

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, AUGUST 11, 2003**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, August 11, 2003, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Long, Matsakis, Rogal, Shein. Absent: Boron, Shaer, Torf. Note: Mr. Shaer arrived at approximately 7:46 p.m. Also present: Hales, Riggle, Schilling, Smith.

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mrs. Long, seconded by Mr. Shein, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Long, Matsakis, Rogal, Shein

nay: none

Motion carried.

**RECOGNITION OF COMMUNITY VISITORS**

President Rogal asked if any community visitors wished to be recognized. No member of the audience requested to address the Board.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Hales and Dr. Schilling discussed possible dates and times for a budget workshop for Board members prior to the adoption of the 2003-2004 budget. Dr. Schilling will contact Board members to schedule a convenient time and date.

Dr. Hales reported on the status of the school community task force on hazing.

Mr. Matsakis reported on the recent meeting of the Board Finance Committee.

**MOTION TO APPROVE CONSENT AGENDA**

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. Mr. Matsakis requested to have item #5.1 (Board Meeting Minutes) removed from the consent agenda for a separate vote.

**MOTION TO APPROVE BOARD MEETING MINUTES**

Motion by Mrs. Long, seconded by Mr. Shein, to approve the Board meeting minutes and closed session of July 28, 2003.

Upon calling of the roll:

aye: Long, Rogal, Shaer, Shein

nay: none

abstain: Matsakis

Motion carried.

Note: See attached agenda item #5.1

**MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Matsakis, seconded by Mr. Shein, to approve consent agenda item numbers 5.2-5.7.

1.) the increase in FTE for Susan Albert, English instructor at Glenbrook North from 0.6 FTE to 1.0 FTE for the 2003-2004 school year.

2.) the increase in FTE for Karen Zenoff, English instructor at Glenbrook North from 0.6 FTE to 1.0 FTE for the 2003-2004 school year.

3.) an additional 0.1 FTE assignment for Lauren Konopka, social studies instructor at Glenbrook North for the first semester of the 2003-2004 school year.

4.) the appointment of the following certificated staff as recommended by the director of human resources.

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
SPARAPANI, Matthew	Foreign Language Instructor	2003-04 School Year	North	MA+15, Step 2 0.2 FTE

5.) the transfer of the following educational support personnel as recommended by the director of human resources.

**TRANSFER**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
WARGASKI, Margaret	Executive Assistant	ASAP	North	\$27.52/hr.

6.) the Evening High School instructors for the second semester of the 2002-2003 school year as recommended by the director of human resources:

<u>Name</u>	<u>Subject</u>	<u>Courses</u>	<u>No. of Stipend</u>
Margaret Barrett	English	2	\$7,210
Greg Beckway	Science	1	\$3,605
Frank Bexes	Autos	1	\$2,960
Warren Bjork	Science	1	\$3,605
Richard Blazeovich	20th Century U.S. History	2	\$7,210
Theresa Borkowicz	Consumer Ed.	1	\$2,638
Darlene Colmar	Psychology	1	\$3,283
Amie Elliott	Foods	1	\$3,605
Rochelle Foreman	Mathematics	1	\$3,605
Sue Gale	Art	1	\$3,605
Jennifer Hercreg	English	1	\$3,605
Bill Horine	English	1	\$7,210
Steve Kornick	Welding	1	\$3,605
James Londos	Photography	1	\$3,605
Gus Prochazka	U.S. History	2	\$7,210
Deanne Rehmer	Computers	1	\$3,605
Julie Rounds	Family Life	1	\$2,638
James Woell	Assistant Principal	1 Evening Every Two Weeks Plus Graduation	\$1,642

7.) the salary adjustments for academic attainment as indicated in Mrs. Helander-Heiser's attached agenda item #5.4.

8.) the issuance of Vendor Checks Nos. 11032 through 11176 in the amount of \$1,437,053.18 as listed on the attached check register dated August 5, 2003.

9.) the reimbursement of the Revolving Fund for Employees for the month of July in the amount of \$10,638.87 represented by checks No. 13767 through 13775, 13795 through 13800, 13835 through 13842, and 14099 through 14114. (No. 13794 printed 7/9/03, dated 6/30/03 - replaced No. 13407 lost in the mail. Void and Register included in June packet.)

10.) the reimbursement of the Revolving Fund for Vendors for the month of June in the amount of \$83,694.87 represented by checks No. 13776 through 13793, 13801 through 13834, 13843 through 14098 and 14115 through 14703. Checks issued in July, voided in July: No: 13857 and 13902. Checks issued in previous months, voided in July No: 13190, 13491 and 13726.

11.) to ratify the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA Medicare taxes and state taxes, and payroll check numbers 30056, 30258, 30259 and 30261 (replacement checks), check numbers 29973 through 30054, 30057 through 30242 and check numbers 30262 through 30533. With other deductions of \$77,718.24, employees' Federal, State and FICA/Medicare withholding taxes of \$ 234,588.23, TRS contributions \$63,819.95 and credit union and direct deposit of \$376,574.27, the gross month of July was \$1,325,939.15. TRS employer contribution was \$ 5,086.65 and employer matching FICA and Medicare was \$58,623.10.

12.) the NSSED budget for 2003-2004.

13.) the revisions to Board Policy and Procedures (7010) Curriculum Planning Strategy and Board Policy and Procedures (7190) Textbook Selection, Adoption and Bookstore Operations as contained in consent agenda item #5.7.

Upon calling of the roll:

aye: Long, Matsakis, Rogal, Shaer, Shein

nay: none

Motion carried.

Note: See attached agenda item #5

**DISCUSSION REGARDING DIFFERENTIAL RESPONSIBILITIES  
APPOINTMENTS FOR 2003-2004**

Dr. Hales presented differential responsibilities for student activities for each school.

**MOTION TO APPROVE DIFFERENTIAL RESPONSIBILITIES APPOINTMENTS FOR 2003-2004**

Motion by Mrs. Long, seconded by Mr. Shaer, to approve the differential responsibilities appointments for 2003-2004 as contained in agenda Item #6.

Upon calling of the roll:

aye: Matsakis, Rogal, Shaer, Shein, Long

nay: none

Motion carried.

Note: See attached agenda item #6

**DISCUSSION REGARDING DISCIPLINE POLICIES AND PROCEDURES**

Dr. Hales reviewed revised discipline policies and procedures with the Board and addressed various questions from the Board members. Following discussion, he requested approval of the policies for timely inclusion in the Student/Parent Handbooks. He noted that policies (5020) Traffic and Parking Controls and (8320) Student Rights and Responsibilities/Code of Conduct will require temporary approval or suspension of the Board policy requiring two readings before the Board. Mrs. Rogal suggested that these two policies be temporarily approved at this meeting and placed on the September 8, 2003 consent agenda for final approval.

**MOTION TO APPROVE DR. HALES' RECOMMENDATION #2 AND BOARD POLICY AND PROCEDURES (5020) TRAFFIC AND PARKING CONTROLS AND (8320) STUDENTS RIGHTS AND RESPONSIBILITIES/CODE OF CONDUCT**

Motion by Mr. Matsakis, seconded by Mr. Shein, to approve Dr. Hales' recommendation #2 and revisions to Board Policy and Procedures (5020) Traffic and Parking Controls and (8320) Students Rights and Responsibilities/Code of Conduct as contained in Dr. Hales' memorandum dated August 8, 2003.

Upon calling of the roll:

aye: Rogal, Shaer, Shein, Long, Matsakis

nay: none

Motion carried.

Note: See attached agenda item #7.

**DISCUSSION REGARDING RECIPROCAL REPORTING AGREEMENTS WITH THE VILLAGES OF NORTHBROOK AND GLENVIEW**

Dr. Hales reviewed Reciprocal Reporting Agreements with the Villages of Glenview and Northbrook. These agreements provide the

legal and procedural parameters for sharing information regarding student behavior between the school district and local law enforcement agencies. Dr. Hales thanked district administrators, village officials, and legal counsel from the school district and villages for their time and expertise in developing this collaborative agreement. He noted that the villages would be approving the agreements at their upcoming meetings.

**MOTION TO APPROVE RECIPROCAL REPORTING AGREEMENT WITH THE VILLAGE OF GLENVIEW**

Motion by Mrs. Long, seconded by Mr. Shaer, to approve the Reciprocal Reporting Agreement with the Village of Glenview as contained in Dr. Hales' memorandum dated August 8, 2003.

Upon calling of the roll:

aye: Shaer, Shein, Long, Matsakis, Rogal

nay: none

Motion carried.

Note: See attached agenda item #8.

**MOTION TO APPROVE RECIPROCAL REPORTING AGREEMENT WITH THE VILLAGE OF NORTHBROOK**

Motion by Mrs. Long, seconded by Mr. Shein, to approve the Reciprocal Reporting Agreement with the Village of Northbrook as contained in Dr. Hales' memorandum dated August 8, 2003.

Upon calling of the roll:

aye: Shein, Long, Rogal, Shaer

nay: none

abstain: Matsakis

Motion carried.

Note: See attached agenda item #8.

**DISCUSSION REGARDING TENTATIVE DISTRICT BUDGET FOR THE 2003-2004 SCHOOL YEAR**

Dr. Schilling presented materials related to the 2003-2004 district budget and addressed questions from board members regarding this information. He noted that the tentative budget would be advertised and available for review for 30 days. The required hearing and budget adoption is scheduled for the September 22 board meeting. Dr. Schilling will also contact board members to determine a convenient time and place for a budget workshop prior to final adoption.

**MOTION TO APPROVE TENTATIVE DISTRICT BUDGET FOR 2003-2004**

Motion by Mr. Matsakis, seconded by Mr. Shaer, to approve the tentative district budget for 2003-2004 as contained in Dr. Schilling's memorandum dated August 11, 2003.

Upon calling of the roll:

aye: Long, Matsakis, Rogal, Shaer, Shein

nay: none

Motion carried.

Note: See attached agenda item #9.

**OTHER**

Dr. Schilling alerted the Board of a potential problem with the driver education cars at Glenbrook North. The past provider will no longer be able to provide vehicles at the reduced driver-education lease rate. Dr. Schilling was hopeful that another dealer would be able to provide cars for Glenbrook North at the driver-education rate. If that is not possible, Dr. Schilling informed the Board that it would be more cost effective for the district to purchase vehicles than to lease them at the higher lease rate.

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8/11/03

ADJOURNMENT

Motion by Mrs. Long, seconded by Mr. Shaer, to adjourn the meeting at approximately 9:47 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* Means Long, Matsakis, Rogal, Shaer, and Shein all voted aye.

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: September 8, 2003 Glenbrook Admin. Bldg.  
7:30 P.M. 1835 Landwehr Road  
Glenview, Illinois