, to approve the following items on the consent agenda.

1.) regular meeting and closed session minutes of September 22, 2003.

2.) the additional discretionary clubs and additional positions to existing clubs due to increased activity at Glenbrook South as indicated in Mrs. Helander-Heiser's attached agenda item #5.2.

3.) the appointment of the following educational support staff as recommended by the director of human resources.

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
FAUTEUX, Nancy (repl. C. Furse-Reassigned)	Paraprofessional	9/26/03	North	\$12.99/hr.
LEE, Susie (New Position)	Instructional Assistant	10/9/03	South	\$12.99/hr
TISHLER, Susan (repl. K. Vauk)	Instructional Assistant	9/22/03	South	\$12.99/hr
WOLFINSOHN, Anna (repl. M. Formentini)	Instructional Assistant	10/8/03	South	\$12.99/hr

4.) the salary adjustments for academic attainment as indicated in Mrs. Helander-Heiser's attached agenda item #5.4.

5.) the reimbursement of the Revolving Fund for Employees for the month of September in the amount of \$ 29,822.10 represented by checks No. 16401 through 16418, 16424 through 16443, 16476 through 16494, 16510 through 16543, 16629 through 16641, 16657 through 16711, 16932 through 16943, 16965 through 16991 and 17004 through 17029.

6.) the reimbursement of the Revolving Fund for Vendors for the month of September in the amount of \$223,362.32 represented by checks No. 16419 through 16423, 16444 through 16475, 16495 through 16509, 16544 through 16628, 16642 through 16656, 16712 through 16931, 16944 through 16964, 16992 through 17003 and 17030 through 17075. Checks issued in September, voided in September: No. 16500, 16550, 16554, 16630, and 17001. Checks issued in previous months, voided in September: No. 12335, 13781, 16133, 16200 and 16369.

7.) the issuance of Vendor Checks Nos. 11758 through 12183 in the amount of \$1,508,613.10 as listed on the attached check register dated October 27, 2003.

8.) the acceptance of the following gifts:

<u>Gift From</u>	<u>Amount or Item</u>	<u>School</u>	<u>Department</u>
Mr. and Mrs. Frank Longo in honor of their daughter, Maureen.	Jean Baptiste pocket trumpet	GBN	Music
Mr. Mark Massery	1989 Plymouth Voyager	GBS	Automotive
Glenbrook Parents Association - for Limestone Flower Bed for Courtyard	\$2600.00	GBN	School Improvement
Glenbrook Parents Association - Tables Student Mall Area	\$5,000.00	GBN	School Improvement

9.) the Glenbrook South Journalism trip, to Washington D.C - November 19-23, 2003.

10.) the addition of two Lincoln-Douglas competitions to the Glenbrook North Debate Program Calendar: Washington High School - Cedar Rapids, IA - October 31-November 1, 2003 and Homewood-Flossmoor High School - November 14-15, 2003.

11.) to award the bid for the purchase and installation of the Stage and Acoustical Curtains at Glenbrook North to Grand Stage/Art Drapery Studios, 630 West Lake Street, Chicago, IL 60661-1465, at a total cost of \$57,097.

12.) a Resolution authorizing the transfer of fund balance from the Site and Construction Fund to the Operations and Maintenance Fund as contained in Hillarie Siena's memorandum dated October 27, 2003.

13.) the financial audit for 2002-2003 as provided by William F. Gurrie and Company, Ltd.

**DISCUSSION REGARDING THE CONSENT AGENDA**

Craig Schilling and Hillarie Siena addressed questions from the Board regarding the 2003 Audit. Mr. Matsakis commended the administration for the excellent audit report.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

**DISCUSSION REGARDING THE PROPOSED 2003 TAX LEVY**

Dr. Schilling reviewed the 2003 estimated tax levy and addressed questions from the Board. He indicated that the tax levy will be brought to the Board in December for their approval.

Note: See attached agenda item #6

**DISCUSSION REGARDING TEXTBOOK FEES**

Dr. Hales reviewed various options for providing textbooks to district students. Those options included: providing free textbooks, utilizing a textbook rental system, or requiring textbook purchases, which is the current option the district uses. Dr. Schilling noted that to provide free textbooks, the district would need to hold a referendum. Advantages and disadvantages of each of these options were discussed along with recent initiatives by the district to reduce costs to parents and to streamline purchasing procedures. During discussion, the Board asked for further information from the Administration in the following areas: communication, pricing/refund structures, equalization of textbook costs, and providing parents with advance notice of textbooks and their ISBN numbers to facilitate comparative shopping. The administration will report back to the Board on these issues at a future meeting.

Note: See attached agenda item #7

**DISCUSSION REGARDING THE REVISION OF BOARD POLICY 7340:  
PRIVATE MUSIC INSTRUCTION ON SCHOOL PREMISES**

Dr. Hales and Dr. Schilling reviewed proposed changes in this policy, noting that the changes are intended to simplify the bookkeeping and reporting of the private instructional musical program with respect to the facility rental fees paid by the instructors. This policy will be brought to the Board at the November 10, 2003 Board meeting.

Note: See attached agenda item #8

**DISCUSSION REGARDING THE 2003 PRAIRIE STATE ACHIEVEMENT EXAM  
(PSAE) RESULTS**

Mrs. Dill-Varga presented a PowerPoint presentation which included background information on the Prairie State Achievement Exam (PSAE) and its relationship to the *No Child Left Behind* legislation, an overview and analysis of the exam results, and a review of present and future school improvement initiatives in each building targeting student achievement needs. Mr. Brian Wegley, associate principal of curriculum at Glenbrook South, and Ms. Rosanne Williamson, associate principal of curriculum at Glenbrook North, were present to describe the specific interventions in their buildings and to address questions from the Board regarding this information. Board members commended Mrs. Dill-Varga, as well as Mr. Wegley and Ms. Williamson, for this outstanding presentation.

Note: See attached agenda item #9

**OTHER**

Mrs. Torf and Mrs. Long referenced several interesting legislative positions proposed by the Illinois Association of School Boards and encouraged the Board to send a delegate to the convention to represent the district's views.

**REVIEW AND SUMMARY OF BOARD MEETING**

President Rogal indicated that additional information on textbook fees would be brought by the administrative team to the Board at a future meeting. BOARD POLICY 7340: PRIVATE MUSIC INSTRUCTION ON SCHOOL PREMISES would be included on the November 10, 2003 consent agenda. The tax levy will be brought back to the Board in December for Board approval.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Shaer, seconded by Mr. Shein, to move into closed session at approximately 10:55 p.m. to consider collective negotiating matters (Sections 2 (c) (2) of the open meetings act).

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

The Board returned to open session at approximately 11:35 p.m.

**ADJOURNMENT**

Motion by Mr. Shein, seconded by Mrs. Torf, to adjourn the meeting at approximately 11:40 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* Means Boron, Long, Matsakis, Rogal, Shaer, Shein, and Torf all voted aye.

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT - BOARD OF EDUCATION

\_\_\_\_\_  
SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: November 10, 2003 Glenbrook Admin. Bldg.  
7:30 P.M. 1835 Landwehr Road  
Glenview, Illinois