

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, JUNE 23, 2003**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, June 23, 2003, at approximately 7:35 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Boron, Long, Matsakis, Rogal, Torf. Absent: Shaer, Shein. Mr. Shaer arrived at approximately 7:40 p.m. and Mr. Shein arrived at approximately 7:42 p.m. Also present: Dill-Varga, Drabant, Freeman, Hales, Perisho, Rainier, Schilling, Smith, and Tuttle.

Mrs. Rogal officially welcomed back Mrs. Karen Long, newly appointed Board member replacing Mr. Keith Babb.

Mrs. Rogal indicated two deletions from the agenda, items 5.1 and 19 as well as the addition of item 5.2a which was an appointment at South.

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mrs. Torf, to approve the agenda for this meeting, deleting items #5.1 (Board meeting minutes) and #19 (Action regarding student disciplinary matters discussed in closed session), and adding #5.2a (appointment).

Upon calling of the roll:

aye: Long, Matsakis, Rogal, Torf, Boron

nay: none

Motion carried.

**RECOGNITION OF COMMUNITY VISITORS**

President Rogal asked if any community visitors wished to be recognized. No member of the audience requested to address the Board.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Hales provided details about the positive reception accorded district representatives in Atlanta where they were awarded a National Peer Helpers Association award. Mr. Lacivita accepted the award on behalf of both schools and the district.

Mr. Boron attended the ED-RED meeting on June 18, 2003. He reported that the focus was on reviewing legal initiatives from last year and identifying future needs. The issues were almost exclusively focused on funding issues.

President Rogal referenced three letters she received: 1) a thank you note from Elena Nutenco regarding a scholarship she received; 2) a letter of support for Glenbrook North from the North Booster Club; and 3) a letter offering help from Bob Noone, executive director of Family Service Center,

Mr. Matsakis reviewed the vendor bills and noted that the legal expenses incurred through May 31, 2003 totaled \$176,389.62, of which \$173,763.29 were related to the hazing incident. Dr. Hales stated that he anticipates additional expenses will be forthcoming. He explained that when the district has extraordinary expenses, it first attempts to handle them with the budget. If that is not possible, the expenditures must come from the district's fund balance. Dr. Schilling noted that this year the Board approved a contingency fund within the budget which could be used, if necessary.

Mr. Shaer arrived at 7:40 p.m. Mr. Shein arrived at 7:42 p.m.

**MOTION TO APPROVE CONSENT AGENDA**

Mrs. Rogal asked for a motion to approve the consent agenda minus 5.1 and adding 5.2a.

Motion by Mr. Matsakis, seconded by Mrs. Torf, to approve the following items on the consent agenda.

- 1.) the resignation of the following certificated staff:

**RESIGNATION**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
WOODS, Paul	Science Instructor	End of 2002-03 School Year	North

- 2.) the increase in FTE for Michelle Scheinkopf, health education instructor at Glenbrook South from 0.6 FTE to 0.8 FTE for the 2003-2004 school year.

- 3.) the increase in FTE for Joanne Medak, substance abuse coordinator at Glenbrook South from 0.4 FTE to 0.6 FTE for the 2003-2004 school year.

- 4.) the increase in FTE for Ryan Owen, social studies instructor at Glenbrook South from 0.8 FTE to 1.0 FTE for the 2003-2004 school year.

5.) the increase in FTE for Paul Zwiercan, driver education instructor at Glenbrook South from 0.3 FTE to 0.5 FTE for the 2003-2004 school year.

6.) the appointment of the following certificated staff as recommended by the director of human resources.

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
RODRIGUEZ, Beatriz	Foreign Language Instructor	2003-04 School Year	South	BA, Step 1 0.4 FTE
SKORUPA, John	Health, Physical Education, & Driver Education Instructor	2003-04 School Year	South	MA+15, Step 9
THOMAS, Jerome	Special Education Instructor	2003-04 School Year	Off Campus	MA, Step 5

7.) the resignation of the following educational support personnel as contained in Mrs. Helander-Heiser's memorandum dated June 18, 2003.

**RESIGNATIONS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
CUTLER, Michelle	Instructional Assistant	6/11/03	North
MUNDER, Barbara	Sign Language Interpreter	6/11/03	South
WEAVER, Amy	Instructional Assistant	6/11/03	Off Campus

**Retirement**

BOYAN, Marilyn	Receptionist	8/31/03	District
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8.) the appointment of the following educational support staff as contained in Mrs. Helander-Heiser's memorandum dated June 18, 2003.

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
CATSAROS, Anthony (rep. C. Blakey)	Asst. Athletic Trainer	8/4/03	South	\$25.28
ELLIS, Kevin (rep. A. Lange)	Support Technician	6/30/03	South	\$20.30
WOLFSON, Lois (rep. J. Gluck)	Clerical	8/11/03	South	\$13.66

**Rehire**

CATSAROS, Helen	Paraprofessional	South
FRISKE, David	Custodian	South

9.) the salary adjustments for academic attainment as indicated in Mrs. Helander-Heiser's attached agenda item #5.3.

10.) the issuance of vendor check nos. 10,246 through 10,550 in the amount of \$1,566,764.79 as listed on the attached check register dated June 17, 2003.

11.) to ratify the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA, and Medicare taxes and state taxes, and payroll check numbers 27908, 27909 and 28188 (replacement checks) check numbers 27159 through 27880 and 27910 through 28176 totaling \$2,108,757.59. With other deductions of \$255,207.39, employee's Federal, State, and FICA/Medicare withholding taxes of \$835,176.84, TRS contributions of \$348,513.56 and credit union and direct deposit of \$824,239.67, the gross payroll for the month of May was \$4,371,895.05, TRS employer contribution was \$18,813.55 and employer matching FICA and Medicare was \$110,628.28.

12.) the out of pocket expense rates for the 2003-04 school year as contained in Dr. Schilling's memorandum dated June 23, 2003.

13.) to award the contract for masonry repair work to the upper roof area of the Glenbrook North main gymnasium to North Riverside Construction Company, 1800 W. Winona Avenue, Suite 400, Chicago, IL 60640 at a total cost of \$187,000.

14.) to award the contract for 2003 fire alarm improvements at Glenbrook South to Repking Electric, Inc., 1000 Brown St., Suite 208, Wauconda, IL 60084 at a total cost of \$30,840.

Upon calling of the roll:

aye: Long, Matsakis, Rogal, Shaer, Shein, Torf, Boron

nay: none

Motion carried.

Note: See attached agenda item #5

#### **TECHNOLOGY PLAN UPDATE**

Mrs. Debbie Perisho, Director of Information Services presented an update on the district Technology Plan. She discussed improved district and school websites offering more information to students, parents, and employees; a review of goals accomplished this year as well as an overview of major goals for next year; needed Board policies related to technology; and requests for technology capital outlay items. She also updated the Board on the JSchool financial and student administrative software applications and addressed questions from the Board related to these areas. Considerable discussion centered on the proposed video highway as to its future instructional use, its design and construction costs, and the relative advantages or disadvantages of using our own employees for the construction of the system. The Board expressed a desire to have a future Board meeting focused on the educational uses of video streaming and its relationship to enhanced teaching and learning.

Note: See attached agenda items #6 and #7.

#### **REVIEW OF TECHNOLOGY POLICIES**

Mrs. Perisho reviewed the following policies related to technology:

**7220: PURPOSE AND USE OF COMPUTER AND NETWORK RESOURCES (Rev)**

**9060: DISTRICT WORLD WIDE WEB SITE (New)**

**6450: EMPLOYEE INFORMATION (New)**

The Board agreed to revisit the policy at the July 14, 2003 meeting after Mrs. Perisho would have time to make needed revisions based on their suggestions.

Note: See attached agenda items #8, 9, and 10.

**DISCUSSION REGARDING ADDITIONAL HALF TIME SPECIAL EDUCATION SOCIAL WORKER**

Dr. George Tuttle presented a proposal to add .5FTE social worker to meet additional demands at Glenbrook South. The position will be funded through the expansion of the 2003-04 special education IDEA Grant.

**MOTION TO APPROVE ADDITION OF 0.5 FTE SOCIAL WORKER FOR THE 2003-2004 SCHOOL YEAR.**

Motion by Mrs. Torf, seconded by Mr. Shein to approve the addition of the 0.5 FTE special education social worker for the 2003-2004 school year.

Upon calling of the roll:

aye: Long, Matsakis, Rogal, Shaer, Shein, Torf, Boron

nay: none

Motion carried

Note: See attached agenda item #11

**DISCUSSION REGARDING APPOINTMENT OF DIRECTOR FOR PURCHASING AND OPERATIONS**

Dr. Schilling presented a recommendation for Kim Ptak for the position of Director of Purchasing and Operations. He addressed questions related to the new position and concerns that this job description might not provide for the management of facilities. He reviewed the historical and philosophical framework in the district, which provides site-based management of buildings and grounds. He noted that he was interested in finding a candidate with good analytical skills useful in consolidating and streamlining operations.

**MOTION TO APPROVE APPOINTMENT OF DIRECTOR FOR PURCHASING AND OPERATIONS**

Motion by Mrs. Torf, seconded by Mr. Matsakis, to approve the appointment of director for purchasing and operations as presented by Dr. Schilling.

Upon calling of the roll:

aye: Long, Matsakis, Rogal, Torf, Boron

nay: Shein, Shaer

abstain: Long

Motion carried

Note: See attached agenda item #12

**DISCUSSION REGARDING RELOCATION OF CAREMARK**

Dr. Schilling presented information and data gathered at a local Economic Development Council meeting (EDC) concerning the relocation of *Caremark*. *Caremark*, one of the top ten employers in the school district, is considering three sites for relocation: the Glenview Naval Air Station (within the boundaries of District 30 and 225), the Motorola complex (within in the boundaries of District 27 and 225), and a site on the Techny property (within the boundaries of District 30 and 225). The Naval Air Station is under a TIF until 2012. The Techny proposal would yield new income to the district immediately, while the Naval Air Station location would eventually yield new dollars when the TIF ends in 2012. Board members recognized the sensitive nature of taking a position on this project while different intergovernmental agencies stand to benefit differently depending on the outcome. Some Board members also identified that many questions remain unanswered about this situation and that without a specific proposal it was impossible to make a proposal at this time.

Note: See attached agenda item #13

**REVIEW AND SUMMARY OF BOARD MEETING**

Mrs. Rogal summarized the issues to be revisited at the next Board meeting: 1) technology capital outlay items; 2) technology policies; 3) pricing on cable costs for classrooms to be provided by Dr. Schilling; 4) Focus on Education topic meeting to be scheduled on video highways. She also appointed Mrs. Long as the spokesperson for the Board.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Shaer, to move into closed session at approximately 10:45 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and to consider student disciplinary matters; and to consider litigation which has been filed and is pending or is probable or imminent (Sections 2 (c) (1), (9), and (11) of the open meetings act).

Upon calling of the roll:

aye: Matsakis, Rogal, Shaer, Shein, Torf, Boron, Long

nay: none

Motion carried.

The Board returned to open session at approximately 11:20 p.m.

**MOTION TO APPROVE COMPENSATION FOR 12-MONTH AND 10-MONTH ADMINISTRATORS AND SUPERVISORS**

Motion by Mr. Boron, seconded by Mrs. Torf, to approve an increase of 3.0% in compensation for administrators and supervisors for the 2003-04 school year and to assure minimum compensation provided for in the district's administrative compensation structure.

Upon calling of the roll:

aye: Rogal, Shaer, Shein, Torf, Boron, Long

nay: Matsakis

Motion carried.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Matsakis, seconded by Mrs. Torf, to move into closed session at approximately 11:25 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and to consider student disciplinary matters; and to consider litigation which has been filed and is pending or is probable or imminent (Sections 2 (c) (1), (9), and (11) of the open meetings act).

Upon calling of the roll:

aye: Matsakis, Rogal, Shaer, Shein, Torf, Boron, Long

nay: none

Motion carried.

The Board returned to open session at approximately 12:30 a.m.



ADJOURNMENT

Motion by Mrs. Torf, seconded by Mr. Boron, to adjourn the meeting at approximately 12:30 a.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* Means Boron, Long, Matsakis, Rogal, Shaer, Shein, and Torf all voted aye.

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: July 14, 2003      Glenbrook Admin. Bldg.  
7:30 P.M.      1835 Landwehr Road  
Glenview, Illinois