

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, September 22, 2003**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, September 22, 2003, at approximately 7:50 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Boron, Long, Matsakis, Rogal, Shein, Torf. Absent: Shaer. Also present: Dill-Varga, Freeman, Hales, Helander-Heiser, Ptak, Riggle, Schilling, Siena, Smith, Taccona.

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mrs. Torf, seconded by Mr. Shein, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shein, Torf

nay: none

Motion carried.

**RECOGNITION OF COMMUNITY VISITORS**

President Rogal asked if any community visitors wished to be recognized. No member of the audience requested to address the Board.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Hales favorably commented on the New Teachers' Reception that had occurred that evening, noting the energy and enthusiasm of the new teachers. He extended his thanks to Mrs. Vickey Helander-Heiser and Mrs. Freeman for attending to the arrangements and to building level administrators for successfully hiring so many wonderful new teachers.

Mr. Boron reviewed the progress of the Northfield Township Task Force noting the tremendous proposals suggested by all subcommittees. The next public comment meeting will be held on October 29, 2003 at the Northbrook Village Hall. There will be one final meeting before their report is due to be published.

Mr. Matsakis complimented Dr. Schilling on the wellness program recently introduced to the staff, noting especially the components which benefited the larger community. He also expressed his

satisfaction with the tour held at Glenbrook North prior to the New Teacher Reception.

President Rogal summarized the events of the Economic Development Committee (EDC) meeting she had attended with Dr. Schilling within the last two weeks. The meeting included a review of potential residential development in Northbrook, an update on the Caremark proposal, and a philosophical discussion about the nature of the committee and its membership. At the request of village president Mark Damisch, President Rogal passed out the EDC mission statement. The consensus of the Board supported the current format of the board representatives bringing information back to the full Board for discussion and final action.

#### **PUBLIC HEARING ON DISTRICT BUDGET FOR 2003-2004**

Mrs. Rogal declared the public hearing open on the topic of the district budget for 2003-2004. There was no one present who wished to address the Board on the topic. Mrs. Rogal declared the public hearing closed.

#### **DISCUSSION REGARDING DISTRICT BUDGET FOR 2003-2004**

Dr. Schilling reviewed projections for the District Operating Reserves and District Operating Expenses per Pupil and addressed other questions relative to the 2003-2004 Budget.

Mr. Matsakis complimented the administrative team for the manner in which it worked through the budget process and for implementing appropriate cost cutting measures. He appreciated the information on District Operating Expenses per Pupil as it provides a comparison of district funding for education relative to the consumer price index (CPI). He noted that the ability of the district to maintain equitable funding in the face of rising health insurance and other costs reflects positive financial management.

Mr. Shein asked if the district maintained information relative to teacher experience distribution. Dr. Hales noted that this information might be included in the dashboard reports, but if it is not, such information will be provided when the dashboard reports are presented.

Mrs. Torf complimented the administration on its fiscal restraint and encouraged all employees of the district to maintain a mindset of cost efficiency.

**MOTION TO APPROVE 2002-2003 DISTRICT BUDGET**

Motion by Mr. Matsakis, seconded by Mrs. Torf, to approve the 2003-2004 district budget as presented by the administration.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shein, Torf

nay: none

Motion carried.

Note: See attached agenda item #5

**MOTION TO APPROVE CONSENT AGENDA**

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mrs. Torf, seconded by Mr. Boron, to approve the following items on the consent agenda including the addition of item 6.2a.

- 1.) The regular meeting and closed session minutes of September 8, 2003
- 2.) the increase in FTE for Sharon Sheehan, mathematics instructor at Glenbrook South from 0.6 FTE to 0.8 FTE for the 2003-2004 school year.
- 3.) the increase in FTE for Johnathan Sorkin, foreign language instructor at Glenbrook North from 1.0 FTE to 1.2 FTE for the 2003-2004 school year.
- 3.) the resignation of the following educational support staff:

**RESIGNATION**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
STERNBERG, Jennifer	Instructional Assistant	9/19/03	North

- 4.) the appointment of the following educational support staff as recommended by the director of human resources.

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
TAYLOR, Romelle (rep. T.Taylor)	Paraprofessional	9/10/03	North	\$12.99/hr.

5.) the independent contractor contracts for 2003-2004 as contained in Mrs. Helander-Heiser's memorandums dated September 17, 2003, attached agenda item #6.3.

6.) the salary adjustments for academic attainment as indicated in Mrs. Helander-Heiser's attached agenda item #6.4.

7.) the issuance of Vendor Checks Nos. 11234 through 11705 in the amount of \$2,591,098.49 as listed on the attached check register dated September 22, 2003.

8.) the acceptance of the following gifts:

<u>Gift From</u>	<u>Amount or Item</u>	<u>School</u>	<u>Department</u>
Glenview State Bank	\$1,000	GBS	Athletics

9.) the Bond Resolution for Reauthorizing the Refunding of the Series 2000C Bonds as contained in Dr. Schilling's memorandum dated September 22, 2003.

10.) the 2003-2004 annual application for state recognition for Glenbrook North, Glenbrook South, and Glenbrook Evening High School.

11.) to award the bid for 8 inch Water Main Replacement at Glenbrook North to Dominic Fiordiosa, at a total cost of \$77,500.

Upon calling of the roll:

aye: Long, Matsakis, Rogal, Shein, Torf, Boron

nay: none

Motion carried.

**DISCUSSION REGARDING THE EMERGENCY PURCHASE - SUPPLY & INSTALLATION OF EROSION CONTROL BLANKET FOR GLENBROOK NORTH ATHLETIC FIELDS**

Dr. Riggle, Mrs. Kim Ptak, and Dr. Schilling reviewed the need for this emergency purchase request for an erosion blanket for the Glenbrook North athletic fields and addressed questions from the

Board. Dr. Riggle explained the erosion blanket was necessary to ensure that the fields would be available for use next fall.

**MOTION TO APPROVE THE EMERGENCY PURCHASE - SUPPLY & INSTALLATION OF EROSION CONTROL BLANKET FOR GLENBROOK NORTH ATHLETIC FIELDS**

Motion by Mr. Matsakis, seconded by Mr. Boron, to approve the Emergency Purchase - Supply & Installation of Erosion Control Blanket for Glenbrook North Athletic field as in Kimberly L. Ptak's memorandum dated September 22, 2003.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shein, Torf

nay: none

Motion carried.

Note: See attached agenda item #7

**DISCUSSION REGARDING THE BOARD/DISTRICT GOALS 2003-2004**

Dr. Hales presented the Board/District Goals 2003-2004 for consideration, noting some minor revisions. Mr. Matsakis suggested that the document which would be publicized and posted on the website be retitled "Board /District Improvement Goals" in order to depict the progress toward these special areas, while still sustaining the many other goals and initiatives of the district.

**MOTION TO APPROVE THE BOARD/DISTRICT GOALS 2003-2004**

Motion by Mr. Boron, seconded by Mrs. Torf, to approve the Board/District Goals 2003-2004 as in Dr. Hales's memorandum dated September 18, 2003.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shein, Torf

nay: none

Motion carried.

Note: See attached agenda item #8

**DISCUSSION REGARDING THE HOSPITAL DRIVE SIDEWALK**

Dr. Schilling presented the revised lease agreement with the Glenbrook Hospital for a new sidewalk along Hospital Drive. The agreement calls for that part of the sidewalk which is on

school property to be built by Glenbrook Hospital and deeded over to the district. The Hospital will be working with the village to construct the sidewalk.

**MOTION TO APPROVE THE HOSPITAL DRIVE SIDEWALK**

Motion by Mr. Boron, seconded by Mrs. Torf, to approve the Hospital Drive Sidewalk as in Dr. Schilling's memorandum dated September 22, 2003, subject to final attorney review.

Upon calling of the roll:

aye: Boron, Long, Matsakis, Rogal, Shein, Torf

nay: none

Motion carried.

Note: See attached agenda item #9

**AGENDA ITEMS FOR FUTURE BOARD MEETINGS**

Mr. Matsakis requested an agenda item dealing with the issue of diet and nutrition. District administrators indicated that Sodexo, the food service provider for the District, is aware of this national concern and has implemented changes in the menu offerings and nutritional information provided to students and staff. Mrs. Ptak will meet with Sodexo representatives and a presentation will be scheduled at a future Board meeting. Mrs. Torf also asked that information regarding district vending machines be included in the presentation.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mrs. Torf, to move into closed session at approximately 9:00 p.m. to consider collective negotiating matters (Sections 2 (c) (2) of the open meetings act).

Upon calling of the roll:

aye: Matsakis, Rogal, Shein, Torf, Boron, Long

nay: none

Motion carried.

The Board returned to open session at approximately 9:45 p.m.

**ADJOURNMENT**

Motion by Mr. Boron, seconded by Mrs. Torf, to adjourn the meeting at approximately 9:45 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* Means Boron, Long, Matsakis, Rogal, Shein, and Torf all voted aye.

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: October 14, 2003    Glenbrook Admin. Bldg.  
7:30 P.M.    1835 Landwehr Road  
Glenview, Illinois