

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, JULY 28, 2003**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, July 28, 2003, at approximately 7:40 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Boron, Long, Rogal, Shaer, Shein, Torf. Absent: Matsakis. Also present: Dill-Varga, Freeman, Hales, Helander-Heiser, Perisho, Riggle, Schilling, Smith.

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mrs. Long, to approve the agenda for this meeting, with the addition of one appointment, designated as #5.2a. to appointments and resignations.

Upon calling of the roll:

aye: Boron, Long, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

**RECOGNITION OF COMMUNITY VISITORS**

President Rogal asked if any community visitors wished to be recognized. No member of the audience requested to address the board.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Hales announced that the School Community Task force was scheduled to meet at 7 p.m. on Wednesday, July 30, 2003 at the Northbrook Village Hall. It will be an open meeting during which subcommittees will be established and will begin working.

**MOTION TO APPROVE CONSENT AGENDA**

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Mrs. Torf noted a correction in the minutes of July 14, 2003 in the Board and Superintendent Reports section. The third paragraph was corrected to read as follows: Mrs. Torf reported on the NSSD Governing Board meeting.

Mr. Shein asked for clarification regarding the full time psychologist position. Dr. Hales noted that this was approved by the Board as an extension of the Off-Campus program and additional funding from the IDEA grant.

Motion by Mr. Shein, seconded by Mrs. Long, to approve the following items on the consent agenda with the addition of item #5.2a.

1.) the revised Board meeting minutes of June 23, 2003, and the revised regular and closed session minutes of July 14, 2003.

2.) the appointment of the following certificated staff as recommended by the director of human resources.

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
MOE, Judy	Music Instructional Supervisor	8/11/03	North	MA+15, Step 20 Plus 2%
NISI, Michael	Special Education Instructor	2003-04 School Year	Off Campus	MA, Step 2
PLATTER, Guy	Coordinator IMC	2003-04 School Year	South	MA+15, Step 13
SHABELMAN, Elizabeth	Psychologist	2003-04 School Year	Off Campus	MA+30, Step 6 190 days

3.) the appointment of the following educational support staff as contained in Mrs. Helander-Heiser's memorandum dated July 23, 2003.

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
HEINEN, Joshua (rep. M. Cutler)	Instructional Assistant	8/25/03	North	\$12.99
SCHROEDER, Sarah (new position)	Instructional Assistant	8/25/03	South	\$13.64
STOLZER, Gregory (new position)	Instructional Assistant	8/25/03	South	\$13.64
WAMBACH, Timothy (new position)	Instructional Assistant	8/25/03	South	\$14.28

4.) the issuance of vendor check nos. 10845 through 11022 in the amount of \$966,417.65 as listed on the attached check register dated July 22, 2003.

5.) to ratify the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 28189 through 28191, 29465, 29532, 29964, 29972 and 30055 (replacement checks) check numbers 28192 through 28501, 28502 through 28794, 28795 through 29087, 29088 through 29437, 29467 through 29531, 29533 through 29634, 29635 through 29953 and check numbers 29965 through 29971. With other deductions of \$564,299.40, employee's Federal, State and FICA/Medicare withholding taxes of \$1,644,684.70, TRS contributions of \$872,779.85 and credit union and direct deposit of \$1,871,335.76, the gross payroll for the month of June was \$9,270,625.18. TRS employer contribution was \$46,919.97 and employer matching FICA and Medicare was \$138,303.33.

6.) a one year extension of the student transportation contract with Alltown Bus Service for the 2004-05 school year.

7.) the revisions in Board policies Employee Information (6450), Purpose and Use of Computer and Network Resources (7220), and District World Wide Web Site (9060).

8.) the full time special leave of absence for Joan Field, English teacher at Glenbrook North, for the 2003-04 school year.

Upon calling of the roll:

aye: Boron, Long, Rogal, Shein, Torf

nay: none

abstention: Shaer

Motion carried.

Note: See attached agenda item #5

**DISCUSSION REGARDING DIFFERENTIAL RESPONSIBILITIES APPOINTMENTS FOR 2003-2004**

Mrs. Helander-Heiser reviewed recommendations for coaching positions for the 2003-04 school year and addressed questions from the Board regarding these appointments.

**APPROVAL OF DIFFERENTIAL RESPONSIBILITIES APPOINTMENTS FOR 2003-2004**

Motion by Mr. Boron, seconded by Mrs. Torf, to approve the differential responsibility appointments for 2003-2004 school year.

Upon calling of the roll:

aye: Boron, Long, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

Note: See attached agenda item #6

**DISCUSSION REGARDING TEXTBOOK ADOPTIONS FOR 2003-2004**

Mrs. Dill-Varga presented a textbook adoption request for Board consideration. She noted that this additional novel was a result of a change in the curriculum for next year for Transition English as teachers sought to bring the course into alignment with the regular level course of study.

**APPROVAL OF TEXTBOOK ADOPTION FOR 2003-2004**

Motion by Mrs. Torf, seconded by Mr. Shaer, to approve the textbook adoption for the 2003-2004 school year.

Upon calling of the roll:

aye: Boron, Long, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

Note: See attached agenda item #7

**DISCUSSION REGARDING POLICIES FOR THE EDUCATIONAL PLANNING PROCESS**

Dr. Hales reviewed changes in the Board policies and procedures 7010: Curriculum Planning Strategy and policy and procedures 7190: Textbook Selection, Adoption, and Bookstore operation with the Board and addressed questions from members regarding these policies and procedures. Following discussion, the Board directed Dr. Hales to incorporate the revisions suggested by the Board and to put these policies on the consent agenda for the August 11, 2003 Board meeting.

Note: See attached agenda item #8

**DISCUSSION REGARDING STUDENT DISCIPLINE POLICIES**

Dr. Hales reviewed several revised policies and procedures with the Board regarding student discipline. He requested that two Board members join him in meeting with the building principals and deans to incorporate additional revisions to these policies and procedures before bringing them to the Board for a second reading on August 11, 2003. During discussion, Board members asked about the timetable for approving these policies so that they could be incorporated into the student handbook. Dr. Riggle and Mr. Smith noted that accommodations could be made at the beginning of the school year and that the final version of the handbook would be distributed to students and parents as soon as it was available in the fall. Mrs. Torf raised philosophical issues with regard to the difference in consequences between consumption and possession of illegal substances. The consensus of the Board was to treat both possession and consumption as expellable offenses. Board members

also asked Dr. Hales to examine policies for adults with regards to smoking and substance abuse. A final issue dealt with categorizing aggressive behavior. The ad hoc student discipline policy committee will address these issues and bring recommended changes to the Board on August 11, 2003. Mrs. Rogal appointed Mrs. Torf and Mr. Boron to serve in this capacity.

Note: See attached agenda item #9

**REVIEW AND SUMMARY OF BOARD MEETING**

Board policy 7010: Curriculum Planning Strategy and Policy 7190: Textbook Selection, Adoption, and Bookstore Operation will be placed on the consent agenda for the August 11, 2003 Board meeting.

The ad hoc student discipline policy committee will bring recommended changes to the Board at the August 11, 2003 meeting.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Shaer, seconded by Mrs. Torf, to move into closed session at approximately 9:10 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; to consider collective negotiating matters; and to consider student disciplinary matters (Sections 2 (c) (1), (2), and (9) of the open meetings act).

Upon calling of the roll:

aye: Long, Rogal, Shaer, Shein, Torf, Boron

nay: none

Motion carried.

The Board returned to open session at approximately 10:32 p.m.

**MOTION TO UPHOLD THE SUSPENSION OF STUDENT #04-2, #04-3, #04-4**

Motion by Mr. Shaer, seconded by Mrs. Torf, to uphold the suspension of Student #04-2, #04-3, and #04-4.

Upon calling of the roll:

aye: Rogal, Shaer, Shein, Torf, Boron

nay: none

abstain: Long

Note: Mrs. Long explained that her abstention was due to her lack of involvement in these cases in their initial stages.

Motion carried.

**ADJOURNMENT**

Motion by Mrs. Long, seconded by Mr. Boron, to adjourn the meeting at approximately 10:35 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* Means Boron, Long, Rogal, Shaer, Shein, and Torf all voted aye.

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: August 11, 2003 Glenbrook Admin. Bldg.  
7:30 P.M. 1835 Landwehr Road  
Glenview, Illinois