

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, APRIL 28, 2003**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, April 28, 2003, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Babb, Boron, Rogal, Shein, Torf. Absent: Matsakis, Shaer. Mr. Shaer arrived at approximately 7:40 p.m. Also present: Dill-Varga, Freeman, Hales, Lacivita, Rainier, Riggle, Schilling, Taccona.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Shein, seconded by Mr. Boron, to approve the agenda for this meeting, with the inclusion of additional personnel items.

Upon calling of the roll:

aye: Babb, Boron, Rogal, Shein, Torf

nay: none

Motion carried.

RECOGNITION OF COMMUNITY VISITORS

President Rogal asked if any community visitors wished to be recognized. No members of the audience requested to address the Board.

INTRODUCTION OF STUDENTS & STAFF WHO EXCEL

The Board recognized the Glenbrook South Peer Mentoring Program and the Glenbrook North Circle of Friends Program for receiving the Best Practice Award from the Northern Suburban Special Education District (NSSED). The Board recognized Glenbrook North Special Education teachers Emily Caldeira and Darin Sullivan and students Carly Fine and Jamie Meisel for the Circle of Friends Program. The Board recognized teacher Mary Zuccarello and Glenbrook South students Diana Pieczonka and David Gonzalez were recognized for the Glenbrook South Peer Mentoring Program.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales reminded the Board of the upcoming retreat on May 3, 2003 and encouraged members to submit retreat topics to him for discussion.

Dr. Hales and Mrs. Torf reported on the legislative breakfast that was held on April 28, 2003 for township superintendents, board presidents, and local legislators.

Dr. Hales, Mr. Boron, and Mrs. Torf reported on the economic development seminar sponsored by the Village of Northbrook on April 23, 2003. Mrs. Torf read a statement from Mr. Matsakis into the minutes, since Mr. Matsakis attended the seminar but was unable to attend the Board meeting. Following this report, Mr. Shaer stated that he was disappointed that the vote and positions of 225 Board members were misrepresented by the Village of Northbrook. While he personally felt that the school Board by its 3-3 vote on the Krasny real estate economic development proposal did not take conclusive action, he emphasized that any criticism should be based on what had actually occurred.

MOTION TO APPROVE CONSENT AGENDA

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mr. Boron, seconded by Mr. Babb, to approve the following items on the consent agenda.

1.) the regular Board meeting and closed session minutes of April 14, 2003.

2.) the resignation of the following certificated staff as recommended by the director of human resources.

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
OJIKUTU, Carolyn	Guidance Counselor	6/16/03	South

3.) the appointment of the following certificated staff as recommended by the director of human resources.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
HOLDEN, Danielle	Foreign Language Instructor	2003-04 School Year	North	MA, Step 7

KNAPP, Scott	Mathematics Instructor	2003-04 School Year	North	BA, Step 5
RUTA, Michael	Applied Technology Instructor	2003-04 School Year	South	BA, Step 1 (0.7 FTE)

4.) the resignation of the following educational support personnel as recommended by the director of human resources.

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
BLAKEY, Christine	Asst. Athletic Trainer	5/30/03	South
GONZALEZ, Ana	Secretary	4/11/03	North
VAICIKONIS, John	Paraprofessional	4/17/03	South
WOOD, James	Paraprofessional	4/17/03	South

5.) the reemployment of teachers and educational support personnel contained in Mrs. Helander-Heiser's memorandum dated April 24, 2003.

6.) the issuance of vendor check nos. 9530 through 9943 in the amount of \$1,383,627.13 as listed on the attached check register dated April 23, 2003.

7.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 25856, 25857, 25858, 25859, and 25860 (replacement checks), check numbers 25111 through 25829 and 25863 through 26129 totaling \$1,856,300.04. With other deductions of (\$246,338.06), employee's Federal, State and FICA/Medicare withholding taxes of (\$656,055.61), TRS contributions of (\$305,855.08) and credit union of (\$697,663.83), the gross payroll for the month of March was \$3,762,212.62. TRS employer contribution was \$16,236.78 and employer matching FICA and Medicare was \$94,342.71.

8.) the acceptance of the following gift:

<u>Gift From</u>	<u>Amount or Item</u>	<u>School</u>	<u>Department</u>
Northbrook Associates of Art Institute of Chicago	\$1,650	GBN	Art

9.) the textbook changes for the 2003-04 school year as contained in Mr. Lacivita's memorandum dated April 14, 2003.

10.) the building operating budgets in the amount of \$2,690,141 for Glenbrook North and \$3,073,281 for Glenbrook South for the 2003-04 school year.

11.) the Glenbrook North Band trip to Hawaii March 20-26, 2004.

12.) the Glenbrook North Gadget program trip to Hampton, Virginia, May 4-7, 2003

13.) the Glenbrook North Gadget program trip to Wallops Island, Virginia, June 1-8, 2003.

14.) the Glenbrook North Gadget Program trip to Wallops Island, Virginia, June 7-13, 2003.

15.) the Glenbrook South Band trip to Jacksonville and Orlando, Florida, December 26, 2003 - January 2, 2004.

Upon calling of the roll:

aye: Boron, Rogal, Shaer, Shein, Torf, Babb

nay: none

Motion carried.

Note: See attached agenda item #6.

DISCUSSION REGARDING MEDICAL AND DENTAL INSURANCE RATES

Dr. Schilling reviewed the proposed medical and dental insurance rates for the 2003-04 school year, noting that our overall rate increase of approximately 10% is down from the 20% increase the Board experienced last year and below our projection for an increase of 15% next year. This smaller increase was due in part to a 40% reduction which was negotiated in PPO access fees.

MOTION TO APPROVE MEDICAL AND DENTAL INSURANCE RATES

Motion by Mr. Shein, seconded by Mr. Shaer, to approve the medical and dental insurance rates as outlined in Dr. Schilling's memorandum dated April 28, 2003.

Upon calling of the roll:

aye: Rogal, Shaer, Shein, Torf, Babb, Boron

nay: none

Motion carried.

Note: See attached agenda item #7

DISCUSSION REGARDING BOARD POLICES AND PROCEDURES

Dr. Schilling reviewed the following policy revisions:

- Policy 6040: Professional Leave - - The revision eliminates per diem meal reimbursement for staff and students as recommended in the budget planning materials discussed with the Board on March 17, 2003.
- Policy 6070: Educational Support Personnel Tuition Reimbursement - - Changes were made to reflect current practice, which differentiates between employees hired prior to July 1, 2000, and those hired after that date.
- Policy 6360: Educational Support Personnel Fringe Benefits - - This policy was revised to reflect benefit changes similar to the new agreement with the Glenbrook Education Association. Changes in this policy apply only to those educational support personnel employees not represented by a bargaining unit.

These policies will be placed on the consent agenda for the May 12, 2003 Board meeting.

Note: See attached agenda item #8

DISCUSSION REGARDING APPOINTMENT OF SECRETARY TO THE BOARD OF EDUCATION

Mr. Lacivita and Dr. Hales presented a recommendation for Barbara Dill-Varga to be appointed to the position of Board secretary, effective May 1, 2003.

MOTION REGARDING APPOINTMENT OF SECRETARY TO THE BOARD OF EDUCATION

Motion by Mrs. Torf, seconded by Mr. Shaer, to appoint Barbara Dill-Varga as secretary to the Board of Education effective May 1, 2003 through April 12, 2004.

Upon calling of the roll:

aye: Shaer, Shein, Torf, Babb, Boron, Rogal

nay: none

Motion carried.

Note: See attached agenda item #9

DISCUSSION REGARDING SPECIAL PROJECT REQUESTS

Dr. Schilling and the building administrators reviewed requests for small building projects and addressed questions from the Board. The two major projects for Glenbrook North include the parking lot expansion and the renovation of the athletic fields. The athletic field improvements are to be completed in conjunction with the Village of Northbrook's Techny detention basin project.

The major project for Glenbrook South involves the expansion of the guidance department and dean's office and the relocation of the principal's office.

The total cost for both schools is \$709,000. This item will be placed on the consent agenda for the May 12, 2003 Board meeting.

Note: See attached agenda item #10

DISCUSSION REGARDING CAPITAL OUTLAY REQUEST

Dr. Schilling and district administrators reviewed the capital outlay requests for Glenbrook North, Glenbrook South, Off Campus, the district office and district technology. The staff addressed questions from the Board regarding these items. The technology requests will be delayed until the presentation of the district technology plan. The capital outlay requests will be on the May 12, 2003 Board agenda as a discussion/action item.

Note: See attached agenda item #11

REVIEW AND SUMMARY OF BOARD MEETING

Mrs. Rogal indicated the three revised Board policies and the special project requests would be placed on the consent agenda for the May 12, 2003 Board meeting.

She indicated the technology proposals would be addressed at a future Board meeting.

Mrs. Rogal stated the capital outlay requests would be on the May 12, 2003 agenda as a discussion/action item.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Babb, seconded by Mr. Boron, to move into closed session at approximately 9:05 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (Section 2 (c) (1) of the Open Meetings Act)

Upon calling of the roll:

aye: Rogal, Shaer, Shein, Torf, Babb, Boron

nay: none

Motion carried.

The Board returned to open session at approximately 9:30 p.m.

MOTION TO APPROVE THE EMPLOYMENT OF KEN LINDBERG AS INSTRUCTIONAL SUPERVISOR FOR THE 2003-04 SCHOOL YEAR

Motion by Mr. Babb, seconded by Mr. Boron, to extend the employment and appointment of Ken Lindberg as instructional supervisor for science at Glenbrook North through the 2003-2004 school year, under the terms and conditions contained in the closed meeting minutes of this meeting.

Upon calling of the roll:

aye: Shaer, Shein, Torf, Babb, Boron, Rogal

nay: none

Motion carried.

MOTION TO APPROVE THE RETIREMENT OF GARY RAINIER

Motion by Mr. Shaer, seconded by Mrs. Torf, to approve the retirement of Gary Rainier under the district early retirement option program at the conclusion of the current school year, under the terms and conditions contained in the closed meeting minutes of this meeting.

Upon calling of the roll:

aye: Shein, Torf, Babb, Boron, Rogal, Shaer

nay: none

Motion carried.

ADJOURNMENT

Motion by Mr. Babb, seconded by Mr. Shein, to adjourn the meeting at approximately 9:35 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Babb, Boron, Rogal, Shaer, Shein, and Torf all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: May 12, 2003
7:30 P.M.

Glenbrook Admin. Bldg.
1835 Landwehr Road
Glenview, Illinois